

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

*Adopted*

The meeting was called to order by Mr. Forcina at 5:00 p.m. in the Board Room of the Education Center.

**Members Present:** Carmine Forcina, President; Nancy Chaires Espinoza, Clerk; Beth Albiani, Chet Madison, Sr., Crystal Martinez-Alire, Anthony Perez, and Bobbie Singh-Allen

**Others Present:** Christopher R. Hoffman, Superintendent; Mark Cerutti and Robert Pierce, Deputy Superintendents; Donna Cherry, David Reilly, Associate Superintendents and Shannon Hayes, Chief Financial Officer.

**CLOSED SESSION:** Mr. Forcina announced that the Board met in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

**I. Government Code Section 54957: Public Employee Discipline/Dismissal/Release/Complaint**

**II. Government Code Section 54957.6: Conference with Labor Negotiators**

Agency designated representatives: Christopher R. Hoffman,  
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District  
Bargaining Units and Unrepresented Employees

**III. Government Code Section 54957: Public Employee Appointment/Employment – Deputy Superintendent of Education Services and Schools, Elementary School Principals and Vice Principals**

**OPEN SESSION** – Mr. Forcina called the regular meeting to order at 6:01 p.m. and announced that the Board met in closed session and the following action was taken:

**Item 3:** The Board took action and unanimously approved the appointment of the following administrators:

- Kristen Miller – .5 Vice Principal/.5 Teacher in Charge, Katherine L. Albiani MS
- David Nickerson – Vice Principal at Florin HS
- Sandra Peterson – .5 Vice Principal/.5 Teacher in Charge, Harriet Eddy MS
- Seth Tosta – Vice Principal at Elk Grove Charter

Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen;  
Noes – None

**I. Pledge of Allegiance** – Ms. Xanthi Pinkerton, Director of Communications, led the pledge of allegiance.

**II. Presentations/Recognitions – None**

**III. Resolutions – None**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

**IV. Student Expulsion Recommendations**

- 1. Request for Student Expulsions** – Motion No. 1, 2017-18 – Motion by Ms. Singh-Allen, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that the Hearing Panel’s recommendations regarding student expulsions be approved. Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None
- 2. Request for Return from Student Expulsion** – Motion No. 2, 2017-18 – Motion by Ms. Chaires Espinoza, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all Board members present that the Readmission Committee’s recommendations regarding a student’s request for permission to return to the District be approved. Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None

- V. Public Comment** – Mr. James Menard provided the Board with information about the U.S. Army Education Program and expressed his desire to be able to speak to students about the program.

- VI. Consent Agenda – Action** | Motion No. 3, 2017-18 – Motion by Ms. Chaires Espinoza, seconded by Mr. Perez and carried unanimously by an affirmative vote of all members present that items 1 through 26 be approved. Ms. Singh-Allen requested that item 19 not be pulled but that Mr. Pierce provide additional information on that item. Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None

- 1. Approval of Board Policies** – Approved revisions to the following Board Policies as aligned with the California School Board Association (CSBA); BP 5125.1 – Release of Directory Information, BP 5141.4 – Child Abuse Prevention and Reporting, BP 6173 – Education for Homeless Children and BP 6200 – Adult Education.
- 2. Approval of Minutes** – Approved the minutes from the regular board meeting that was held on June 27, 2017.
- 3. Resolution Regarding Board Member Absence** – Approved Resolution No. 4, 2017-18 authorizing payment of the monthly compensation to Mr. Carmine S. Forcina for meetings missed on June 13, 2017, and June 27, 2017, due to hardship.
- 4. Williams Act Quarterly Report Notification** – Received the Williams Act Quarterly Report Uniform Complaint Process for the period of April 1, 2017, through June 30, 2017.
- 5. Mello-Roos Tax Foreclosure Resolution** – Approved Resolution No. 3, 2017-18, ordering that the delinquent taxes be collected. Authorized Administration to finalize the resolution upon receipt of updated delinquency information as provided by the County Tax Collector’s Office through August 2017.
- 6. Investment Policy** – Received the Sacramento County Treasurer’s Report as of March 31, 2017, EGUSD had \$212,722,169 from all District Funds, in addition to Mello-Roos Investment proceeds of \$13,847,899 in the County Treasurer’s pool. This is 6.32% of the total pooled assets of \$3,583,675,572.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

