

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, December 5, 2017**

*Adopted*

The meeting was called to order by Mr. Forcina at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Carmine Forcina, President; Nancy Chaires Espinoza, Clerk; Beth Albiani, Chet Madison, Sr., Anthony Perez and Bobbie Singh-Allen; Absent: Crystal Martinez-Alire.

**Others Present:** Christopher R. Hoffman, Superintendent; Mark Cerutti and Robert Pierce, Deputy Superintendents; David Reilly, Associate Superintendent and Shannon Hayes, Chief Financial Officer.

**CLOSED SESSION** – Ms. Chaires Espinoza announced that the Board met in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

- I. Government Code Section 54956.9 Subdivision (d) Paragraph (2):**  
Conference with Legal Counsel – Anticipated Litigation Significant Exposure to Litigation
- II. Government Code Section 54957:** Public Employee Discipline/Dismissal/Release/Complaint
- III. Government Code Section 54957.6: Conference with Labor Negotiators**  
Agency designated representatives:  
Christopher R. Hoffman, David Reilly, Robert Pierce, Karen Rezendes  
  
Employee Organizations: All Elk Grove Unified School District Bargaining Units and Unrepresented Employees

**OPEN SESSION** – Ms. Chaires Espinoza called the regular meeting to order at 6:03 p.m. and announced that the Board met in closed session and the following action was taken:

- The Board took action to approve the resignation agreement of a certificated employee.  
*Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**I. Pledge of Allegiance – Florin High School**

Mrs. Maria Leano, Florin High School’s Education Partner, led the pledge of allegiance and was recognized by the Board of Education for her contributions at Florin High School.

**II. Presentations/Recognitions**

**1. High School Student Representative Reports – Florin and Franklin High Schools**

Students from Florin and Franklin High Schools reported on activities and academics at their schools.

**2. Recognition of the No Excuses – Go to School Attendance Campaign Poster Contest Winners** – The Board recognized the student winners from the 2017-18 poster contest.

Twelve winners were chosen by the Superintendent's Cabinet, which allows 12 posters to be printed, one for each month of the year. Posters are displayed at school sites to encourage good attendance. This year, we are happy to report that we had more than 35 sites participating from elementary, middle and high school students.

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3. **Recognition of Sigma Gamma Rho Sorority, Inc.** – Sigma Gamma Rho Sorority, Inc. was recognized by the Board for their contributions benefiting students at Union House Elementary School. Last year, Union House Elementary was a supply donation recipient of these generous donations. The monetary equivalency value was approximately \$1,500.00. This year, Union House Elementary has again been chosen to receive a donation of school supplies on behalf of the Eta Alpha Sigma Alumnae Chapter, which serves the Greater Sacramento Area. This year’s donation for Union House is approximately \$1,000.00.

**III. Annual Organizational Meeting**

**1. Election of Officers – President, Clerk and Board Representative**

**Office of President**

Motion No. 42, 2017-18 – Motion by Ms. Singh-Allen and seconded by Mr. Madison, that Ms. Chaires Espinoza be elected to the office of President of the Board. Roll Call Vote:

*Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**Office of Clerk**

Motion No. 43, 2017-18 – Motion by Ms. Singh-Allen and seconded by Mr. Perez that Ms. Albiani be elected to the office of Clerk of the Board. Roll Call Vote: *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**Office of County Board Representative**

Motion No. 44, 2017-18 – Motion by Ms. Singh-Allen and seconded by Ms. Chaires Espinoza that Mr. Madison be elected to the Office of Board Representative. Roll Call Vote: *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

2. **Establishment of Date, Time, and Place of Meetings** – Motion No. 45, 2017-18 – Motion by Ms. Singh-Allen and seconded by Mr. Perez that the Board hold open sessions the first and third Tuesday of each month at 6:00 p.m. and closed session at 5:00 p.m. when necessary with the place of the meetings being determined by the Secretary to the Board of Education. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**Presentation of the Gavel to Incoming President** – Mr. Forcina presented the gavel to Ms. Chaires Espinoza who chaired the remainder of the meeting.

