

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

The meeting was called to order by Mr. Madison at 6:00 p.m. in the Board Room at the Education Center.

**Members Present:** Priscilla S. Cox, President; Steve Ly, Clerk; Jeanette J. Amavisca, Carmine Forcina, Chet Madison, Sr., Anthony “Tony” Perez (Left Meeting Early), and Bobbie Singh-Allen, Members

**Others Present:** Steven M. Ladd, Superintendent; Mark Cerutti, Donna Cherry, Glen De Graw, Rich Fagan, Robert Pierce, and Tina Penna, Associate Superintendents.  
The list of visitors who signed in is on file.

**Closed Session – 6:00 p.m.**

**1. Conference with Labor Negotiators**

**Agency designated representatives: Glen De Graw, Richard Fagan, Steven M. Ladd, Karen Rezendes**

**Employee Organization: All Elk Grove Unified School District Bargaining Units**

**2. Public Employee Appointment/Employment: Elementary School Vice Principal**

**2A. Public Employee Discipline/Dismissal/Release/Complaint**

**2B. Conference with Labor Negotiators**

**Open Meeting - 6:00 p.m. – Mrs. Cox announced that the Board met in Closed Session and by a unanimous vote appointed Susan Schaltz as vice principal at Arthur Butler Elementary School.**

- I. Pledge of Allegiance** Cassie Dowdle, parent volunteer at Arnold Adreani Elementary School led the Pledge. Ms. Dowdle has played an integral part in setting some of the school’s long-lasting traditions, served as PTA President and through her leadership created multiple opportunities for parents to become involved. Her community partnership with the Lyons Club has provided the school with generous donations for several events. She has been their GATE teacher for the past seven years and is now the schools’ Library Tech organizing the library and providing an inspiring environment for all of their students.

**Student Holiday Performance**

- 3. Raymond Case Elementary School Choir and Glee Club – Presented a holiday performance with music and dance.**

**Annual Organizational Meeting**

**4. Election of Officers**

**Office of President – Motion No. 73, 2013-14 – Motion by Mr. Madison and seconded by Ms. Amavisca, that Mrs. Cox be nominated for the office of President. Roll Call Vote: Ayes – Amavisca, Cox, Ly, Madison, and Singh-Allen; Noes – Forcina and Perez.**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

**Office of Clerk** – Motion No 74, 2013-14 – Motion by Mr. Madison and seconded by Ms. Amavisca, that Ms. Singh-Allen be nominated for the office of Clerk.

Motion No. 75, 2013-14 – Motion by Ms. Singh-Allen that a substitute motion be made nominating Mr. Ly for the office of Clerk.

Motion No 76, 2013-14 – Motion by Mr. Perez that Mr. Forcina be nominated for the office of Clerk.

Mr. Forcina seconded Motion No. 75. 2013-14 nominating Mr. Ly for the office of Clerk. Roll Call vote: Ayes – Amavisca, Cox, Forcina, Ly, Madison, Perez, and Singh-Allen.

Mr. Madison turned the gavel over to Mrs. Cox who presented him with an engraved gavel and presided over the remainder of the meeting.

**Office of Board Representative** - Motion by Mr. Ly and seconded by Ms. Amavisca, that Ms. Singh-Allen be nominated for the office Board Representative. Roll Call Vote: Amavisca, Cox, Forcina, Ly, Madison, Perez, and Singh-Allen.

**Establishment of Date, Time, and Place of Meetings** – Motion No. 77, 2013-14 – Motion by Ms. Amavisca and seconded by Mr. Madison, that meeting be held the first and third Tuesdays of each month at 7:00 p.m. and between 6:00 and 7:00 p.m. for closed sessions when necessary with the place of the meetings being determined by the Secretary to the Board of Education. After discussion, Mr. Forcina moved and Ms. Singh-Allen seconded an amendment to Motion No. 77, 2013-14 to establish the time of the meetings at 6:00 p.m. and between 5:00 and 6:00 p.m. for closed session on a trial basis and that a discussion and final action be scheduled for the March 4, 2013-14 Board Meeting.

