

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
January 6, 2015  
Closed Session – 5:00 p.m.  
Regular Session – 6:00 p.m.

Item

Time - Approximate

Public Comment on Items on Agenda or Not on the Agenda

**NOTICE**

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees. The meeting is recorded on video and audio. Videos are available on the Elk Grove Unified School District's You Tube channel at [http://www.youtube.com/user/Elk Grove Unified](http://www.youtube.com/user/ElkGroveUnified).

**CLOSED SESSION – 5:00 P.M.**

1. Government Code Section 54957.6  
Conference with labor Negotiators  
Agency designated representatives: Christopher Hoffman,  
Bandon Krueger, Richard Fagan, Karen Rezendes  
Employee Organizations: All Elk Grove Unified School District  
Bargaining Units and Unrepresented Employees
2. Government Code Section 54957  
Public Employee Discipline/Dismissal/Release/Complaint
3. Government Code Section Government Code Section 54956.9(d)(1)  
Conference with Legal Counsel - Existing Litigation  
Name of Case: Case Numbers 12480863, 13521438, B0003094,  
12480276, 0962032, 01272141, B0001920, 10295500
- I. Pledge of Allegiance
- II. Presentations/Recognitions
  4. High School Student Representatives – Franklin and Laguna Creek 10 Minutes
  5. Recognition of the 2014-2015 Elk Grove Unified School District Spelling Bee Winner 5 Minutes
- III. Student Expulsion Recommendations – None
- IV. LCAP
- V. Budget Update

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
January 6, 2015

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<u>Item</u>	<u>Time - Approximate</u>
VI. Public Comment	
VII. Bargaining Unites	
VIII. Reports	
6. Progress of the District's Transition to Common Core State Standards in Mathematics and the High School Mathematics Pilot	20 Minutes
7. Positive Behavior and Intervention Support (PBIS) Program Update	20 Minutes
IX. Public Hearing/Action Items	
X. Discussion Items	
XI. Discussion/Action Items	
XII. Action Items	
8. Establishment of Date and Procedures for Special Board Meeting to Interview Candidates and Make a Provisional Appointment of Board Member, Trustee Area 6	10 Minutes
XIII. Board Member and Superintendent Reports	30 Minutes
9. Update of California School Boards Association (CSBA) Annual Conference	
XIV. Consent Agenda--Action	
10. Approval of Minutes	
11. Personnel Actions	
12. Revised Resolution Approving Visiting Educator Loan Agreement No. 4143 with the California Department of Education for Classified Employee Kathleen Moore	
13. Approval of Purchase Order History	
14. Approval of Warrant Register	
15. Disposal of Obsolete/Surplus Property	
16. Contract Ratification	
17. Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts	
18. Acceptance of Gifts	
19. Student Teaching Agreement Between Hope International University and Elk Grove Unified School District	

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
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January 6, 2015

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Item

Time - Approximate

XIV. Consent Agenda – Action (Continued)

- 20. Student Teaching Agreement Between California State University, Long Beach and Elk Grove Unified School District
- 21. Approval to Establish a Contract to Purchase Hewlett-Packard (HP) Computer Equipment, Peripherals and Related Devices, Software, and Value Added Services Through Western States Contracting Alliance (WSCA)-National Association of State Procurement Officials (NASPO) Contract
- 22. Approval to Purchase Extron Pole Vault AudioVisual System as Required for Marion Mix and Dillard Elementary Schools Cooperatively Through California Multiple Award Schedule (CMAS)
- 23. Henry Ford Learning Institute (HFLI) Contract Approval
- 24. Instructional Materials Adoption

XV. Other Action Items

- 25. Discussion and Action on Items Removed From the Consent Agenda

XVI. Information Items

- 26. Other Items From the Floor
- 27. Items for Future Agendas

XVII. Adjournment

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 5

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015

Subject:

Department: Curriculum/Professional Learning

**Recognition of the 2014-2015 Elk Grove Unified School District Spelling Bee Winner**

Action Requested:

The Board of Education is asked to recognize the 2014-2015 Elk Grove Unified School District Spelling Bee winner.

Discussion:

The 2014-15 Elk Grove Unified School District Spelling Bee was held on Thursday, December 4, 2014. Forty-four (44) third through eighth grade students, each representing his/her school site, participated in this year's competition. Participants first took a written test followed by the more traditional oral competition. All participants represented their schools well and the Elk Grove Unified School District can be quite proud of these young spellers.

After six rounds of spelling our district champion this year is Marvin Du, an 8th grade student from Toby Johnson Middle School. The winning word was "scourge." As quite an accomplished speller, Marvin was last year's runner up in the 2013-14 EGUSD Spelling Bee. This year there was no runner up as Marvin "knocked out" seven competitors in a single round! Congratulations to Marvin!

Mr. Bob Roe, Director of PreK-6 Education, did an outstanding job as our word pronouncer. EGUSD retired principals Roberta Collier, Rebecca Davis, and Toni Westermann, volunteered as judges.

Financial Summary:

Prepared By: Jerrilyn M. Ewing *JME*

Division Approval: Mark Cerutti *M.C.*

Prepared By: \_\_\_\_\_

Superintendent Approval: Christopher R. Hoffman *CH*

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015**Subject:****Department:** Curriculum/Professional Learning**Discussion on the Progress of the District's Transition to Common Core State Standards in Mathematics and the High School Mathematics Pilot****Action Requested:**

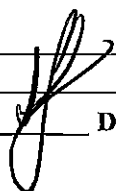
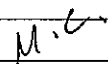
The Board of Education is asked to receive information on the progress of the transition to CCSS-Math and the current high school mathematics pilot.

**Discussion:**

The purpose of the presentation is to provide information specific to the progress with CCSS-Math in the district as well as information regarding the current high school mathematics pilot. This presentation will focus on standards, curriculum, and instruction as well as an update on professional development.

**Financial Summary:**

N/A

Prepared By: Anna Trunnell  Division Approval: Mark Cerutti Prepared By: \_\_\_\_\_ Superintendent's Approval: Christopher R. Hoffman 

Agenda Item No: 7**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015**Subject:**Division: Special Education**Positive Behavior and Intervention Support (PBIS) Program Update****Action Requested:**

The Board of Education is asked to receive an update on the District's Positive Behavior and Intervention Support (PBIS) program.

