

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, June 27, 2017**

Adopted

The meeting was called to order by Ms. Chaires Espinoza at 5:00 p.m. in the Board Room of the Education Center.

Members Present: Nancy Chaires Espinoza, Clerk; Beth Albiani, Chet Madison, Sr., Crystal Martinez-Alire, Anthony Perez, and Bobbie Singh-Allen; Absent - Carmine Forcina, President

Others Present: Christopher R. Hoffman, Superintendent; Mark Cerutti, Donna Cherry, Tina Penna, David Reilly, Associate Superintendents, and Shannon Hayes, Chief Financial Officer.

CLOSED SESSION: Ms. Chaires Espinoza announced that the Board met in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

I. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint

II. Government Code Section 54957.6: Conference with Labor Negotiators

Agency designated representatives: Christopher R. Hoffman,
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District
Bargaining Units and Unrepresented Employees

III. Government Code Section 54957: Public Employee Appointment/Employment – Deputy Superintendent of Education Services and Schools, Elementary School Principals and Vice Principals

OPEN SESSION: Ms. Chaires Espinoza called the regular meeting to order at 6:00 p.m. and announced that the Board met in closed session and the following action was taken:

Item 3: The Board took action and unanimously approved by affirmative vote of all members present the appointment of the following administrators:

- Dreena Freeman, Principal at James McKee Elementary
- Jana Vermette, Vice Principal at Robert J. McGarvey Elementary

Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

Ms. Chaires Espinoza announced that the Board took action to appoint Mark Cerutti as the Deputy Superintendent of Education Services and Schools. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire and Singh-Allen; Noes – Perez; Absent – Forcina

- I. Pledge of Allegiance** – Ms. Tina Penna, Associate Superintendent of Secondary Education led the pledge of allegiance. Ms. Penna is retiring after 39 years of service. Ms. Penna was presented with a gift from Matt Franklin, parent and member of the Miwok Tribe. The Board expressed their gratitude and commended Ms. Penna for her contributions to the students, parents and community of the Elk Grove Unified School District.

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II. Presentations/Recognitions

- 1. Life Saver Recognition** – The Board recognized the team of caring and quick thinking individuals from Florence Markofer Elementary School who played key parts in saving the life of their principal, Mr. Gordon Blackwood. Jacqueline Baker, Eyanna Harrison, Joanne Lopez, as well as Caesar Soto, an outside agency nurse, are commended for leaping into action and doing what was needed to save Mr. Blackwood’s life.

Mr. Blackwood thanked everyone who saved his life, along with Ms. Cherry, for being instrumental in getting the AEDs at all schools in the Elk Grove Unified School District.

- 2. 2016-2017 California-Japan Scholars Exchange Program Recognitions** – The Board recognized all participants who actively contributed to the success of the 2016-17 California-Japan Scholars Exchange Program.

III. Resolutions – None

IV. Student Expulsion Recommendations – None

V. Public Comment – None

VI. Consent Agenda - Action | Motion No. 125, 2016-17 – Motion by Ms. Chaires Espinoza, seconded by Ms. Albiani and carried unanimously by an affirmative vote of all members present that items 1 through 32 be approved with the exemption of items 2, 3, 7, 8, 11, 24, 29 and 31. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

- 1. Approval of Minutes** – Approved the minutes from the regular board meeting that was held on June 13, 2017.
- 2. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, retirements and returns from reemployment lists as submitted.
- 3. Approval of Job Description for Executive Director, Education Services** – Approved the new Executive Director, Education Services job description.
- 4. AFSCME and EGTEAMS Reclassification Recommendations** – Approved the AFSCME and EGTEAMS reclassification list as submitted.
- 5. Amended 2016-2017 Salary Schedules** – Approved the amended salary schedules with changes as noted for Adult Education Salary Schedule #9 and EGEA Salary Schedule #10 and #17.
- 6. San Joaquin Teachers College Intern Agreement** – Approved the co-sponsor intern participating education agency agreement with San Joaquin Teachers College, effective July 1, 2017, through June 30, 2018.
- 7. California State University Clinical Affiliation Agreement** – Approved the clinical affiliation agreement with California State University effective for an initial term of three years beginning June 2, 2017.

