

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, February 21, 2017**

*Adopted*

The meeting was called to order by Mr. Forcina at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Carmine Forcina, President; Nancy Chaires Espinoza, Clerk; Beth Albiani, Chet Madison, Sr., Crystal Martinez-Alire, Anthony Perez, and Bobbie Singh-Allen.

**Others Present:** Christopher R. Hoffman, Superintendent; Robert Pierce, Deputy Superintendent; Mark Cerutti, Donna Cherry, Tina Penna, David Reilly, Associate Superintendents and Shannon Hayes, Chief Financial Officer.

**Closed Session:** Mr. Forcina announced that the Board would meet in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

**I. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**

**II. Government Code Section 54957.6: Conference with Labor Negotiators**

Agency designated representatives: Christopher R. Hoffman,  
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District  
Bargaining Units and Unrepresented Employees

**OPEN SESSION** – Mr. Forcina called the regular meeting to order at 6:12 p.m. and announced that the Board met in closed session and the following action was taken on Item No. I.

- The Board voted 7 to 0 in favor of approving the resignation of two certificated administrators.  
Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;  
Noes - None
- The Board voted 7 to 0 in favor of approving a resignation agreement with a certificated employee.  
Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;  
Noes – None
- The Board voted 7 to 0 in favor of approving a resignation agreement with a classified employee.  
Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;  
Noes - None

**I. Pledge of Allegiance** – Mr. Ron Ri’chard, Valley High School’s education partner led the Pledge of Allegiance. Mr. Ri’chard was commended for his contributions to the staff, students and community of Valley High School.

**II. Presentations/Recognitions**

- 1. High School Student Representative Reports – Elk Grove, Laguna Creek, and William Daylor High Schools** – Students from Elk Grove, Laguna Creek, and William Daylor High Schools reported on activities and academics at their schools.
- 2. Career Technical Education (CTE) Pathway Update and Recognition of Individual Pathways** – Ms. Kathy Hamilton provided a report regarding the District’s system of CTE pathways and recognized the pathways currently offered throughout the district.

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**III. Resolutions**

- 1. Arts Education Month** – Motion No. 77, 2016-17 – Motion by Ms. Singh-Allen, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Resolution No. 49 designating March 2017 as Arts Education Month be adopted. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none

Public Comment: Student, Ella Deltz thanked the Board for monies that have been allocated to Visual and Performing Arts (VAPA). She requested that the Board continue to keep VAPA a priority.

- 2. Women’s History Month** – Motion No. 78, 2016-17 - Motion by Mr. Madison, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Resolution No. 50 designating March 2017 as Women’s History Month be approved. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none
- 3. World Rare Disease Day** – Motion No. 79, 2016-17 - Motion by Ms. Singh-Allen, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Resolution No. 52, recognizing February 28, 2017, as World Rare Disease Day be adopted. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none

**IV. Student Expulsion Recommendations - None**

**V. Public Comment**

Ms. Sophia Kellers asked the Board to consider that the Pinkerton kids be allowed to continue going to Cosumnes Oaks HS through the Open Enrollment process.

- VI. Consent Agenda - Action** | Motion No. 80, 2016-17 - Motion by Ms. Chaires Espinoza, seconded by Mr. Madison and carried unanimously by an affirmative vote of all Board members present that items 1 through 19 be approved. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – none

- 1. Approval of Minutes** – Approved the minutes from the regular board meeting held on February 7, 2017.
- 2. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
- 3. Warrant Register No. 7** – Approved Warrant Register No. 7, Warrant Numbers 009435-010867, 341344-343480. All Funds: January 1, 2017, through January 31, 2017
- 4. Investment Policy** – Received the Sacramento County Treasurer’s Report as of December 31, 2016, EGUSD has \$203,153,635 from all District Funds, in addition to Mello-Roos Investment proceeds of \$10,176,248 in the County Treasurer’s pool. This is 5.87% of the total pooled assets of \$3,632,339,690.00.
- 5. Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
- 6. Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.