**Discussion:**

The purpose of the presentation is to provide information on the District's Positive Behavior and Intervention Support (PBIS) program that will include:

- Program Implementation
- Wellness component
- Integration into E<sup>4</sup>
- Benefits to the school community
- Monitoring and Progress of Program

**Financial Summary:**Prepared By:  Mark CeruttiDivision Approval: \_\_\_\_\_ Mark Cerutti 

Prepared By: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_ Christopher R. Hoffman 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 8

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 1-6-15

**Subject:** Establishment of Dates and Procedure for Filling Board  
Member Vacancy

**Department:** Board of Education

**Action Requested:**

The Board is requested to discuss and take action to establish the date and procedures for special meeting to select and interview candidates and make a provisional appointment of a board member from Trustee Area 6.

**Discussion:**

Attached is a suggested timeline for filling the vacancy.

Actions needed are as follows:

1. Confirm timeline.
2. Identify two-member subcommittee.
3. Set date for members to submit 1 or 2 questions for consideration.
4. Agree to forced ranking procedure.

**Financial Summary:**

Prepared By: \_\_\_\_\_ Department Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Superintendent Approval: Christopher R. Hoffman 

### Timeline for Filling Trustee Vacancy

- December 9, 2014 - Board meeting to decide what action to take – election or provisional appointment. If the decision is to order an election, begin the process with the Sacramento County Voter Registration and Elections office. If the decision is to make a provisional appointment, establish the procedures per bylaw and a timeline.
- December 17 and 19, 2014 - Public advertisement of vacancy and request for applications in the Citizen.
- January 6, 2015 - Board Selection of Subcommittee – 2 members.
- Friday, January 9, 2015 5:00 p.m. - Deadline for receipt of applications.
- January 12-16, 2015 - Board committee of less than a quorum screens applicants (or application) and announces candidates.
- January 19, 2015 - Send list of applicants to be interviewed and application materials to Board Members.  
  
Establish questions for interview (5)
- January 26, 2015 - Special meeting – Board considers candidates and appoints trustee.

#### Agenda

Board Member Interview Process Orientation Including Forced Ranking Procedure (See attached) – 15 Minutes  
Hearing of Visitors – 15 Minutes  
Interview of Candidates – 15 Minutes Each  
Deliberations and Appointment

Within 10 days of provisional appointment – Post notices of the vacancy and the provisional appointment in at least three public places and publish in local newspaper.

- February 3, 2015 - Next Regular Meeting



## **FORCED RANKING GUIDELINES**

1. Forced ranking interviews are usually conducted by a panel of interviewers. For this process, the Elk Grove Unified School District Board of Education will serve as the interview panel.
2. For each interview panel, there is a facilitator. Dr. Brandon Krueger will serve as the facilitator.
3. Before the interview, the panel will determine which member(s) will ask what questions.
4. Dr. Krueger will introduce each candidate to the panel. Every effort will be made to have each candidate feel comfortable. The interview panel will then introduce themselves to the candidate.
5. Each candidate will be allotted 15 minutes to present a two-minute opening statement, answer four questions, and make a one-minute closing statement. When the questioning is completed, Dr. Krueger will escort the candidate from the board room.
6. After the candidate leaves, each board member should complete the individual ranking form by listing all candidates that have been interviewed in priority order.
7. Guidelines 4, 5, and 6 will be repeated until all seven candidates are interviewed.
8. Each panel member will submit their ranking form to Dr. Krueger in order to prepare a composite ranking.
9. After reviewing the composite rankings, the Board of Education will deliberate and make an appointment.

Agenda Item No. \_\_\_\_\_

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 1-6-14**Subject:** Approval of Minutes**Department:** Board of Education

**Action Requested:** Approve minutes of the regular board meetings held November 18 and December 9, 2014, and the special board meeting held October 15, 2014.

**Discussion:**

**Financial Summary:**

**Prepared By:** \_\_\_\_\_ **Department Approval:** \_\_\_\_\_

**Prepared By:** \_\_\_\_\_ **Superintendent Approval:** Christopher R. Hoffman 

Agenda Item No: \_\_\_\_\_

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015**Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**



## APPROVE:

1. New Hire(s) [5]
2. Leave(s) of Absence
3. Resignation(s)
4. Retirement(s)
5. Returning from Leave(s) of Absence

**CLASSIFIED:**

## APPROVE:

1. New Hire(s) [20]
2. Probationary Release(s)
3. Promotion(s)
4. Resignation(s)
5. Retirement(s)
6. Status Change(s)

**Financial Summary:**Prepared by: Bindy Grewal, Ed.D. Departmental Approval: Brandon Krueger, Ed.D. Prepared by: Evelyn Laluan Superintendent Approval: Christopher R. Hoffman 

Agenda Item No.: \_\_\_\_\_

Supplement No.: \_\_\_\_\_

Meeting Date: January 6, 2015**Board Agenda Item****Subject:****Department:** Human Resources

Revised Resolution Approving Visiting Educator Loan Agreement No. 4143 with the California Department of Education for Classified Employee Kathleen Moore.

**Action Requested:**



The term of this agreement shall be from September 13, 2004 to and including December 31, 2014.

**Discussion:**

The absence of this classified employee from her regular assignment (Director-Development, Facilities and Planning) in the district has not and will not create a staffing shortage.

**Financial Summary:**

The requesting agency reimburses the district for all compensation and benefits including accrued vacation for the visiting educator.

Prepared By: Evelyn Laluan Division Approval: \_\_\_\_\_ Brandon Krueger, Ed.D. Prepared By: Superintendent Approval: \_\_\_\_\_ Christopher R. Hoffman 

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE  
ELK GROVE UNIFIED SCHOOL DISTRICT**

**REVISED RESOLUTION APPROVING VISITING EDUCATOR LOAN  
AGREEMENT**

**WHEREAS**, this resolution must be adopted in order to certify the approval of the Elk Grove Unified School District to approve the Visiting Educator Agreement No. 4143, Amendment No. 11 with the California Department of Education allowing Kathleen Moore, an employee of this District, to work with the California Department of Education.

**WHEREAS**, this resolution is for the purpose of modifying the agreement as follows:

- a. The term of this agreement shall expire December 31, 2014.
- b. The contract amounts shall be modified as noted in Amendment #11.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Elk Grove Unified School District does hereby order that Christopher R. Hoffman, Superintendent of Schools, be authorized as representative to sign said agreement on behalf of the Governing Board.