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8. **University of Puget Sound Occupational Therapy Agreement** – Approved the occupational therapy agreement with the University of Puget Sound effective for five years beginning July 1, 2017.
9. **Brandman University Teacher Education Agreement** – Approved the supervised fieldwork-teacher agreement with Brandman University effective August 1, 2017, through July 31, 2020.
10. **Brandman University School Counseling Agreement** – Approved the supervised fieldwork-school counseling agreement with Brandman University effective August 1, 2017, through July 31, 2020.
11. **University of Phoenix Nursing Programs Agreement** – Approved the affiliation agreement-nursing programs agreement with University of Phoenix. The credential covered is Nursing Education Experience effective May 17, 2017, and shall remain in effect, not to exceed five years.
12. **Hope International University Student Teaching Agreement** – Approved the student teaching agreement with Hope International University effective July 1, 2017, through June 30, 2020.
13. **San Francisco State University Student Teaching Agreement** – Approved the student teaching agreement with San Francisco State University effective July 1, 2017, through June 30, 2020.
14. **Pacific Oaks College Student Teaching Agreement** – Approved the student teaching agreement with Pacific Oaks College effective July 1, 2017, through June 30, 2018.
15. **Warrant Register No. 11** – Approved Warrant Register No. 11 – Warrant Numbers 015684-017536, 347319-348571. All funds May 1, 2017, through May 31, 2017.
16. **Approval of Purchase Order Encumbrance Modification History** – Approved purchase order encumbrance modifications from May 26, 2017, through June 8, 2017.
17. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
18. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
19. **Approval of Purchase Order History** – Approved purchase orders for the weeks of May 20, 2017, through June 2, 2017.
20. **Florin High School, HVAC, Roofing, Lighting and Painting Upgrades Award of Contract** – Approved the award of contract to F&H Construction for the total bid of \$2,223,000.00 and authorized the administration to sign all documents and contracts pertaining to this work, and authorized the administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
21. **Roofing and Repairs at John Reith Elementary School Authorization for Award of Contract – Lease/Leaseback (LLB)** – Authorized administration to contract with Flint Builders to perform the Roofing and Repairs at John Reith Elementary School for the guaranteed maximum price of \$1,950,000; and authorized administration to sign all documents necessary for a Lease-Leaseback (LLB) contract.

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- 22. **Synthetic Turf and Track at Florin, Franklin, Laguna Creek, Pleasant Grove and Valley High Schools Authorization for Award of Contract – Lease/Leaseback (LLB)** – Authorized administration to contract with Bothman Construction to perform the Florin, Franklin, Laguna Creek, Pleasant Grove and Valley High Schools Synthetic Turf and Track Projects for a Guaranteed Maximum Price (GMP) of \$13,944,230, and authorized the administration to sign all documents necessary for a Lease-Leaseback (LLB) contract.
- 23. **General Child Care & Development Programs Award for Fiscal Year 2017-18: Contract #CCTR-7185** – Approved the Child Care Development Division's General Child Care and Development Programs Award for Fiscal Year 2017-18 at the following elementary schools; Isabelle Jackson, Anna Kirchgater, Franklin and Prairie.
- 24. **Local Agreement for Child Development Services for California State Preschool Program Fiscal Year 2017-18: Contract #CSPP-7396** – Approved the contract authorizing the California State Preschool Contract Number CSPP-7396 Award for Fiscal Year 2017-18 and accepted Resolution No. 90, 2017-18 authorizing the transaction.
- 25. **Memorandum of Understanding between Bartholomew Associates and Elk Grove Unified School District** – Approved the renewal of the agreement between Bartholomew Associates and EGUSD to authorize Elk Grove Adult and Community Education to rent instructional space from July 1, 2017, through June 30, 2018.
- 26. **Agricultural Career Technical Education Incentive Grant Funding Application for 2017-2018** – Approved Elk Grove Unified School District’s annual applications for Agricultural Career Technical Education Incentive Grant Funding. In the 2017-2018 school year, Elk Grove High School will receive \$47,588, Florin High School will receive \$20,192, Pleasant Grove High School will receive \$16,696, and Sheldon High School will receive \$14,492.

27. **Out-of-State Field Trip** – Approved the out-of-state field trip listed below:

School	Field Trip Destination	Field Trip Purpose	Dates of Trips
Cosumnes Oaks High School	Reno, NV	Women’s Varsity Volleyball Tournament	September 1 - 2, 2017

- 28. **University Enterprises, Inc. (UEI) – Center for Mathematics and Science Education (CMASE) Contract** – Approved the UEI-CMASE contract.
- 29. **Consolidated Application, Spring Data Collection** – Approved the 2017-2018 Consolidated Application for funding Federal Categorical Aid Programs.
- 30. **Certification of Administrator’s Competence to Evaluate** – Granted Certification of Administrator's Competence to Evaluate to Raymond Pietersen, Curriculum and Professional Learning, who has successfully completed the District's training process.
- 31. **New High School Courses** – Adopted the following new high school courses:
Computer Science Principles (CTE Elective, Grades 10-11) (Year-long course, 10 Credits)
 This CTE Concentrator course aims to broaden participation in computer science and computing by introducing students to the main concepts of computer science by having them engage in computational thinking practices and learning how computing influences the world. The goal of this course is to provide students a foundation in computer science concepts and practices so that students learn to use reasoning. Students will engage in

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rigorous instruction in order to become active and informed citizens in a global and technologically-driven society.

