

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, June 13, 2017**

Adopted

The meeting was called to order by Ms. Chaires Espinoza at 4:30 p.m. in the Board Room of the Education Center.

Members Present: Nancy Chaires Espinoza, Clerk; Beth Albiani, Chet Madison, Sr., Crystal Martinez-Alire, Anthony Perez, and Bobbie Singh-Allen; **Absent:** Carmine Forcina, President

Others Present: Christopher R. Hoffman, Superintendent; Robert Pierce, Deputy Superintendent; Mark Cerutti, Donna Cherry, Tina Penna, David Reilly, Associate Superintendents, and Shannon Hayes, Chief Financial Officer.

CLOSED SESSION: Ms. Chaires Espinoza announced that the Board met in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

- I. Government Code Section 54956.9 Subdivision (d) Paragraph (2): Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation**
- II. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**
- III. Government Code Section 54957.6: Conference with Labor Negotiators**
Agency designated representatives: Christopher R. Hoffman,
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District
Bargaining Units and Unrepresented Employees
- IV. Government Code Section 54957: Public Employee Appointment/Employment – Director of Transportation, Elementary and Secondary School Principals and Vice Principals**

OPEN SESSION: Ms. Chaires Espinoza called the regular meeting to order at 6:00 p.m. and announced that the Board met in closed session and the following action was taken:

Item II: The Board took action and unanimously approved a separation agreement with a certificated employee. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

Item IV: The Board took action and unanimously approved by affirmative vote of all members present the appointment of the following administrators:

- Jessica Ghalambor, Vice Principal, Katherine Albiani Middle School
- Matthew Kempen, Vice Principal, Joseph Kerr Middle School
- Amber Clark, Vice Principal, Pleasant Grove High School

Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

- I. Pledge of Allegiance** – Ms. Erica Diaz, Prairie Elementary School’s education partner, lead the pledge of allegiance. Ms. Diaz was recognized for being an active and supportive part of the Prairie Community.

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II. Presentations/Recognitions

- 1. 2016-2017 Employees of The Year** – The Board recognized and commended the following Employees of the Year from various bargaining groups:

AFSCME: Kate Ramos, Library Technician, Samuel Jackman Middle School
ATU: Lakhy Singh, Scheduling Technician, Transportation Department
CSEA: Janet Land, Paraeducator, SD, Moderate/Severe, Cosumnes Oaks High School
EGEA: Jennifer Hilleary, 9/12 Teacher, Social Science, Florin High School
Elsa Lyon, 7/8 Teacher, Humanities, Elizabeth Pinkerton Middle School
EGAT: Margaret Wade, Elementary Prevention Intervention Specialist, Anna Kirchgater
Elementary (Administrator of the Year)
EGBEST: Tami Doktor, Senior Financial Data Analyst, Fiscal Services (Confidential/
Supervisory)
Kathleen Watt, Web Specialist, Technology Services (Administrative Support)
PSWA: Manuel Penaloza, Psychologist, Florin High School/ Student Support & Health
Services

- 2. Athletic Recognitions** – The Board recognized the following CIF Sac-Joaquin Section Champions:

- Laguna Creek High School Boys' Tennis Team for winning the CIF Sac-Joaquin, Division II, Section Championship and the Sac-Joaquin Section, Doubles Tennis Championship.
- Sheldon High School Softball Team for winning the CIF Sac-Joaquin Division I, Section Championship.
- Elk Grove High School Baseball Team for winning the CIF Sac-Joaquin Division I, Section Championship.

The Board also recognized the following Sac-Joaquin Section Masters Champions:

- Girls' 100 Meter Dash – Sheldon High School
- Boys' 100 Meter Dash – Pleasant Grove High School
- Boys' 800 Meter Run – Franklin High School
- Girls' discus throw – Monterey Trail High School
- Girls' 4x400 Meter Relay – Sheldon High School
- Boys' 4x400 Meter Relay – Cosumnes Oaks High School

III. Resolutions – None

IV. Student Expulsion Recommendations – None

V. Public Comment – None

VI. Consent Agenda - Action | Motion No. 121, 2016-17 – Motion by Ms. Chaires Espinoza, seconded by Ms. Albiani and carried unanimously by an affirmative vote of all members present that items 1 through 19 and 21 through 48 be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

- 1. Approval of Board Policies** – Approved the following three board policies as aligned with the California School Boards Association; New: BP 5141.52 – Suicide Prevention, Revised: BP 5131.2 – Bullying and BP 6163.2 – Animals at School.

