

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, May 3, 2016**

*Adopted Minutes*

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison, Crystal Martinez-Alire and Anthony Perez (arrived at 7:00 pm)

**Others Present:** Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Tina Penna, Robert Pierce, and David Reilly, Associate Superintendents. The list of visitors who signed in is on file.

**Closed Session:** Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the agenda and called for public comment on these items.

- I. Government Code Section 54956.9 Subdivision (d) Paragraph (2): Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation**
- II. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**
- III. Government Code Section 54957.6: Conference with Labor Negotiators**  
Agency designated representatives: Christopher R. Hoffman,  
David Reilly, Richard Fagan, Karen Rezendes  
  
Employee Organizations: All Elk Grove Unified School District  
Bargaining Units and Unrepresented Employees
- IV. Government Code Section 54957: Public Employee Appointment/Employment, Associate Superintendent of Finance and School Support, Elementary and Secondary School Principals and Vice Principals, Director of Personnel Development**

**OPEN SESSION** – Ms. Singh-Allen called the regular meeting to order at 6:10 p.m. and announced that the Board met in closed session and no action was taken on items 1, 3 and 4 on the closed session portion of the agenda. For Item II, the Board voted 6 in favor and 0 against with one board member absent (A. Perez) in favor of placing a certificated employee on compulsory leave.

- I. Pledge of Allegiance** – Ms. Karen Bass, parent volunteer at Edna Batey Elementary School, led the pledge of allegiance and was recognized by the Board of Education for her contributions to the students, staff and community of Edna Batey Elementary School.
- II. Presentations/Recognitions**
  - 1. High School Representative Reports: Franklin and Monterey Trail High Schools** – Students from Franklin and Monterey Trail High Schools reported on activities and academics at their schools.
  - 2. Academic Recognition of Spring Student Athletes and Coaches** – Recognized were the coaches and teams from the nine comprehensive high schools who achieved the highest combined grade point average of any varsity athletic team during the spring sports season.

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3. **2016 NorCal Science Olympiad State Competition Recognition** - The Board recognized and commended students and teachers from T.R. Smedberg Middle School, and from Sheldon and Pleasant Grove High School for their outstanding performance at both the regional and state levels.
4. **Recognition of 2015-16 Weekend Service Volunteers** – The Board recognized the Weekend of Service Volunteers who donated their time to various improvement projects throughout the District.

**III. Student Expulsion Recommendations - None**

**IV. Public Comment**

Ms. Singh-Allen made a point of clarification statement based on the last board meeting. She reminded the public as well as anybody watching on YouTube, what the Public Comment section of the agenda is for. It is for anybody who wishes to address the Board on an item not on the agenda, she asked to keep in mind that the Board cannot take action on such items because they aren't agenzized and action is only taken on items that are on the agenda.

**V. LCAP**

**1. LCAP Update**

Mr. Mark Cerutti reviewed LCAP next steps that include the LCAP development process, Divisional Review and Sacramento County Office of Education (SCOE) Review.

**IMPORTANT MEETING DATES**

- May 19, 2016, 6:00pm-7:30pm, Board Room:  
District Advisory Committee (DAC)/District  
English Learner Advisory Committee (DELAC)  
Meeting
- June 14, 2016: LCAP Public Hearing
- June 28, 2016: LCAP Board Approval
- June 29, 2016: LCAP submission to SCOE

**VI. Budget Update - None**

**VII. Facilities Update – None**

7:00 p.m. – Mr. Perez arrived to the Board meeting.

