

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, November 15, 2016**

Adopted

The meeting was called to order by Ms. Singh-Allen at 5:00 p.m. in the Board Room of the Education Center.

Members Present: Bobbie Singh-Allen, President; Carmine Forcina, Clerk; Beth Albiani, Nancy Chaires Espinoza, Chet Madison and Anthony Perez. **Members Absent:** Crystal Martinez-Alire

Others Present: Christopher Hoffman, Superintendent; Robert Pierce, Deputy Superintendent; Mark Cerutti, Donna Cherry, Tina Penna and David Reilly, Associate Superintendents and Shannon Hayes, Chief Financial Officer.

Closed Session: Ms. Singh-Allen announced that the Board met in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

I. Government Code Section 54956.9 Subdivision (d) Paragraph (2):

Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation

II. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint

III. Government Code Section 54957.6: Conference with Labor Negotiators

Agency designated representatives: Christopher R. Hoffman,
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District
Bargaining Units and Unrepresented Employees

OPEN SESSION – Ms. Singh-Allen called the regular meeting to order at 6:03 p.m. and announced that the Board met in closed session and action was taken on Item No. 2 from the closed session agenda.

Item No. 2 – During closed session, the Board voted 6 to 0, in favor of accepting a proposed decision by a hearing officer to terminate the employment of a Custodian I.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;

Absent – Martinez-Alire

I. Pledge of Allegiance - Amanda Beadles, parent volunteer at Arlene Hein Elementary, led the Pledge of Allegiance. Ms. Beadles was recognized for her hard work and dedication to the staff and students of Arlene Hein Elementary School.

II. Presentations/Recognitions

1. High School Student Representative Reports – Elk Grove and Monterey Trail High Schools
Students from Elk Grove and Monterey Trail high schools reported on activities and academics at their schools.

2. Academic Recognition of Fall Student Athletes and Coaches – The Board recognized the coaches and teams who have achieved the highest combined Grade Point Average of any varsity athletic team at each of the high schools during the fall sports season.

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- 3. Recognition of the No Excuses – Go to School Attendance Campaign Poster Contest Winners**
– Student winners for the 2016-17 No Excuses-Go to School poster contest were recognized by the Board of Education. Twelve winners are chosen by the Superintendent's Cabinet which allows 12 posters to be printed, one for each month of the year. Posters are displayed at school sites to encourage good attendance.

III. Student Expulsion Recommendations

- 1. Request for Student Expulsions** – Motion No. 39, 2016-17 – Motion by Mr. Forcina, seconded by Mr. Madison, and carried unanimously by affirmative votes of all members present that the Hearing Panel's recommendations regarding student expulsions be approved.
Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent – Martinez-Alire

- IV. Public Comment** – Tom McElheney, teacher at Luther Burbank High School shared his concerns about the high rate of STDs in local high schools. He asked the Board to consider bringing in Harm Reduction Services to assist.

- V. Consent Agenda - Action** - Motion No. 40, 2016-17 - Motion by Mr. Forcina, seconded by Mr. Madison, and carried unanimously by affirmative votes of all Board members present, that Items 1 through 16 and 18 through 21 be approved. Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none; Absent – Martinez-Alire

- 1. Approval of Minutes** – Approved the minutes from the regular board meeting held on November 1, 2016.
- 2. Approval of Board Policies** – Approved the revision of Board Policy 4030 – Nondiscrimination in Employment and Board Policy 5146 Married/Pregnant/Parent Students and new Board Policy 0450 Comprehensive Safety Plan.
- 3. Personnel Actions** - Approved personnel appointments, leaves of absence, resignations, retirements, promotions and returns from reemployment lists as submitted.
- 4. 2017-18 School Year Calendar** – Approved the 2017-18 school year calendar.
- 5. Approval of Job Description for District Work-Based Learning Liaison** – Approved a new job description for District Work-Based Learning Liaison that will be under the general direction of the Director of College & Career Options.
- 6. Approval of Life Insurance Renewal** – Approved the renewal of The Hartford for the District paid life insurance coverage. The renewal for the period of January 1, 2017 – December 31, 2019 reflects a rate increase of \$0.102 (per \$1,000 of coverage); a 30.77% increase from the current rate of \$0.078. The rate increase is a direct result of the District's paid loss ratio of 104.2% from July 1, 2013 – March 31, 2016.
- 7. Acceptance of Gifts** - Approved donations to the District's schools/programs as submitted.
- 8. Ratification of Contracts** - Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.

