

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

Adopted

The meeting was called to order by Mr. Madison at 5:00 p.m. in the Board Room of the Education Center.

Members Present: Chet Madison, Sr., President; Beth Albiani, Clerk; Carmine Forcina, Crystal Martinez-Alire, Nancy Chaires Espinoza, Anthony Perez and Bobbie Singh-Allen

Others Present: Christopher R. Hoffman, Superintendent; Robert Pierce and Mark Cerutti, Deputy Superintendents; David Reilly, Associate Superintendent; Bindy Grewal and Craig Murray, Assistant Superintendents; Shannon Hayes, Chief Financial Officer; Steve Mate, Chief Technology Officer

CLOSED SESSION: Mr. Madison announced that the Board would meet in closed session to address the items on the closed session portion of the agenda and called for public comment on these items. There were no public comments on the following closed session items:

- I. Government Code Section 54956.9 Subdivision (d) Paragraph (1):** Conference with Legal Counsel – Existing Litigation
- II. Government Code Section 54956.9 Subdivision (d) Paragraph (2):** Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation
- III. Government Code Section 54957:** Public Employee Discipline/Dismissal/Release/Complaint
- IV. Government Code Section 54957.6:** Conference with Labor Negotiators
Agency designated representatives: Christopher R. Hoffman,
David Reilly, Robert Pierce, Karen Rezendes

Employee Organizations: All Elk Grove Unified School District
Bargaining Units and Unrepresented Employees
- V. Government Code Section 54957:** Public Employee Appointment/Employment; Director, Curriculum and Professional Learning and Principal, Monterey Trail High School
- VI. Government Code section 54956.8: Conference with Real Property Negotiators**
Conference with Real Property Negotiators (Government Code section 54956.8):

Property: Portions of APN's 067-0100-18, -023 and -024 to provide approximately 80 +/- acres, located at Future North Campus Road.

District negotiators: Christopher R. Hoffman, Superintendent and Robert Pierce, Deputy Superintendent, Business Services and Facilities, Elk Grove Unified School District (EGUSD)

Negotiating parties: EGUSD and Jerry Kamilos and Chris Vrame

Under negotiation: Price and terms of payment

OPEN SESSION – Mr. Madison called the regular meeting to order at 6:15 p.m. and announced that the Board met in closed session and the following action was taken:

Item III – Public Employee Discipline/Dismissal/Release/Complaint

The Board took unanimous action to adopt Resolution No. 15, to summarily dismiss a certificated employee pursuant to Education Code 44836. *Ayes – Albiani, Chaires Espinoza Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

Item V – Public Employee Appointment/Employment

The Board took action and unanimously approved the appointment of the following administrators:

- Lara Ricks, Principal, Monterey Trail High School
 - Jenifer Avey, Director, Curriculum & Professional Learning
- Ayes – Albiani, Chaires Espinoza Forcina, Madison, Martinez-Alire, Perez and Singh-Allen;
Nays – None; Absent – None*

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

- I. Pledge of Allegiance - Robert J. McGarvey Elementary School** - Mr. Geoffrey Harmon led the pledge of allegiance and was recognized and honored for his contributions as Robert J. McGarvey's education partner.

II. Presentations/Recognitions

- 1. High School Student Representative Reports - Monterey Trail and Pleasant Grove High Schools** - Students from Monterey Trail and Pleasant Grove High Schools reported on activities and academics at their schools.
- 2. California-Japan Scholars Exchange Program Recognition** – The Board of Education recognized all participants who actively contributed to the success of the 2018-19 California-Japan Scholars Exchange Program.

III. Resolutions

- 1. Hispanic Heritage Month** - Motion No. 13, 2019-20 – Motion by Mr. Perez, seconded by Ms. Chaires Espinoza and carried unanimously by an affirmative vote of all board members present that Resolution No. 7, which designates September 15 through October 15, 2019, as Hispanic Heritage Month be adopted. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*
- 2. Constitution Day** - Motion No. 14, 2019-20 – Motion by Ms. Singh-Allen, seconded by Ms. Chaires Espinoza and carried unanimously by an affirmative vote of all board members present that Resolution No. 8, that designates September 17, 2019, as Constitution Day be adopted. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*
- 3. 2019 High School Voter Education Weeks** - Motion No. 15, 2019-20 – Motion by Ms. Chaires Espinoza, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all board members present that Resolution No.12, which proclaims the period from September 16-27, 2019, as High School Voter Education Weeks be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

IV. Student Expulsion/Involuntary Transfer Recommendations

- 1. Requests for Return from Student Expulsion** - Motion No. 16, 2019-20 – Motion by Ms. Albiani, seconded by Mr. Perez and carried unanimously by an affirmative vote of all board members present that the requests for return from student expulsion be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

V. Public Comment – None

- VI. Consent Agenda – Action** – Motion No. 17, 2019-20 – Motion by Ms. Albiani, seconded by Ms. Singh-Allen and carried unanimously by an affirmative vote of all board members present that that items 1 through 37 be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

- 1. Approval of Board Policies** – Approved the following Board Policies as aligned with the California School Boards Association (CSBA):
 - BP 1312.3 Uniform Complaint Procedures

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

- BP 4030 Nondiscrimination in Employment
- BP 5030 Wellness
- BP 6142.6 Visual and Performing Arts Education
- BP 6145 Extracurricular (Including Interscholastic Athletics) And Cocurricular Activities
- BP 6161.1 Selection and Evaluation of Instructional Materials

2. **Approval of Minutes** – Approved the minutes from the August 7, 2019 Board Workshop and the minutes from the regular board meeting that was held on August 13, 2019.