## II. Presentations/Recognitions

5. **High School Student Representative Reports – Franklin and Laguna Creek** – Makenna Engelbrecht and Kody Moore from Elk Grove High School and Melanie Ayala and Dana Blomquist from Pleasant Grove High School reported on activities and academics at their schools.
6. **Recognition of Attendance Campaign Poster Contest Winners** – Student winners in the 2013-14 **No Excuses – Go to School** Attendance Campaign Poster Contest were recognized.
7. **Athletic Recognition – CIF Sac-Joaquin Section Champions** - The Cosumnes Oaks High School boys' soccer team and coaching staff were recognized for winning the Sac-Joaquin Section Division II Soccer championship, the first ever boys' section championship for Cosumnes Oaks High School.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

**III. Student Expulsion Recommendations**

- 8. Requests for Student Expulsions** - Motion No. 78, 2013-14 - Motion by Ms. Amavisca, seconded by Mr. Madison, and carried unanimously, that the Hearing Panel's recommendations regarding seven student expulsions be approved.

**IV. Budget Update**

**9. Preliminary 2013-14 First Interim Financial Report**

Mr. Fagan presented and reviewed with the Board the 2013-14 Preliminary First Interim Financial Report which included enrollment growth of 343, a total change of (\$9.93) million to the Unrestricted Fund Balance, components of the projection, the report, and the multi-year projections.

**V. Board Member and Superintendent Reports**

Board members and the Superintendent reported on their activities within the District and other organization and committee meetings relative to the District and its operation.

**VI. Public Comment** - None

- VII. Bargaining Units** - Tina Smith, representing the Psychologists and Social Workers Association (PSWA), reported they are happy an agreement was reached and ratified by 100% of their membership and requested that their request for a roll call vote on the Agreement be honored.

**VIII. Reports**

- 10. Finance Committee Annual Report** – Mr. Mark Mendenhall, Chair of the Finance Committee, presented and reviewed with the Board the Committee's Annual Report for 2013. Noted was the future involvement of the Committee which will be a critical part as we move forward. The Committee members were recognized for their contributions.

**XII. Action Items** – No. 18 moved forward in meeting.

- 18. Finance Committee Bylaws** – Motion No. 79, 2013-14 - Discussion was held regarding the reasons for the recommended changes including one appointee by the superintendent and two appointees at large by the board. Motion by Mr. Forcina, seconded by Mr. Perez, and carried, that the proposed changes to the Finance Committee Bylaws, including the recommendation submitted at the November 19, 2013, Board Meeting be approved. Ms. Amavisca voted "no" on the motion.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

**VIII. Reports**

**11. Facilities Master Plan Update**

Mr. Pierce; Mr. Heinicke, Planning Director; and Ms. Kim Williams, Planning Manager, presented and discussed with the Board Part 1 of the Facilities master Plan Update. The presentation included a description of what the plan does in support of learning and teaching, defining needs and funding; components of the plan a recap of the District's Master Plan history; an overview of the growth component; and an outline of the process for this update. (Discussion will continue after action items are addressed.)

- 12. Proposed Anatolia II Elementary School Schematic Site Plans** – This item was postponed.

**IX. Public Hearing/Action Items**

**13. Tentative Agreement between Elk Grove Unified School District and Psychologists and Social Workers Association (PSWA)**

There were no responses to the call for a public hearing on the Tentative Agreement between Elk Grove Unified School District and the Psychologists and Social Workers Association.

Motion No. 80, 2013-14 – Motion by Mr. Forcina, seconded by Ms. Singh-Allen, and carried that the Tentative Agreement between the Elk Grove Unified School District and the Psychologist and Social Workers Association (PSWA) ratified by PSWA on November 18, 2013, be approved. Mr. Perez abstained from voting on the motion.

**X. Discussion Items**

- 14. Middle School Course Catalog** - This item will be addressed after the action items are presented.

**XI. Discussion/Action Items - None**

**XII. Action Items**

**15. 2012-13 Annual Audit**

Mr. Steve Wescoat of Crowe Horwath, LLP, who conducted the 2012-13 Annual Audit Report. He noted there were no audit adjustments; State, Federal and First 5 programs were in compliance; the vacation accrual continues to grow and is not in compliance with Board policy; assistance is being provided to address student body accounting issues; and the need to address the structural deficit.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

Motion No. 81, 2013-14 – Motion by Ms. Singh-Allen, seconded by Mr. Madison, and carried unanimously, that the 2012-13 District-wide Annual Audit Report be accepted.

