

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, OCTOBER 6, 2015

Adopted Minutes

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

Members Present: Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison, Dr. Crystal Martinez-Alire (partial meeting), and Anthony Perez.

Others Present: Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Tina Penna, Robert Pierce, and David Reilly, Associate Superintendents. The list of visitors who signed in is on file.

Closed Session: Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the agenda and called for public comment on these items.

I. Government Code Section 54956.9 Subdivision (d) Paragraph (2): Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation

II. Government Code Section 54956.9(d)(1): Conference with Legal Counsel-Existing Litigation

III. Government Code Section 54956.9 Subdivision (d) Paragraph (2): Conference with Legal Counsel - Existing Litigation Case Numbers: 13499991, 13493895, 08219979

IV. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint

V. Government Code Section 54957: Public Employee Appointment/Employment, Elementary and Secondary School Principals and Vice Principals, Director of Safety and Security

VI. Government Code Section 54957.6: Conference with Labor Negotiators

VII. Government Code Section 54957 Public Employee Performance Evaluation Title: Superintendent

C. OPEN SESSION: Ms. Singh-Allen called the regular session to order at 6:07 p.m. and announced that the Board met in closed session and unanimously approved, by affirmative votes of all members present, the appointments of the following administrators:

Josephine Lal, Vice Principal, Herman Leimbach Elementary School

Latyia Rolle, Principal, David Reese Elementary School

I. Pledge of Allegiance - Mrs. Kanwal “Goldy” Shergill, parent volunteer at Elizabeth Pinkerton Middle School, led the pledge and was recognized by the Board of Education for her support of Elizabeth Pinkerton Middle School. She has volunteered at Fall Festivals, dances and Spring Fairs. She is also supportive of Elizabeth Pinkerton staff, offering her time and support in the classroom, as well as providing supplies and making monetary donations. In addition to her volunteer work at Elizabeth Pinkerton Middle School, Mrs. Shergill oversees the garden at Elliot Ranch and is the current Art Docent at that site. Mrs. Shergill is a great role model to those around her and is an asset to the students, staff and community of Elizabeth Pinkerton Middle School.

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II. Presentations/Recognitions

- 1. High School Student Representative Reports - Franklin and Florin High Schools** – Emily Stock and Natalie Stoecklein from Franklin High School and Laila Tauqeer and Michael Mendoza, Jr. from Florin High School reported on activities and academics at their schools.
- 2. Energy Awareness Month – Energy Conservation Program Update** – Motion 29, 2015-16, Resolution No. 15, 2015-16.

Mr. Pierce presented a report on the Energy Conservation Program for the 2014-15 Fiscal Year and requested that the Board adopt a resolution designating October 2015 as Energy Awareness Month.

The report noted that since the program began in 2009-2010, the District has saved over \$10,500,500 and cut nearly 82,000,000 kWh of electricity consumption. Recognized as top performing schools were Herman Leimbach Elementary, Florence Markofer Elementary, John Reith Elementary, Elk Grove Elementary, Foulks Ranch Elementary, John Ehrhardt Elementary, Toby Johnson Middle School, Samuel Jackman Middle School, Laguna Creek High School, Florin High School and William Daylor High School.

Motion by Mr. Madison, seconded by Mr. Perez, and carried unanimously by an affirmative vote of all members present, that Resolution No. 15, 2015-16 be adopted declaring the month of October as Energy Awareness Month.

III. Student Expulsions Recommendations

- 1. Request for Return from Student Expulsions** – Motion No. 30, 2015-16 – Motion by Ms. Albiani, seconded by Mr. Perez, and carried unanimously by an affirmative vote of all members present that the requests for return from student expulsion be approved.

IV. Public Comment

Coach Jim Cook approached the Board to introduce his program, the Elk Grove Wrestling Academy which serves students K through 12th grade.