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7. **Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** – Ratified NPA/NPS contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.
8. **Approval of Purchase Order History** – Approved purchase orders from the weeks of January 13, 2017, through January 27, 2017, with a financial grand summary of \$1,161,763.48.
9. **Disposal of Surplus Property** – Authorized the disposal of surplus property; Bus No. 57, vehicle was in an accident and given a status of totaled in October 2016. Vehicle No. 057B, Year Model: 2001, Make: Ford/Collins, Model: School Bus, VIN: 1FDWE45F31HB28490, License: 1102276, Mileage: 306694. Any income that is received will go into the General Fund.
10. **Disposal of Surplus Property** – Authorized the disposal of surplus property; donated vehicle for a project at Florin High School that is no longer required. Vehicle No. 44VFHS, Year Model: 2003, Make: Dodge, Model: Caravan, VIN: 1D4GP45363B191942, License: 1380952, Mileage: 94842. Any income that is received will go into the General Fund.
11. **Approval to Enter into a Purchase Agreement for One (1) New Blue Bird Wheelchair Bus** – authorized the purchase of one new Blue Bird Wheelchair BBCV bus cooperatively through the Waterford Unified School District.
12. **Robert J. McGarvey Elementary School (Anatolia II) - Change Order No. 1** – Approved Change Order No. 1 with D. L. Falk Construction, Inc. and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$24,759,000.00 by \$273,843.00 to \$25,032,843.00.
13. **Zehnder Ranch Elementary School (Laguna Ridge North) - Change Order No. 2** – Approved Change Order No. 2 with Broward Builders, Inc. and authorized a District Representative to sign the approved change order. Change Order No. 2 changes the contract amount of \$22,504,801.00 by \$51,050.00 to \$22,555,851.00.
14. **Partnerships with Sacramento Regional County Sanitation District** – Approved the proposed partnership with Regional San to develop and provide education services to EGUSD elementary school and high school students. \$350,704.00 allocated from Regional San to EGUSD over a period including 2017-18 and 2019-20. A projected district in-kind match of \$40,590 over the same period that would cover costs associated with work-based learning projects, clerical support and provision of office space and workstation.
15. **Approval of Addendum to Career Academy Support Network Contract for California Career Pathway Trust Grant** – Approved the addendum to the contract for services between Career Academy Support Network (CCASN) and the Elk Grove Unified School District. The terms of the contract for services between CCASN and EGUSD are being amended to reflect a budget increase of \$27,000 to include the costs of 18 additional days of professional development. All other terms of the contract shall remain the same. As stipulated within EGUSD’s 2014 CCPT application, EGUSD initially allocated \$100,500 to CCASN to professional development. The amended amount is \$127,500.00
16. **Receipt of a Donated Fire Engine** – Approved the donation of a retired fire engine from the Cosumnes Community Services District’s Fire Department. It will be housed at Valley High School which is in the process of developing a new Fire Science Pathway in collaboration of the City of Sacramento’s Fire Department and Cosumnes River College. The new pathway will start with courses for 9<sup>th</sup> graders in 2017-18.

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**17. Out of State Field Trips** – Approved the out-of-state field trips listed below:

<b>School</b>	<b>Field Trip Destination</b>	<b>Field Trip Purpose</b>	<b>Dates of Trips</b>
Cosumnes Oak High School	Ashland, OR	Oregon Shakespeare Festival	March 16-18, 2017
Franklin High School	Ashland, OR	Oregon Shakespeare Festival	April 12-15, 2017

**18. Instructional Materials Adoption** – Adopted the following instructional materials:

**Basic**

*Handwriting Without Tears*, Copyright 2016 by Handwriting Without Tears (Select Special Education Classes, Grades K-12)

*Worlds Together Worlds Apart, From the Beginnings of Humankind to the Present, AP Edition*, Copyright 2016 by W. W. Norton & Company, Inc. (AP World History, Grade 10)

*History of the Americas 1880 – 1981, Course Companion*, Copyright 2015 by Oxford University Press (IB History Route 2 (Americas) HL 1, Grade 11)

*American Politics Today, 5<sup>th</sup> Edition High School Edition*, Copyright 2017 by W. W. Norton & Company, Inc. (AP United States Government and Politics, Grade 12)

*Genki II, Second Edition*, Copyright 2011 by The Japan Times, Ltd. (Japanese Level 3, Grades 9-12)

**Supplemental**

*Phonemic Awareness in Young Children*, Copyright 1998 by Paul H. Brookes Publishing Co., Inc. (Reading Intervention, Grades K-6)

*Vocabulary for the College Bound, Book Green, 2<sup>nd</sup> Edition*, Copyright 2013 by Prestwick House (English, Grade 9)

*Vocabulary for the College Bound, Book A, 2<sup>nd</sup> Edition*, Copyright 2014 by Prestwick House (English, Grade 10)

**Basic and Supplemental (Dependent Upon the Course)**

*Edmark*, Copyright 2011 by PRO-ED (Select Special Education Classes, Grades K-12)

*TouchMath*, Copyright 2016 by Innovative Learning Concepts, Inc. (Select Special Education Classes, Grades K-12)

**19. Consolidated Application, Phase II** – Approved the 2016-17 Consolidated Application for funding State and Federal Categorical Aid Programs. The total amount of funds requested for 2016-17 is \$17,542,173.

