

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, JULY 21, 2015**

***Adopted Minutes***

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison, Dr. Crystal Martinez-Alire, and Anthony "Tony Perez.

**Others Present:** Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Tina Penna, Robert Pierce, and David Reilly, Associate Superintendents. The list of visitors who signed in is on file.

**Closed Session:** Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the agenda and called for public comment on the items.

**I. Government Code Section 54957, Public Employee Discipline/Dismissal/Release/Complaint**

**II. Government Code Section 54956.9 Subdivision (d) Paragraph (2) Conference with Legal Counsel - Existing Litigation Case Numbers: 14544042; 08231788; 10282570; 12482340**

**III. Government Code Section 54957, Public Employee Appointment/Employment:** Elementary and Secondary School Principals and Vice Principals; Director of Special Education; Director of English Language Learner Services; Director of Elementary Education

**IV. Government Code Section 54957.6, Conference with Labor Negotiators**

Agency designated representatives: Christopher Hoffman, David Reilly, Richard Fagan, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District Bargaining Units and Unrepresented Employees

**C. OPEN SESSION:** Ms. Singh-Allen called the regular session to order at 6:00 p.m. and announced that the Board met in closed session and on Item No. I. the Board voted seven to zero in favor of a resolution of intent to dismiss a certificated employee and dismissal charges against a certificated employee. All seven Board members voted "aye". The Board also unanimously approved by affirmative votes of all members present the appointments of the following administrators:

Jennifer Avey, Director of PreK-6 Education  
Sue Larson, Director of English Learner Services  
Douglas Phillips, Director of Special Education  
William Jones, Vice Principal, Monterey Trail High School  
Elizabeth Lawson, Vice Principal, Toby Johnson Middle School  
Tobi Page, Vice Principal, Florin High School  
Michelle Wallner, Vice Principal, James Rutter Middle School

**I. Pledge of Allegiance** – Ms. Bobbie Singh-Allen, Board President led the pledge.

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**II. Presentations/Recognitions**

1. **Recognition of CIF Sac-Joaquin Section Champions** - The Board recognized the Laguna Creek and Sheldon High School Track Teams for winning the CIF Sac-Joaquin Section, Division I Championships. Girls' 100 Meter Dash - Sheldon High School, Boys' 4x100 Meter Relay Division I and Masters Champion – Sheldon High School, and Boys' 4x400 Meter Relay – Laguna Creek High School
2. **2014-2015 California-Japan Scholars Exchange Program Recognitions** - The Board of Education recognized all participants who actively contributed to the success of the 2014-2015 California-Japan Scholars Exchange Program.

**III. Student Expulsions Recommendations** - None

**IV. LCAP** – None

**V. Budget Update**

1. **45-Day Budget Revision** – Mr. Fagan presented and reviewed with the Board the following information:
  - Overview of the 2015-16 Adopted Budget Unrestricted General Fund Multi-year Projection, 2015-16 Changes from the State Adopted Budget and 2015-16 Proposed 45 Day Revise Unrestricted General Fund Multi-year Projection
  - 2015-16 Changes from the State's Adopted Budget
    - Reduction of Gap Closure State Revenue to 51.52% from 53.08% \$(1.6)m
    - Reduction of One-time Discretionary Revenue from \$601/ADA to \$530/ADA \$(4.0)m
    - Total Change in Operations Fund Balance \$(5.6)m
  - Next steps; September 15, 2015 – 2014-15 EGUSD Unaudited Actuals, December 2015 – 2015-16 1<sup>st</sup> Interim, January 2016 – 2016-17 Governor's Budget Proposal, March 2016 – 2016-17 2<sup>nd</sup> Interim Report

Motion No. 1, 2015-16, Motion by Mr. Forcina, seconded by Mr. Madison, and carried that the 45 Day Budget Revision be approved. Mr. Perez voted in opposition of the motion.

**VI. Public Comment**

Karen Norberg approached the Board; she hopes to have more fine arts in the curriculum. She would like to talk to other elementary schools to share the VAPA lessons she has prepared.

Susan Mason approached the Board and requested information about how the district informs the public about public hearings.

Tony Salamanca approached the Board to discuss the LCAP and supplemental funding; recommended the Board review raises and asked that the district look at general salary increases.