Mark Epstein, Director of the California Environmental Technology Network, provided information to the Board about his Geospatial Technology Micro Program that was introduced last year at James Rutter Middle School with demo and mini course. He stated that both he and Board Member Perez have been promoting this idea. Mr. Epstein suggested it would be helpful to have the board set a time for a presentation in January or February.

V. LCAP - None

VI. Budget Update - None

VII. Facilities Update - None

VIII. Bargaining Units - None

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IX. Reports

1. **Summer at City Hall** – Ms. Kathy Hamilton and Florin High School instructors, Carlos Garcia and Benny Rich, gave a brief report about the Summer at City Hall (SACH) project they coordinated this July in collaboration with the City of Elk Grove. Twenty-two EGUSD students, primarily enrolled in Public Service academies, gained hands-on exposure to careers in local government and their impact on the well-being of our community through SACH. The City of Elk Grove, Cosumnes Community Services District, and several community-based organizations joined EGUSD in hosting these students for job shadowing during this inaugural event.

Bina Lefkovitz, a regional civic engagement consultant and youth advocate, facilitated the project's development in Elk Grove. EGUSD modeled SACH after successful projects Ms. Lefkovitz has coordinated in the City of Sacramento for several years in collaboration with three other school districts and the county office of education. EGUSD teachers and City of Elk Grove staff are in the planning phases now for Summer at City Hall 2016.

SACH was primarily funded by EGUSD through the Department of College and Career Options funding. Costs included teacher wages, student transportation, student meals and consultant fees. The City of Elk Grove contributed food for three luncheons for students and job shadow hosts, use of City Council Chambers, other meeting spaces, and staff time.

(Note: Superintendent Hoffman left the meeting)

X. Public Hearing/Action Items - None

XI. Discussion Items

1. **Elk Grove Unified School District Trustee Election System** – Mr. Robert Pierce presented information regarding the District's current Trustee Election System which is an election of trustees from seven trustee areas and voting at-large to a system of voting by trustee area. The presentation also included available options, timelines, procedures, and processes a school district must follow when considering an alteration to its Trustee election system.

In response to Ms. Singh-Allen's call for public comment the following responded:

Mr. Jake Rambo, Ms. Mary Deutsch, Ms. Jennifer Ballerini, Mr. Dave Neves, Ms. Elizabeth Pinkerton, Ms. Marie Fiore, and Mr. Chris Gayaldo were not in favor of a change to the current trustee election system.

Mr. James Latoya expressed his concerns regarding possible litigation and cost.

Mr. Tony Salamanca stated that he felt the possibility of having representation by area should be explored.

Board members provided feedback on whether or not to change the District's current Trustee Election System with five members (Ms. Albiani, Ms. Chaires Espinoza, Mr. Madison, Ms. Martinez –Alire and Ms. Singh-Allen) not in favor of changing from the current election system and 2 members (Mr. Forcina and Mr. Perez) in favor of changing the trustee election system.

Ms. Singh-Allen stated that there was not a consensus to bring this item back at this time.

2. **Developer Fee Annual Report – 1st Reading** – Mr. Rich Fagan submitted and reviewed the Annual Report of 2014-15 Developer Fee expenditures which will be submitted to the Board for approval on November 3, 2015.

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3. **Adoption of the California Next Generation Science Standards** – Mr. Mark Cerutti, Ms. Anna Trunnel and Mr. Ray Peterson provided information about the California Next Generation Science Standards in preparation for consideration for adoption.
4. **Update on the Adoption of new K-6 English/Language Arts (ELA)/English Language Development (ELD) Curriculum** – Mr. Cerutti reviewed information regarding the process being implemented in accordance with Board Policy 6161.1 for the adoption of new K-6 ELA/ELD curriculum aligned to California ELA and ELD standards.