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- 9. **Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** - Ratified NPA/NPS contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.
- 10. **Approval of Purchase Order History** - Approved purchase orders for the weeks of October 10, 2016 through October 21, 2016.
- 11. **Approval to Purchase Bulk Gasoline, Diesel and Related Fuel Products** – Authorized the District to purchase bulk fuel (gasoline, diesel, and related fuel products) through the County of Placer Bid 10566.
- 12. **Purchase Student Classroom Furniture and Cafeteria Tables Cooperatively through National Joint Powers Alliance and the Cooperative Purchasing Network** – Authorized the District to purchase Cafeteria Tables cooperatively through The Cooperative Purchasing Network (TCPN) Contract #R142203 / RFP #14-22.
- 13. **Fire Department Connection Replacement at Cosumnes Oaks High/Elizabeth Pinkerton Middle Schools – Award of Contract** – Awarded a contract to the lowest responsible and responsive bidder, authorized the Administration to sign all documents and contracts pertaining to this work, and authorized the Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 14. **Charles Mack Elementary School, Parking Lot Expansion Change Order No. 4** - Approved Change Order No. 4 with Roebbelen Contracting, Inc., and authorized a district representative to sign the approved change order. Change Order No. 4 changes the contract amount of \$1,569,965.00 by \$67,198.00 to \$1,637,163.00.
- 15. **2016-2017 Head Start Preschool Contract Modification** - Approved a modification to the 2016-2017 Head Start Preschool contract. There is no cost to the District, however, this modification increases the amount of the original contract by \$56,256.

- 16. **Out-of-State Field Trip** – Approved the Out-of-State Field Trip listed below:

School	Field Trip Destination	Field Trip Purpose	Dates of Trips
Sheldon High School	Las Vegas, NV	Tarkanian Classic – Basketball Tournament	December 16 – 20, 2016

- 17. **2017-2018 Middle School and Alternative Education Course Catalogs** –*Item moved to the Discussion/Action portion of the agenda.*
- 18. **2017-2018 Comprehensive High School Course Catalog and College/Career Planning Guide** - Adopted the 2017-18 Comprehensive High School Course Catalog and College/Career Planning Guide.
- 19. **New Secondary School Courses** – Approved the following new secondary school courses:
Applied Business Finance (Business and Finance, Special Education Grade 12)
 This course is designed for special education students needing more support with applying math skills to personal and business situations; keeping money records, figuring wage income,

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commissions, saving and investing money, figuring home and transportation expenses, taxes, sales records, and more. Homework will be assigned on a regular basis. Students who successfully complete this course will receive math credit toward graduation. This course meets the senior math graduation requirement.

Pre-requisite: None

Textbook: Mathematics for Business and Personal Finance, McGraw Hill

Writing to Discuss and Debate (English, English Learners Grades 7-12)

This English elective course is designed to build language, improve literacy skills, and expand content knowledge for Long-Term English Learners (LTEL) and Struggling Redesignated students. The academic areas of emphasis in this course are language development, academic vocabulary acquisition, and the development of written language skills. Thematic units ensure that students make connections to science, math, and social studies core content areas. Instruction includes student-centered activities that are culturally and linguistically responsive while simultaneously teaching students effective reading strategies. Students engage in lessons with culminating writing and oral projects which are supported by the use of research-based best practices for teaching the listening, speaking, reading, and writing required in order to equip today's English Learner with the communicative confidence and competence needed to realize their academic and personal potential.