**VII. Bargaining Units** - None

**VIII. Reports** - None

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**IX. Public Hearing/Action Items**

**1. Adjustment to School Facilities Fees** – Motion No. 2, 2015-16 - Mr. Pierce reviewed and provided the Board with the following information about the Adjustment to School Facilities Fees:

- Pursuant to Government Code Sections 65995.5 et. seq., the District is required to adopt a School Facilities Needs Analysis (SFNA) in order to levy on new residential construction alternative school impact fees (Level 2 and Level 3 fees) that are higher than the statutory (Level 1) fees set by the State of California. The June 2015 SFNA, prepared by Odell Planning and Research, Inc., demonstrates that the District may impose \$5.06 per square foot in Level 2 Fees and \$10.12 per square foot in Level 3 Fees on new residential construction. Prior to adopting the SFNA, the Board must conduct a public hearing and respond to any comments it receives.
- This new Level 2 rate of \$5.06 represents an increase of \$0.15 from the current square footage rate of \$4.91, which was adopted by the Board of Education on May 19, 2015. To put this fee increase into perspective, based upon the proposed new rate, the school impact fee for the construction of a new 2,200 square foot home in our district would go from \$10,802 to \$11,132.
- Level 3 fees are collected only in the event that the State Allocation Board (SAB) is no longer apportioning funds for new construction, and the SAB has notified the Secretary of the Senate and Chief Clerk of the Assembly, in writing, of the determination that such funds are no longer being allocated.
- The District's June 2015 SFNA was reviewed and was made available for public review at least 30 days prior to the public meeting, beginning on June 19, 2015, as required by law for the adoption of alternative school fees.
- School facilities fee adjustments are not subject to the provisions of the California Environmental Quality Act (CEQA).

There were no responses to the call for a public hearing on the Adjustment to School Facilities Fees. Motion by Ms. Singh-Allen and seconded by Mr. Madison, that findings contained in Resolution No. 2, 2015-16 approving the June 2015 School Facilities Needs Analysis and the increased Level 2 and Level 3 Fees for residential development identified be approved. Roll call vote: Ayes – Ms. Albiani, Mr. Chaires Espinoza, Mr. Forcina, Mr. Madison, Ms. Martinez-Alire, Mr. Perez and Ms. Singh-Allen; Nays - None

**X. Discussion Items** – None

**XI. Discussion/Action Items**

**1. Elk Grove Unified School District Community Facilities District 2015-2016 Tax Report and First Reading of Ordinance No. 1, 2015-2016** - Motion No. 3, 2015-16 – Mr. Pierce provided the Board with information about the 2015-2016 Elk Grove Unified School District Community Facilities District Tax Report, which sets the tax rate for each parcel within the District. The 2015-2016 Tax Report continues the current and maximum tax rate of \$3.82 per month (or \$45.84 per year) for “existing” development and \$9.82 per month (or \$117.84 per year) for “future” development per equivalent taxable unit according to the manner specified in Resolution No. 27, 1986-87. Due to the March 10, 1998, bond election, future development occurring from July 1, 1998, through June 30, 2001, will be assessed at \$15.00 per month (or \$180.00 per year) per taxable unit and future development occurring from July 1, 2001, forward will be assessed \$16.67 per month (or \$200.00 per year) per taxable unit. The Tax Report will

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be delivered to the Sacramento County Auditor's Office no later than August 21, 2015. The Senior Citizen/Disabled Person Tax Reduction period will close on June 30, 2015. Those who did not renew by that date will have their reduction deleted from the tax roll. Therefore, the "Senior Reductions" number is expected to change and the change will be reflected in the August 18, 2015, Board Item.

There were no responses to the call for a public hearing for the Elk Grove Unified School District Community Facilities District 2015-16 Tax Report and First Reading of Ordinance No. 1, 2015-2016. Motion by Ms. Chaires Espinoza, seconded by Mr. Perez and carried unanimously by affirmative votes by all Board members present that the item be moved forward to the August 18, 2015 regular meeting of the board of education for action.

**2. Police Services for 2015-16 School Year - Motion No. 4, 2015-16 – Superintendent Hoffman presented to the Board information about the Elk Grove Unified School District Police Services recommendation.**

- Proposed leadership model for the District's Safety and Security division including establishment of a Director of Safety and Security
- Proposed addition of 2 Sergeant level positions to the Elk Grove Unified Police Services Department
- Proposed amendment to the MOU with the Sacramento County Sheriff's Department (SSD) calling for cost sharing of twelve-month service model where EGUSD funds ten and a half months and the SSD funds one and a half months

Motion by Mr. Forcina, seconded by Mr. Perez and carried unanimously by affirmative votes by all Board members present to approve the proposed leadership model for the District's Safety and Security Division that includes the establishment of a Director of Safety and Security, the addition of two Sergeant level positions to the Elk Grove Unified Police Services Department and the amendment to the MOU with the Sacramento County Sheriff's Department calling for cost sharing of twelve-month (12) service model where EGUSD funds ten-and-half (10.5) months and the Sacramento Sherriff's Department funds one and a half (1.5) months.