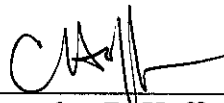
**PASSED and ADOPTED** by the Governing Board of the Elk Grove Unified School District this 6th day of January, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



\_\_\_\_\_  
Christopher R. Hoffman  
Secretary to the Board of Education  
Elk Grove Unified School District



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**TOM TORLAKSON**

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

December 10, 2014

Carrie Hargis, Director of Fiscal Services  
Elk Grove Unified School District  
9510 Elk Grove Florin Road  
Elk Grove, CA 95624

Dear Ms. Hargis:

Subject: Notice of Termination for Contract #4143

Under the provisions of Government Code Section 19050.8 and State Personnel Board Rule 427, the California Department of Education (CDE) and the Elk Grove Unified School District entered into an agreement for the assignment of Kathleen Moore to the CDE as a Visiting Educator.

According to the terms of the contract, the contract may be terminated before the expiration date by either party with a 30-day written notice.

This letter provides written notice that the CDE will terminate contract #4143 on December 31, 2014. All invoices related to this contract for the time period covered must be submitted timely and before the contract is closed out completely.

The CDE expresses its appreciation to the Elk Grove Unified School District in permitting Kathleen Moore to serve as Director of the School Facilities and Transportation Services Division.

If you have any questions regarding this contract, please contact Maureen Schwind, Education Fiscal Services Assistant, at 916-319-0576 or mschwind@cde.ca.gov.

Sincerely,

Jeannie Oropeza, Deputy Superintendent  
Services for Administration, Finance, Technology & Infrastructure Branch

cc: Accounting Office  
Budgets Office  
Contracts, Purchasing and Conference Services  
Personnel Services Division

**STANDARD AGREEMENT AMENDMENT**

STD. 213 A (Rev 6/03)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 3 Pages

AGREEMENT NUMBER

**4143**

REGISTRATION NUMBER

AMENDMENT NUMBER

**11**

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

California Department of Education

CONTRACTOR'S NAME

Elk Grove Unified School District

2. The term of this

Agreement is September 13, 2004 through June 30, 2016

3. The maximum amount of this \$1,943,300.34

Agreement after this amendment is: One Million Nine Hundred Forty Three Thousand Three Hundred Dollars and Thirty Four Cents

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

ARTICLE III, COST AND PAYMENT, Section A, shall be amended by deleting reference to \$1,941,522.34 and inserting \$1,943,300.34 in place thereof (a said increase of \$1,778.00). Article III shall be further amended by adding reference to Attachment A.11.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Elk Grove Unified School District

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Carrie Hargis - Director, Fiscal Services

ADDRESS

9510 Elk Grove-Florin Road  
Elk Grove, CA 95624**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Education

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Sharon Taylor, Director, Personnel Services Division

ADDRESS

1430 N Street, Suite 1802, Sacramento, CA 95814

CALIFORNIA  
Department of General Services  
Use Only☐ Exempt per:

**Attachment A.11**

**Elk Grove Unified School District**

**Contract No. 4143 A.11**



Kathleen Moore's VE Contract Fiscal Year 2014-15			Kathleen Moore's VE Contract EXHIBIT B11: Amendment 11 Revised Budget Fiscal Year 2014-15		
Budget FY 2014-15			Revised Budget FY 2014-15		
July 1, 2014 - June 30, 2015			July 1, 2014 - June 30, 2015		
Monthly Rate		\$9,882.67	Monthly Rate		\$9,882.67
Months		12	Months		12
Total Salary		\$118,592.04	Total Salary		\$118,592.04
<u>Benefits</u>			<u>Benefits</u>		
P.E.R.S.	11.4170%	\$13,539.65	P.E.R.S.	11.7710%	\$13,959.47
F.I.C.A.	6.2000%	\$7,352.71	F.I.C.A.	6.2000%	\$7,352.71
Medicare	1.4500%	\$1,719.58	Medicare	1.4500%	\$1,719.58
H&W	12.015.00	\$7,992.00	H&W	7.035.00	\$7,035.00
Unemp. Ins.	0.0500%	\$59.30	Unemp. Ins.	0.0500%	\$59.30
Wkrs. Comp. Ins.	2.0000%	\$2,371.84	Wkrs. Comp. Ins.	2.2500%	\$2,668.32
Total Benefits		\$33,035.08	Total Benefits		\$32,794.38
Total Salary and Benefits		\$151,627.12	Total Salary and Benefits		\$151,386.42
Indirect Costs	4.9500%	\$7,505.54	Indirect Costs	5.4400%	\$8,235.42
Unpaid Accrued Vacation *Not to exceed 1 year.		\$12,578.00	Unpaid Accrued Vacation *Not to exceed 1 year.		\$12,493.00
Total Salary, Benefits, and Unpaid Accrued Vacation		\$171,710.66	Total Salary, Benefits, and Unpaid Accrued Vacation		\$172,114.84

Kathleen Moore's VE Contract Fiscaly Year 2015-16			Kathleen Moore's VE Contract EXHIBIT B11: Amendment 11 Revised Budget Fiscal Year 2015-16		
Budget FY 2015-16			Revised Budget FY 2015-16		
July 1, 2015 - June 30, 2016			July 1, 2015 - June 30, 2016		
Monthly Rate		\$9,882.67	Monthly Rate		\$9,882.67
Months		12	Months		12
Total Salary		\$118,592.04	Total Salary		\$118,592.04
<u>Benefits</u>			<u>Benefits</u>		
P.E.R.S.	11.4170%	\$13,539.65	P.E.R.S.	12.6000%	\$14,942.60
F.I.C.A.	6.2000%	\$7,352.71	F.I.C.A.	6.2000%	\$7,352.71
Medicare	1.4500%	\$1,719.58	Medicare	1.4500%	\$1,719.58
H&W	12.015.00	\$8,529.00	H&W	7.182.00	\$7,182.00
Unemp. Ins.	0.0500%	\$59.30	Unemp. Ins.	0.0500%	\$59.30
Wkrs. Comp. Ins.	2.0000%	\$2,371.84	Wkrs. Comp. Ins.	2.5000%	\$2,964.80
Total Benefits		\$33,572.08	Total Benefits		\$34,220.99
Total Salary and Benefits		\$152,164.12	Total Salary and Benefits		\$152,813.03
Indirect Costs	4.9500%	\$7,532.12	Indirect Costs	5.4400%	\$8,313.03
Unpaid Accrued Vacation *Not to exceed 1 year.		\$12,578.00	Unpaid Accrued Vacation *Not to exceed 1 year.		\$12,522.00
Total Salary, Benefits, and Unpaid Accrued Vacation		\$172,274.24	Total Salary, Benefits, and Unpaid Accrued Vacation		\$173,648.06
Total Difference FY 2014-15 & FY 2015-16			Total Revised Amount FY 2014-15 & FY 2015-16		\$345,762.90

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015**Subject:****APPROVAL OF PURCHASE ORDER HISTORY.**Department: Finance & School Support**Action Requested:**

The Board of Education is asked to approve purchase orders for the weeks of November 14, 2014 through December 12, 2014.