Pre-requisite: Placement by site's EL team; Co-requisite: 7-12 grader who is either a LTEL or Struggling RF

Textbook: English 3D Course I, Scholastic, Inc.

College and Career Writing (English, English Learners Grades 9-12)

This English elective writing course is designed to build language, improve literacy skills, and provide high-interest issues that prepare English Learners for college and career. The academic emphases of this course are language development, academic vocabulary acquisition, and the development of written language skills. Student-centered activities are culturally and linguistically responsive, while simultaneously teaching students effective communication strategies. Students engage in lessons with culminating writing and oral projects that equip today's College and Career bound English Learner with the communicative confidence and competence needed to realize their academic and personal potential.

Pre-requisite: Placement by site's EL team; Co-requisite: 9-12 grader who is either a LTEL or Struggling RF

Textbook: English 3D Course II, Scholastic, Inc

20. Instructional Materials Adoptions – Adopted the following instructional materials:

Basic

Mathematics for Business and Personal Finance; Copyright 2016 by McGraw Hill Education; (Applied Business Finance, Special Education Grade 12)

secondSTEP: Skills for Social and Academic Success; Copyright 2011 (Kits); Copyright 2013 (Web-based) by Committee for Children; (Social Emotional Learning; General and Special Education Grades K-8)

BrainWorks; Copyright 2016 by Sensational Brain-Creators of BrainWorks Products; (Self-Contained ASD and Inclusion Classes, Special Education Grades K-12)

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The Incredible Flexible You (We Thinkers!); Copyright 2014 by Think Social Publishing, Inc.;
(Self-Contained ASD and Inclusion Classes, Special Education Grades K-12)

A Work in Progress; Copyright 1999 by DRL Books, Inc.;
(Self-Contained ASD and Inclusion Classes, Special Education Grades K-12)

The Bedford Introduction to Literature: Reading, Thinking, and Writing, Eleventh Edition;
Copyright 2016 by Bedford/St. Martin’s; (IB English Literature HL 1, Grade 11)

English A: Literature for the IB Diploma; Copyright 2012 by Oxford University Press;
(IB English Literature HL 2, Grade 12)

- 21. **Certification of Administrator’s Competence to Evaluate** – Granted Certification of Administrator's Competence to Evaluate to the following newly-hired district administrator who has successfully completed the District's training process: Rudy Ortega, Jr., Florin High School

VI. Resolutions – None

VII. LCAP Update - None

VIII. Budget Update

- 1. **Budget Update** – Ms. Shannon Hayes provided the board with a budget update in anticipation of the 1st Interim that included the following information:

2016-17 Unrestricted General Fund Multi-Year Projections

ITEM	2016-17 ADOPTED BUDGET WITH 2015-16 UNAUDITED ACTUALS	2017-18	2018-19
State Revenue	\$ 543,890,727	\$ 529,586,149	\$ 529,586,250
Estimated 2017-18		12,968,705	12,968,705
Estimated 2018-19			10,550,253
Contributions/Transfers	(84,098,510)	(87,700,287)	(91,274,068)
Salary and Benefits	(415,819,502)	(423,437,669)	(438,803,536)
Supplies and Operating	(60,321,426)	(38,174,706)	(38,457,199)
Indirect and Transfers	5,304,802	5,219,568	6,621,022
SURPLUS/(DEFICIT)	\$ (11,043,909)	\$ (1,538,240)	\$ (8,808,573)
Estimated Beginning Fund Balance	85,519,397	74,475,488	72,937,248
Ending Fund Balance	74,475,488	72,937,248	64,128,675
Contingency Mandated 2% Reserve	13,873,246	13,973,246	14,023,246
Designated Carryover Reserves	13,032,852	13,032,852	13,032,852
ROP/CTE Reserve	595,990	595,990	595,990
Reserve for Funding Priorities	46,973,400	45,335,160	36,476,587
UNDESIGNATED	\$ -	\$ -	\$ -