**3. Student Attendance Review Board (SARB) Pilot Program - Motion No. 5, 2015-16; Mr. Cerutti and Mr. Steinauer provide the board with the following information about the Student Attendance Review Board (SARB) Pilot Program:**

- Establish a District "Attendance Improvement Office" to manage a comprehensive program on student attendance, including interventions to chronic absenteeism and truancy
- Integrate a three-tiered approach to attendance into the District initiative of Positive Behavioral Interventions and Supports (PBIS)
- Integrate attendance improvement into all District initiatives (Common Core, On Grade Level Reading, Positive Behavioral Interventions and Supports (PBIS), College and Career Readiness, Parent Engagement)
- Attendance Improvement Office to collaborate with other District Divisions to structurally address attendance issues
- Fully staff Attendance Improvement Office with Student Support & Health Services Coordinator (part time), two "Regional Improvement Attendance Specialists," one part-time School Nurse, and one full-time Program Assistant.
- Develop and initiate attendance ADA incentives to schools for attendance improvement efforts; incentives to target site parent engagement and attendance initiatives

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- Introduce use of outside resources for higher level interventions:
  - Partners Against Chronic Truancy (PACT) sponsored by the following Sacramento County agencies: District Attorney's Office, Juvenile Court, Probation, Sheriff, Human Assistance, and Child Protective Services
  - Sacramento County Truancy Court.
- Develop evaluation strategy for all elements of Attendance program and initiative
- Budget - The first year financial outlay for the Attendance Improvement Office pilot program is \$408,500 through the General Fund (of which approximately \$78,000 is already included in the District Budget for 2015-2016 SARB services).
- With the proposed increase of staff in 2015-2016 and corresponding increase of attendance services, the increase of recouped ADA is expected to be substantially higher.

Motion by Mr. Forcina, seconded by Mr. Perez, and carried unanimously by affirmative votes by all Board members present that the Student Attendance Review Board (SARB) Pilot Program recommendation and budget for the 2015-16 school year be approved.

### **XII. Action Items**

- 1. Mello-Roos Tax Foreclosure Resolution** - Motion No. 6, 2015-16 - Motion by Mr. Forcina, seconded by Mr. Madison and carried unanimously by affirmative votes of all members present to approve Resolution No. 1, 2015-16, ordering that the delinquent taxes as defined in Exhibit A of the resolution be collected through judicial foreclosure, and that the County Tax Collector be relieved of further duty to collect them. The Board authorized Administration to finalize the resolution upon receipt of updated delinquency information as provided by the County Tax Collector's Office through August 2015.
- 2. After School Education and Safety (ASES)/21st Century Community Learning Center (CCLC) Contracts for Afterschool Programs at Roy Herburger Elementary, Franklin Elementary, Mary Tsukamoto Elementary, James McKee Elementary, and Sierra Enterprise Elementary** - Motion No. 7, 2015-16 - Motion by Ms. Chaires Espinoza, seconded by Ms. Martinez-Alire and carried unanimously by affirmative votes by all members present to approve the Master Contract with Target Excellence who will provide comprehensive afterschool programs at Roy Herburger Elementary, Franklin Elementary, Mary Tsukamoto Elementary, James McKee Elementary, and Sierra Enterprise Elementary.

### **XIII. Board Member and Superintendent Reports**

Superintendent Hoffman thanked and welcomed Ms. Avalos, thanked Ms. Hein for her hard work and introduced David Reilly, Associate Superintendent of Human Resources.

**XIV. Consent Agenda - Action** - Motion No. 8, 2015-16 - Motion by Mr. Forcina, seconded by Ms. Albani and carried unanimously by affirmative votes of all Board members present, that items 1 through 22; except for item number 13 which has been deleted, be approved.

- 1. Approval of Minutes** – Approved minutes of the regular board meeting held on June 23, 2015.
- 2. Resolution Regarding Board Member Absence** - Approved Resolution No. 3, 2015-16 authorizing payments of the monthly compensation to Anthony Perez for a meeting missed on June 9, 2015, due to illness.