**Discussion:**

The Purchase Order History and Cost Modifications for the month November 14, 2014 through December 12, 2014 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

**Encumbrances:**

<u>Fund</u>	<u>Purchase Orders Issued</u>	<u>Purchase Order Encumbrance Costs</u>
01 General Fund	658	\$ 3,150,241.46
09 Elk Grove Charter School Fund	8	\$ 10,048.78
11 Adult Education Fund	8	\$ 6,539.19
12 Child Development Fund	58	\$ 8,345.96
13 Food and Nutrition Services Fund	8	\$ 26,676.39
25 Capital Facilities Fund	1	\$ 802.52
35 State School Facilities Fund	4	\$ 20,968.16
49 Special Projects Fund	4	\$ 11,210.49
67 Self Insurance Fund	6	\$ 66,326.28
<b>Total Encumbrances</b>		<b>\$ 3,301,159.23</b>

**Modifications:**

<u>Fund</u>	<u>Purchase Orders Modified</u>	<u>Purchase Order Modification Costs</u>
01 General Fund	24	\$ 589,933.60
11 Adult Education Fund	1	\$ 500.00
13 Food and Nutrition Services Fund	7	\$ 200,400.00
35 State School Facilities Fund	2	\$ 975.00
<b>Total Modifications</b>		<b>\$ 791,808.60</b>
<b>Financial Summary Grand Total</b>		<b>\$ 4,092,967.83</b>

Prepared By: Ruth DewDivision Approval: Rich FaganPrepared By: Ruth DewSuperintendent Approval: Christopher R. Hoffman

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item  
No:

14

## Board Agenda Item

Supplement No.

Meeting Date:

January 6, 2015

**Subject:**

Warrant Register No. 5  
All Funds: November 1, 2014 -- November 30, 2014

**Department:**

Fiscal Services

**Action Requested:**

*Approve Warrant Register No. 5 – Warrant Numbers 970862-971859, 307999-309286*

**Discussion:**

Education Code 42632 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

It is also required that district orders (warrants) must be numbered and include the following per Education Code 42634:

- The particular fund or funds of the district against which it is drawn
- The amount of payment to be made
- An itemized bill showing separate items and the price of each item (This information is retained in Fiscal Services).
- The rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages (This information is retained in the Payroll Office).

The Board is asked to approve Warrant Register No. 5 – Warrant Numbers 970862-971859, 307999-309286.

See attached report for Warrant Register No. 5 expenditures.

**Financial Summary:**

Total expenditures for all funds from November 1, 2014 thru November 30, 2014 are \$46,030,028.09.

Prepared By:

Shelley Clark *Shelley Clark*

Division Approval:

Rich Fagan *R*

Prepared By:

Carrie Hargis *Carrie Hargis*

Superintendent Approval:

Christopher R. Hoffman *CH*

**FUND: 01**  
**GENERAL FUND**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
11/7/14	970862-971173	5223400.40			200.00	1675667.12	2317574.64			606.00	1229352.64
11/14/14	971174-971531	7179658.21			120169.49	207602.25	816098.19			33704.92	6002083.36
11/21/14	971532-971859	1727531.29			18429.50	527377.58	1168590.41			179.00	12954.80
TOTALS		14130589.90	0.00	0.00	138798.99	2410646.95	4302263.24	0.00	0.00	34489.92	7244390.80

**PAYROLL WARRANTS FUND 01**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
1/1/0/4	307999-308706	2210059.53	1287779.06	921706.02	273.00						301.45
1/1/7/4	306707-308749	57271.77	42890.35	13822.68							558.74
1/1/9/4	308750-308773	953.18	-436.27	-1944.80							3334.25
1/25/4	308774-309286	26118571.34	20616575.49	4935100.77	10915.00						555980.08
TOTALS		28386855.82	21946808.63	5868684.67	11188.00	0.00	0.00	0.00	0.00	0.00	560174.52
(CANCELS)		-14478.33				-669.33	-196.00				-13613.00
GRAND TOTAL		42502967.39	21946808.63	5868684.67	149986.99	2409977.62	4302067.24	0.00	0.00	34489.92	7790952.32

## ACCOUNTS PAYABLE WARRANTS

[illegible]

**PAYROLL WARRANTS FUND 09**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
11/10/14	307999-308706	63174.74	57290.00	5884.74							
11/25/14	308774-309286	54771.78	47023.69	7748.09							
TOTALS (CANCELS)		117946.52	104313.69	13632.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL		123974.72	104313.69	13632.83	0.00	5840.54	187.66	0.00	0.00	0.00	0.00

## ACCOUNTS PAYABLE WARRANTS

[illegible]

**PAYROLL WARRANTS FUND 11**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certified Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
11/10/14	307999-308706	70855.01	62222.18	8632.83							
11/17/14	308707-308749	379.91	379.91								
11/25/14	308774-309286	154062.81	81148.73	72914.08							
TOTALS		225297.73	143750.82	81546.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		279775.63	143750.82	81546.91	0.00	29285.69	16705.69	0.00	7542.52	944.00	0.00







## REPORTING PERIOD:

[illegible]

**PAYROLL WARRANTS FUND 14**

[illegible]

## ACCOUNTS PAYABLE WARRANTS

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
11/7/14	970862-971173	32646.42						32646.42			
11/14/14	971174-971531	38947.42					38947.42				
11/21/14	971532-971859	5522.04					4516.05	1005.99			
TOTALS		77115.88	0.00	0.00	0.00	0.00	43463.47	33652.41	0.00	0.00	0.00

**PAYROLL WARRANTS FUND 25**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
11/25/14	308774-309286	7907.00		7907.00							
TOTALS		7907.00	0.00	7907.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		85022.88	0.00	7907.00	0.00	0.00	43463.47	33652.41	0.00	0.00	0.00



**REPORTING PERIOD:**

**PAYROLL WARRANTS FUND 40**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Accts Receivable & Accts Payable
TOTALS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		77894.82	0.00	0.00	0.00	0.00	77894.82	0.00	0.00	0.00	0.00

**WARRANT REGISTER NO.**  
**REPORTING PERIOD:**

[illegible]

GRAND TOTAL	1755.00	0.00	0.00	0.00
			1755.00	0.00
				0.00



## ACCOUNTS PAYABLE WARRANTS

[illegible]

**PAYROLL WARRANTS FUND 67**

DATE	WARRANT NUMBERS	AMOUNT	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Books & Supplies	5000 Services & Other Operating Exps	6000 Capital Outlay Exps	7000 Indirect Costs & Transfers	8000 Revenue	9000 Acts Receivable & Accts Payable
11/25/14	308774-309286	16184.84		16184.84							
TOTALS		16184.84	0.00	16184.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		536126.30	0.00	16184.84	0.00	1034.18	168907.28	0.00	0.00	0.00	350000.00

**TOTAL EXPENDITURES**

**\$46,030,028.09**

\$22,365,857.54

**\$6,802,409.80**

**\$150,095.99**

**\$3,587,226.19**

**\$4,758,442.24**

\$181,117.22

**\$7,542.52**

**\$35,897.57**

**\$8,141,439.02**



ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 15

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015

**Subject:**  
**DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.**

Department: Finance & School Support

**Action Requested:**

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

**Discussion:**

Pursuant to Section 39521 of the Education Code, the Board of Education is asked to authorize Ruth Dew, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.