**VII. LCAP Update - None**

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**VIII. Budget Update**

**1. Preliminary 2016-17 2nd Interim Financial Status Report & Budget Update**

Ms. Shannon Hayes provided the Board with a report on factors affecting the District's financial status for the 2<sup>nd</sup> Interim reporting period and reporting on the current status of the 2017-18 Budget. Included was an overview of Proposition 98, changes from 1<sup>st</sup> Interim to 2<sup>nd</sup> Interim, unrestricted general fund multi-year projections, and components of unrestricted general fund multi-year projections. Next steps: Approval of the 2016-17 Second Interim Financial Report on March 7, 2017, 2017-18 Governor's May Revise in May of 2017 and 2017-18 EGUSD Adopted Budget in June of 2017.

**IX. Facilities Update - None**

**X. Bargaining Units – None**

**XI. Reports**

**1. Visual and Performing Arts (VAPA) Executive Advisory Committee Report**

Ms. Anna Trunnell, Ms. Melanie Dopson and Mr. Bob Roe provided information regarding a summary report from the VAPA Executive Advisory Committee.

During the months of October through December 2016, a team of teachers, administrators, parents, and community members convened for the purpose of designing a draft three-year VAPA plan to provide recommendations and guidance on what a district-wide, base VAPA program might entail.

The draft plan, referred to by the committee as the Arts Education Master Plan, outlines information that pertains to the following components; personnel, accountability, leadership, curriculum/instruction, parent/community, professional development, resources, student access and showcase.

The Board held a discussion and requested information regarding possible Board Policy related to VAPA as well as outline of resources required to complete a master plan for VAPA.

**XII. Public Hearing/Action Items - None**

**XIII. Discussion Items - None**

**XIV. Discussion/Action Items**

**1. Opening of Zehnder Ranch Elementary and Robert J. McGarvey Elementary Schools –**

Ms. Donna Cherry, Ms. Mechale Murphy and Mr. Michael Gulden provided the Board with an update regarding Elk Grove's 41<sup>st</sup> and 42<sup>nd</sup> elementary schools; Zehnder Ranch Elementary and Robert J. McGarvey Elementary Schools.

Since the spring of 2015, and continuing throughout this year, a team of district stakeholders have met, planned, and reported on the status of the work assuring that both elementary school sites are ready to open their doors and welcome new students and staff members in the 2017-2018 academic year. A timeline, developed through collaboration with key departments, serves as our guide and outlines our steps and key objectives. This guide assures we meet our goal for a smooth and successful opening for the District's two newest elementary school sites. Motion No. 81, 2016-17 - Motion by Ms. Singh-Allen, seconded by Mr. Madison and carried unanimously by an affirmative vote of all Board members present that grandfathering will be offered to families of current 4<sup>th</sup> and 5<sup>th</sup> grade students (next year's 5<sup>th</sup> and 6<sup>th</sup> grade students)



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who currently attend Sunrise Elementary, Franklin Elementary and Arlene Hein Elementary Schools. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none

- District Open Enrollment** – Ms. Tina Penna provided a report summarizing 2017-18 Open Enrollment requests that included Parent Survey Results, 2017-18 Middle and High School Open Enrollment Data Results, Open Enrollment Caps, Open Enrollment Random Selection Process Recommendations and Open Enrollment Guidelines.

Open Enrollment Results Summary – The district received 1,529 requests for Open Enrollment, 72 fewer than in 2016. This reduction occurred despite the requirement that 190 Elizabeth Pinkerton Middle School 8<sup>th</sup> grade Open Enrollment students participate in the application process. Three schools had incoming transfer request rates exceeding 5% and seven other schools had outgoing transfer requests rates exceeding 5%.

Requests To School		Requests From School	
Edward Harris, Jr.	6.2%	Harriet Eddy	-6.8%
Elizabeth Pinkerton	29.3%	Samuel Jackman	-10.8%
Cosumnes Oaks	14.8%	Toby Johnson	-7.1%
		James Rutter	-13.2%
		Florin High School	-8.6%
		Laguna Creek High School	-7.4%
		Valley High School	-7.6%

## 2017-2018 Middle School Open Enrollment Data Results

Middle Schools	Projected 2017-2018 Enrollment (Does Not Include SCC)	Number of Requests To School	Number of Requests From School	Net Impact of Students	2017-2018 Percent Impact	2016-2017 Percent Impact	Increase/Decrease from 2016-2017
Katherine Albiani	1,423	0	22	-22	-1.5%	-1.2%	+
Harriet Eddy	1,052	47	119	-72	-6.8%	-13.0%	-
Edward Harris, Jr.	1,093	162	94	68	6.2%	10.5%	-
Samuel Jackman	994	2	109	-107	-10.8%	-12.0%	-
Toby Johnson	1,365	0	97	-97	-7.1%	-9.0%	-
Joseph Kerr	926	60	40	20	2.2%	3.2%	+
Elizabeth Pinkerton	952	282	3	279	29.3%	40.9%	-
James Rutter	945	2	127	-125	-13.2%	-16.5%	-
T. R. Smedberg	1,214	92	36	56	4.6%	2.8%	+