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3. **Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
4. **Administrative Regulation 1330** – Approved Use of Facilities Exhibit A – General Facility Fee Schedule Update Off-Duty Security Personnel (Sacramento County Sheriff) – Rate Increase for Off-Duty Sheriff personnel associated with use of school facilities by outside groups.
5. **Approval of Budget Transfers** – Approved the budget transfers for the period July 1, 2015 through July 31, 2015. Included are budget transfers for changes reflected in the 45 day revise budget revision which is based on the State’s adopted budget.
6. **Approval of Purchase Order History** – Approved the purchase orders for the weeks of May 28, 2015 through June 25, 2015 with a Total Encumbrance of \$752,071.50
7. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy as submitted.
8. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
9. **Approval of The District Purchasing Department to Award The Request For Proposal and the Contract for After School Program Provider (ASES/21ST CCLC) for John Reith Elementary School, RFP# 572-15/16** – Approved RFP #572-15/16 and approved the selection of Sacramento Chinese Community Service Center as the afterschool provider at John Reith Elementary School for an amount not to exceed \$183,269.00
10. **Approval of the District Purchasing Department to Purchase Fleet Vehicles Cooperatively Through a Bid Secured by the State of California Department of General Services** – Approved the purchase of Fleet Vehicles cooperatively through a bid secured by State of California Department of General Services (Contract #1-14-23-23 A through G, Supplement 5).
11. **New High School Courses** - Approved the following new high school courses:
  - Cosumnes Oaks High School – College Prep Elective  
Focus on College and Career (Grade 9, 5 Credits)
  - Monterey Trail High School – College Prep Elective  
Nutrition & Healthy Living (Grades 10-12, 5 Credits)
  - Pleasant Grove High School, Digital Media Academy – English  
Get Reel – English Through Your Lens (Grade 10, 10 Credits)  
Designing the American Dream (Grade 11, 10 Credits)
  - CTE Sector: Transportation; CTE Pathway: Systems Diagnostics, Service, and Repair  
Small Engine Repair (Grades 10-11, 5 Credits)
  - CTE Sector: Arts, Media, and Entertainment; CTE Pathway: Production and Managerial Arts  
Audio Production 1 (Grades 10-12, 10 Credits)

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CTE Sector: Arts, Media, and Entertainment; CTE Pathway: Production and Managerial Arts  
Digital Media Arts 2 (Grades 11-12, 10 Credits)

CTE Sector: Health Science and Medical Technology; CTE Pathway: Public and Community Health  
Behavioral Health Theory and Practicum for the Community Health Worker (Grade 12, 10 Credits)

- 12. Instructional Materials Adoption** – Approved the adoption of the following instructional materials:

**BASIC**

*Television Production Handbook, Tenth Edition*, Copyright 2009; Wadsworth Cengage Learning (Digital Media Arts 2, Grades 11-12)

*Career Choices, A Guide for Teens and Young Adults: Who Am I? What Do I Want? How Do I Get It?, Fifth Edition*, and *Workbook and Portfolio for the text: Career Choices, A Guide for Teens and Young Adults: Who Am I? What Do I Want? How Do I Get It?* Copyright 2011; Academic Innovations (Focus on College and Career, Grade 9)

*Nutrition Now, Seventh Edition*, Copyright 2014; Wadsworth Cengage Learning (Nutrition & Healthy Living, Grades 10-12)

*Pearson Baccalaureate Higher Level Biology, 2<sup>nd</sup> Edition*, Copyright 2014; Pearson Education Limited (IB Biology SL and HL, Grades 11-12)

*Pearson Baccalaureate Standard Level Chemistry, 2<sup>nd</sup> Edition*, Copyright 2014; Pearson Education Limited (IB Chemistry SL, Grades 11-12)

*Pearson Baccalaureate Higher Level Chemistry, 2<sup>nd</sup> Edition*, Copyright 2014; Pearson Education Limited (IB Chemistry HL, Grades 11-12)

*Small Engine and Equipment Maintenance*, Copyright 2012; American Technical Publishers, Inc. (Small Engine Repair, Grades 10-11)

**SUPPLEMENTAL**

*The Adventures of Tom Sawyer*, Copyright 1998; Holt, Rinehart and Winston (English 7 Honors, Grade 7)

*The Book Thief*, Copyright 2005; Random House (English 7, Grade 7)

*Bud, Not Buddy*, Copyright 1999; Scholastic, Inc. (ELA, Grade 6)

*Lon Po Po*, Copyright 1989; Scholastic, Inc. (ELA, Grade 3)

*Longman Children's Picture Dictionary*, Copyright 2003; Pearson Education (ELA, Grades 1-3)

