

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION  
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, August 8, 2018**

*Adopted*

**Members Present:** Nancy Chaires Espinoza, President; Beth Albiani, Clerk; Carmine Forcina, Chet Madison, Sr., Crystal Martinez-Alire, Anthony Perez and Bobbie Singh-Allen

**Others Present:** Christopher R. Hoffman, Superintendent; Mark Cerutti, Robert Pierce, Deputy Superintendents; Donna Cherry, Associate Superintendent; Bindy Grewal and Craig Murray, Assistant Superintendents; Shannon Hayes, Chief Financial Officer

**OPEN SESSION** – The meeting was called to order by Ms. Chaires Espinoza at 8:30 a.m. in the Board Room of the Education Center.

- I. Pledge of Allegiance** – Martha Penry of CSEA led the pledge of allegiance.
  - II. Opening & Review of the Day** - Superintendent Hoffman thanked the Board for taking the time to be in attendance and provided an overview of the day.
  - III. Public Comment/Bargaining Units**

Martha Penry of CSEA provided the Board with an update about CSEA’s executive board. She also shared information about AB 1808 having \$50 million in funding specifically for classified employees and that she spoke before the budget and education committee trying to secure funds. Ms. Penry invited the Board to attend the Paraeducator Conference on March 6-8, 2019 at the Sacramento convention center. Ms. Penry requested funding, possibly from AB 1808, to cover the conference registration fees, mileage, subs and meals so that as many paraeducators as possible could attend.

Richard Diltz thanked the Board on behalf of parents that couldn’t be in attendance for the VAPA director position item. Knowing that the arts are such a high priority, he hopes that the new director will be given every resource necessary. Mr. Diltz asked the Board that when discussing ongoing and one-time funding priorities they remember that there are still many needs in the arts; several high schools now have more members than they have instruments and uniforms, several theaters could use upgrades and repairs to their sound systems and art supplies are an ongoing need.
  - IV. Panel Discussion – Reasonable Reserve Levels** – Mr. Robert Miyashiro, representative from School Services of California, presented information to the Board of Education regarding “reasonable” reserve levels. The panel discussion included a historical overview of the District’s reserve levels and overall budget dating back to 2008 through the Great Recession up to the current fiscal year. Aside from providing a historical overview of the District’s reserve, the presentation provided independent expert perspective regarding a healthy reserve while also comparing our District’s reserve levels with other large, regional, and statewide district averages.
- The Board thanked Mr. Miyashiro for the historical perspective and extremely informative presentation. Mr. Forcina requested a board policy be developed and put in place with an amount to keep for solvency and anything above that to be spent on programs. Ms. Chaires Espinoza stated that it will be a discussion she will hold with the Superintendent to see how it could be fit into a future agenda.

Ms. Chaires Espinoza called for a break at 9:45 a.m. and reconvened the meeting at 10:00 a.m.

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**V. Budget Overview, Ongoing & Onetime Priorities** – Ms. Shannon Hayes provided the Board with a budget overview comparing our 2018-19 Adopted Budget to the State’s Adopted Budget as well as the impact of contingency language to our 2018-19 Budget. The Board also received for review and discussion the one-time 2018-19 Funding Priorities and costs of Board members requests for new expenditures to support site and program needs.

**Public Comments**

Ruben Gonzales referenced information he emailed to the Board. It included information about the old policy that if you lived 2.5 miles from the school, you would receive transportation. He shared the timeline of the work that was done under Ms. Penna’s leadership and how the criteria for the matrix was developed. Mr. Gonzales requested that the Board vote today to implement transportation to the Florin region as soon as possible.

Robert Brewer shared his appreciation for everything the Board does. He expressed his goals to always help his students succeed and talked about what he learned about his students when he began researching student absences at his site.

The Board held a discussion and shared their thoughts about what they would like to see approved.