- 7. **Warrant Register No. 12** – Approved Warrant Numbers 017537-019707, 348572-350013; June 1, 2017, through June 30, 2017.
- 8. **Acceptance of Gifts** – Approved donations to the District’s schools/programs as submitted.
- 9. **Ratification of Contracts** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
- 10. **Approval of Purchase Order Encumbrance Modification History** – Approved purchase order encumbrance modifications from June 9, 2017, through July 6, 2017.
- 11. **Approval of Purchase Order History** – Approved purchase orders for the weeks of June 3, 2017, through June 30, 2017.
- 12. **Disposal of Obsolete/Surplus Property** – Authorized the disposal of obsolete/surplus property that has been deemed uneconomical to repair. No income is anticipated to be received by the district for these items. However any income that is received will go into the General Fund.
- 13. **Use of Facilities – Rate Increase for Off-Duty Security Personnel (Sacramento County Sheriff)** – Approve changes to Administrative Regulation 1330 – Use of Facility Fee Schedule to reflect a rate increase for Off-Duty Sheriff personnel associated with use of school facilities by outside groups. The Sacramento County Sheriff’s Department notified the District that the rates are increasing as follows:

	Current	Effective 7/1/17*
Off-duty Sheriff (no car)	\$52.75 per hr	\$64.21 per hr
Off-duty Sheriff (with car)	\$61.75 per hr	\$73.21 per hr

- 14. **Approval to Enter into a Purchase Agreement for one (1) New Blue Bird Wheelchair Bus** – Authorized the purchase of one (1) new Blue Bird Wheelchair BBCV bus, Vin # 1BAKBCBA1JF336338 cooperatively through the Waterford Unified School District in the amount of \$1,035,490.40.
- 15. **Approval to Purchase Audio Visual Equipment, Accessories, and Services Cooperatively through an RFP secured by National-IPA** – Authorized the purchase of Audio Visual Equipment, Accessories, and Services cooperatively through an RFP #16-09 secured by National IPA.
- 16. **Extension of Award of Request for Proposal for After School Providers (RFP #588-16/17)** – Extended the award of RFP #588-16/17 to STORM Program as the afterschool provider at Sierra Enterprise Elementary School for an additional year through June 2018.
- 17. **Extension of Award of Request for Proposal for After School Providers (RFP #572-15/16)** – Extended the award of RFP #572-15/16 to Sacramento Chinese Community Service Center as the afterschool provider at John Reith Elementary School for an additional year through June 2018.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

- 18. Ratification of California Multiple Award Schedules (CMAS) Contract for Synthetic Turf and Track Projects** – Ratified CMAS contract with FieldTurf USA, Inc. for synthetic turf surfacing and W2W Sport for track surfacing at Florin, Franklin, Laguna Creek, Pleasant Grove and Valley High Schools.
- 19. James Rutter Middle School Science Classroom Fire Damage Reconstruction Award of Contract** – Authorized administration to contract with McCuen Construction, Inc., for the reconstruction of six (6) classrooms, one (1) workroom and four (4) restrooms due to extensive fire damage at 7350 Palmer House Drive, Sacramento CA 95828, for the total bid of \$1,744,361.00, authorized administration to sign all documents and contracts pertaining to this work and authorized administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained. Funded with reimbursement by Schools Insurance Authority.
- 20. Head Start Parent Policy Committee Bylaws' Revisions** – Approved revision to the Head Start Parent Policy Committee Bylaws.
- 21. Approval of Microsoft Licensing Agreement** – Approved an agreement with Software House International (SHI) to renew the second year of the District's on-going 36-month Microsoft licensing agreement. The district's current 36-month licensing agreement expires July 31, 2019. The updated agreement has annual payments of \$199,825.80 and increase of \$3,099.50.
- 22. Ratification of Sacramento Air Quality Management District Contract** – Ratified the contract with Sacramento Air Quality Management District pursuant to Resolution No. 35, 2016-2017, authorizing participation in the Sacramento Regional Zero-Emission School Bus Deployment Project for the California Air Resources Board resulting in the purchase of ten (10) all electric school buses and the installation of ten (10) charging stations to provide service to disadvantaged communities within the EGUSD boundaries.
- 23. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
- 24. Head Start Cost of Living Adjustment** – Approved a 1% Head Start Cost of Living Adjustment (COLA) effective for the 2017-2018 program year. There is no cost to the District, however, this increases the amount of the original contract by \$31,816.
- 25. Approval to Award RFP #601-17/18 Tutorial Services** – Approved RFP #601-17/18 Tutorial Services; a one (1) year contract with the possibility of two (2) additional one-year contracts with Total Education Solutions with a maximum budget of \$178,500.00. Funding to be budgeted through Title I funds.
- 26. 45-Day Budget Revision Approval** – Approved budget transfers for the general fund in accordance with EC 42127(h). The budget transfers are for the period July 1, 2017, through July 24, 2017. Included are budget transfers for changes reflected in the State's adopted budget: Increase in the Local Control Funding Formula from the May revise of 0.78% estimated at \$71,072; addition of one-time discretionary funds of \$147 per ADA