*Longman Dictionary of American English, 5<sup>th</sup> Edition*, Copyright 2014; Pearson Education Limited (ELA and History/Social Science, Grades 3-12)

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*Love That Dog*, Copyright 2001; Scholastic, Inc. (ELA, Grade 4)

*Project Lead the Way*, Copyright 2014; Project Lead The Way, Inc. (A Project-Based Learning Curriculum) (Science, Grades K-5)

*SIPPS – Beginning Level, Third Edition*, Copyright 2013; Developmental Studies Center (Reading Intervention, Grades K-3)

*SIPPS – Extension Level, Third Edition*, Copyright 2013; Developmental Studies Center (Reading Intervention, Grades 1-3)

*SIPPS – Challenge Level, Third Edition*, Copyright 2013; Developmental Studies Center (Reading Intervention, Grades 2-5)

*SIPPS PLUS – Decoding Support for Older Readers, Third Edition*, Copyright 2014; Developmental Studies Center (Reading Intervention, Grades 3-6)

*The Success Principles for Teens*, Copyright 2008; Health Communications, Inc. (AVID 10, Grade 10)

13. **Award of Request for Proposal and Approval of Master Contract for After School Provider (RFP #572-15/16)** – Item deleted, duplicate of Item No. 9.
14. **2015 Asbestos Abatement at C. W. Dillard Elementary School Acceptance and Notice of Completion** – Approved the construction of 2015 Asbestos Abatement at C. W. Dillard Elementary School, and authorized the filing of the Notice of Completion.
15. **Cosumnes River Elementary School, Water Damage Repair and Restoration. Ratify Award** – Approved the tabulation of bids, award a contract to the lowest responsible and responsive bidder, authorized the Administration to sign all documents and contracts pertaining to this work, and authorized the Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
16. **Side Letter of Agreement Between Elk Grove Unified School District (EGUSD) and Elk Grove Education Association (EGEA) Regarding Secondary Student Contact Study** – Approved the Side Letter of Agreement between Elk Grove Unified School District and Elk Grove Education Association Regarding Secondary Student Contact Study.
17. **Student Teaching Agreement from Pacific Oaks College** – Approved Student Teaching Agreement between Pacific Oaks College and Elk Grove Unified School District. The agreement will be from August 1, 2015 to July 30, 2016.
18. **Amended 2015-2016 Salary Schedules** – Approved the amended 2015-2016 salary schedules as the 1% contingency language ratified for the following groups are to be implemented based on Governor Browns Budget agreement reached on Tuesday, June 16, 2015: AFSCME, ATU, CSEA, EGEA, EGTEAMS, EGTEAMS: BSS/MHT and PSWA.
19. **Williams Act Quarterly Report Notification** – Approved the Williams Act Quarterly Report Uniform Complaint Process for the period of April 1, 2015 through June 30, 2015.



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- 20. Approval of the District Purchasing Department to establish a contract to purchase Cardlock Fuel Services cooperatively through the Sacramento Area Council of Governments (SACOG)** – Approved the contract authorizing Elk Grove Unified School District Purchasing Department to purchase Cardlock Fuel Services cooperatively through the Sacramento Area Council of Governments (SACOG), agreement #335-S1511, issued to Hunt and Sons Inc., expiration date January 23, 2017.
- 21. Approval of the District Purchasing Department to purchase Entry Level Data Storage cooperatively through a bid secured by State of California Department of General Services** – Authorized Elk Grove Unified School District to purchase Entry Level Data Storage cooperatively through a bid secured by State of California Department of General Services Contract #1-13-70-10C, Supplement 2 is issued to Kovarus, Inc. The Bid expiration date is July 18, 2017.
- 22. Resolution to Establish Authorization for Banking Activities** – Approved Resolution No. 4, 2015-16 to allow the Superintendent, Associate Superintendent of Finance and School Support, Director of Fiscal Services, and Accounting Manager to sign for banking services on behalf of the district and schools.

**XV. Other Action Items - None**

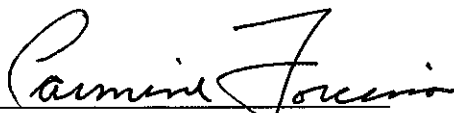
**XVI. Information Items**

1. Mr. Forcina thanked EGUSD for the agenda being online.

**XVII. Adjournment – 8:20 p.m.**

Submitted by:  
Christopher R. Hoffman, Superintendent

Approve by: \_\_\_\_\_

  
Carmine Forcina, Clerk