**VIII. Bargaining Units**

Ms. Kathleen Tijan, EGEA President, informed the Board that after the Freidrichs verdict, she feels that the attack on public education is not over, as there are still bills in the legislature that do not favor public education as well as elected officials at all levels of government attacking teachers and pension process rights continue to be major issues of debate. Several years ago the board underwent major changes, during that transition they have been able to rebuild a culture of joint collaboration and open honest dialogue. Since EGUSD is part of the Sacramento County of Education, it's very important that same type of collaborative relationship is maintained. Recently, EGEA joined with other local CTA chapters in vetting possible Sacramento County Board of Trustee candidates for possible endorsement. All candidates

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were invited to take part in the processes which included being interviewed by a panel of teachers. As a result of the process, two candidates were recommended for endorsement by CTA, then these recommendations came to EGEA's executive board and EGEA's representative counsel for ratification. EGEA along with other local chapters are officially supporting Stephanie Nguyen for area 6 and Harold Fong for area 7. Ms. Tijan hopes that the Elk Grove Unified School District Board of Trustees will join EGEA in supporting these two candidates.

Ms. Jennifer Ballerini, AFSCME President, commented that after watching the volunteer presentation she noticed parents and students volunteering in the school library processing books. She stated that she just spent several hours in Human Resources with Library Techs who are losing hours and are being moved around from site to site. She asked everyone to remember that students need to be reading by the time they are in 3<sup>rd</sup> grade and to do that, students need to have books to read and libraries open and staffed. Libraries used to have four hours with benefits and would love to have that again. A couple of years ago an agreement was written that included what volunteers could do at sites and it was specific to maintenance and operations type of work. She feels it would be a good idea to meet with the powers that be to discuss that type of a list for other types of volunteers. She understands that it is important for students and parents to volunteer, she just wants to make sure they aren't doing her group's work, because they are getting laid off.

**Ms. Singh-Allen moved up Item No. 1 from Action Items to this section of the agenda**

**XIII. Action Items**

1. **National School Nurse Day** – Motion No. 120, 2015-16, Motion by Ms. Chaires Espinoza, seconded by Mr. Perez, that Resolution No. 64 recognizing May 11, 2016 as Nation School Nurse Day be adopted.

**IX. Reports**

1. **Food and Nutrition Services Program Operation** – Ms. Michelle Drake, provided the Board with a report about Food & Nutrition Services (FNS) that included an update about EGUSD's Strategic Goals, FNS Meal Service, USDA's HealthierUS School Challenge, the Central Kitchen, Healthy, and the Hunger Free Kids Act (HHFKA) – Breakfast & Lunch which brought mandated changes.

HHFKA Breakfast – FNS is federally required to provide grains that must be at least 51% whole grain rich, fruits that the amount offered must be increased, lowfat or nonfat milk (two types must be offered at every meal service) and students must take a ½ cup fruit. USDA projected that costs related to the HHFKA breakfast requirements would increase per meal costs by \$.27. However, school districts did not receive any additional reimbursement to implement the required breakfast changes. Prior to the new breakfast requirements FNS was spending \$.80 to \$.85 for food at breakfast. Currently, the average food cost at breakfast is \$1.10 to \$1.28. No additional funds were provided to support the changes required for breakfast.

HHFKA Lunch - FNS is federally required to provide grains, meat/meat alternative, vegetables, lowfat or nonfat milk (two types must be offered at every meal service) and students must take a ½ cup fruit or vegetable. USDA projected that costs related to the HHFKA lunch standards would increase per meal cost by \$.10. However the Federal

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Government only provided \$.06 per meal in additional reimbursement to implement the required lunch changes.

FNS labor and benefit costs are paid out of the Cafeteria Fund. In 2014-15, the elimination of the Lottery stipend, which had previously been paid out of the General Fund, started being charged to the Cafeteria Fund. Cafeteria Fund employee costs are subject to the same Health Benefit and PERS rate increases as the general fund.