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

estimated at \$8,799,288; and increase in Lottery proceeds for both Unrestricted and Prop 20 of \$3 per ADA estimated at \$311,973. Increased revenues to the unrestricted general fund of \$8,994,987 and \$187,346 in restricted general fund for a total increase of general fund revenues of \$9,182,333.

**VII. LCAP Update – None**

**VIII. Budget Update – None**

**IX. Facilities Update – None**

**X. Bargaining Units – None**

**XI. Reports – None**

**XII. Public Hearing/Action Items – None**

**XIII. Discussion Items**

**1. Elk Grove Unified School District Community Facilities District 2017-2018 Tax Report and First Reading of Ordinance No. 1, 2017-2018**

– Mr. Robert Pierce presented information about the 2017-2018 Elk Grove Unified School District Community Facilities District Tax Report, which sets the tax rate for each parcel within the District. The rate is based on information on each parcel in the District and tax formulas established by the passage of Measure A on April 28, 1987, and again on March 10, 1998, with amendments. The Tax Report will be used by the County of Sacramento to prepare tax bills and collect tax revenues for the 2017-2018 tax year. The Mello-Roos Act requires that the Board, acting on behalf of the Elk Grove Unified School District Community Facilities District No. 1, adopt the Tax Report as a regular agenda item. The Act requires that the action taken by the Board is in the form of adopting an ordinance. Ordinance No. 1, 2017-2018, when adopted by the Board, allows the Administration to make changes to the Tax Report in response to appeals from taxpayers, or, otherwise, to correct errors in the application of the special tax to particular parcels.

There were no responses to the call for comments on this item. Mr. Forcina announced that this item will be brought back for adoption at the regular board meeting on August 15, 2017.

**XIV. Discussion/Action Items**

**1. Education Code section 17556, et seq.: Consideration of Resolution of Intent to Convey a Sidewalk Easement to the City of Elk Grove at Marion Mix Elementary School**

– The City of Elk Grove has requested that the District convey a sidewalk easement on the Marion Mix Elementary School site at 4700 Laguna Park Drive, Elk Grove, CA. The purpose of this easement is to extend a public sidewalk 90 square feet onto the School Site to create a clear path of travel around an existing underground utility box.

Motion No. 4, 2017-18 – Motion by Mr. Madison, seconded by Mr. Perez and carried unanimously by an affirmative vote of all Board members present that Resolution No. 2 – Intention to Grant an Easement for a Pedestrian Walkway at Marion Mix Elementary School be adopted.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, July 25, 2017**

Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None

Mr. Forcina set a public hearing on August 15, 2017, at 6:00 p.m. in the Board Room of the Education Center.

**XV. Action Items**

**1. Resolution to Eliminate a Classified Position** – Motion No. 5, 2017-18 – Motion by Ms. Chaires Espinoza, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all Board members present that Resolution No. 1, authorizing the Governing Board to eliminate a classified position due to lack of work/lack of funds pursuant to Education Code Sections 45114, 45298, 45308, and 45117 be adopted.

Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Noes – None


**XVI. Board Member and Superintendent Reports** – Board members and the Superintendent reported on organization and committee meetings and information relative to the District and its operation.

**XVII. Information Items**

**1. Other Items from the Floor** – None.

**XVIII. Adjournment** – 6:26 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by:   
Nancy Chaires Espinoza, Clerk  
August 15, 2017