**IV. Resolutions**

1. **Observation of Dr. Martin Luther King, Jr.’s Birthday** – Motion No. 46, 2017-18 – Motion by Mr. Forcina, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that Resolution No. 38, which resolves that January 15, 2018, be affirmed a celebration of Dr. Martin Luther King, Jr.’s birthday be adopted. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**V. Student Expulsion/Involuntary Transfer Recommendations – None**

**VI. Public Comment – None**

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**VII. Consent Agenda – Action** | Motion No. 47, 2017-18 – Motion by Ms. Albiani, seconded by Mr. Forcina and carried unanimously by an affirmative vote of all board members present that items 1 through 30 be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

1. **Approval of Board Policies** – Approved the following Board Policies as aligned with the California School Boards Association; Revised BP 6178.1 – Work-Based Learning and approved new BP 5116.2 – Involuntary Student Transfers.
2. **Approval of Minutes** – Approved the minutes from the regular board meeting that was held on November 7, 2017.
3. **Resolution Regarding Board Member Absence** – Approved Resolution No. 39, authorizing payment of monthly compensation to Mr. Anthony Perez for a meeting missed on November 7, 2017, due to illness.
4. **Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
5. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
6. **Approval of Purchase Order Encumbrance Modification History** – Approved purchase order modifications from October 20 through November 8, 2017.
7. **Approval of Request for Allowance of Attendance Because of Emergency Conditions** – Approved a Request for Allowance of Attendance Because of Emergency Conditions to the California Department of Education related to an emergency closure at Elk Grove High School due to an electrical power outage on August 25, 2017.
8. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
9. **Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** – Ratified NPA/NPS contracts that have been signed by authorized district staff in accordance with Board Policy 3312-Contracts.
10. **Approval of Purchase Order History** – Approved purchase orders for the weeks of September 9 through October 31, 2017.
11. **Disposal of Surplus Vehicles** – Authorized the disposal of the following surplus vehicles that have been deemed unreliable. Any income that is received will go into the General Fund.

| Bus # | Current Odometer | V.I.N.            | License | Year Mod. |
|-------|------------------|-------------------|---------|-----------|
| 180   | 331,938          | 1HVLPMJN8FHA29375 | E465314 | 1985      |
| 181   | 304,886          | 1HVLPMJN4FHA29308 | E465313 | 1985      |
| 182   | 281,788          | 1HVLPMJN8FHA29795 | E465312 | 1985      |
| 183   | 296,447          | 1HVLPMJN8FHA30140 | E465310 | 1985      |
| 185   | 266,134          | 1HVLPMJN6FHA30122 | E465315 | 1985      |
| 186   | 283,408          | 1HVLPMJNXFHA30172 | E465311 | 1985      |
| 187   | 283,007          | 1HVLPUGN4FHA44088 | E465353 | 1985      |
| 188   | 278,518          | 1HVLPUGN9FHA44202 | E465354 | 1985      |
| 189   | 373,256          | 1HVLPUGN2FHA45742 | E465357 | 1985      |
| 193   | 341,552          | 1HVLPUGN6GHA43459 | E063340 | 1986      |

