

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

The meeting was called to order by Mr. Ly at 5:30 p.m. in the Board Room at the Education Center.

Members Present: Steve Ly, Clerk; Beth Albiani, Carmine Forcina, Chet Madison, Crystal Martinez-Alire, Anthony “Tony” Perez, and Bobbie Singh-Allen.

Others Present: Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Brandon Krueger, Tina Penna, and Robert Pierce, Associate Superintendents. The list of visitors who signed in is on file.

- I. Pledge of Allegiance** –On behalf of Mrs. Lisa Byrd, parent volunteer at Elk Grove Elementary School, Mr. Dave Neves, Principal, led the Pledge.

II. Annual Organizational Meeting

- 1. Oaths of Office** – Mr. Hoffman presented Certificates of Election and administered oaths of office to the following:

Beth Albiani - as Board Member from Trustee Area No. 5
Crystal Martinez-Alire as Board Member from Trustee Area 2
Bobbie Singh-Allen as Board Member from Trustee Area 4

- 2. Election of Officers**

Office of President

Motion No. 83, 2014-15 – Motion by Mr. Ly and seconded by Mr. Perez, that Mr. Forcina be elected to the office of President of the Board. Roll Call Vote: Ayes – Forcina, Ly, and Perez; Noes– Albiani, Madison, Martinez-Alire, and Singh-Allen.

Motion No. 84, 2014-15 – Motion by Mr. Madison and seconded by Dr. Martinez-Alire, that Ms. Singh-Allen be elected as President of the Board. Roll Call Vote: Passed – Forcina; Ayes – Albiani, Madison, Martinez-Alire, and Singh-Allen. Noes – Ly and Perez.

Office of Clerk

Motion No. 85, 2014-15 - Motion by Ms. Singh-Allen and seconded by Mr. Ly, that Mr. Forcina be elected to the office of Clerk of the Board. Vote: Ayes – Albiani, Forcina, Ly, Madison, Martinez-Alire, Perez, and Singh-Allen.

Office of Board Representative

Motion No. 86, 2014-15 – Motion by Ms. Singh-Allen, seconded by Mr. Ly, that Ms. Albiani be elected to the Office of Board Representative. Vote: Ayes – Albiani, Forcina, Ly, Madison, Martinez-Alire, Perez, and Singh-Allen.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

3. **Establishment of Date, Time, and Place of Meetings** – Motion No. 87, 2014-15 – Motion by Mr. Madison and seconded by Ms. Singh-Allen, that the Board hold open sessions the first and third Tuesday of each month at 6:00 p.m. and closed sessions at 5:00 p.m. when necessary with the place of the meetings being determined by the Secretary to the Board of Education.

Mr. Ly presented the gavel to Ms. Singh-Allen who chaired the remainder of the meeting.

Regular Session – 6:00 P.M.

III. Presentations/Recognitions

4. **Holiday Performance** – The Bobcat Carolers, a student choir from Maeola Beitzel Elementary School, under the direction of Ms. Vicky Moore, a first grade teacher, presented a holiday performance.
5. **High School Student Representative Reports – Elk Grove and Pleasant Grove** – student representatives from Elk Grove and Pleasant Grove high schools reported on activities and academics at their schools
6. **Recognition of Attendance Campaign Winners** – Recognized were the student winners in the 2014-2015 **No Excuses – Go to School** Poster Contest and Twitter Message Contest.
7. **Athletic Recognition** – The Fall 2014-15 CIF Sac-Joaquin Section Champions – The CIF Section Champion, Division I, Girls Individual Tennis and Division II Girls Individual Tennis champions were recognized.

IV. Student Expulsion Recommendations

8. **Requests for Student Expulsions-** Motion No. 88, 2014-15 - Motion by Mr. Madison, seconded by Ms. Albiani, and carried unanimously by an affirmative vote of all members present, that the Hearing Panel's recommendations regarding two student expulsions be approved.

V. LCAP

9. **Local Control Accountability Plan (LCAP) Update** - Mr. Cerutti reported on the continuing work in the implementation of the LCAP. He noted the focus on planning and budgeting at the school sites and the work being done in these areas, the Consultation Committee which will focus on the key components of the LCAP and the makeup of the committee which will include two Board members. Mr. Forcina and Dr. Martinez-Alire were recommended for and agreed to serve as the Board representatives on the Consultation Committee.