With an anticipated 2016-17 deficit of \$2,000,000 FNS recommends the following:

- Increased meal prices at \$.25 per meal - \$400,000
- Close the Café at Student Support Center on Gerber Road - \$26,000
- Return to more processed foods - \$300,000
- Reduce fresh produce & selection; more canned & whole - \$403,000
- Increase the General Fund Contribution - \$1,200,000
- Possible revenue, savings and contributions - \$2,329,000

Pending Federal Legislation:

- \$.02 per meal increase to breakfast reimbursement rate
- Delay in implementation of forthcoming sodium limit
- Change in % of whole grains required
- Elimination of Paid Lunch Equity requirement
- Administrative review cycle returns to 5 years
- Verification of 10% of applications instead of current 3% submitted

**X. Public Hearing/Action Items**

- 1. Consideration and Public Notice of Elk Grove Unified School District's (EGUSD) Initial Proposal to California School Employee Association (CSEA) regarding Collective Bargaining for the 2016-2017 School Year** – Mr. David Reilly provided information about EGUSD's initial proposal to CSEA regarding collective bargaining for the 2016-17 school year.

There were no responses to the call for a public hearing on the proposal

Motion No. 121, 2015-16 – Motion by Mr. Forcina, seconded by Ms. Chaires Espinoza, and carried unanimously by an affirmative vote of all Board members present, that EGUSD's initial proposal to CSEA regarding collective bargaining for the 2016-17 school year be accepted.

- 2. Education Code Section 17556, et seq.: Consideration of Resolution to Grant Permanent Easement to the Citizens Telecommunications Company of California, Inc. at the C.W. Dillard Elementary School Site** – Mr. Rob Pierce provided information about Citizens Telecommunications Company of California, Inc. (Citizens) request that the District formally convey an easement for telecommunications equipment at the C.W. Dillard Elementary School site. Citizens request that the District grant such easement to locate, construct, use, maintain, operate, alter, add to, repair, replace and remove its communication facilities consisting of wires, cables, switches, poles, conduits, pedestals, manholes, splice boxes, vaults, electronic cabinets and pads, marker posts and all appurtenances thereto for communication transmission

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and other related purposes, over, in, under, across, along and through that certain real property, which will serve the C.W. Dillard Elementary School site.

There were no responses to the call for public hearing on the proposal.

Motion No. 122, 2015-16 – Motion by Mr. Forcina, seconded by Mr. Perez, and carried unanimously by an affirmative vote of all Board members present, that Resolution No. 63 Granting Permanente Easement to the Citizens Telecommunications Company of California for the C.W. Dillard Elementary School Site be adopted.

**XI. Discussion Items**

- 1. Establishment of School Boundaries for Two New Elementary Schools** - The Board received information from Mr. Robert Pierce regarding a boundary adoption process as a result of two new elementary schools scheduled to open in August 2017.

The District is planning to begin construction of “Anatolia 2 Elementary School” and “Laguna Ridge North Elementary School” this Spring. As such both schools are scheduled to open for the 2017/2018 school year. As a result, school attendance areas for both schools will need to be established. The creation of new attendance areas for these schools will also require necessary adjustments to existing elementary school boundaries. The establishment of an “Anatolia 2 Elementary School” attendance area will affect the existing Sunrise Elementary School attendance area whereas the creation of a “Laguna Ridge North Elementary School” attendance area will affect the Arlene Hein Elementary School and potentially the Franklin Elementary School attendance areas.

Historically the Board of Education has adopted attendance areas for new elementary schools one year prior to the opening of the new school. The following timeline for the boundary adjustment process will accommodate the adoption of the new boundaries approximately one year prior to the new schools opening:

- April 13, 2016 – Presented preliminary boundary options and background information to Cabinet
- May 3, 2016 – Present preliminary boundary options and background information to the Board of Education
- May/June 2016 – Community forums in both change areas
- August 2016 – Draft boundary change plan presented to the Board of Education
- September 2016 – Adoption of new boundaries by the Board of Education
- August 2017 – Schools open

**XII. Discussion/Action Items - None**

**XIII. Action Items**

- 1. National School Nurse Day** – Motion No. 120 – Adopted after Bargaining Unit Comments as noted above.

