

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, May 17, 2016**

Adopted Minutes

The meeting was called to order by Ms. Singh-Allen at 5:05 p.m. in the Board Room of the Education Center. Ms. Singh-Allen announced that due to the power outage, closed session would be held in the Superintendent's conference room in the Education Center.

Members Present: Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Chet Madison, and Crystal Martinez-Alire

Others Present: Christopher Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Rich Fagan, Tina Penna, Robert Pierce, and David Reilly, Associate Superintendents.

Closed Session: Ms. Singh-Allen announced that the Board would meet in closed session to address the items on the agenda and called for public comment on these items. There were no public comments on closed session items.

I. Government Code Section 54956.9 Subdivision (d) Paragraph (1): Conference with Legal Counsel – Existing Litigation

Case Numbers: 14555398, 14551304, 13506323, 13523980, 14556983, 14548901

II. Government Code Section 54956.9 Subdivision (d) Paragraph (2): Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation

III. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint

IV. Government Code Section 54957.6: Conference with Labor Negotiators

Agency designated representatives: Christopher R. Hoffman,
David Reilly, Richard Fagan, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District
Bargaining Units and Unrepresented Employees

V. Government Code Section 54957: Public Employee Appointment/Employment

Deputy Superintendent of Business Services and Facilities, Director of Personnel Development, Director of Student Support & Health Services, Elementary and Secondary School Principals and Vice Principals

OPEN SESSION: Ms. Singh-Allen called the regular meeting to order at 6:05 p.m. and announced that the Board met in closed session and unanimously approved, by affirmative votes of all members present, Ms. Albiani, Mr. Forcina, Mr. Madison, Ms. Martinez-Alire and Ms. Singh-Allen. (Absent - Mr. Perez and Ms. Chaires Espinoza), the appointments of the following administrators:

Shelly Clark, Director of Personnel Development – Human Resources

Donald Ross, Director – Student Support and Health Services

Richard Gutierrez, Principal – Valley High School

Jennifer Wilbanks, Principal – Roy Herburger Elementary School

Natasha Lewis-Jones, Vice Principal – Franklin High School

Adam Wood, Vice Principal – Monterey Trail High School

Matthew Niblock, Vice Principal – Arnold Adreani/Marion Mix Elementary Schools

Samantha Moorer, Vice Principal – Elk Grove/Samuel Kennedy Elementary Schools

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John Mifsud, Vice Principal – Anna Kirchgater Elementary School
Celeste Lopez, Vice Principal – Irene B. West Elementary School

Ms. Singh-Allen also announced that the Board took action to appoint Mr. Robert Pierce, as Deputy Superintendent, Business Services and Facilities effective July 1, 2016. This appointment is contingent upon final Board approval of the Deputy Superintendent, Business Services and Facilities position's job description, as well as the negotiation and Board approval of a Deputy Superintendent, Business Services and Facilities' employment agreement. The board's vote was unanimously in favor of the appointment by all board members present; Ms. Albiani, Mr. Forcina, Mr. Madison, Ms. Martinez-Alire and Ms. Singh-Allen. (Absent - Mr. Perez and Ms. Chaires Espinoza)

Ms. Singh-Allen announced that due to the power outage all open session items on the May 17, 2016 Board meeting agenda would not be addressed during the May 17, 2016 Board Meeting and would be moved to another board meeting date, except for two items that would be addressed during the May 17, 2016 board meeting including: II. (2.) titled, Presentations/Recognitions: Recognition of 2015-2016 Student Board Representatives, and XV. titled, Consent Agenda-Action. Ms. Singh-Allen called for public comments on these two items, and there were no public comments on these two items.

II. Presentations/Recognitions

- 2. Recognition of 2015-2016 Student Board Representatives** – The Board recognized the 2015-16 Student Board representatives. During the 2015-2016 school year, the Board of Education has been kept apprised of academic and athletic activities, as well as special programs and events, through the excellent reports delivered by our Student Board representatives. As Board representatives, these students have spoken on behalf of their peers and their schools and have served as valuable liaisons between their classmates and school district administration.