Discussion was held regarding the process of developing and approving recommendations including work at the site level, and the LCFF which is the funding formula and the LCAP Plan which designates expenditure for targeted students and sub groups.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

VI. Budget Update

- 10. 2014-15 First Interim Financial Report and Budget Update – Motion No. 89, 2014-15** - Mr. Fagan presented and reviewed with the Board the 2014-15 First Interim Financial Report which included enrollment growth of 325, a total change of -\$1.3 million to the Unrestricted Fund Balance since the 45-day revise, components of the projection, the report, and the multi-year projections.

Discussion was held regarding recent legislation limiting the amount of reserve allowed in a district budget, the updating of the Facilities Master Plan which will indicate a need for funding, the procedure for identifying students eligible for free and reduced-price lunches, the procedure for budgeting for summer school, the Federal and State funding obligations and the need to work with legislators, and the budgeting process.

It was suggested that a budget workshop be held to review priorities after the School Services Conference on the Governor's Budget.

Motion by Mr. Ly, seconded by Mr. Madison, and carried unanimously by an affirmative vote of all members present, that the 2014-15 First Interim Financial Report be approved.

- VII. Public Comment** – Mr. Thong Phan Quang requested that an exception be made to the transportation guidelines to permit his child to ride the bus to a location other than within his attendance area.
- VIII. Bargaining Units** – Ms. Mary Deutsch and Ms. Nancy Eastman, representing CSEA, welcomed the newly elected Board members and the newly-elected President and Clerk and bid Mr. Ly a fond farewell as he leaves the Board.

IX. Reports

- 11. Finance Committee Annual Report** Mr. Rommel Declines, Chair of the Finance Committee, presented and reviewed with the Board the Committee's Annual Report for 2014. The activities and recommendations for 2014 included the areas of Common Core/Technology, Local Control Funding Formula/Local Control Accountability Plan (LCFF/LCAP), Facilities & Planning/Maintenance & Operations, Special Education, Compensation & Benefits/Retiree Benefits, and Student Representatives. Ms. Singh-Allen requested a Board Communication to include additional information on what the Student Representatives reported.

The Board thanked Mr. Declines and the Committee members for their contributions.

- X. Public Hearing/Action Items** - None

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

XI. Discussion Items

- 12. EGUSD Graduate Profile** – Ms. Kathy Hamilton, Director of Career Technical Education, Charter and Adult Education, submitted and reviewed with the Board, the EGUSD’s Graduate Profile which was developed by a group of stakeholders as part of the District’s on-going Linked Learning efforts to expand local and regional structures to support students’ readiness for college and career. The profile states that EGUSD graduates demonstrate their readiness to succeed in college, career and life through creative problem-solving; self-awareness, self-reliance and self-discipline; technical literacy; communication and collaboration; community engagement; and integrity.

The profile will be presented to the Board for approval at a future meeting.

- 13. Revision to Board Policy 1312.3 – Uniform Complaint Procedures** – The Board read for the first time, the proposed revisions to the current Board Policy 1312.3, Uniform Complaint Procedures. The revised policy is consistent with the recommendation by the California School Boards Association after its consultation with the California Department of Education and the Office of Civil Rights of the United States Department of Education.
- 14. Revision to Board Policy 5145.3 – Nondiscrimination/Harassment/Intimidation/Bullying** The Board read, for the first time, proposed revisions to Board Policy 5145.3, Nondiscrimination/Harassment/Intimidation/Bullying. The revised policy assures compliance with a new subsection (f) in Education Code Section 221.5
- 15. Proposed Changes to Finance Committee Bylaws** - Recommended changes to the Finance Committee Bylaws recommended by the Finance Committee were submitted. The changes are to the number of student representatives (from 9 to 13 to include alternative school representatives) and to the date of committee members commencing services from February 1 to the first meeting of the calendar year.

In the discussion it was suggested that the number of schools be increased to include charter schools and Jessie Baker School.