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- 12. Disposal of Obsolete/Surplus Property** – Approved the disposal of obsolete/surplus property deemed uneconomical to repair. No income is anticipated to be received for the miscellaneous items; however, any income that is received will be placed in the General Fund.
- 13. Approval to Award Bid #604-17/18 – Tires** – Authorized the award of Bid #604-17/18 to Goodyear Commercial Tire & Service. The anticipated expenditure for the recommended contract during the initial one-year period is \$90,000. The contract contains a provision for two additional one-year periods.
- 14. Florin High School, HVAC, Roofing, Lighting and Painting Upgrades – Change Order No. 1** – Approved Change Order No. 1 with F&H Construction, Inc., and authorized a district representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$2,223,000.00 by \$30,714.00 to \$2,253,714.00.
- 15. Elk Grove Elementary School, HVAC & Roofing Replacement – Change Order No. 3** – Approved Change Order No. 3 with Division 5-15, Inc. and authorized a district representative to sign the approved change order. Change Order No. 3 changes the contract amount of \$1,153,291.98 by (\$15,902.00) to \$1,119,389.98.
- 16. Elk Grove Elementary School, HVAC & Roofing Replacement – Acceptance and Notice of Completion** – Accepted the construction of Elk Grove Elementary School, HVAC and roofing replacement and authorized the filing of the Notice of Completion. Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.
- 17. Zehnder Ranch Elementary School – Change Order No. 8** – Approved Change Order No. 8 with Broward Builders, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 8 changes the contract amount of \$22,823,792.00 by \$61,996.00 to \$22,885,788.00.
- 18. Zehnder Ranch Elementary School – Acceptance and Notice of Completion** – Accepted the construction of Zehnder Ranch Elementary School, and authorized the filing of the Notice of Completion. Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.
- 19. Synthetic Turf and Track at Pleasant Grove High School – Change Order No. 1** – Approved Change Order No. 1 with Robert A. Bothman, Inc., and authorized a district representative to sign the required documents to amend the contract. Change Order No. 1 changes the contract amount of \$3,272,222.00 by \$168,048.00 to \$3,440,270.00.
- 20. Synthetic Turf and Track at Valley High School – Change Order No. 1** – Approved Change Order No. 1 with Robert A. Bothman, Inc., and authorized a district representative to sign the required documents to amend the contract. Change Order No. 1 changes the contract amount of \$1,492,959.00 by \$47,206.00 to \$1,540,165.00.
- 21. Synthetic Turf and Track at Laguna Creek High School – Change Order No. 1** – Approved Change Order No. 1 with Robert A. Bothman, Inc., and authorized a district representative to sign the required documents to amend the contract. Change Order No. 1 changes the contract amount of 3,156,065.00 by \$196,273.00 to \$3,352,338.00.
- 22. Synthetic Turf and Track at Florin High School – Change Order No. 1** – Approved Change Order No. 1 with Robert A. Bothman, Inc., and authorized a district representative to sign the required documents to amend the contract. Change Order No. 1 changes the contract amount of \$2,983,723.00 by \$186,975.00 to \$3,170,698.00.

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- 23. Synthetic Turf and Track at Franklin High School – Change Order No. 1** – Approved Change Order No. 1 with Robert A. Bothman, Inc., and authorized a district representative to sign the required documents to amend the contract. Change Order No. 1 changes the contract amount of \$3,039,261.00 by \$260,953.00 to \$3,300,214.00.
- 24. Contract Extension between Elk Grove Community & Adult Education and Sacramento Co. Sheriff's Department** – Approved the extension of an existing agreement to provide educational services at the Sacramento County Main Jail and the Rio Cosumnes Correctional Center. Per this agreement, the Sacramento County Sheriff's Department will pay EGACE \$464,150 for services provided during the 2017-18 school year.
- 25. New High School Courses** – Adopted the following new high school courses:
  - Piano Survey** (VAPA Elective, Grades 9-12) (quarter-year/half-semester equivalent, 2.5 credits). This short course is designed to teach basic note and rhythm reading for the piano keyboard. Skills taught are transferable to other music classes. Students will work individually on their playing skills and also be required to share their knowledge with an audience in a classroom recital. Skills in reading music and musicianship will be further developed. This course may be repeated for a maximum of 10 credits. This course does not meet the VAPA graduation requirement
  - Vocal Survey** (VAPA Elective, Grades 9-12) (quarter-year/half-semester equivalent, 2.5 credits). This short course is designed to teach basic note and rhythm reading in conjunction with developing vocal techniques including correct breathing, posture, articulation, blend, and balance. Skills taught are transferable to other music classes. Skills in reading music and musicianship will be further developed through performance practice. This course may be repeated for a maximum of 10 credits. This course does not meet the VAPA graduation requirement.
- 26. Variable Term Waiver** – Approved a Variable Term Waiver for Cheryl Cook-Hitch as a Language Speech Hearing Specialist for Special Education.
- 27. Amended Contract for the Speech Pathology Group Inc.** – Approved the amended contract with the Speech Pathology Group Inc. The augmentation to the contract is due to a nationwide shortage of speech pathologists that provide mandated speech and language services required by Individualized Education Plans (IEPs).
- 28. Certification of Administrator's Competence to Evaluate** – Granted Certification of Administrator's Competence to Evaluate for the newly-hired district administrator, Thamesia Handford, who has successfully completed the District's training process.
- 29. Approval of Budget Transfers** – Approved budget transfers for the period of July 31, 2017, through October 31, 2017. Included are budget transfers from 2016-17 ending fund balance adjustments and the 2017-18 1st Interim Report.
- 30. Resolution Regarding Board Member Absence** – Approved Resolution No. 40, 2017-18 authorizing payment of the monthly compensation to Mr. Carmine Forcina for a meeting missed on November 7, 2017, due to illness.