Adoption Plan & Timeline:

DATE	DESCRIPTION
September 8, 2015	Present information and curricular materials to Elementary Principals
September, 2015	Seek field testing teachers
September, 2015	Provide professional learning to all field testing teachers
September - December, 2015	Communication sent to all elementary teachers informing them of adoption and field testing process / Field testing window; support and assistance provided as necessary
November, 2015	Parent & Teacher Preview of Materials... 5:30-7:30 pm
December, 2015/January, 2016	K-6 ELA Steering Committee completes vertical and horizontal standards traces
February, 2016	Board of Education meetings: hearing and action item to adopt curriculum and approve purchase
March, 2016	Order and prepare materials for distribution to schools
April, 2016	Receive materials in EGUSD Textbooks Warehouse
May-August, 2016	Materials distributed to schools (based upon school calendar– YR, MT, or T)
May- October, 2016	Professional learning provided to all K-6 teachers Two full-day sessions (several cohort training dates for teachers to choose from) ~salary credit or stipend available through CPL if attending off contract time ~substitute coverage provided by CPL if attending on contract time
July/August, 2016	Curriculum implementation begins for 2016-17 school year
August-December, 2016	Follow-up professional learning provided (voluntary; salary credit provided)

Per Board Policy 6161.1, under the auspice of the Curriculum/Professional Learning Department an instructional materials evaluation committee has been formed to evaluate and recommend new instructional materials for K-6 ELA/ELD that are aligned with California state standards. The committee consists of the EGUSD K-6 ELA program specialist, 25 K-6 teachers (including two special education teachers) serving on the ELA/ELD steering committee, and 95 K-6 teachers (including four special education teachers) who are currently field testing the instructional materials in their classrooms. Over the past several months and continuing through January, 2016, teachers and the ELA/ELD steering committees are reviewing and evaluating instructional materials to ensure the best curriculum is purchased and available for K-6 students and teachers. If successful, in February, 2016 the Board will be requested to approve the adoption and purchase of the materials.

Based upon projected student numbers total cost for student and teacher materials will be approximately \$5,500,000. Funds would come from the EGUSD Instructional Materials budget. The cost of these materials is planned for and budgeted in a multi-year textbook budget within Curriculum and Professional Learning Department.

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XII. Discussion/Action Items

1. **Substitute Compensation Rates** – Motion No. 31, 2015-16 – Mr. Reilly, reviewed and requested the proposed increases to substitute compensation rates be approved. The proposed rates attempt to incentivize current substitutes who do not work exclusively for EGUSD to do so, and thereby move to the third and fourth tiers delineated below.

Proposed Rate:

Day-to-Day Substitutes

Tier 1 1-60 Days: \$135 per day for full day (\$67.50 for half-day*)

Tier 2 61-120 Days: \$160 per day for full day (\$80 for half-day*)

Tier 3 121-160 Days: \$175 per day for full day (\$87.50 for half-day*)

Tier 4 160 + Days: \$175 per day for full day (\$87.50 for half-day*) **

***following year start at Tier 2 pending successful completion of professional development training*

- Long Term Substitutes \$175 per day for full day as of the 1st day (\$87.50 for half-day*) (Fully Credentialed for Assignment)
- Long Term Substitutes \$165 per day for full day as of the 16th day (\$82.50 for half-day*) (Not Fully Credentialed for Assignment)
- Off-track Teachers \$175 per day for full day (\$92.50 for a half-day*) (EGUSD Only)
- Retired EGUSD \$185 per day for full day (\$92.50 for a half-day*)

Motion by Mr. Forcina, seconded by Ms. Chaires Espinoza, and carried unanimously by an affirmative vote of all members present that the proposed increases to substitute compensation rates be approved.

XIII. Action Items

1. **Approval of Section 125 Flexible Spending Administrator and Agreement** – Motion No. 32, 2015-16 - Ms. Jennifer Ballerini and Mr. Rich Fagan asked the Board to approve the agreement with Navia Benefit Solutions as the District's third party administrator for employee Section 125 Flexible Spending Accounts.

