

EASY WAYS TO REGISTER

BY MAIL (For Workshops **With A Fee**):

* Complete registration form, attach check and send to Professional Learning, 9510 Elk Grove-Florin Road, Elk Grove, CA 95624

BY PHONE (For Workshops **Without A Fee**):

* Call 686-7561. Follow the Instructions; call 686-1250 for a PIN (Personal Identification Number).

IN PERSON:

* At the Professional Learning Office, Suite 114, between 8:00 a.m. and 5:00 p.m.

EGUSD WORKSHOP REGISTRATION FORM

Please complete all sections, attach check (if applicable), and return to: EGUSD, Professional Learning, 9510 Elk Grove-Florin Road, #114, Elk Grove, CA 95624. Upon receipt of this registration and attached check (when applicable), you will be enrolled in the course. PLEASE NOTE: If, one week PRIOR to the course date, the course does not have the minimum number of registrants as indicated in the EGUSD Professional Development Catalog/Flier, the course may be cancelled.

COURSE NAME: _____

COURSE NUMBER: _____

START DATE OF COURSE: _____ AMOUNT ENCLOSED: _____

EMPLOYEE NAME: _____ SS#: _____

SITE: _____ SITE PHONE NUMBER: _____

HOME ADDRESS: _____

HOME PHONE NUMBER: _____

EGUSD WORKSHOP REGISTRATION FORM

Please complete all sections, attach check (if applicable), and return to: Professional Learning. Upon receipt of this registration and attached check (when applicable), you will be enrolled in the course. PLEASE NOTE: If, one week PRIOR to the course date, the course does not have the minimum number of registrants as indicated in the EGUSD Professional Development Catalog/Flier, the course may be cancelled.

COURSE NAME: _____

COURSE NUMBER: _____

START DATE OF COURSE _____ AMOUNT ENCLOSED: _____

EMPLOYEE NAME: _____ SS# _____

SITE: _____ SITE PHONE NUMBER: _____

HOME ADDRESS: _____

HOME PHONE NUMBER: _____

**PLEASE NOTE: YOU WILL NOT RECEIVE A CONFIRMATION LETTER.
TO FIND OUT IF YOU ARE CONFIRMED, PLEASE CALL 686-7561**

- 1. ENTER PIN NUMBER**
- 2. PRESS 5 TO SELECT THE "REVIEW COURSE SCHEDULE" OPTION**

DUE TO PRESENTER CONTRACTS AND MATERIAL COSTS, THERE WILL BE NO REFUNDS FOR CANCELLATIONS WITHIN 4 BUSINESS DAYS OF AN EVENT.

A \$25.00 return check charge will be assessed on returned checks.

PLEASE PHOTOCOPY FOR YOUR CONVENIENCE