<b>2018/19 BUDGET DEVELOPMENT APPROVED FUNDING PRIORITIES</b>
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	<u>SUPP. / CONC.</u>	<u>F.T.E.</u>	<u>ORIGINAL</u>	<u>REVISED</u>	<u>CHANGE</u>
<b>I. LEVEL I APPROVED ONE-TIME FUNDING PRIORITIES (3/8/18)</b>					
A. Site Augmentation (Supple/Concentration)	Y		\$ 814,800	\$ 814,800	\$ -
B. Curriculum Professional/Learning Coaches	Y	6.0000	675,388	675,388	-
C. English Learner-Coaches	Y	3.0000	373,723	373,723	-
D. A/B Block Schedule (approved 12-15-17)	Y	12.0000	854,104	854,104	-
E. Additional Teacher Staffing (LCHS, VHS, FLHS)	Y	3.0000	279,112	279,112	-
F. Additional Teacher Staffing (JRMS, SJMS, HEMS)	Y	1.8000	184,983	184,983	-
G. Mental Health Therapists/Behavior Support Specialists		10.5000	1,400,000	1,400,000	-
H. Parent Engagement	Y	1.0000	109,297	109,297	-
<b>TOTAL LEVEL I APPROVED ONE-TIME FUNDING PRIORITIES (3/8/18)</b>		<b>37.3000</b>	<b>\$ 4,691,407</b>	<b>\$ 4,691,407</b>	<b>\$ -</b>

Motion No. 6, 2018-19, Motion by Ms. Singh-Allen, seconded by Ms. Albiani and carried unanimously by an affirmative vote of all board members present that Level 1 funding priorities be made ongoing. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

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	<u>F.T.E.</u>	<u>AMOUNT</u>
<b>A. <u>BOARD MEMBER REQUEST FOR BUDGET INFORMATION</u></b>		
<b><u>1. Reinstate Custodial to Previous Funding Level</u></b>		
a. Custodian I NSD	20.0000	\$ 1,228,080
b. Custodial Site Supervisor	9.0000	\$ 651,369
c. Custodian I (9 day shift and 14 night shift)	23.0000	\$ 1,397,733
d. Custodian I NSD formula @ 100% from 88%	28.6500	\$ 1,759,225
 <b><u>2. Library Technician Increase in Positions or Hours</u></b>		
<b><u>a. Elementary Schools</u></b>		
i. <i>Current Funding is 3 hours per day per school</i>	15.7500	\$ 662,635
ii. Increase 1 hour to 4	5.2500	\$ 766,411
iii. Increase 2 hours to 5	10.5000	\$ 982,458
iv. Increase 3 hours to 6	15.7500	\$ 1,198,501
v. Increase 4 hours to 7	21.0000	\$ 1,414,543
vi. Increase 5 hours to 8	26.2500	\$ 2,293,225
<b><u>b. Middle Schools</u></b>		
i. <i>Current Funding is 4 hours per day per school</i>	4.5000	\$ 323,719
ii. Increase 1 hour to 5	1.1250	\$ 50,523
iii. Increase 2 hours to 6	2.2500	\$ 101,045
iv. Increase 3 hours to 7	3.3750	\$ 475,283
v. Increase 4 hours to 8	4.5000	\$ 202,083
 <b><u>3. Increase School Attendance Improvement Program to all Regions</u></b>		
	3.0000	\$ 247,715
 <b><u>4. Transportation (Phase in Model)</u></b>		
a. Phase 1	3.1300	\$ 250,000

Motion No. 7, 2018-19, Motion by Mr. Forcina, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that number 3 (Increase School Attendance Improvement Program to all Regions) & 4 (Transportation Phase in Model, Phase 1) be approved on a onetime basis. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

Motion No. 8, 2018-19, Motion by Forcina, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all board members present to move item 1c (Reinstate Custodial to Previous Funding Level, Custodial I NSD, 9 day shift and 14 night shift) on a one-time basis with an 18 month implementation plan for 14 positions in the 2018-19 school year, and 9 positions in the 2019-20 school year. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

Motion No. 9, 2018-19, Motion by Mr. Forcina, seconded by Ms. Singh-Allen to move item 2aiii (Library Technician Increase in Positions or Hours, Elementary Schools, Increase 2 hours to 5) and 2bii (Library Technician Increase in Position Hours, Middle Schools, Increase 1 hour to 5) on a one-time basis. The Board held a discussion and requested more information from staff before making a decision. Ms. Singh-Allen withdrew her second after the Board’s discussion.

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Ms. Chaires Espinoza requested that staff provide more information to the Board as to what resources to support literacy could be provided within the requested funding related to library technicians for \$982,000 and at the \$766,000 dollar level for elementary and for the \$50,000 adjustment at the middle school level.

Ms. Chaires Espinoza called for a lunch break at 12:30 p.m. and reconvened at 1:19 p.m.