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2. **Approval of Minutes** – Approved the minutes from the regular board meeting held on May 16, 2017.
3. **Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements and returns from reemployment lists as submitted.
4. **Declaration of Need for Fully Qualified Educators for 2017-18** – Adopted the Declaration of Need for Fully Qualified Educators for 2017-18 as required by the California Commission on Teacher Credentialing.
5. **Approval of Budget Transfers** – Approved the budget transfers for the period of February 1, 2017, through April 30, 2017.
6. **Warrant Register No. 10** – Approved Warrant Register No. 10 – Warrant Numbers 014110-015683, 346036-347318. All Funds: April 1, 2017, through April 30, 2017.
7. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
8. **Approval of Purchase Order Encumbrance Modification History** – Approved purchase order encumbrance modifications from May 1 – 25, 2017.
9. **Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Cash** – Approved Resolution No. 86 to allow cash transfers between funds as necessary to meet District financial obligations.
10. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
11. **Ratification of Non Public School/Non Public Agency (NPS/NPA) Contracts** – Ratified NPA/NPS contracts that have been signed by authorized district staff in accordance with Board Policy 3312-Contracts.
12. **Approval of Purchase Order History** – Approved purchase orders for the weeks of April 22, 2017, through May 19, 2017.
13. **Disposal of Obsolete/Surplus Property** – Approved the disposal of miscellaneous obsolete/surplus property deemed uneconomical to repair. No income is anticipated to be received by the District for these items. However, any income that is received will go into the General Fund.
14. **Disposal of Surplus Property** – Authorized the disposal of the following bus that was in an accident and deemed totaled by SIA - Bus #038B, Year 2004, Ford Bluebird School Bus, VIN: 2FDXE45P84HA96492, License 1172438.
15. **Approval to Establish a Board Resolution to Sole Source Standardized Goods or Services to Ensure Compatibility and Reduce Maintenance Costs** – Authorized Resolution No. 87 authorizing the District to specify sole source and standardized goods or services that best meet the needs of the Elk Grove Unified School District for three years.

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- 16. Approval to Purchase Processed Food Products** – Authorize the purchase of processed food products from the USDA provided Food Commodities per Education Code 38083 and Board Policy 3311, up to certain specified amounts.
- 17. Approval to Purchase Groundskeeping, Golf and Sports Field Maintenance Equipment** – Authorized the purchase of groundskeeping, golf and sports field maintenance equipment; contract and pricing from National IPA RFP #120535; Vendor: The Toro Company.
- 18. Approval to Purchase HVAC Systems, Installation and Service with Related Products and Supplies through an RFP Secured by National Joint Powers Alliance** – Authorized the Purchasing Department to purchase HVAC systems, installation and service with related products and supplies cooperatively through an RFP secured by National Joint Powers Alliance (NJPA) RFP#030817-CAR, Vendor: Carrier Corporation.
- 19. Tiger Natural Gas, Inc. Purchase Agreement Renewal** – Approved the Natural Gas Purchase Agreement renewal between the Elk Grove Unified School District and Tiger National Gas, Inc. for the 2017-18 school year.
- 20. Approve Option of One-Year Extension to the Lease Agreement with Bartholomew Associates** – Pulled by Mr. Perez and moved to Discussion/Action.
- 21. Approval to Award RFP #592-16/17 Food – Food & Nutrition Services** – Authorized the award of Bid #592 for food to the following vendors; Sysco Food Service, The Danielson Company, Goldstar Foods, Hayes Distributing Inc., Robb Ross, School Lunch Products, Cal Tropic Producers, Neostar USA LLC, Global Foods Inc., Madrid Santa Fe Trading Inc., Spirited Foods and Churchfield Trading.
- 22. Approval to Award RFP #593-16/17 Paper – Food & Nutrition Services** – Authorized the award of Bid #593 for paper to the following vendors; Plastic Packaging, Inerboro, P&R Paper, Plascon Packaging, Plastic Connections, Pressed Paperboard, Trade Supplies, Flavorseal, The Danielsen Company and Sysco.
- 23. Approval to Award RFP #597-16/17 After School Program Providers for Franklin Elementary, Roy Herburger Elementary and Irene B. West Elementary** – Authorized the award of Bid #597 for after school program providers for Franklin, Roy Herburger and Irene B. West Elementary Schools as follows: Franklin Elementary – Sacramento Chinese Community Center, Roy Herburger Elementary – STORM, and Irene B. West – Sacramento Chinese Community Center.
- 24. Approval of Extension of the Request for Proposal (RFP) #584-15/16 - Crossing Guard Services** – Authorized the award of Bid #584 for crossing guard services to Gordon Special Services for an additional year of the optional two years for a period of July 1, 2017, through June 30, 2018.
- 25. Approval of Extension of Request for Proposal (RFP) #587-16/17 After School Provider for James McKee Elementary and Mary Tsukamoto Elementary School** – Authorized the extension of RFP #587 After School Provider (ASES) for James McKee Elementary and Mary Tsukamoto Elementary School for an additional year.