- XV. Consent Agenda - Action** - Motion No. 124, 2015-16 – Motion by Mr. Forcina, seconded by Ms. Martinez-Alire, and carried unanimously by an affirmative vote of all Board members present; Ms. Albiani, Mr. Forcina, Mr. Madison, Ms. Martinez-Alire and Ms. Singh-Allen. (Absent - Mr. Perez and Ms. Chaires Espinoza) that items 1 through 27 be approved.

- 1. Approval of Minutes** – Approved the minutes from the regular board meeting that was held on May 3, 2016.
- 2. Personnel Actions** – Approved personnel appointments, leaves of absence, resignations, retirements, promotions and returns from reemployment lists as submitted.
- 3. Approval of Job Description for School Safety and Security Supervisor** - Approved the job description for the position of School Safety and Security Supervisor.
- 4. Approval of Job Description for School Safety and Security Coordinator** – Approved the job description for the position of School Safety and Security Coordinator.
- 5. University of Phoenix Counselor Articulation Agreement** – Approved the Student Teaching Agreement between University of Phoenix and Elk Grove Unified School District for a 5 year term. The agreement will be in effect from April 1, 2016 through April 1, 2021.

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6. **Liberty University Counselor Articulation Agreement** – Approved the Counselor Articulation agreement between Liberty University and Elk Grove Unified School District for a 5 year term. The agreement will be in effect from July 1, 2016 through June 30, 2021.
7. **Hope International University Amended Agreement** – Approved the amended Student Teaching Agreement changing the Master Teacher Reimbursement between Hope International University and Elk Grove Unified School District. Hope University will now provide direct reimbursement to all Master Teachers and not run reimbursement payments through EGUSD. The agreement will be in effect from January 1, 2015 through June 30, 2017.
8. **Approval of Purchase Order History** - Approved purchase orders for the weeks of March 8, 2016 through March 25, 2016 with a financial summary grand total of \$2,682,271.81.
9. **Warrant Register No. 10 All Funds: April 1, 2016 through April 30, 2016** – Approved Warrant Register No. 10 – Warrant Numbers 995204-997031, 330339-331631.
10. **Acceptance of Gifts** - Approved donations to the District's schools/programs as submitted.
11. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
12. **Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** – Ratified NPA/NPS contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.
13. **Establish School Checking Account – Elk Grove Charter School** – Authorized the establishment of a bank account for Elk Grove Charter School with Five Star Bank.
14. **Approval to Purchase Custodial Supplies - RFP #12-22** – Authorized the Purchasing Department to purchase Custodial Supplies cooperative through US Communities.
15. **Approval to Award Bid #579-15/16 Food – Food & Nutrition Services** – Authorized the award of Bid #579 for Food to the following vendors; Gold Star, The Danielsen Company, Sysco, Hayes Distributing, NeoStar, LA Foods, Global Foods, Robb Ross, Churchfield, Rodelle, Cal Tropics, Madrid, Spirited Foods and Inn Harvest.
16. **Approval to Award Bid #580-15/16 Paper – Food & Nutrition Services** – Authorized the award of Bid #580 for Paper to the following vendors; The Danielsen Company, P&R Paper, Pressed Paperboard, Focus Package, Ernest Packaging, Sysco, Monahan, Wallace Packaging, Transwrap
17. **Approval to Award Bid #581-15/16 Bread – Food & Nutrition Services** – Authorize the award of Bid #581 for Bread to the following vendor; Flowers Baking Company of Modesto.
18. **Resolution Granting Signature Authority for Proposed Agreement with the Sacramento Division of Behavioral Health** - Approved resolution no. 67, 2015-16 for signature authority for a proposal to enter into a contract with the Sacramento County Division of Behavioral Health on behalf of Valley High School's HealthTECH Academy. The County proposes to provide \$30,000 to HealthTECH during the 2016-17 school year for costs associated with this project.

