

Curriculum/Professional Learning Department Purpose and Standards

Purpose: Because we have a strong vision for student achievement, the Curriculum/Professional Learning Department:

- works toward closing the achievement gap,
- embraces change that is research-based and focused on continuous improvement,
- views coaching, collaboration, and relationships as the foundation of our efforts, and
- engages our professional community in our shared work.

The Curriculum/Professional Learning standards that frame our work are:

1. Consistent, High Quality Support

The Curriculum/Professional Learning Department demonstrates the expertise, knowledge and qualifications needed to provide high-quality support.

Evidence that Curriculum/Professional Learning Department is progressing toward this standard:

- 1a. The Curriculum/Professional Learning Department clearly describes its role in supporting teaching and learning in schools, and is able to describe the expertise, knowledge and qualifications it needs in order to provide consistent, high-quality support.
- 1b. The Curriculum/Professional Learning Department staff solicits and selects consulting teachers, instructional coaches, and steering committee training-of-trainers, and design team members in order to fill gaps in its existing expertise, knowledge and qualifications.
- 1c. The Curriculum/Professional Learning Department participates in ongoing training in order to increase its expertise, knowledge and qualifications.
- 1d. The Curriculum/Professional Learning Department keeps itself well informed about school needs and issues, and maintains open lines of communication from and to schools in order to continuously monitor and update its understanding of the expertise, knowledge and qualifications it needs in order to provide consistent, high-quality support.
- 1e. The Curriculum/Professional Learning Department's work is aligned with the Education Services Vision: Improving Student Learning For ALL Students Through Improved Classroom Instruction In The Elk Grove Unified School District.

2. Customer Support and Capacity-Building

The Curriculum/Professional Learning Department provides feedback, information and support in a timely and courteous manner in ways that help build capacity at the school level and support school needs.

Evidence that Curriculum/Professional Learning Department is progressing toward this standard:

- 2a. The Curriculum/Professional Learning Department has specific guidelines related to promptness, timeliness, and courteousness in responding to schools and maintains this emphasis through ongoing training and monitoring.
- 2b. The Curriculum/Professional Learning Department communicates and demonstrates the ways in which its provision of support helps to build the capacity of schools and school staff members.
- 2c. The Curriculum/Professional Learning Department demonstrates the ability to anticipate, as well as respond to school needs and requests
- 2d. The Curriculum/Professional Learning Department keeps itself well informed and anticipates and responds to school needs and issues by making school visits, initiating communications, and inviting feedback/suggestions for improvement.

3. Responding to School Needs with Differentiated Support

The Curriculum/Professional Learning Department is able to respond effectively to the different needs, goals, and other characteristics of individual schools through more communication, cooperation and collaboration.

Evidence that the Curriculum/Professional Learning Department is progressing toward this standard:

- 3a. The Curriculum/Professional Learning Department provides a range of customized supports for different schools, and demonstrates those based upon school characteristics as expressed within accountability plans or other specific school data.
- 3b. The Curriculum/Professional Learning Department provides a continuum of differentiated supports including direct service provision, brokering of services and capacity building.
- 3c. The Curriculum/Professional Learning Department communicates, cooperates, shares and analyzes data, and collaboratively plans with other departments in order to provide differentiated support to schools.
- 3d. The Curriculum/Professional Learning Department contributes to and participates in a system-wide directory of services that enables schools to rapidly identify the source of needed support and to access simultaneous cross-departmental support.