

# Elk Grove Adult and Community Education

## FAQs for teaching adult education

- ❖ What are the credential requirements?
  - Depending on the class you want to teach you will need one of the following credentials.
    - Adult Education credential
    - Vocational Education credential
    - K-12 credential
    - What if I don't have a credential? You might make a good community education teacher. Read more ...
- ❖ How do I get an adult education credential?
  - You can go to [www.ctc.ca.gov](http://www.ctc.ca.gov) and/or contact Silvia Holloway at the Sacramento County Office of Education, 228-2472.
- ❖ If I have a K-12 credential do I need to get an adult education credential?
  - K-12 credentialed teachers can sub in adult education and teach on a temporary basis with their existing credentials.
- ❖ If I have an emergency credential can I still teach?
  - You can be a substitute if you have an emergency credential but you cannot be teacher of record for the class.
- ❖ What classes can I teach?
  - We offer the following classes
    - Adult Basic Skills – Intensive math & writing
    - English as a Second Language
    - Parent Education
    - Alcohol & Substance Abuse Prevention – Rio Cosumnes Correctional Center
    - GED Test Preparation (English and Spanish)
    - High School Subjects – English, math, government, economics
    - Distance Learning – ESL & GED Test Preparation
    - Career Technical Education
    - Spanish for the Workplace
    - Business Writing/Grammar
    - Job Readiness – Rio Cosumnes Correctional Center
    - Parent Internet Safety
- ❖ What days/hours would I teach?
  - We offer classes Monday-Friday 8am-9pm at the Gerber Road site and we offer many off-site classes in the evening.
  - Most of the day classes run 2-5 days a week between 2 and 3 hours each.
  - Most of the evening classes run 2 days a week between 2 and 3 hours each.
  - These are non-benefited positions, between 4 and 19 hours per week.
  - We offer both substitute positions and part-time positions.
  - Generally, we run a traditional school year (end of August thru beginning of June).
- ❖ What is the pay scale?
  - \$27.55 - \$32.11 per hour
- ❖ How long do classes last?
  - Some run throughout the 208-09 school year. Others last only 1-2 sessions.
- ❖ Where are classes offered?
  - Adult Education Center, 8401 Gerber Road, Sacramento
  - Rio Consumnes Correctional Center, 1250 Bruceville Road, Elk Grove
  - Sacramento County Main Jail, 711 G Street, Sacramento
  - And many other locations around the Elk Grove Unified School District
- ❖ How do I apply for openings?
  - Please fill out the form on the second page and email/district mail it back to Karen Gibson at Adult Education along with a copy of your resume.

Please fill out this form and email, district mail or fax  
**along with your resume to:**  
Karen Gibson at Elk Grove Adult and Community Education  
Fax – 916-689-5752

Name: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Best time to reach you: \_\_\_\_\_

I am interested in teaching: Adult Education \_\_\_\_ Community Education \_\_\_\_

If you chose adult education, what type of credential(s) do you have?

\_\_\_\_\_

Are you currently teaching? \_\_\_\_\_ If yes, where: \_\_\_\_\_

What subject(s) are you interested in teaching?

\_\_\_\_\_

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What days/hours are you available to teach?

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Comments:

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