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## 2017-2018 High School Open Enrollment Data Results

High Schools	Projected 2017-2018 Enrollment (Does Not Include SCC)	Number of Requests To School	Number of Requests From School	Net Impact of Students	2017-2018 Percent Impact	2016-2017 Percent Impact	Increase/Decrease from 2016-2017
Cosumnes Oaks	2,268	353	17	336	14.8%	9.9%	+
Elk Grove	1,848	139	61	78	4.2%	6.8%	-
Florin	1,459	14	139	-125	-8.6%	-9.4%	-
Franklin	2,597	0	130	-130	-5.0%	-3.2%	+
Laguna Creek	1,903	49	190	-141	-7.4%	-6.0%	+
Monterey Trail	2,169	184	111	73	3.4%	3.7%	-
Pleasant Grove	2,500	0	68	-68	-2.7%	-2.0%	+
Sheldon	2,430	134	46	88	3.6%	2.7%	+
Valley	1,458	9	120	-111	-7.6%	-7.3%	+

Open Enrollment Caps – At the January 17, 2017, Board meeting, the Board approved Open Enrollment caps at three schools; T.R. Smedberg Middle School, Cosumnes Oaks High School and Monterey Trail High School. Of these schools, only Cosumnes Oaks High School will need to impose the approved cap.

School	Cap	Net Impact of Transfer Requests
T.R. Smedberg Middle School	75	56
<b>Cosumnes Oaks High School</b>	<b>200</b>	<b>336</b>
Monterey Trail High School	100	73

Open Enrollment Considerations – For the past nine years, the Board has approved a cap of 5%, limiting the number of students leaving any single school to ensure that every school enrolls sufficient students to maintaining a comprehensive instructional program. In order to ensure program stability at all schools, it is recommended that a cap again be approved this year for schools losing more than 5% of enrollment through Open Enrollment transfers. These schools are Harriett Eddy, Samuel Jackman, Toby Johnson and James Rutter Middle Schools and Florin, Laguna Creek and Valley High Schools.

Open Enrollment Random Selection Process Recommendations – Should the 5% cap be approved, it will be determined through a computerized random selection process which students will enroll at their schools of choice. The selection process also will determine which 200 students will be allowed to transfer to Cosumnes Oaks High School, pursuant to the cap.

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Open Enrollment Timeline:

February 20, 2017 – Random Selection Process conducted at Samuel Jackman Middle School at 6:00 p.m.

Week of March 8, 2017 – Notification of Open Enrollment acceptance sent to students and parents.

March 22, 2017 – Deadline for parents to accept Open Enrollment Agreement to requested school.

Motion No. 82, 2016-17 - Motion by Ms. Chaires Espinoza, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all Board members present that the following be approved:

- Approved Open Enrollment transfers from schools with fewer than 5% transfer requests.
- Imposed a 5% cap limiting the number of students allowed to transfer from designated schools; Harriett Eddy, Samuel Jackman, Toby Johnson and James Rutter Middle Schools and Florin, Laguna Creek and Valley High Schools.
- Approved an Open Enrollment random selection process to be held on February 28, 2017, at 6:00 p.m. at Samuel Jackman Middle School, to determine which students from schools whose requests exceed 5% will be allowed to transfer to their schools of choice and identify 200 students who will be allowed to open enroll into Cosumnes Oaks High School.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;  
Noes – none

**XV. Action Items**

- 1. 2017 California School Boards Association Delegate Assembly Election** - Motion No. 83, 2016-17 - Motion by Ms. Singh-Allen, seconded by Ms. Martinez-Alire and carried unanimously by an affirmative vote of all Board members present that votes be cast for John Gordon, Susan Heredia, Lisa M. Kaplan, Rebecca Sandoval and Ed Short for delegates to the California School Boards Association Sub-region 6B Delegate Assembly. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none
- 2. Appointment of a Representative from the Elk Grove Unified School District to the California School Boards Association** - Motion No. 84, 2016-17 - Motion by Ms. Singh-Allen, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Crystal Martinez-Alire be reappointed as representative to Region 6 CSBA Delegate Assembly for the term of April 1, 2017, through March 31, 2019. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – none;
- 3. Resolution Non-Reelection of Probationary Certificated Employees** - Motion No. 85, 2016-17 - Motion by Ms. Singh-Allen, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Resolution No. 48 authorizing the Governing Board to non-reelect probationary certificated employees be adopted. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes - none
- 4. Resolution to Release and Reassign Administrator** - This item was pulled from the agenda.

**XVI. Board Member and Superintendent Reports** – Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.




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**XVII. Information Items**

1. **Other Items from the Floor** – None

**XVIII. Adjournment** – 9:28 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by:   
Nancy Chaires Espinoza, Clerk  
March 7, 2017