Navia Benefit Solutions will provide the opportunity for employees to enroll in the plan via an on-line, web based application. This enrollment process is a significant improvement over the current process, which requires that employees meet in person with a representative of the third party administrator. In addition, Navia Benefit Solutions offers a more streamlined reimbursement process for Dependent Care Expenses which was of high interest to the members of the JHCC.

Employees will have the opportunity to re-enroll or begin a new enrollment for the calendar year 2016 during Open Enrollment October 12 – November 6, 2015

Motion by Ms. Chaires Espinoza, seconded by Mr. Madison, and carried unanimously by affirmative vote of all members present that the Section 125 Flexible Spending Administrator and Agreement be approved.

2. **Week of the School Administrator, October 11-17, 2015** – Motion No. 33, 2015-16, Resolution No. 16, 2015-16 – Motion by Mr. Madison, seconded by Mr. Forcina and carried unanimously by an affirmative vote of all members present that Resolution No. 16, 2015-16, recognizing the week of October 11-17, 2015, as the Week of School Administrators in the Elk Grove Unified School District be adopted.

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- 3. Red Ribbon Week Recognition** – Motion No. 34, 2015-16, Resolution No. 18, 2015-16 – Motion by Ms. Albiani, seconded by Ms. Chaires Espinoza and carried unanimously by an affirmative vote of all members present that Resolution No. 18, 2015-16, be adopted recognizing the efforts of teachers, staff, and administrators in support of Red Ribbon Week, October 26-30, 2015.

XIV. Board Member and Superintendent Reports

Mr. Forcina announced that within the next few weeks he will be meeting with the City of Elk Grove for the 2:2 meeting.

- XV. Consent Agenda - Action** - Motion No. 35, 2015-16 – Motion by Mr. Forcina, seconded by Mr. Madison, and carried unanimously by an affirmative vote of all Board members present that Items 1 through 13 and items 15 through 21, except item 14 be approved. Staff requested that Item No. 14, Solution Tree Product Agreement be pulled; it will be brought back for approval in November.

- 1. Approval of Minutes** – Approved minutes of the September 15, 2015 regular board meeting.
- 2. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returning from reemployment lists as submitted.
- 3. Recommended Budget Department Staffing Changes** – Approved changes to the Budget Department staffing.
- 4. Board Policy (BP): Approval 3270 – Sale and Disposal of Books, Equipment and Supplies 3311 - Bids** – Approved new Board Policies BP 32-70 – Sale and Disposal of Books, Equipment and Supplies and BP 3311 – Bids.
- 5. Approval of Purchase Order History** – Approved purchase orders for the weeks of August 24, 2015 through September 11, 2015 with a Total Encumbrance of \$3,354,425.25
- 6. Warrant Register No. 2 All Funds: August 1, 2015 through August 31, 2015** - Approved Warrant Register No. 2 – Warrant Numbers 984165-985247, 320738-321807.
- 7. Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
- 8. Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
- 9. Disposal of Obsolete/Surplus Property** – Authorized the disposal of obsolete/surplus property which included miscellaneous items with no anticipated income. However, any income that is received will go into the general fund.
- 10. Disposal of Surplus Property** – Approved the disposal of surplus property: Vehicle # 285TG, 1993 Freightliner, model FL80, VIN: 1FV6JLBB3PL433848, License: E998257. Any income that is received will go into the General Fund.
- 11. Approval to Purchase Processed Food Products from U.S. Department of Agriculture (USDA) Provided Food Commodities** – Authorized the Purchasing Department to purchase processed food products from USDA provided Food Commodities per Education Code 38083 and Board Policy 3311.
- 12. Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** – Ratified NPA/NPS contract which has been signed by authorized district staff, in accordance with Board Policy 3312 – Contracts.