We have engaged local non-profits in an effort to determine their interest in refurbishing these computers to be redistributed to students of need. To date, we have seen no interest since most usable parts are removed prior to disposal.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Desktop Computers:	813	Office Furniture/Equipment:	43
Monitors:	22	Classroom Furniture/Equipment:	74
Printers:	26	Audio-Visual:	203
Misc Computer Accessories:	8	Laptop Computers:	1
Industrial/Tech./PE Equipment	2	Cafeteria(not FNS):	74
Maint./Trans./Police Services:	375		

**Financial Summary:**

No income is anticipated to be received by the district for these items. However any income that is received will go into the General Fund.

Prepared By: Ruth Dew

Division Approval: Rich Fagan

Prepared By: Ruth Dew

Superintendent Approval: Christopher Hoffman

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item

No:

16

## Board Agenda Item

Supplement No.

Meeting Date:

January 6, 2015

**Subject:**

Ratification of Contracts

**Department:**

Fiscal Services

**Action Requested:**

The Board is asked to ratify contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.

**Discussion:**

Under current Board Policy 3312 "contracts under the bid limits can be approved by the Designated Personnel, subject to Board ratification". Staff recommends that the Board ratify the contracts on the attached sheet, which are under the bid limit of \$84,100 and have been approved by authorized district staff.

Copies of the contracts are on file with Fiscal Services, should you wish to review them in detail.

**Financial Summary:**

Please see funding information provided on attached schedule.

Prepared By:

Carrie Hargis

*Carrie Hargis*

Division Approval:

Rich Fagan

*[Signature]*

Prepared By:

Superintendent Approval:

Christopher R. Hoffman

*[Signature]*

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
Fiscal Services

**January 6, 2015 Board of Education Meeting**  
**Agenda Item – Ratification of Contracts**  
Contracts under bid limit authorized through 12/15/2014

	Agreement With	Services Provided	Term of Agreement	Department	Funding Source	Amount
1.	Scantron	Training for Elk Grove Charter School	11/18/14 – 12/1/14	Secondary Education	Elk Grove Charter School Funds	\$1,950
2.	The Falls Event Center	Facility rental for Elk Grove Unified School District's annual career exposition "Map Your Future"	1/27/15	Secondary Education	No Cost	-
3.	Frontier Communications	Additional hours as needed for on-site technician	12/1/14 – 1/9/15 (amendment of original agreement)	Technology Services	General Fund, Unrestricted	Not to exceed \$10,000
4.*	Firefly Art	Afterschool art and drawing classes at Herman Leimbach Elementary School	12/1/14 – 2/23/15	Learning Support Services	Afterschool Grant Funds	\$5,400
5.*	Early Engineers	Afterschool STEM classes at Herman Leimbach Elementary School	12/1/14 – 2/23/15	Learning Support Services	Afterschool Grant Funds	\$6,480
6.	BTU Arts	Afterschool art activities for Union House Elementary School	11/17/14 – 5/22/15	Learning Support Services	Afterschool Grant Funds	\$5,220
7.	California State University Sacramento	Clinical internship agreement which provides afterschool student enrichment activities at Roy Herburger Elementary School	12/11/14-12/10/19	PreK-6 Education	No Cost	-
8.	Lauren Levine (Independent Contractor Agreement)	PBIS video	9/8/14-2/28/15	Special Education	Special Education Funds	\$9,420
9.	Jeffrey Jones, Jr. (Independent Contractor Agreement)	Guest speaker providing two (2) presentations to students regarding managing stress in lieu of smoking or using drugs	11/19/14-6/30/15	Student Support & Health Services	Tobacco Use Prevention Education Grant Funds	\$500
10.	Jocelyn Mitchelmore (Independent Contractor Agreement)	Project GLAD training for Union House Elementary School	12/2/14-12/5/14	Learning Support Services	Title I site funds	\$8,400
11.	Martha Avina (Independent Contractor Agreement)	Instructional services for Always Learning	11/19/14-6/30/15	Adult Education	Always Learning fees	\$2,000

\*Memorandum of Understanding

(Page 1 of 2)

**ELK GROVE UNIFIED SCHOOL DISTRICT****Fiscal Services****January 6, 2015 Board of Education Meeting****Agenda Item – Ratification of Contracts**

Contracts under bid limit authorized through 12/15/2014

12.	Emily Foehr (Independent Contractor Agreement)	Estate planning classes for Always Learning	11/15/14-6/30/15	Adult Education	Always Learning fees	\$2,000
13.	Alicia Moszee (Independent Contractor Agreement)	Always Learning Community Education instruction	1/1/15-6/30/15	Adult Education	Always Learning fees	\$600
14.*	Asian Community Center	Activities associated with Home Health Aide training program	12/3/14-6/30/16	Secondary Education	No Cost	-
15.*	Asian Community Center	Activities associated with Nurse Assistant training program	12/3/14-6/30/16	Secondary Education	No Cost	-
16.*	JTEnterprise, L.P.	Parent meetings associated with Laguna Creek High School "Parent's Making a Difference" project	1/5/15-5/29/15	Secondary Education	General Fund, Unrestricted	\$5,280
17.	Dr. June Yu Paltzer (Independent Contractor Agreement)	Comprehensive neuropsychological evaluation, full report and attendance at IEP meetings to discuss	11/26/14-6/30/15	Special Education	Special Education Funds	\$2,800
18.	Young Men's Christian Association (YMCA)	Land use agreement for before and after school child care and development facilities	12/3/14-6/30/17	Secondary Education	No Cost	-
19.	Sacramento County Office of Education (SCOE)	Continuation of SCOE operating Community Schools Classes for EGUSD students	2014/15 – 2015/16	Secondary Education	General Fund, Unrestricted	\$14,875 (2014-15) \$12,750 (2015-16)
20.	California State University Sacramento Mathematics Project	Technical assistance provider for professional development per grant award requirements	2014/15	Curriculum/ Professional Learning	Bechtel Foundation Restricted Grant Funds	\$94,582

\*Memorandum of Understanding

Page 2 of 2

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 17

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 6, 2015

**Subject:**

**Department:** Finance & School Support

Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts

**Action Requested:**

The Board is asked to ratify NPA/NPS contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.

