

# MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, AUGUST 18, 2015

## *Adopted Minutes*

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison, Dr. Crystal Martinez-Alire, and Anthony “Tony” Perez.

**Others Present:** Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Tina Penna, Robert Pierce, and David Reilly, Associate Superintendents. The list of visitors who signed in is on file.

**Closed Session:** Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the agenda and called for public comment on these items.

- I. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**
- II. Government Code Section 54957: Public Employee Appointment/Employment Elementary and Secondary Principals and Vice Principals**

**C. OPEN SESSION:** Ms. Singh-Allen called the regular session to order at 6:00 p.m. and announced that the Board met in closed session and unanimously approved, by affirmative votes of all members present, the appointments of the following administrators:

Lynn Garverick, Vice Principal, Maeola Beitzel Elementary School

Thamesia McNeil, Vice Principal, Raymond Case & Franklin Elementary Schools

**I. Pledge of Allegiance** – Mr. Carmine Forcina led the Pledge of Allegiance

**II. Presentations/Recognitions - None**

**III. Student Expulsions Recommendations - None**

**IV. LCAP**

- 1. LCAP Update** – Mark Cerutti informed the Board that the Sacramento County Office of Education (SCOE) formally notified EGUSD on August 12, 2015, of the approval of the District’s Local Control Accountability Plan (LCAP). Mr. Cerutti also stated that the process of having the approved LCAP translated is beginning and once completed those versions will be posted online. In addition to this, site LCAPs have been posted online and these are also in the process of being translated and once completed will similarly be posted.

Mr. Cerutti acknowledged the Board, the Superintendent, Cabinet, and Stakeholder groups for their hard work and he recognized Superintendent David Gordon and his staff for providing support and guidance. He expressed his appreciation for Tammy Sanchez, Assistant Superintendent of Business Services, Jan Mayer, Director of District Technical Assistance, and Sue Stickel, Deputy Superintendent. Sue and her team provided the District invaluable guidance throughout the LCAP process. Mr. Cerutti thanked the three people who he spent a great deal of time with throughout the LCAP development process for their professional expertise and knowledge of the LCAP - Shannon Stenroos, Budget Director; Sonjhia Lowery, Director of Learning Support Services; and Christine Hikido, Director of Research and Evaluation.

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**V. Budget Update - None**

**VI. Public Comment**

Susan Mason approached the Board and asked about the District's public notice process.

**VII. Bargaining Units - None**

**VIII. Reports - None**

**IX. Public Hearing/Action Items**

**1. Elk Grove Unified School District Community Facilities District 2015-2016 Tax Report and Second Reading of Ordinance No. 1, 2015-2016 – Motion No. 9, 2015-16**

Mr. Pierce submitted for the Board's action the Community Facilities District 2015-16 Tax Report and Ordinance No. 1, 2015-16 which was reviewed at the July 21, 2015, Board meeting.

The Board approved by a roll call vote that (1) the 2015-16 Elk Grove Unified School District Tax Report be received and approved; (2) Elk Grove Unified School District Community Facilities District, Ordinance No. 1, 2015-16, an ordinance of the Board of Education of the Elk Grove Unified School District Community Facilities District, approving the Elk Grove Unified School District Community Facilities Tax Report, Fiscal Year 2015-16, and Levying and Apportioning the Special Tax as provided therein, be adopted as submitted; and (3) Administration be directed to deliver the Tax Report to the Sacramento County Auditor's Office. Roll call vote: Ayes – Ms. Albiani, Ms. Chaires Espinoza, Mr. Forcina, Mr. Madison, Ms. Martinez-Alire, Mr. Perez and Ms. Singh-Allen; Nays - None

**2. Pupil Textbook and Instructional Materials – Motion No. 10, 2015-16 – Resolution No. 7, 2015-16 –** There were no responses to the call for a public hearing on the resolution that will certify that K-12 State Instructional Materials Fund monies are expended in compliance with the Pupil Textbook and Instructional Materials Incentive Program Act, ensuring that each pupil will have sufficient instructional materials. The resolution will be presented for adoption at the September 1, 2015, board meeting.