16. **Observation of Dr. Martin Luther King, Jr. Birthday** - Motion No. 82, 2013-14; Resolution No. 31, 2013-14 - Motion by Mr. Ly, seconded by Ms. Amavisca, and carried unanimously, that Resolution No. 31, 2013-14 affirming January 20, 2014, a celebration of Dr. Martin Luther King, Jr.'s birthday.
17. **Resolution Adopting Contractor Pre-Qualification Process** Motion No. 83, 2013-14; Resolution No. 29, 2013-14 – Motion by Mr. Madison, seconded by Ms. Amavisca, and carried that Resolution No. 31, 2013-14, be adopted authorizing the Administration to execute the Pre-Qualification process for projects with an expenditure of \$1,000,000 or more when deemed necessary by the Associate Superintendent of Facilities and Planning and to convene a panel to hold hearings, as required, to settle any disputes that may arise from the process. Mr. Perez was absent from the meeting at the time of the vote

It was noted that this will be brought back to the Board for discussion in February and that suggestions be submitted by mid January for considerations prior to submittal in February.

18. **Finance Committee Bylaws** – This item was addressed earlier in the meeting.
19. **CSBA Delegate Assembly Nominations** – There were no nominations submitted.

### XIII. Consent Agenda – Action

Motion No. 84, 2013-14 – Motion by Mr. Madison, seconded by Ms. Singh-Allen, and carried unanimously, that Items No. 16 through 32 except Items No. 25 and 31 which have been deleted be approved.

20. **Approval of Minutes** – Minutes of the November 19, 2013, meeting.
21. **Personnel Actions - Personnel** appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements and returning from reemployment lists as submitted.
- 21A. **Resolution Regarding Board Member Absences** - Adopt Resolution No. 32, 2013-14, authorizing payment of the monthly compensation to Carmine S. Forcina for a meeting missed on December 12, 2013, due to illness and Jeanette J. Amavisca for a meeting missed on December 12, 2013, due to hardship.
22. **Certification of Administrators' Competence to Evaluate** - That Certification of Administrator's competence to Evaluate be granted to newly-hired District administrators who have successfully completed the District's training process.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

23. **Approval of Purchase Order History** - Purchase orders for October 26, through November 7, 2013, with a Financial Summary Grand Total of \$20,868,502.30.
24. **Acceptance of Gifts** – That donations to the District’s schools/programs be accepted as submitted.
25. **New High School Courses** – That the following new high school courses be approved for Laguna Creek High School: IB Dance SL (Grades 9-12, 20 Credits, 2-year equivalent, and IB Dance HL (Grades 9-12, 20 Credits, 2-year equivalent).
26. **Instructional Materials Approval** – That the following supplemental instructional materials be adopted: English 3-D, Course I; Copyright 2011, Grades 6-8 and English 3-D, Course II, Copyright 2014, Grades 8-12 for English/Language Arts, by Scholastic Education, A Division of Scholastic Inc.
27. **Ratification of Contracts** – That contracts signed by authorized staff in accordance with Board Policy be approved as submitted.
28. **Architectural Services for Various Small Projects** – That the selection of the following architectural firms to be considered for various small projects be reaffirmed: Kirk S. Brainerd, architect; HMR Architects, Inc.; Stafford King Wiese Architects; NMC Architects; Henry + Associates; HY – Hibser Yamauchi architects, Inc.; and Nacht & Lewis Architects.
- 28A. **Approval to Purchase Chromebooks As Required Cooperatively Through National Joint Powers Alliance (NJPA)** – That approval be granted for the purchase of 2,431 Chromebooks including management licenses, device setup and recycle fee for \$712,428.86 and 91 carts for \$126,174.23.

**XIV. Other Action Items**

29. **Discussion and Action on Items Removed From Consent Agenda - None**

**VIII. Reports**

11. **Facilities Master Plan Update** – Continued from earlier in the meeting. Review of the land use plan and the opportunity provided by Proposition 39 funds were presented.

Staff will present additional reports at future meetings.

**X. Discussion Items**

14. **Middle School Course Catalog** – Postponed from earlier in the meeting. The 2014-15 Middle School Course Catalog was submitted and briefly reviewed and will be submitted for approval at the January 4, 2014, Board meeting.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, DECEMBER 10, 2013

**XV. Information Items**

**30. Other Items from the Floor** – Mr. Ly requested that BTA’s and the interest in translations be addressed.

**31. Items for Future Agendas** – None

**XVI. Adjournment** –10:45 p.m.

Submitted by:  
Steven M. Ladd, Ed.D., Superintendent

Approve by: \_\_\_\_\_  
Steve Ly, Clerk