**Discussion:**

On May 6, 2014, the Board of Education approved the 2014-15 Master Contract for Non Public Schools and Non Public Agencies. These contracts are not predetermined, fixed amounts, but rather for hourly or daily rates for services as approved by a students' Individualized Education Plan (IEP). The rates are set by the District. The following agreements were signed by authorized district staff and staff is requesting Board ratification:

Provider Name	PO#	Estimated Amount
Learning Solutions	# 504678	\$ 416,000.00
Capitol Academy	# 505178	\$ 18,000.00

**Financial Summary:**

Costs are funded from Special Education.

Prepared By: Ruth Dew

Division Approval: Rich Fagan

Prepared By: Ruth Dew

Superintendent Approval: Christopher R. Hoffman

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 18

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 6, 2015

<b>Subject:</b> Acceptance of Gifts	<b>Department:</b> Fiscal Services
-------------------------------------	------------------------------------

**Action Requested:**

The Board is asked to accept the following donations to the District's schools/programs.

**Discussion:**

<u>Item</u>	<u>Donor</u>	<u>School/Program</u>	<u>Value</u>	<u>Date Received</u>
Gift Donation (End Zone Camera)	Monterey Trail High School Football Club	Monterey Trail High School	\$4,399.00	11/18/14
Cash Donation	Target	Valley High School (Principal's Discretion)	\$596.05	11/14/14
Gift Donation (6 Pumpkins)	Raley's/Bel Air	Florence Markofer Elementary (Pre-K Education)	\$24.00	12/8/14
Cash Donation	Habit Restaurants	Toby Johnson Middle School (Physical Education Department)	\$391.91	10/1/14
Cash Donation	James Hagedorn Sacramento Adult Soccer League	Joseph Kerr Middle School (Athletic Department)	\$200.00	12/8/14
Cash Donation	LFC Laguna, Inc. Leatherby's Family Creamery	Toby Johnson Middle School (Athletic Department)	\$151.30	12/5/14
Cash Donation	Keri-Lyn Leong & John Bob	Elizabeth Pinkerton Middle School (Principal's Discretion)	\$200.00	12/5/14

Prepared By: <u>Carrie Hargis</u> <i>Carrie Hargis</i>	Division Approval: <u>Rich Fagan</u> <i>[Signature]</i>
Prepared By: _____	Superintendent Approval: <u>Christopher R. Hoffman</u> <i>CH</i>

**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: January 6, 2014**Subject:**Department: Human Resources

Student Teaching agreement between Hope International University and Elk Grove Unified School District

**Action Requested:**

Approval of the Student Teaching Agreement between Hope International University and Elk Grove Unified School District

**Discussion:**

The following University has submitted a request for a two and one-half year agreement with Elk Grove Unified School District and Hope International University for Student Teaching.

Approval is needed to grant this agreement.

The length of this contract:

Hope International

January 7, 2015-June 30, 2017

**Financial Summary:**Prepared By: Bindy Grewal, Ed.D. Division Approval: Brandon Krueger, Ed.D.Prepared By: \_\_\_\_\_ Superintendent Approval: Christopher R. Hoffman

Hope International University  
of Fullerton, California

AGREEMENT

THIS AGREEMENT entered into this 7<sup>th</sup> day of January, 2015, by and between Hope International University of Fullerton, California, hereinafter called the University, and

Elk Grove Unified School District

hereinafter called the District:

WITNESSETH

WHEREAS, pursuant to the provisions of Section 11006 of the Education Code, the governing board of any school district is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such institutions; and

Elk Grove Unified School District

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, it has been determined between parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

I.

The district shall provide teaching experience through practice teaching in schools and classes of the District in terms of a defined unit of time for students of the university possessing valid preliminary certificates and assigned by the University to practice



teaching in schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the University through their duly authorized representative may agree upon.

If either the District or the University concludes that a particular assignment is not beneficial to the elementary or secondary school class(es) involved, and/or the cooperating teaching, and/or the student teacher, that assignment may be terminated. If the District and the University mutually agree, another assignment within the District may be pursued.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools and classes in which the practice teaching is provided.

Employees supervising practice teaching (a) shall have completed a minimum of three (3) years of satisfactory teaching in the subject(s) of the classes in which the practice teaching is to occur, and in teaching the age groups(s) represented in the class(es) in which practice teaching is to occur; and (b) shall have been recommended by the District for supervising practice teachers by virtue of exemplary teaching performance, knowledge of current trends in teaching of the subject(s) taught in classes in which practice teaching is to occur, and knowledge of the student population represented in the class(es) in which practice teaching is to occur.

## II.

The University will pay the District according to the following schedule:

- A. For each candidate who spends a semester at a school, the school will receive \$100 for working with the candidate (For each half semester the school will receive \$50.)
- B. For each candidate who student teaches for four (4) for five (5) weeks, the supervising master teacher will receive \$100.
- C. For each candidate who student teaches for eight (8) to ten (10) weeks, the supervising master teacher will receive \$150.
- D. For each candidate who student teaches for up to (12) weeks, the supervising master teacher will receive \$200.

"Unit of practice teaching" as used herein and elsewhere in this agreement shall mean the specified period of time assigned in the District to qualify for the practice teaching requirement by the University. It is understood that in each instance a unit must fall within the semester or school year calendar adopted by the District.

The number of units of practice teaching to be provided for each student of the University assigned to practice teaching under this agreement shall be determined by the University.

### III.

An assignment of a student of the University to practice teaching in schools or classes of the District ordinarily shall be for approximately four (4), five (5), eight (8), ten (10) or twelve (12) weeks.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given him or her by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

A student of the University will provide verification and proof of a Certificate of Clearance issued by the State, a TB test and a current CPR/First Aid card.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the quarter units of practice teaching provided the student by the District.

### IV.

Within a reasonable time following the close of each quarter of the University, the District shall submit an invoice, in triplicate, to the University for payment at the rate provided herein, for practice teaching provided by the District under and in accordance with this agreement during said quarter. The District shall attach to the invoice a certificate, in triplicate, executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount on the invoice. The University will pay the amount of such invoice from monies made available for such purpose by or pursuant to the laws of the State.