**VI. Board Governance Handbook/Expectations/Interactions**

**1. Board Reaffirmation** – Board President Chaires Espinoza summarized this topic.

**2. Process for Reaffirmation regarding Effective Trustees and Board Member Conflict**

**Resolution** - The Board reviewed the sections of the District’s Handbook regarding effective trustees on page 3 and addressing conflict on page 6.

Board members shared their thoughts about the responsibilities of the Board and the importance of mutual respect and trust. Board members reaffirmed their commitment and requested that board members come prepared to board meetings by asking questions prior to board meetings. Teambuilding will be scheduled at future meetings and it will be built in on a yearly basis.

**Excerpts from Elk Grove Unified School District’s Board Governance Handbook**

**Effective Trustees (page 3)**

• Govern in a dignified, professional manner, treating everyone with civility and respect.
• Operate openly with trust and integrity.
• Take collective responsibility for the governance team’s performance; agree on behavioral norms and operational protocols.
• Recognize and respect differences of perspective and style on the board and among staff, students, parents, and the community.
• Understand the distinctions between board and staff roles and refrain from performing management functions that are the responsibility of the superintendent and staff.
• Understand that authority rests with the board as a whole and not with individuals.
• Keep confidential matters confidential.
• Participate in professional development and commit the time and energy necessary to be informed and effective leaders.

**Addressing Conflict among Board Members (page 6)**

Addressing Conflict Among Board Members	<ul style="list-style-type: none"> <li>• The Board values and supports differences of perspective from individual board members.</li> <li>• The Board understands that conflict will exist and recognizes the importance of thoughtful and timely conflict resolution for the effectiveness and the health of the Board. The Board and individual trustees will address issues as they arise, working together in a professional manner to prevent unresolved conflicts from undercutting the effectiveness of the Board.</li> <li>• When addressing conflicts, verbal communication is preferred to electronic communication.</li> </ul>
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- VII. Report on Student Suspensions** – Mark Cerutti, Christine Hikido and Don Ross provided the Board with a report on student suspensions. The report provided an update on student suspension data for the past five years, both 2017-18 suspensions with trend data, and continuing efforts to reduce suspensions and reduce suspension disparities among student groups.

The Board held a discussion and shared their thoughts about the report and made suggestions for future suspension reports.

- VIII. Facilities Update** - Robert Pierce provided an update to the Board regarding the District's Facilities Master Plan, Measure M, and relevant local and statewide facility issues and needs.

**IX. Consent Agenda – (Item moved after VII. Report on Student Suspensions)**

Motion No. 10, 2018-19, Motion by Ms. Singh-Allen, seconded by Mr. Madison and carried unanimously by an affirmative vote of all board members present that items 1 through 5 be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez, Singh-Allen; Nays – None; Absent - None*

- 1. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
- 2. 2018-19 Salary Schedules** – Approved the following 2018-19 salary schedules: Administrative Support #26 and #27, Adult Education #9, AFSCME #21, ATU #20, Behavior Support Specialists #30, Cabinet and Board Members #1/#29 and #2, Classified Support Personnel #24, Confidential and Supervisory #22, CSEA #23, EGEA #10 and #17, Management #18 and #28, Mental Health Therapists #35, Nurses and Speech & Language Pathologists #08, PSWA #12 and #13.
- 3. Job Description – Director of Visual and Performing Arts** – Approved the new job description for the Director of Visual and Performing Arts.
- 4. Resolution Authorizing Emergency Contract for Health and Safety Related Restoration issues at Florin Elementary School** – Adopted Resolution No. 8, 2018-19 authorizing the Superintendent and/or the Deputy Superintendent, to enter into contracts without advertising for emergency work resulting from health and safety related restoration issues, and authorized the Superintendent or Deputy Superintendent to contract for health and safety restoration work at Florin Elementary School.
- 5. Resolution Authorizing Emergency Contract for Health and Safety Related Restoration issues at Elk Grove High School** – Adopted Resolution No. 9, 2018-19 authorizing the Superintendent and/or the Deputy Superintendent, to enter into contracts without advertising for emergency work resulting from health and safety related restoration issues, and authorized the Superintendent or Deputy Superintendent to contract for health and safety restoration work at Elk Grove High School.

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**X. Adjournment** – 3:59 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by:  \_\_\_\_\_  
Beth Albiani, Clerk