**VIII. LCAP Update - None**

**IX. Budget Update - None**

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**X. Facilities Update – None**

**XI. Bargaining Units – None**

**XII. Reports**

- 1. Finance Committee Annual Report for 2017** – Mr. Joe Ayala, Vice Chairperson of the Finance Committee, presented and reviewed the committee’s 2017 annual report. The activities for 2017 included the areas of Student Representatives, Introduction/Background presentations from staff representing various departments and programs, and Organization Meeting with the Superintendent.
  
- 2. 2016-17 Annual Audit** – The Board received the 2016-17 district-wide annual audit report, including the Measure M General Obligation Bonds Financial Statements and Performance Audit. Education Code 41020 requires an annual financial and compliance audit of a school district’s financial statements and internal controls. This audit is required to be submitted to the County Office of Education and the State Controller’s Office by December 15 of the following year. Mr. Matt Nethaway, Certified Public Accountant with Crowe Horwath presented the report to the Board of Education.

Motion No. 48, 2017-18 – Motion by Ms. Albiani, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that the 2016-17 Annual Audit be accepted. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

**XIII. Public Hearing/Action Items**

**1. Public Hearing to Consider Charter Petition from Gateway Community Charters**

On November 7, 2017, the EGUSD Governing Board received a petition from Gateway Community Charters (GCC) to authorize a charter school, Sacramento Academic and Vocational Academy (SAVA), within district boundaries. In accordance with Education Code 47605(b), a public hearing must be held within 30 days of the Board’s receipt of this petition at which the Board shall consider the level of support for the petition by teachers employed by the school district, other employees of the school district, and parents.

Ms. Chaires-Espinoza opened the public hearing to receive comments to consider the Charter Petition from Gateway Community Charters.

Public Comments:

Jason Sample, Chief Communication & Strategy Office for Gateway Community Charters, and staff provided the Board with information about the SAVA program.

Pat Ainsworth, Ryan Connally, Robert Visger, Lisa Quaschnik, Damon Conklin, Sydney Hayes-Wood, Ashley Franco, Shanda Heacock and Gary Grunwald spoke in support of SAVA Charter and shared their positive experiences with the program.

Ms. Chaires-Espinoza closed the public hearing and announced that this item will be brought back for action at the January 16, 2018, regular board meeting.

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**XIV. Discussion Items**

- 1. Gateway Community Charters' Petition for Sacramento Academic and Vocational Academy (SAVA) Discussion** – On November 7, 2017, the EGUSD Governing Board received a petition from Gateway Community Charters (GCC) to authorize Sacramento Academic and Vocational Academy (SAVA), as a charter school located within district boundaries. Ms. Kathy Hamilton presented a report to Board members outlining findings of fact identified by staff reviewing the petition. She also presented staff recommendations to approve or deny the petition for Board discussion

Ms. Hamilton announced the Board will be asked to act on the GCC petition at its January 16, 2018, regular board meeting.

**XV. Discussion/Action Items – None**

**XVI. Action Items**

- 1. Approval of the 2017-18 First Interim Financial Report** – Ms. Shannon Hayes provided the Board with an update of the District's financial status as of the 1<sup>st</sup> Interim reporting period and reported on the current status of the 2017-18 Budget.

Motion No. 49, 2017-18 – Motion by Mr. Madison, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all board members present that the 2017-18 First Interim Financial Report be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Perez and Singh-Allen; Noes – None; Absent – Martinez-Alire*

- 2. Appointment of a Representative from the Elk Grove Unified School District to the California School Boards Association Delegate Assembly**

Motion No. 50, 2017-18 – Motion by Mr. Madison, seconded by Mr. Forcina and carried unanimously by an affirmative vote of all board members present that Ms. Singh-Allen be reappointed to the CSBA Delegate Assembly. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, and Perez; Noes – None; Absent – Martinez-Alire*

**XVII. Board Member and Superintendent Reports** – Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.


**XVIII. Information Items**

- 1. Other Items from the Floor** – None

**XIX. Adjournment** – 9:30 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: \_\_\_\_\_

  
Beth Albiani, Clerk  
February 6, 2018