### V.

The term of this agreement shall commence on the 7<sup>th</sup> day of January, 2015 and shall be ongoing until June 30, 2017.

### VI.

The University or District may terminate the agreement date by giving at least thirty (30) days prior written notice.

### VII.

Notwithstanding any other provisions of this agreement, details such as maximum number of students, the defined unit of time, or the distribution of assignments of said students to training levels, shall be arranged for by and between the University and the

District; it being understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District, within their established training programs, to effectively provide services pursuant to this agreement; and further, that the University shall not be obligated to pay the District for services in any amount in excess of that provided for under the terms of this agreement.

VIII.

Each of the parties to this agreement agrees to indemnify, defend, and save harmless the officers, agents, and employees of the other from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing and resulting to any person, firm or corporation who may be injured or damaged by the actions arising directly out of the work to be performed pursuant to this agreement.

If any legal action is necessary to enforce the terms of this agreement or to settle a dispute concerning this agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs in addition to any other relief to which the party may be entitled to the extent awarded by the court.

IX.

All workers' compensation insurance shall be at the cost of the University, and all premiums will be paid by the University.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed by there duly authorized offices the day and year first herein before written.

Elk Grove Unified School District

By: \_\_\_\_\_

Title: \_\_\_\_\_

HOPE INTERNATIONAL UNIVERSITY

By: \_\_\_\_\_

Dean, College of Education

**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: January 6, 2014**Subject:**Department: Human Resources**Student Teaching agreement between California State University, Long Beach and Elk Grove Unified School District****Action Requested:****Approval of the Student Teaching Agreement between California State University, Long Beach and Elk Grove Unified School District****Discussion:**

The following University has submitted a request for a five year agreement between Elk Grove Unified School District and Hope International University for Field Placement for Social Work.

Approval is needed to grant this agreement.

The length of this contract:

California State University, Long Beach

January 7, 2015-January 6, 2020

**Financial Summary:**Prepared By: Bindy Grewal, Ed.D. Division Approval: Brandon Krueger, Ed.D.Prepared By: \_\_\_\_\_ Superintendent Approval: Christopher R. Hoffman



CSULB Agreement Number: \_\_\_\_\_

California State University, Long Beach  
STUDENT FIELD PLACEMENT AGREEMENT  
For Social Work

This Agreement is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach, hereinafter called "University" and Elk Grove Unified School District, hereinafter called "Facility" for field placement of University students at Facility in accordance with the attached exhibit which by this reference is incorporated into and made part of this agreement.

Exhibit A Social Work Student Placement Agreement, Specific Protocol, consisting of two pages

**GENERAL PROVISIONS**

**Insurance & Indemnification**

University and Facility shall each be responsible for damages caused by the negligence of its directors, officers, agents, and employees occurring in the performance of this Agreement. The provisions of this paragraph, as intended by University and Facility, shall be interpreted to impose on each party responsibility for the negligence of their respective officers, agents, and employees.

Each party shall maintain commercial general liability or a program of self-insurance with limits of not less than \$1 million per occurrence or \$3 million aggregate.

University does not provide medical, health, or non-travel accident insurance for students participating in field placements.

Should Facility require proof of professional liability insurance coverage, the participating student is responsible to obtain such proof from the University's Office of Risk Management.

Workers' compensation insurance coverage for students shall be provided by Facility.

**Facility Responsibility**

The Facility retains professional and administrative responsibility for the services rendered at the Facility.

The Facility shall inform the participating student of any potential health or safety risks associated with their field placement.

**Term of Agreement**

The term of this Agreement shall be operative from date of full execution until January 6, 2020. However, either party may cancel this Agreement upon thirty (30) days written notice.

**Confidentiality**

All parties shall abide by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 Privacy Rule, concerning the privacy of personal health information and the Family Education Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) for the handling of student information.

California State University Long Beach  
1250 Bellflower Blvd., BH-346  
Long Beach, CA 90840-0123

Elk Grove Unified School District  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
916-686-7795 916-686-7572  
Phone Number Fax Number

Authorized Signature  
Andrew Calderon  
Contracts Manager

Authorized Signature  
Carrie Hargis, Director of Fiscal Services  
Print Name and Title

Date: \_\_\_\_\_  
AA Allied Health 2-12\_sow

Date: \_\_\_\_\_



## SPECIFIC PROTOCOL

### SOCIAL WORK Student Field Placement Agreement Exhibit A

The California State University Long Beach (University) Graduate/Undergraduate Social Work Major is approved by the California State University (CSU) Trustees and accredited by the Council on Social Work Education.

Both parties (University and Facility as identified on the signature page of this Agreement) agree to the mutual benefit hereto that students of the University's Department of Social Work use the Facility for fieldwork experience.

At all times during operation of this contract the intern will be in a student-educational institutional relationship and not considered to be an employee or agent of either University or Facility.

#### I. FACILITY SHALL:

- A. Permit each student designated by the University pursuant to Paragraph "II. A" below to receive clinical social work fieldwork experience at the Facility and shall permit such students and University social work instructors free access to appropriate social work facilities for such clinical social work fieldwork experience.
- B. Furnish appropriate facilities, on a rotational basis, in such a manner that there will be no conflict in the use thereof between the University's students and students from other educational institutions, if any.
- C. Maintain the facilities and provide opportunities in such a manner that the minimum essentials (adequate supervision, safe environment and access to facility and supplies) for an approved fieldwork experience shall be met at all times.
- D. Permit the Facility's social work director and other designated personnel to attend University social work faculty meetings, or any committee thereof, to coordinate the fieldwork experience program provided for under this Agreement.
- E. Have the right, after consultation with University, to refuse to accept for further fieldwork experience any University student who in the Facility's judgment is not participating satisfactorily in said program.
- F. Notify University social work instructors of any change in the Facility's social work director/management appointments.
- G. Provide emergency first aid or treatment as required in connection with any injury or illness incurred by a student during performance of his/her clinical training. Facility will direct student to the appropriate healthcare facility for follow-up care and notify University of the same. All costs associated with said emergency health care is the sole responsibility of the student.