**3. Public Hearing of the Elk Grove Unified's Annual Service Delivery/Budget Plan for Special Education – Motion No. 11, 2015-16 –** Mr. Tollestrup reported to the Board that the Elk Grove Unified School District's Special Education Local Planning Agency (SELPA) is required annually to develop and revise an Annual Service Delivery/Budget Plan as an additional component of the approved local plan. The Annual Service Delivery/Budget Plan includes a description of all the special education services provided by the SELPA, the nature of those services, and the physical location of those services. The Annual Service Delivery/Budget Plan also identifies expected expenditures for all items required by the SELPA's service delivery plan.

There were no responses to the call for a public hearing of the Elk Grove Unified's Annual Service Delivery/Budget Plan for Special Education. Motion No. 11, 2015-16, Motion by Mr. Forcina and seconded by Ms. Albiani and carried with Mr. Perez abstaining that this item be moved forward to the September 1, 2015, regular meeting of the Board of Education for action. Mr. Perez's abstention counts as a "yes" vote per Board Bylaw 9323.

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## X. Discussion Items

1. **Revisions to Board Policy 5030- Student Wellness** – Mr. Tollestrup informed the Board of the proposed changes to Board Policy 5030 Student Wellness, as aligned with the California School Board Association (CSBA). A review of the existing Board policy showed that our current policy needs to be updated. Any new or replacement language aligns with the California School Boards Association (CSBA) model policies. This item will be moved forward to the September 1, 2015, regular meeting of the Board of Education for approval.

## XI. Discussion/Action Items – None

## XII. Action Items – None

## XIII. Board Member and Superintendent Reports

Superintendent Hoffman shared that we opened two schools; Marion Mix Elementary and Dillard Elementary. The opening celebration was held at Marion Mix and the Board will be invited to the Dillard Elementary School opening celebration. He thanked Mr. Peirce, his department and everyone involved for their hard work in getting both schools finished. Mr. Hoffman also acknowledged the passing of teacher Dan Goldman who worked at three EGUSD sites, served hundreds of students over the years and was a colleague and friend to many, and he will be missed.

**XIV. Consent Agenda - Action – Motion No. 12, 2015-16**, Motion by Mr. Forcina, seconded by Ms. Chaires-Espinoza and carried unanimously by affirmative votes of all Board members present, that items No. 1 through 21 be approved.

1. **Approval of Minutes** – Approved the minutes of the regular board meeting held on July 21, 2015
2. **Personnel Actions** - Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted
3. **Amended 2015-2016 PSWA Salary Schedule** – Approved the amended 2015-16 Psychologist and Social Workers (PSWA) salary schedule. Language ratified by PSWA through a Tentative Agreement signed on May 20-2015 and Board Approved on July21, 2015, has been added to the salary schedule.
4. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted
5. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted
6. **Disposal of Surplus Property** – Approved the disposal of surplus property: Vehicle #513VM, Year Model: 2002, Make: Dodge, Model: RAM2500, VIN: 2B5WB25Y42K133000, License: E052530, Mileage: 95283