**XIV. Board Member and Superintendent Reports** – Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.

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- XV. Consent Agenda - Action** – Motion No. 123, 2015-16 – Motion by Mr. Forcina, seconded by Ms. Chaires Espinoza, and carried unanimously by all Board members present, that items 1 through 13 be approved.
1. **Approval of Minutes** – Approved the minutes from the regular board meeting that was held on April 19, 2016.
  2. **Personnel Actions** – Approved personnel appointments, leaves of absence, resignations, retirements, promotions and returns from reemployment lists as submitted.
  3. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
  4. **Acceptance of Gifts** – Approved donations to the District's schools/programs as submitted.
  5. **Approval of Purchase Order History** – Approved purchase orders for the weeks of March 28, 2016 through April 11, 2016.
  6. **Disposal of Obsolete/Surplus Property** – Approved the disposal of miscellaneous obsolete/surplus property deemed uneconomical to repair. No income is anticipated to be received for the miscellaneous items; however, any income that is received will be placed in the General Fund.
  7. **Valley High School – Associated Student Body Expenditure** – Approved the Valley High School – ASB Ose Family Community Service Award Scholarship Expenditure in the amount of \$1,000.00.
  8. **Approval to Purchase Classroom Furniture** – Authorized the purchase of Classroom Furniture with related accessories, supplies, and services cooperatively through a bid secured by National Joint Powers Alliance (NJPA), RFP#101012. The contract with School Specialty, Inc. will expire on December 3, 2016.
  9. **Student Behavior Management Software 2016-2020 Contract** – Approved the ongoing contract with Behavior Advantage, LLC to support the behavior tracking requirements for students on an Individualized Education Plan (IEP)
  10. **Quintessential School Systems (QSS)** – Approved the support contract with QSS for Fiscal Year 2016-17 in the amount of \$99,805.24.
  11. **Head Start Preschool Resolution, 2016-17** – Approved Resolution No. 66 authorizing the execution of the delegate agency agreement from the Sacramento Employment and Training Agency (SETA) for the 2016-17 Head Start Preschool Program.
  12. **Purchase Chromebooks and Carts** – Authorized staff to purchase 2,400 Chromebooks and 80 carts in the 2015-16 school year for the elementary schools by pre-spending funds authorized by the Board for the 2016-17 school year.
  13. **Approval to Purchase Services for Computer Refresh/Replacement Program** – Authorized the Purchasing Department to purchase services for computer refresh/replacement program through State of California Department of General Services California Multiple Award Schedules Unit (CMAS), contract #3-14070-1602Q and for authorized staff to execute any necessary agreements required to complete the project up to contract (CMAS) limits for the duration of the project.

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**XVI. Other Action Items**

- 1. Discussion and Action on Items Removed from the Consent Agenda - None**

**XVII. Information Items**

- 1. Other Items from the Floor**

Mr. Perez discussed an article in the Sacramento Bee on May 1<sup>st</sup> regarding truanancies and asked what the district is doing. Superintendent Hoffman informed the Board that the work is being done and it is scheduled to come to the Board on May 17, 2016.

A discussion was held regarding expulsions and truanancies.

Mr. Perez requested a truancy report be presented by the Department of Justice. Ms. Singh-Allen denied the request; the Board is comfortable with SARB providing the update.

Ms. Chaires Espinoza thanked student athletes and Superintendent Hoffman for participating in the WEAVE Walk a Mile in Her Shoes. She also thanked everyone involved in making the Jessie Baker event phenomenal.

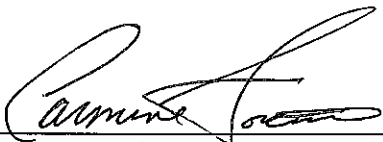
Ms. Singh-Allen requested that a board handbook that includes board bylaws and other pertinent information be prepared. She asked Mr. Madison and Ms. Albiani to help complete the work and bring back to the Board.

Superintendent Hoffman asked the Board to consider the July 26<sup>th</sup> board meeting as a day meeting that will include closed session, and at that time the board handbook could be reviewed. He will follow up with the Board during 1x1s.

**XVIII. Adjournment – 9:20 p.m.**

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: \_\_\_\_\_

  
Carmine Forcina, Clerk