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2016-17 Revenue Changes in the Governor’s Adopted Budget

- Two revenue changes in the Governor’s adopted budget negatively impacted ongoing and one-time revenues in the amount of \$2.2M
- The gap funding percentage decreased from 54.84% to 54.18% resulting in a reduction of revenue in the amount of \$867,000
- One-time Discretionary funds decreased from \$237 per ADA to \$214 per ADA resulting in a reduction of revenue in the amount of \$ 1.4M

Multi-year Expenditure Changes

- As a result of work by the Joint Health Care Coalition (JHCC) there are ongoing savings to health benefit costs with the addition of Sutter Health Plus
- For fiscal year 2016-17 the anticipated savings is approximately \$4.2M effective January through June, 2017
- For fiscal year 2017-18 the anticipated savings is approximately \$6.3M
- For fiscal year 2018-19 the anticipated savings is \$4.0M effective July through December, 2018

2016-17 Unrestricted General Fund Multi-Year Projections

ITEM	2016-17 PRELIMINARY 1ST INTERIM	2017-18	2018-19
State Revenue	\$ 541,650,991	\$ 528,718,541	\$ 528,718,804
Estimated 2017-18		12,954,907	12,954,907
Estimated 2018-19			10,526,305
Contributions/Transfers	(84,098,510)	(86,146,046)	(88,787,282)
Salary and Benefits	(411,605,048)	(414,413,359)	(426,682,590)
Supplies and Operating	(60,471,426)	(39,174,706)	(39,457,199)
Indirect and Transfers	5,304,802	5,139,294	6,490,712
SURPLUS/(DEFICIT)	\$ (9,219,191)	\$ 7,078,631	\$ 3,763,657
Estimated Beginning Fund Balance	85,519,397	76,300,206	83,378,837
Ending Fund Balance	76,300,206	83,378,837	87,142,494
Contingency Mandated 2% Reserve	13,873,246	13,973,246	14,023,246
Designated Carryover Reserves	13,032,852	13,032,852	13,032,852
ROP/CTE Reserve	595,990	595,990	595,990
Reserve for Funding Priorities	46,973,400	45,335,160	36,476,587
UNDESIGNATED	\$ 1,824,718	\$ 10,441,589	\$ 23,013,819

Next Steps

- 2016-17 1st Interim Report December 2016
- 2015-16 Independent Auditor’s Report December 2016
- 2017-18 Governor’s Budget Proposal January 2017
- 2016-17 2nd Interim Report March 2017

IX. Facilities Update - None

X. Bargaining Units - None

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XI. Reports - None

XII. Public Hearing/Action Items

1. Tentative Agreement between Elk Grove Unified School District and California School Employees Association (CSEA), 2016-17 - Motion No. 41, 2016-17

There were no responses to the call for a public hearing on the Tentative Agreement between Elk Grove Unified School District and CSEA, 2016-17.

Motion by Ms. Albiani, seconded by Ms. Chaires Espinoza, and carried unanimously by affirmative votes of all Board members present that the 2016-17 Tentative Agreement between Elk Grove Unified School District and CSEA be approved.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent –Martinez-Alire

2. Education Code Section 17556, et seq.: Consideration of Resolution to Convey an Easement for Public Road and an Easement for Public Way and Pedestrian Purposes to the City of Sacramento at the Charles Mack Elementary School – Motion No. 42, 2016-17

There were no responses to the call for a public hearing on the granting of easements.