## II. UNIVERSITY SHALL:

- A. Designate enrolled University social work students for social work experience at the Facility, in such numbers as are mutually agreed to by both parties.
- B. Work with Facility to establish a rotation plan for the various types of social work experience.
- C. Keep all attendance and academic records of students participating in said program.
- D. Notify students of the requirement to conform to all applicable Facility policies, procedures, and regulations, and all requirements and restrictions specified jointly by representatives of University and Facility and provide them access to those requirements.
- F. Require University's social work instructors to notify Facility's director in advance of:
  - 1. Student social work schedules.
  - 2. Placement of students in fieldwork assignments.
  - 3. Changes in fieldwork assignments.
- G. In consultation and coordination with the Facility's social work director and social work staff, plan for the fieldwork experience to be provided to students under this Agreement.
- H. In consultation and coordination with the Facility's social work director arrange for periodic conferences between appropriate representatives of University and Facility to evaluate the fieldwork experience program provided under this Agreement.
- I. Provide for orientation of students and faculty assigned to Facility.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 21

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 6, 2015

**Subject:**

**Department:** Finance & School Support

**APPROVAL OF THE DISTRICT PURCHASING DEPARTMENT TO ESTABLISH A CONTRACT TO PURCHASE HEWLETT-PACKARD (HP) COMPUTER EQUIPMENT, PERIPHERALS AND RELATED DEVICES, SOFTWARE, AND VALUE ADDED SERVICES THROUGH WESTERN STATES CONTRACTING ALLIANCE (WSCA)-NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) CONTRACT.**

**Action Requested:**

The Board of Education is asked to approve a Contract, authorizing Elk Grove Unified School District Purchasing Department to purchase computer equipment, peripherals and related devices, software and value added services through WSCA-NASPO Contract.

**Discussion:**

Public Code Section 20118 provides a statutory exception to the competitive bidding requirements set forth in the Public Contract Code by allowing district to utilize cooperative bids/requests for proposals (RFP) secured by other districts or public entities for the purchase of materials, supplies, and equipment.

It is in the best interest of the Elk Grove Unified School District to utilize the cooperative RFP secured by the WSCA-NASPO Contract Administration.

The WSCA-NASPO Contract Administration, RFP #B27164, expiration date March 31, 2015.

**Financial Summary:**

Funding source will be budgeted through internal department operational monies.

Prepared By: Ruth Dew

Division Approval: Rich Fagan

Prepared By: Ruth Dew

Superintendent Approval: Christopher R. Hoffman



ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 22

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 6, 2015

**Subject:**

**Department:** Finance & School Support

APPROVAL OF THE DISTRICT PURCHASING DEPARTMENT TO PURCHASE EXTRON POLE VAULT AUDIO VISUAL SYSTEM AS REQUIRED FOR MARION MIX AND DILLARD ELEMENTARY SCHOOLS COOPERATIVELY THROUGH CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS).

**Action Requested:**

The Board of Education is asked to authorize Elk Grove Unified School District Purchasing Department to purchase the Pole Vault Audio Visual System cooperatively through CMAS.

**Discussion:**

Public Code Section 20118 provides a statutory exception to the competitive bidding requirements set forth in the Public Contract Code by allowing districts to utilize cooperative bids secured by other districts or public entities for the purchase of materials, supplies and equipment.

It is in the best interest of the Elk Grove Unified School District to utilize the contract and pricing from CMAS for the purchase of the Extron Pole Vault Visual System for Marion Mix and Dillard Elementary Schools.

CMAS contract number 3-07-70-2382A issued to Extron Electronics through authorized reseller - Decotech Systems, Inc. Contract Term 10/19/2012 through 9/30/2017.

**Financial Summary:**

The equipment purchase will be funded with State monies, Developer Fees and /or Measure A monies:

Marion Mix Elementary \$141,000.00 (price includes tax)

Dillard Elementary \$138,000.00 (price includes tax)

Prepared By: Ruth Dew

Division Approval: Rich Fagan

Prepared By: Ruth Dew

Superintendent Approval: Christopher R. Hoffman

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 23

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 6, 2015

### Subject:

Henry Ford Learning Institute (HFLI) Contract Approval

Division: Secondary Education

### Action Requested:

The Board of Education is asked to review and approve the contract for services between the Henry Ford Learning Institute (HFLI) and the Elk Grove Unified School District (EGUSD)

### Discussion:

As part of its implementation of the \$6 million California Career Pathway Trust (CCPT) grant, EGUSD will contract with HFLI to provide professional development services to strengthen a regional system in support of college and career readiness.

HFLI, a nonprofit corporation within the Ford Motor Company Fund, owns Ford Next Generational Learning (NGL), a proprietary educational initiative, through which HFLI provides a collaborative community approach to transforming education for (1) increased high school graduation rates, (2) increased academic achievement, (3) improved preparation for college, careers and life, (4) increased earning potential, and, ultimately, (5) greater community prosperity. Ford NGL has selected the Elk Grove community as one of its 20 national Ford NGL-affiliated communities.

Over the next three years, HFLI will provide up to 78 days of coaching, professional development, community facilitation, and technical assistance to build a tactical plan for EGUSD's CCPT consortium, Capital Academies and Pathways (CAP), in order to influence and support the greater Sacramento regional infrastructure of high-demand career pathway programs, increase employer engagement, and increase alignment among multiple regional partners from pre-K-12 education, higher education and industry. In addition, HFLI will continue to provide coaching to monitor implementation of EGUSD's Linked Learning Tactical Plan.

HFLI will provide these services to educators in EGUSD and its CCPT partner, Sacramento City Unified School District, at a cost of \$101,400. (For implementation of the CCPT, EGUSD and SCUSD have formed the consortium, CAP.)

### Financial Summary:

EGUSD will allocate \$101,400 of CCPT funding to HFLI from 2014-15 through 2017-18.

Prepared By: Kathy Hamilton

Division Approval: Christina Perma

Prepared By: \_\_\_\_\_

Superintendent Approval: Christopher R. Hoffman, Superintendent

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 6, 2015**Subject:****Department:** Curriculum/Professional Learning**Instructional Material Adoption****Action Requested:**

The Board of Education is requested to adopt the following instructional material.

**Discussion:**

In accordance with BP 6161.1, the following instructional material has been reviewed and approved by the appropriate subject-area steering committees, the Curriculum Standards Committee, has the approval of principals, and is being submitted to the Board of Education for adoption.

**SUPPLEMENTAL**

*Residential Design Using Autodesk Revit 2015*, Copyright 2014 by SDC Publications  
(Environmental Architecture, Grades 11-12)

**Financial Summary:**

Supplemental materials are materials that sites may opt to purchase using site funds.

Prepared By: Anna Trunnell

Division Approval: \_\_\_\_\_

Mark Cerutti

Prepared By: \_\_\_\_\_

Superintendent's Approval: \_\_\_\_\_

Christopher R. Hoffman