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- 26. Approval of Extension of Request for Proposal (RFP) #586-16/17 After School Provider for Edward Harris Jr. Middle School** – Authorized the extension of RFP 586-16-17 After School Provider for Edward Harris Jr. Middle School for an additional year; July 1, 2017, through June 30, 2018.
- 27. Approval of Extension of Request for Proposal (RFP) #550-13/14 Medi-Cal Billing Services** – Authorized the extension of RFP #550-13/14 Medi-Cal Billing Services for an additional year; July 1, 2017, through June 30, 2018.
- 28. Elk Grove Elementary School, HVAC & Roofing Replacement - Award of Contract** – Approved the award of contract to Division 5-15, Inc. for the total bid of \$1,050,515.00 and authorized the administration to sign all documents and contracts pertaining to this work, and authorized the administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 29. Robert J. McGarvey Elementary School (Anatolia II) – Change Order No. 3** – Approved Change Order No. 3 with D.L. Falk Construction, Inc. and authorized a district representative to sign the approved changed order. Change Order No. 3 changes the contract amount of \$25,432,843.00 by \$140,363.00 to \$25,573,206.00.
- 30. Zehnder Ranch Elementary School - Change Order No. 4** – Approved Change Order No. 4 with Broward Builders, Inc. and authorized a district representative to sign the approved change order. Change Order No. 4 changes the contract amount of \$22,598,267.00 by \$35,381.00 to \$22,562,886.00.
- 31. New Wall Opening at Sheldon High School Woodshop - Acceptance and Notice of Completion** – Accepted the construction of the new wall opening at Sheldon High School's Woodshop and authorized the filing of the Notice of Completion with the County Recorder within the statutory ten-day period.
- 32. Secondary Schools Title I Schoolwide Status for 2017-2018** – Approved the movement of Samuel Jackman Middle School, James Rutter Middle School, Florin High School, and Valley High School from a Targeted Assistance Title I Program to a Schoolwide Title I Program.
- 33. Project R.I.D.E. Operational Agreement** – Approved the operational agreement between Elk Grove Unified School District and Project R.I.D.E. (Riding Instruction Designed for Education) for therapeutic riding services for the 2017-2018 school year.
- 34. Extension of Contract with Elk Grove Adult Community Training** – Approved the extension by one year of the contract with Elk Grove Adult Community Training (EGACT) to provide educational services for adults with developmental disabilities from July 1, 2017, through June 30, 2018.
- 35. Resolution Granting Signature Authority for Proposed Agreement with Sacramento County Division of Behavioral Health** – Approved Resolution No. 85, 2016-17 for signature authority for a proposal to enter into a contract with the Sacramento County Division of Behavioral Health on behalf of Valley High School's HealthTECH Academy.

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- 36. 2017-18 Ratification of CIF Representatives** – Appointed representatives from the District’s high schools to serve as each school’s league/conference representative for the 2017-18 school year.
- 37. Contract Approval for College Board** – Approved a contract with College Board in the amount of \$98,786 to fund the PSAT Early Participation Program (PSAT for All) for students in grades 8 and 10.
- 38. Out-of-State Field Trips** – Approved the out-of-state field trips listed below:

School	Field Trip Destination	Field Trip Purpose	Dates of Trips
Sheldon High School	Zephyr Cove, NV	Student Government Camp	June 27-29, 2017
Monterey Trail High School	South Lake Tahoe, NV	JV and Varsity Cheer Camp	June 19 - 22, 2017
Florin High School	Indianapolis, IN and Washington D.C.	National FFA Competition and Washington Leadership Program	October 25-31.2017