Engineering Design and Development (PLTW) (Elective, Grades 11-12) (Year-long Course, 10 Credits)

This CTE Capstone course challenges students to use skills and knowledge learned throughout their Project Lead the Way (PLTW) courses. Students will identify an engineering-related problem and present their solution to a panel of engineering professionals. This is a project-based course that applies science, math, and technology in various areas of engineering. Students will document a design process to industry standards and be prepared for a post-secondary program or career.

- 32. Approval to Purchase Natural Gas Tanks for District Vehicles** – Authorized the Sole Source purchase of compressed natural gas tanks on in-use Sacramento County public school buses with a maximum funding amount not to exceed \$20,000 per bus. Funding will be budgeted through District operational monies and will be reimbursed under the Sacramento County AB 923 Program.

VII. LCAP Update – None

VIII. Budget Update – None

IX. Facilities Update – None

X. Bargaining Units – None

XI. Reports – None

XII. Public Hearing/Action Items

- 1. Consideration and Public Notice of Elk Grove Unified School District's (EGUSD) Initial Proposal to Amalgamated Transit Union (ATU) Regarding Collective Bargaining for the 2017-2018 School Year**

There were no responses to the call for a public hearing on the proposal.

Motion No. 127, 2016-17 – Motion by Ms. Singh-Allen, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that EGUSD's initial proposal to ATU regarding collective bargaining for the 2017-18 school year be accepted. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

XIII. Discussion Items – None

XIV. Discussion/Action Items – The items listed below were pulled by Mr. Perez from the Consent Agenda for clarification.

2. Personnel Actions
3. Approval of Job Description for Executive Director, Education Services
7. California State University Clinical Affiliation Agreement
8. University of Puget Sound Occupational Therapy Agreement
11. University of Phoenix Nursing Programs Agreement
24. Local Agreement for Child Development Services for California State Preschool Program Fiscal Year 2017-18: Contract #CSPP-7396
29. Consolidated Application, Spring Data Collection

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31. New High School Courses

Motion No. 126, 2016-17 – Motion by Mr. Madison, seconded by Ms. Singh-Allen and carried unanimously by affirmative vote by all member present that the items 2, 3, 7, 8, 11, 24, 29 and 31 be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

XV. Action Items

- 1. Elk Grove Unified School District's Annual Service Delivery/Budget Plan for Special Education** – Motion No. 128, 2016-17 – Motion by Ms. Albiani, seconded by Ms. Martinez-Alire and carried unanimously by an affirmative vote of all board members present that the 2017-2018 Elk Grove Unified School District Annual Service Delivery/Budget Plan for Special Education be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina
- 2. Adoption of the Elk Grove Charter School's Local Control Accountability Plan (LCAP)** – Motion No. 129, 2016-17 – Motion by Ms. Martinez-Alire, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that the Elk Grove Charter School's Local Control Accountability Plan (LCAP) be adopted. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina
- 3. Adoption of the Elk Grove Unified School District's Local Control Accountability Plan (LCAP)** – Motion No. 130, 2016-17 – Motion by Ms. Singh-Allen, seconded by Mr. Madison that the Elk Grove Unified School District's Local Control Accountability Plan (LCAP) be adopted. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire and Singh-Allen; Noes – Perez; Absent – Forcina
- 4. 2017-18 Adopted Budget** – Motion No. 131, 2016-17 – Motion by Mr. Madison, seconded by Ms. Albiani and carried unanimously by an affirmative vote of all board members present that the 2017-18 Adopted Budget be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina
- 5. Approval of Deputy Superintendent, Education Services and Schools Agreement and Salary Schedule** – Ms. Chaires Espinoza reported out the following:

Effective January 1, 2017, SB 1436 requires, pursuant to California Government Code section 54953(C) (3), that a verbal summary of the proposed compensation and fringe benefits be given to the public prior to final Board action on an employment agreement.

Accordingly, the following is a summary of the compensation and fringe benefits included in the new Deputy Superintendent, Education Services and Schools' Employment Agreement:

- The term of the Deputy Superintendent, Education Services and Schools, is July 1, 2017, to June 30, 2020.
- Effective July 1, 2017, Deputy Superintendent, Education Services and Schools, shall be on Step 4 of the Deputy Superintendent Salary Schedule, and his annual base salary shall be \$225,000. Deputy Superintendent, Education Services and Schools, will continue to receive the same health and welfare benefits and retiree benefits as other District certificated employees, as those benefits may change from time to time.

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- The new Deputy Superintendent, Education Services and Schools, employment agreement includes the existing Deputy Superintendent Salary schedule as an attachment.
- This concludes the summary of the Deputy Superintendent's Employment Agreement.