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19. **Annual Master Contract for Nonpublic Agency and Nonpublic School (NPA/NPS)** - Approved the Elk Grove Unified School District Master Contract/General Agreement for Nonsectarian, Nonpublic School/Agency Services for the 2016-2017 fiscal year.
20. **Instructional Materials Adoption** – Adopted the following instructional materials in accordance with BP 6161.1:

Basic

Entrepreneurship, Ideas in Action; Copyright 2017 by Cengage Learning
(Empowering Entrepreneurs 1 and Empowering Entrepreneurs 2, Grades 10-12)

Mathematics for Business and Personal Finance; Copyright 2016 by McGraw-Hill Education
(Business Finance, Grade 12)

Supplemental

We the People, A Story of Internment in America; Copyright 1987 by Mary Tsukamoto and Elizabeth Pinkerton (Interdisciplinary, Grades 4-12)

Business Management; Copyright 2013 by South-Western, Cengage Learning
(Empowering Entrepreneurs 2, Grades 11-12)

21. **New High School Courses** – Approved the following new high school courses:

Soundtrack of Modern American History (History/Social Science, Grades 11-12, 5 Credits)
This course offers students an opportunity to study popular music in a historical and social perspective from jazz, folk, rhythm and blues, rock, rap, and heavy metal. This course will explore how music responded to social change in twentieth century America through readings, daily listening, movies and videos, and an introduction to music and the instruments used in popular music.

Prerequisite: None

Textbook: No textbook assigned.

CTE Sector: Agriculture and Natural Resources; Pathway: Agriscience

Sustainable Agriculture – A Biological Approach to Industry Practices (CTE, Grade 9, 10 Credits)

This course, organized into four major units, integrates biological science practices and knowledge into the practice of sustainable agriculture. The following questions are addressed: Unit one, What is sustainable agriculture?; Unit two, How does sustainable agriculture fit into our environment?; Unit three, What molecular biology principles guide sustainable agriculture?; and Unit four, How do we make decisions to maximize sustainable agricultural practices within a functioning ecosystem? Within each unit, specific life science principles integrate with agricultural principles as students gain knowledge of how the two disciplines inform each other, culminating in the development of a sustainable farm model and portfolio of supporting student research. This course will fulfill 10 credits of the Life Science graduation requirement.

Prerequisite: None

Textbook: Biology, The Dynamics of Life, Glencoe

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CTE Sector: Agriculture and Natural Resources; Pathway: Agriscience

Agriculture and Soil Chemistry (CTE, Grade 10, 10 Credits)

This course explores the physical and chemical nature of soil as well as the relationships between soil, plants, animals, and agricultural practices. Students examine properties of soil and land and their connections to plant and animal production. Using knowledge of scientific protocols as well as course content, students develop an Agriscience research program to be conducted throughout the first semester of the course. To complete that entire project, each student will investigate and test an Agriscience research question by formulating a scientific question related to the course content, formulating a hypothesis based on related research, conducting an experiment to test the hypothesis, collecting quantitative data, and forming a conclusion based on analysis of the data. The result of this research program is an in-depth research and experimentation paper that is technically written based on scientific protocol and cited using APA formatting. Additionally, students develop and present a capstone soil management plan for agricultural producers demonstrating their knowledge of the soil chemistry content learned throughout the course. Throughout the course, students will be graded on participation in intra-curricular FFA activities as well as the development and maintenance of an ongoing Supervised Agricultural Experience (SAE) program. Successful completion of this course as well as the Agriscience Systems Management course, the third course in the sequence, will fulfill the district's General Science graduation requirement.

Prerequisite: Successful completion of Sustainable Agriculture – A Biological Approach to Industry Practices with a "C" or better

Textbook: Modern Chemistry, Holt, Rinehart, Winston

CTE Sector: Agriculture and Natural Resources; Pathway: Agriscience

Agriscience Systems Management (CTE, Grade 11, 10 Credits)

This integrated class combines an interdisciplinary approach to laboratory science and research with agricultural management principles. Using skills and principles learned in the course, students design systems and experiments to solve agricultural management issues currently facing the industry. Students will connect the products created in this class with industry activities to link real world encounters and implement skills demanded by both colleges and careers. Throughout the course, students will be graded on participation in intra-curricular FFA activities as well as the development and maintenance of an ongoing Supervised Agricultural Experience (SAE) program.