- 39. Approval of Job Descriptions** – Approved the changes to the following job descriptions: Transition Specialist, Warehouse Worker I, School Police & Security Dispatcher, Program Assistant, Prevention and Intervention, Prevention and Intervention Specialist, Coordinator, Health Services, Deputy Superintendent of Educational Services and Schools, CALPADS Coordinator and Data Specialist, Senior Technology Application Specialist, Technology Application Specialist I, Technology Application Specialist II, Technology Application Specialist III, Safe Routes to School and Facilities Outreach Coordinator and College and Career Pathways Counselor.
- 40. Contract Renewal with Improve Your Tomorrow Program** – Approved a contract renewal with Improve Your Tomorrow for the 2017-18 school year at Samuel Jackman Middle School, Valley High School and Florin High School. This contract is effective July 1, 2017, through June 30, 2018.
- 41. Approval of the Head Start Preschool Resolution** – Approved Resolution No. 88, 2016-17 authorizing the execution of the delegate agency agreement from the Sacramento Employment and Training Agency for the 2017-18 Head Start Preschool Program.
- 42. Roof and HVAC Replacement at Sierra Enterprise Elementary – Award of Contract** – Approved the award of contract to Lawson Mechanical Contractors and authorized the administration to sign all documents and contract pertaining to this work and authorized the administration to proceed with the next lowest bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 43. 2017-18 Title III ESSA Transition Plan** – Approved the District’s 2017-18 Title III ESSA (Every Student Succeeds Act Transition Plan).

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44. Instructional Materials Adoption – Adopted the following instructional materials:

Basic

CA StudySync; Copyright 2017 by McGraw-Hill Education (Gr 7-12 English and Gr 7-11 English Honors) (*Previously approved; change of copyright only*)

Phlebotomy Essentials, 6th Edition; Copyright 2016 by Wolters Kluwer (Phlebotomy, Gr 11-12)

Supplemental

Language Central for Life Science; Language Central for Earth Science; Language Central for Physical Science; Copyright 2012 by Pearson Education, Inc. (EL Science, Grades 6-8)

Walk Two Moons; Copyright 1994 by Harper (English, Grade 7)

To Kill a Mockingbird; Copyright 1960 by Grand Central Publishing (English, Grade 9)

Fahrenheit 451; Copyright 1995 by Simon & Schuster (English, Grade 10)

Their Eyes Were Watching God; Copyright 1937 by HarperPerennial (English, Grade 11)

The Namesake; Copyright 2003 by First Mariner Books (English, Grade 12)

45. New High School Courses – Adopted the following new high school courses:

Yoga, Introduction to (PE Elective, Grades 10-12) (Semester Course, 5 Credits)

This course is designed to introduce students, safely and accessibly, to the basic postures, breathing techniques, and relaxation methods of yoga. Students will begin to experience the benefits of stretching, moving, and breathing freely as they relieve built-up stress, learn to relax, and ultimately get more out of day-to-day life. The aim of this course is to promote vibrant health and to tap the body's latent energy reserves. This course earns elective credit. This course may be repeated for a maximum of 25 credits.

CTE Internship (Elective, Grades 11-12) (Semester Course, 5 Credits)

This course provides career technical education (CTE) student interns with work-based learning opportunities. This flexible course allows students to complete an internship on campus related to their CTE pathway through a number of projects and tasks. Students will also complete a pathway promotion project which combines knowledge of the career pathway together with academic skills. Students will be provided opportunities to improve written and verbal communication skills and will maintain a portfolio documenting their growth and work on key internship projects. This is not a CTE course within a pathway. This course may be repeated for a maximum of 20 credits.

46. Approval of EGUSD California Healthy Youth Act Lessons – Adopted the following supplemental resources for Family Life Education: *EGUSD California Healthy Youth Act (CAHYA) Lessons*; EGUSD Developed (Health, grades 9-12)

47. Resolution Regarding Board Member Absence – Approved Resolution No. 89, 2016-17, authorizing payment of the monthly compensation to Bobbie Singh-Allen for a meeting missed on May 16, 2017, due to hardship.

48. 2017-18 Visiting Educator Agreement Renewal - Approved the Visiting Educator Release Time Agreement with the California Teachers Association for Certificated employee, Ernest "Toby" Boyd. This agreement will be from July 1, 2017, through June 30, 2018.

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VII. LCAP Update (See Public Hearing/Action Items Below)

VIII. Budget Update (See Public Hearing/Action Items Below)

IX. Facilities Update

- 1. Facilities Update** – Mr. Robert Pierce and Ms. Susan Bell gave the Board an update on the District’s Facilities Master Plan (FMP), Measure M and relevant local and statewide facility issues and district-wide needs. FMP identified categories of need as follows; site improvements, roofing, structural, exterior, interior, mechanical (HVAC), plumbing, electrical, fire & life safety, ADA, all weather turf & track, cameras and security, and other district priorities.

The Board thanked Mr. Pierce and Ms. Bell for the informative and well organized report and commended them for the work that has already been done.