Motion No. 132, 2016-17 – Motion by Ms. Albiani, seconded by Ms. Singh-Allen that the Deputy Superintendent of Education Services and Schools employment agreement and salary schedule be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire and Singh-Allen; Noes – Perez; Absent – Forcina

6. First Amendments to Non-Represented Employment Agreements – Ms. Chaires Espinoza reported out the following:

Effective January 1, 2017, SB 1436 requires, pursuant to California Government Code section 54953(C) (3), that a verbal summary of the proposed compensation and fringe benefits be given to the public prior to final Board action on an employment agreement.

The Employment Agreements previously approved by the Board in June 2016 for (1) Deputy Superintendent, Business Services and Facilities, (2) Associate Superintendent, PreK-6 Education, (3) Associate Superintendent, Human Resources and the (4) Chief Financial Officer, provide that upon the receipt of a satisfactory evaluation and Board action in open session, the term of their employment agreements shall be extended by one year, they shall move one step on their respective salary schedule, unless they are on the top step of their salary schedule, and that their salary schedule shall be increased by the same increase provided to other District employees.

Whereas all eligible represented employees in the District automatically receive step and column advances effective July 1. Step advances for non-represented contracted employees must be approved by the Board in open session at a regular school Board meeting.

Accordingly, the First Amendment Employment Agreements for (1) Deputy Superintendent, Business Services and Facilities, (2) Associate Superintendent, PreK-6 Education, (3) Associate Superintendent, Human Resources and the (4) Chief Financial Officer, provide the following:

- The term of all of their Employment Agreement shall be extended by one year to June 30, 2020.
- The (1) Deputy Superintendent, Business Services and Facilities, (2) Associate Superintendent, PreK-6 Education, (3) Associate Superintendent, Human Resources and the (4) Chief Financial Officer, will continue to receive the same health and welfare benefits and retiree benefits as other District certificated employees, as those benefits may change from time to time.
- Effective July 1, 2017, the Deputy Superintendent, Business Services and Facilities, shall move to step 5 of the Deputy Superintendent Salary Schedule, and his base salary shall be \$230,000.
- Effective July 1, 2017, (1) Associate Superintendent, PreK-6 Education and (2) Associate Superintendent, Human Resources shall remain on step 5 of the Associate Superintendent Salary Schedule, and their base salary shall be \$203,657.
- Effective July 1, 2017, Chief Financial Officer shall move to step 4 of the Chief Financial Officer Salary Schedule, and her base salary shall be \$155,000.

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- This concludes the summary of the First Amendment Employment Agreements for (1) Deputy Superintendent, Business Services and Facilities, (2) Associate Superintendent, PreK-6 Education, (3) Associate Superintendent, Human Resources and the (4) Chief Financial Officer.

Motion No. 133, 2016-17 – Motion by Ms. Singh-Allen, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that the First Amendments to Non-Represented Employment Agreements be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

7. Superintendent's First Amendment Agreement – Ms. Chaires Espinoza reported out the following:

Effective January 1, 2017, SB 1436 requires, pursuant to California Government Code section 54953(C) (3), that a verbal summary of the proposed compensation and fringe benefits be given to the public prior to final Board action on an employment agreement.

Superintendent Hoffman's current employment agreement approved in June 2016 by the Board provides that upon the receipt of a satisfactory evaluation and Board action in open session; the term of the employment agreement shall be extended by one year, the Superintendent shall move one step on the Superintendent salary schedule, and the Superintendent salary schedule shall be increased by the same increase provided to other District employees.

Whereas all eligible represented employees in the District automatically receive step and column advances effective July 1. Step advances for non-represented contracted employees must be approved by the Board in open session at a regular school board meeting.

Accordingly, the Superintendent's First Amendment Employment Agreement provides the following:

- The term of the Superintendent's Agreement shall be extended by one year to June 30, 2021.
- Effective July 1, 2017, Superintendent shall move to step 4 of the Superintendent salary schedule, and his annual base salary shall be \$330,951. Superintendent will continue to receive the same health and welfare benefits and retiree benefits as other District certificated employees, as those benefits may change from time to time. There are no changes to the life insurance benefits, I.R.C. 403(b) and I.R.C. 457 contributions provided pursuant to the Superintendent Agreement entered into in June 2016.
- This concludes the summary of the First Amendment to the Superintendent's Employment Agreement.

Motion No. 134, 2016-17 – Motion by Ms. Albiani, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that the Superintendent's First Amendment Agreement be approved. Ayes – Albiani, Chaires Espinoza, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None; Absent – Forcina

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XVI. Board Member and Superintendent Reports – Board members reported on organization and committee meetings and information relative to the District and its operation.

XVII. Information Items

1. Other Items from the Floor – None

XVIII. Adjournment – 7:40 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by: Nancy Chaires Espinoza
Nancy Chaires Espinoza, Clerk
July 27, 2017