X. Discussion/Action Items

- 16. Procedure for Filling Board Member Vacancy** - Motion No. 90, 2014-15 –

Mr. Hoffman presented a report on the timeline and process for filling a board vacancy by making a provisional appointment or ordering a special election. Noted was the estimated cost of \$731,360 - \$1.24 million for a special election based on a registered voter count of 146,272.

Motion by Mr. Madison, seconded by Mr. Forcina, and carried unanimously by affirmative votes of all members present, that the Board member vacancy left by Mr. Ly’s resignation be filled by making a provisional appointment.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

Mr. Ly encouraged, and Mr. Perez agreed, that the Board move toward electing board members by trustee areas and to engage stakeholders and get input on all candidates. Mr. Forcina requested that a future agenda include looking at the electoral process.

Items No. 17, 18, and 19 – Motion No. 91, 2014-15 – Motion by Mr. Forcina, seconded by Mr. Perez, and carried unanimously by affirmative votes of all members present, that Items 17, 18, and 19 be approved.

17. **Sacramento Works Training Center 2014-2015 Subgrant #088201SWTC(E)** – Approved Resolution No. 29, 2014-15 authorizing SETA’s extension of subgrant #088201SWTC(E) in the amount of \$369,447 to operate a Sacramento Works Training Center on the Elk Grove Adult and Community Education Campus for Fiscal Year 2014-15.
18. **WIA Title I Out-of-School Youth Program 2014-2015 Subgrant #088301OS-12 (E3) Approved** - Approved Resolution No. 30, 2014-15 authorizing extension the Sacramento Employment and Training Agency’s 2014-2015 WIA Title I Out of School Youth Program subgrant #0881OS-12 (E3) in the amount of \$190,000 to provide services to fifty Out-of-School youth participants.
19. **WIA Title I Youth Program Universal Services 2014-2015 Subgrant #088301US-12 (E3)** - Approved Resolution No. 31, 2014-15 authorizing extension the Sacramento Employment and Training Agency’s 2014-2015 WIA Title I Youth Program Universal Services subgrant #088301US-12 (E3) in the amount of \$61,000 to provide Universal Youth services at Elk Grove Adult and Community Services (EGACE).
20. **Contract Award for Voice Over Internet Protocol (VOIP)** – Motion No. 92, 2014-15 – Motion by Mr. Perez, seconded by Mr. Madison, and carried unanimously by affirmative votes of all members present, that awarding RFP#562-14/15 be approved and a contract be awarded to Packet Fusion in an amount not to exceed \$456,000 to install and configure a new VOIP phone system.
21. **Health Care Reform Impact Study (HCRIS) Request by the Joint Health Care Coalition (JHCC)** – Motion No. 93, 2014-15 – Motion by Mr. Forcina, seconded by Mr. Madison, and carried unanimously by affirmative votes of all members present, that \$35,000 in onetime funding be approved for a Health Care Form Impact Study (HCRIS) with funding coming from the Unrestricted General Fund Reserves.
- 21A. **Approval of NextEd Contract for Career Pathway Trust (CPT) Grant** – Motion No. 94, 2014-15 – Motion by Ms. Albiani, seconded by Mr. Madison, and carried unanimously by affirmative votes of all members present that a contract for Career Pathway Trust (CPT) grant between NextEd and the Elk Grove Unified School District be approved in the total amount of \$480,000 with \$120,000 being allocation in each of the 2014-15, 2015-16, 2016-17, and 2-17-18 years.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

- 21B. Certificated Substitute Rate Adjustment** – Motion No. 95, 2014-15 – Motion by Mr. Forcina, seconded by Dr. Martinez-Alire, and carried unanimously by affirmative votes of all members present, that the rate increase to the “rate over time” category of the Certificated Substitute Rate schedule be approved as follows: \$125.00 after 15 days worked for the remainder of the school year at an approximate cost of \$260,000.

XIII. Action Items

- 22. 2013-14 Annual Audit** – Mr. Matt Nethoway of Crowe Horwath, LLP, who conducted the 2013-14 Annual Audit Report presented and briefly reviewed with the Board the audit. He noted there were no audit adjustments; State, Federal and First 5 programs were in compliance; the vacation accrual continues to grow and is not in compliance with Board policy; and assistance continues to be needed to address student body accounting issues.