X. Bargaining Units – None

XI. Reports

- 1. Series 2017 Bonds: Issuance and Sale of General Obligation Bonds, Election of 2016, Series 2017, of Elk Grove Unified School District in the Aggregate Principal Amount Not to Exceed \$82,100,000** – Mr. Robert Pierce and Ms. Lori Raineri provided the Board with a report regarding the delivery and sale of Measure M Bonds to finance capital facilities of the District that occurred on May 11, 2017.

On November 8, 2016, the electorate approved of Measure M authorizing the issuance and sale of general obligation bonds of the District in an amount not to exceed \$476,000,000. Consistent with the parameters prescribed by Resolution No. 69, 2016-17, the District successfully sold its first series of Measure M bonds in the amount of \$82.1 million. District Administration is pleased to report that the sale resulted in a significantly lower cost than projected in the previously presented bond series and structuring plan. The report included Bond Sale Process and Results, Review of District’s Use of Government Finance Officers Association (GFOA) Best Practices, Debt Portfolio, Example of Initial Trading, Costs of Issuance and a quick review of the March 21, 2017, Presentation.

- 2. Family and Community Engagement Office Annual Update** – The Board received a report on the progress of the Family and Community Engagement (FACE) office. The purpose of the report was to share the accomplishments of the 2016-2017 school year, 2017-2018 goals, and reviewed the foundational framework, and parent-teacher home visits. District staff and a parent shared the positive experiences they have had with the program.

XII. Public Hearing/Action Items

- 1. Consideration and Public Notice of ATU's Initial Proposal to the District regarding Collective Bargaining for the 2017-2018 School Year** – There were no responses to the call for a public hearing on the proposal.

Motion No. 123, 2016-17 – Motion by Ms. Singh-Allen, seconded by Ms. Martinez-Alire and carried unanimously by an affirmative vote of all board members present that ATU’s initial proposal to the District regarding collective bargaining for the 2017-18 school year, be accepted. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

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- 2. Public Hearing of the Elk Grove Unified School District's Annual Service Delivery/Budget Plan for Special Education** – There were no responses to the call for a public hearing on the Elk Grove Unified School District's Annual Service Delivery/Budget Plan for Special Education and Ms. Chaires Espinoza announced that action on this item will be taken at the June 27, 2017, board meeting.
- 3. Public Hearing of Elk Grove Charter School's Local Control Accountability Plan (LCAP)** – There were no responses to the call for a public hearing of Elk Grove Charter School's Local Control Accountability Plan (LCAP) and Ms. Chaires announced that action on this item will be taken at the June 27, 2017, board meeting.
- 4. Public Hearing of the Elk Grove Unified School District's Local Control Accountability Plan (LCAP)** – There were no responses to the call for a public hearing of the Elk Grove Unified School District's Local Control Accountability Plan (LCAP) and Ms. Chaires Espinoza announced that action on this item will be taken at the June 27, 2017, board meeting.
- 5. 2017-18 Adopted Budget Public Hearing** – There were no responses to the call for a public hearing of the 2017-18 Adopted Budget for all District funds and Ms. Chaires Espinoza announced that action on this item will be taken at the June 27, 2017, board meeting.

XIII. Discussion Items – None

XIV. Discussion/Action Items

Item 20 – **Approve Option of One-Year Extension to the Lease Agreement with Bartholomew Associates** was pulled from the Consent Agenda by Mr. Perez.

Motion No. 122, 2016-17 – Motion by Mr. Madison, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all board members present that Item 20 from the Consent Agenda be approved. Approved an option for a one-year extension to the lease agreement with Bartholomew Associates at the Elk Grove Shopping Center and authorized Susan Bell, Chief Facilities Officer, to finalize and execute the 2017-18 lease extension on behalf of the District.
Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;
Noes – None; Absent – Forcina

XV. Action Items

- 1. Confirmation of a Safe and Positive Learning Environment for All** – Motion No. 124, 2016-17 – Motion by Ms. Singh-Allen, seconded by Ms. Martinez-Alire and carried unanimously by an affirmative vote of all board members present that the modification to item number 6 on page 2 of Resolution No. 77 be approved.
Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen;
Noes – None; Absent – Forcina

XVI. Board Member and Superintendent Reports – Board members reported on organization and committee meetings and information relative to the District and its operation.

XVII. Information Items

- 1. Other Items from the Floor** – None

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XVIII. Adjournment – 9:28 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: *Nancy Chaires Espinoza*
Nancy Chaires Espinoza, Clerk
June 27, 2017