Prerequisite: Successful completion of Agriculture and Soil Chemistry with a "C" or better

Textbook: No textbook assigned.

CTE Sector: Marketing, Sales, and Services; Pathway: Entrepreneurship and Innovation

Empowering Entrepreneurs 1 (CTE, Grades 10-12, 10 Credits)

This course is designed to empower entrepreneurial literacy among high school students through a project-based learning approach. At the completion of this course, students will successfully apply concepts regarding the human characteristics (collaboration, communication, creativity, and critical thinking) vital for entrepreneurial thinking in a 21st century global world.

Prerequisite: Successful completion of General Business

Textbook: Entrepreneurship, Ideas in Action, Cengage Learning

CTE Sector: Marketing, Sales, and Services; Pathway: Entrepreneurship and Innovation

Empowering Entrepreneurs 2 (CTE, Grades 11-12, 10 Credits)

This advanced course is designed to further the student's understanding of entrepreneurial literacy introduced in Empowering Entrepreneurship 1. Students will synthesize the aspects of

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entrepreneurship and focus on running and expanding a business. Students will apply their knowledge in a cumulative project that involves developing a business plan and competing for start-up funds.

Prerequisite: Successful completion of Empowering Entrepreneurship 1

Textbook: Entrepreneurship, Ideas in Action, Cengage Learning

- 22. Approval of Supplemental Resource for Family Life Education** – Adopted the following supplemental resource for Family Life Education in accordance with BP 6142.1:

MATERIAL: Tea Consent (Clean version) – YouTube video on Affirmative Consent

APPROVED GRADE LEVEL: Middle and High School

AVAILABLE THROUGH: <https://www.youtube.com/watch?v=fGoWLWS4-kU&nohtml5=>

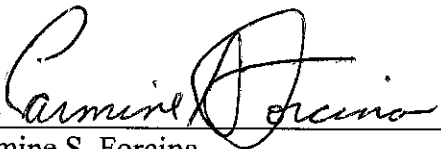
- 23. Jessie Baker School, Swimming Pool Renovation Acceptance and Notice of Completion** - Accepted the construction of Jessie Baker School, Swimming Pool renovation and authorized administration to file the Notice of Completion with the County Recorder.
- 24. Central Kitchen Boiler Replacement Change Order No. 4** – Approved Change Order No. 4 with Division 5-15, A California Corporation, and authorized a District Representative to sign the approved change order. Change Order No. 4 changes the contract amount of **\$526,128.00** by **\$6,528.00** to **\$532,656.00**.
- 25. Charles E. Mack Elementary School, Parking Lot Expansion Award of Contract** – Authorized the award of contract to Roebbelen Contracting, Inc., for the base bid of \$1,511,000.00, authorized Administration to sign all documents and contracts pertaining to this work, and authorized Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 26. Central Kitchen Boiler Replacements Acceptance and Notice of Completion** – Accepted the construction of Center Kitchen Boiler replacements by Division 5-15, A California Corporation and authorized Administration to file the notice of completion with the County Recorder.
- 27. Project Inspector for Charles Mack Elementary School, Parking Lot Expansion** - Awarded an inspection service agreement to Anicich Construction, Inc. and authorized a designated signatory, to sign the agreements.

6:35 p.m. – Ms. Singh-Allen announced that Closed Session would resume in the Superintendent’s Conference Room in the Education Center.

XVIII. Adjournment – Ms. Singh-Allen returned to the Board Room of the Education Center and announced that the Board met again in closed session and that no additional actions were taken during the resumed closed session. Ms. Singh-Allen then adjourned the meeting at 7:25 p.m.

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Submitted by: Christopher R. Hoffman, Superintendent

Approved by: 
Carmine S. Forcina