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- 7. Disposal of Obsolete/Surplus Property** – Approved the disposal of miscellaneous obsolete/surplus property deemed uneconomical to repair. No income is anticipated to be received by the district for these items. However any income that is received will go into the General Fund
- 8. Approval of Purchase Order History** – Approved the purchase orders for the weeks of June 26, 2015, through July 27, 2015, with a financial summary grand total of \$103,501,216.46
- 9. Approval of the District Purchasing Department to Purchase Classroom and Office Furniture Cooperatively Through a Bid Secured by Glendale Unified School District and The Cooperative Purchasing Network (TCPN)** – Authorize the Purchasing Department to purchase Classroom and Office Furniture cooperatively through a bid secured by Glendale Unified School District Bid #P-16 14/15 and TCPN RFP #R4982
- 10. Award of Additional Year of RFP #554-14/15 After School Providers** - Approved the first of a possible two year extension of RFP #554-14/15 for After School Providers awarded to Target Excellence, this term expiring on June 30, 2016. This RFP awarded to Target Excellence includes after school programs for Franklin Elementary, Roy Herburger Elementary, James McKee Elementary, Mary Tsukamoto Elementary and Irene B. West Elementary
- 11. Establish School Checking Account - Marion Mix Elementary School** - Authorized the establishment of a bank account for Marion Mix Elementary School with Five Star Bank
- 12. Contract Approval for College Board** - Approved a contract with College Board in the amount of \$91,162.50 to fund the PSAT Early Participation Program (PSAT for All) for students in grades 8 and 10. The term of the contract is September 15, 2015 through June 30, 2016
- 13. Marion Mix Elementary School Change Order No. 7** - Approved Change Order No. 7 with Broward Builders, Inc., for Marion Mix Elementary School and authorized a district representative to sign the approved change order. Change Order No. 7 changes the contract amount of \$18,770,414.00 by \$77,597.00 to \$18,848,011.00
- 14. Marion Mix Elementary School Acceptance and Notice of Completion** - Accepted the construction of Marion Mix Elementary School by Broward Builders Inc. and authorized the filing of the Notice of Completion by Administration with the County Recorder within the statutory ten-day period
- 15. 2015 Gym Floor Resurfacing at Franklin High School Acceptance and Notice of Completion** – Accepted the construction of 2015 Gym Floor Resurfacing at Franklin High School by Boberg Hardwood Floors, Inc. and authorized the filing of the Notice of Completion by Administration with the County Recorder within the statutory ten-day period
- 16. 2015 Carpet Replacement at Various Sites Acceptance and Notice of Completion** - Accepted the 2015 Carpet Replacement at Various Sites by DFS Flooring, L.P. and authorized the filing of the Notice of Completion by Administration with the County Recorder within the statutory ten-day period.
- 17. New Dillard Elementary School – Increment 2A and 2B Change Order No. 5** - Approved Change Order No. 5 with Broward Builders, Inc., and authorized a district representative to sign the approved change order. Change Order No. 5 changes the contract amount of \$24,868,777 by \$150,887.00 to \$25,019,664.00

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- 18. 2015 Portable Relocation at Samuel Kennedy and Mary Tsukamoto Elementary Schools Change Order No. 1** - Approved Change Order No. 1 with Bobo Construction, Inc., and authorized a district representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$453,000.00 by \$43,086.00 to \$496,086.00
- 19. Drought Response Outreach Program for Schools (DROPS)** – Approved Resolution No. 6, 2015-16 for the Drought Response Outreach Program for Schools project
- 20. 2015-16 Mandated Block Grant – Application for Funding** - Authorized participation in the 2015-16 Mandated Block Grant (MBG) program. The estimated revenue for the 2015-16 Mandated Block Grant is \$2,184,484 and is included in the 2015-16 budget. The 2015-16 estimated revenue for Elk Grove Charter School is \$13,303 and is included in the 2015-16 budget
- 21. Variable Term Credential Waiver** - Approved a Variable Term Waiver for the 2015-16 school year for Valerie Napiewocki, a French Teacher for Laguna Creek High School

**XV. Other Action Items**

- 1. Discussion and Action on Items Removed the Consent Agenda – None**

**XVI. Information Items**

**1. Other Items from the Floor**

Mr. Forcina withdrew his request for a policy on reserves due to a change in conditions.

Mr. Madison requested clarification on abstaining and voting yes.

Ms. Singh Allen stated that the Marion Mix ribbon cutting was fantastic and thanked everybody who made that day possible.

**XVII. Adjournment – 6:37 pm**

Submitted by:  
Christopher R. Hoffman, Superintendent

Approve by: \_\_\_\_\_  
Carmine Forcina, Clerk