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13. **Out-of-State Field Trips** – Approved the following field trips: Florin High School, Reno, Nevada, University of Reno for AVID on October 21, 2015; Franklin High School, Reno, Nevada, University of Reno for AVID on October 22, 2015; Elk Grove High School, Reno, Nevada, West Albany High School, Wrestling Tournament on December 28-31, 2015 and Pleasant Grove High School, New York, New York, Columbia University, Journalism Conference on March 15-22, 2016.
14. **Solution Tree Product Agreement** – Item pulled; will be brought back for approval in November.
15. **Supplemental Educational Services Provider Contracts** – Approved the 2015-16 Supplemental Education Services Provider contracts: Apple iPad & Android Tablet Tutoring, A 1 Tutoria Tablet Computer, #1 I Pad Tutoring, #1 Academia de Servicio de Tutoria, #1 Educando con Tabletas, Online Tutoring, LLC, 5 Star Tutors, LLC, A Better Tomorrow Education, Club Z Tutoring/Progressive Instruction, LLC, Jump Into Math/JIM Enterprises, Inc., Jump Into Reading/JIR Enterprises, Inc., Learn with iPads, LLC, Math Think, Inc., Studentnest.com / Studentnest, Inc., Sylvan Learning/Zingerham Education, and Vision 2000 Educational Foundation
16. **Community Services Block Grant Resolution from the Sacramento Employment and Training Agency (SETA)** - Adopted Resolution No. 17, 2015-16 designating Carrie Hargis, Fiscal Services Director, as the individual authorized to negotiate and execute all contracts and agreements related to the award and administration of the Community Services Block Grant from the Sacramento Employment and Training Agency (SETA).
17. **Resolution Granting Signature Authority for Proposed Agreement with the Sacramento County Division of Behavioral Health** – Approved Resolution No. 19, 2015-16 granting signature authority for a proposal to enter into a contract with the Sacramento County Division of Behavioral Health on behalf of Valley High School’s HealthTECH Academy. The County proposes to provide \$30,000 to HealthTECH during the 2015-16 school year for costs associated with this project.
18. **Certification that the District No Longer Uses Housing and Community Development-Approved Relocatable Buildings as School Buildings** – Approved Resolution No. 10, 2015-16 certifying to the State Allocation Board that as of September 30, 2015, no Housing and Community Development relocatable buildings are being used as school buildings.
19. **2015 Edna Batey Elementary School and Bus Yard Paving Acceptance and Notice of Completion** - (1) Accepted the construction of 2015 Edna Batey Elementary School and Bus Yard Paving, and (2) authorized the filing of the Notice of Completion by administration with the County Recorder within the statutory ten-day period.
20. **2015 Portable Relocation at Samuel Kennedy and Mary Tsukamoto Elementary Schools Change Order No. 3** – Approved Change Order No. 3 with Bobo Construction, Inc. and authorized a district representative to sign the approved change order. Change Order No. 3 changes the contract amount of \$511,319.00 by (\$9,500.00) to \$501,819.00.
21. **2015 Portable Relocation at Samuel Kennedy and Mary Tsukamoto Elementary Schools Acceptance and Notice of Completion** - (1) accepted the construction of 2015 Portable Relocation at Samuel Kennedy and Mary Tsukamoto Elementary Schools, and (2) authorized the filing of the Notice of Completion by administration with the County Recorder within the statutory ten-day period.

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XVI. Other Action Items

1. Discussion and Action on Items Removed from the Consent Agenda - None

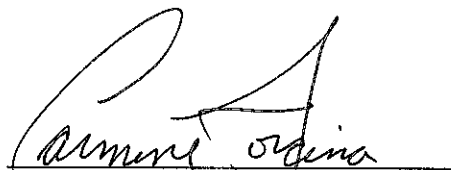
XVII. Information Items -

1. Other Items from the Floor - None

XVIII. Adjournment - 10:25 p.m.

Submitted by:
Christopher R. Hoffman, Superintendent

Approved by:


Carmine Forcina, Clerk