Motion by Mr. Forcina, seconded by Mr. Perez, and carried unanimously by affirmative votes of all Board members present that Resolution No. 37, Conveying an Easement for Public Roadway and an Easement for Public Way and Pedestrian Purposes to the City of Sacramento at the Charles Mack Elementary School site be adopted.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent –Martinez-Alire

XIII. Discussion Items - None

XIV. Discussion/Action Items - Item No. 17 from the Consent Agenda was pulled by Mr. Madison for discussion and action.

17. 2017-2018 Middle School and Alternative Education Course Catalogs – Motion No. 43, 2016-17, Motion by Mr. Madison, seconded by Mr. Perez, and carried unanimously by affirmative votes of all Board members present that the 2017-2018 Middle School and Alternative Education Course Catalogs be adopted.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent –Martinez-Alire

XV. Action Items

1. Establishment of Annual Organizational Meeting of the Board of Education – Motion No. 44, 2016-17. Motion by Mr. Madison, seconded by Mr. Forcina, and carried unanimously by affirmative votes of all Board members present that the Annual Organization Meeting of the Board of Education be held on December 13, 2016, at 6:00 p.m. in the Board Room of the Education Center.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent – Martinez-Alire

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- 2. Board Policy 5127 – Graduation Ceremonies and Activities – Motion No. 45, 2016-17**
Board Policy 5127 was presented to the Board for review on November 1, 2016. The Board was asked to approve the policy revision recommending that students be allowed limited self-expression at graduation and be permitted to wear one item of personal or cultural significance, in addition to their district-approved cap, gown, and tassel and any school-issued awards.

Next Steps

- Finalize Administrative Regulation 5127
- Outline Process for Implementation
- Inform all Stakeholders
- Implement Policy at 2017 High School Graduations

Timeline for Action

Action	Responsibility	Timeframe
Finalize Administrative Regulation 5127	Principals’ Leadership Principals and Vice Principals Legal Counsel Cabinet	November 2016 – January 2017
Outline Process for Implementation	Principals’ Leadership Principals and Vice Principals Activities Directors Legal Counsel	November 2016 – January 2017
Inform all Stakeholders	Secondary Education Communications High Schools	April 2017
Initiate Approval/Appeals Process	High Schools Secondary Education	April – May 2017
Implement Policy	High Schools Secondary Education	May 2017

Motion by Mr. Madison, seconded by Mr. Perez, and carried unanimously by affirmative votes of all Board members present that the revisions to Board Policy 5127 - Graduation Ceremonies and Activities be approved.

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent – Martinez-Alire

- 3. Resolution to Participate in the Sacramento Regional Zero-Emission School Bus Deployment Project for the California Air Resources Board – Motion No. 46, 2016-17, Motion by Ms. Chaires Espinoza, seconded by Mr. Forcina, and carried unanimously by affirmative votes of all Board members present that Resolution No. 35, to participate in the Sacramento Regional Zero-Emission School Bus Deployment Project for the California Air Resources Board to purchase ten (10) all electric school buses and the installation of 10 charging stations to provide service to disadvantaged communities within the EGUSD boundaries, be adopted.**

Ayes – Albiani, Forcina, Chaires Espinoza, Madison, Perez, and Singh-Allen; Noes – none;
Absent – Martinez-Alire

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XVI. Board Member and Superintendent Reports - Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.

XVII. Other Action Items

1. Discussion and Action on Items Removed from the Consent Agenda - None

XVIII. Information Items

1. Other Items from the Floor

Ms. Chaires Espinoza encouraged board members to use the CSBA website to strategize what workshops they will attend at the upcoming annual conference.

Ms. Singh-Allen provided an update about our neighboring school districts who saw tension post-election related to bullying, racism and concerns with immigration. Ms. Singh-Allen shared how proud she is of the Elk Grove Unified School District for being proactive; we didn't see any bullying or immigration concerns as it relates to our students. She recognized the wonderful work of PBIS in terms of addressing bullying and racism which creates environments that our children can thrive in.

XIX. Adjournment – 7:28 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: _____



Carmine S. Forcina, Clerk
December 13, 2016