Motion No. 96, 2014-15 – Motion by Mr. Madison, seconded by Mr. Ly, and carried unanimously by affirmative votes of all members present, that the 2013-14 District-wide Annual Audit Report be accepted.

Items No. 23 and 24 – Motion No. 97, 2014-15 – Motion by Mr. Forcina, seconded by Ms. Albiani, and carried unanimously, by affirmative votes of all members present, that Items No. 23 and 24 be approved.

- 23. Revisions to Board Policy 0520.2 – Title I Program Improvement Schools** – Approved the revisions to Board Policy 0520.2, as aligned with the California School Boards Association (CSBA) model policies.
- 24. Revisions to Board Policy 0520.3 – Title I Program Improvement Districts** – Approved the revisions to Board Policy 0520.3, as aligned with the California School Boards Association (CSBA) model policies.
- 25. Observation of Dr. Martin Luther King, Jr.s’ Birthday** - Motion No. 98, 2014-15; Resolution No. 32, 2014-14 - Motion by Mr. Ly, seconded by Mr. Perez, and carried unanimously, that Resolution No. 32, 2014-15 affirming January 19, 2015, a celebration of Dr. Martin Luther King, Jr.’s birthday be adopted.

XIV. Board Member and Superintendent Reports – Board members and the Superintendent reported on their activities within the District and other organization and committee meetings relative to the District and its operation.

XV. Consent Agenda – Action – Motion No. 99, 2014-15 – Motion by, seconded by, and carried unanimously by an affirmative vote of all members present, that Items 27 through 34 be approved.

- 26. Approval of Minutes** – Postponed.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

27. **Personnel Actions** - Approved personnel appointments, leaves of absence, rehires, probationary Personnel Actions releases, promotions, resignations, retirements, and returning from reemployment lists as submitted.
28. **Purchase Order Approval** – Approved purchase orders for October 25 through November 14, 2014, with a Financial Summary Grand Total of \$2,965,766.73.
29. **Budget Transfers** - Approved budget transfers for various funds for the period July 31, 2014, through October 31, 2014, including transfers for the 2013-14 ending fund balance adjustments and the 2014-15 1st interim report.
30. **Acceptance of Gifts - Gifts** – Accepted donations to the District’s schools’ programs as submitted.
31. **Ratification of Contracts - Ratification of Contracts** - Approved contracts signed by authorized staff in accordance with Board Policy as submitted.
32. **Receipt of Bids and Award of Contract for 100% Fruit Slushie for Food and Nutrition Services** – Awarded the bid (Bid #557-14/15) for 100% Fruit Slushie for Food & Nutrition Services to Topic Beverage in the amount of \$525,000.00 for three years with the contract expiring June 30, 2018.
33. **Out-of-State Field Trip Approval** - Approved the out-of-state field trip for Sheldon High School to attend the Tarkanian Invite Basketball Tournament in Las Vegas, NV, December 17-20, 2014, and Franklin High School to attend the Sierra Nevada Classic Wrestling Tournament in Reno, NV December 28-30, 2014.
34. **Marion Mix Elementary School, Change Order No. 4** - Approved Change Order No. 3 with Broward Builders, Inc. for the Marion Mix Elementary School project increasing contract by \$44,148.00 to \$18,603,232.00 and authorizing District representative to sign the approved change order.

XVI. Other Action Items

35. **Discussion and Action on Items Removed From Consent Agenda** - None

XVII. Information Items

36. **Other Items from the Floor** – Mr. Forcina noted that with changes in board members, it would be helpful to have a list of Board Committees and vacancies to enable people the opportunity apply. He suggested that copies of the LCFF Guidelines and video presentations be sent to Board Members.
37. **Items for Future Agendas** – Mr. Forcina requested that at future meeting, the Board address voting by trustee area and review the structure of meeting to possibly save time. He noted the intent was to record all meetings and suggested a discussion of the cost to record live vs. delayed. Mr. Perez asked when the

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 9, 2014

District will go to paperless meetings.

XVIII. Adjournment -10:25 p.m.

Submitted by:
Christopher R. Hoffman, Superintendent

Approve by: _____
Carmine S. Forcina, Clerk