3. **Use of Facilities - Rate Increase for Off-Duty Security Personnel (Sacramento County Sheriff)** – Approved the changes to Administrative Regulation 1330 – Use of Facilities Exhibit A – General Facility Fee Schedule to reflect a rate increase for Off-Duty Sheriff personnel associated with use of school facilities by outside groups. The Sacramento County Sheriff’s Department notified the District that the rates are increasing as follows:

	Effective 7/1/19
Off-duty Sheriff (No Car)	\$74.59
Off-duty Sheriff (with car)	\$85.59

4. **Ratification of Contracts for Services** - Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.

5. **Ratification of Grant Contracts/Agreements** - Approved contracts/agreements signed by authorized staff as submitted.

6. **2019-20 Mandate Block Grant – Application for Funding** – Approved the 2019-20 Mandate Block Grant (MBG) program application.

7. **Acceptance of Gifts** - Approved donations to the District’s schools/programs as submitted.

8. **Approval of Purchase Order Encumbrance Modification History** – Approved purchase order encumbrance modifications from August 1 – August 8, 2019.

9. **Approval of Purchase Order History** – Approved purchase orders for the weeks of July 1, 2019, through July 31, 2019.

10. **Approval to Purchase Healthcare/Science Supplies** – Authorized the purchase of healthcare/science supplies cooperatively through an RFP secured by National IPA.

11. **Approval to Purchase Chemistry, Biology, Physics and Anatomy Instructional Supplies** – Authorized the purchase of chemistry, biology, physics and anatomy instructional supplies cooperatively through an RFP secured by National IPA.

12. **Approval to Purchase Educational Furniture** - Authorized the purchase of educational furniture cooperatively through an RFP secured by National IPA.

13. **Approval to Purchase Audio Visual Equipment and Accessories** - Authorized the purchase of audio-visual equipment and accessories cooperatively through an RFP secured by Omnia Partners.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

- 14. Approval to Purchase Audio Visual Equipment and Accessories** - Authorized the purchase of audio-visual equipment and accessories cooperatively through an RFP secured by Omnia Partners.
- 15. Approval to Purchase Athletic Supplies and PE Equipment** - Authorized the purchase of athletic supplies and PE equipment cooperatively through an RFP secured by Omnia Partners.
- 16. Approval to Purchase Science/Labware Supplies and Equipment** - Authorized the purchase of science/labware supplies and equipment cooperatively through an RFP secured by Omnia Partners.
- 17. Approval to Purchase Toner and Ink** - Authorized the purchase of toner and ink cooperatively through an RFP secured by Sourcewell.
- 18. Approval to Purchase Ergonomic Solutions** - Authorized the purchase of ergonomic solutions cooperatively through an RFP secured by TCPN.
- 19. Foulks Ranch Elementary School, Prop. 39 Upgrades - Award of Contract** – Approved the award of contract to Kaler Dobler Construction, Inc., for the total bid of \$610,000.00. Authorize administration to sign all documents and contracts pertaining to this work, and to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 20. 2019 Lighting Replacement at Various Sites, Phase 2 - Change Order No. 1** – Approved Change Order No. 1 with ReGreen Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$34,578.00 by \$2,172.74 to \$36,750.74.
- 21. Union House Elementary School, Modernization Phase 3 and 4 - Change Order No. 1** – Approved Change Order No. 1 with Diede Construction, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$6,609,000.00 by \$55,161.00 to \$6,664,161.00.
- 22. 2019 Lighting Replacement at Various Sites, Phase 2 - Acceptance and Notice of Completion** - Accepted the construction of 2019 Lighting Replacement at Various Sites, Phase 2 project, and authorized the filing of the Notice of Completion.
- 23. John Reith Elementary School, HVAC Replacement - Acceptance and Notice of Completion** - Accepted the construction of John Reith Elementary School, HVAC Replacement project, and authorized the filing of the Notice of Completion.
- 24. Sierra Enterprise Elementary School, Interior Lighting Replacement - Acceptance and Notice of Completion** - Accepted the construction of Sierra Enterprise Elementary School, Interior Lighting Replacement project, and authorized the filing of the Notice of Completion.
- 25. Food Service Truck Receptacles at Food and Nutrition Services - Acceptance and Notice of Completion** – Accepted the construction of Food Service Truck Receptacles at Food and Nutrition Services and authorized the filing of the Notice of Completion.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

- 26. Florin Elementary School, Interior Lighting Replacement - Acceptance and Notice of Completion** – Accepted the construction of Florin Elementary School, Interior Lighting Replacement project, and authorized the filing of the Notice of Completion.
- 27. School Bus Acquisition** – Authorized the purchase of 15 school buses associated with the Program for the Acquisition of Language and Social Skill (PALSS) expansion.
- 28. Purchase of Additional 10-Passenger Vans** – Authorized the purchase of five (5) additional 10-Passenger (including the driver) vans for the transportation of activity trips for various elementary, middle, and high schools as needed for student activities throughout the District. Funding is budgeted through available transportation budgets from field trip and other revenue sources.
- 29. Elk Grove Adult and Community Education Course Approval for 2019-20 School Year** – Approved Elk Grove Adult and Community Education's (EGACE) course offerings for the 2019-20 School Year.
- 30. Out-of-State Field Trip** – Approved the Out-of-State Field Trip listed below:
- | <u>School</u> | <u>Destination</u> | <u>Field Trip Purpose</u> | <u>Dates of Trip</u> |
|-----------------|--------------------|---|----------------------|
| Laguna Creek HS | Ashland, Oregon | Shakespeare Festival Theatre Experience | October 1-3, 2019 |
- 31. Approval to Purchase Renewal of Content Filtering Services** – Approved 3-year renewal of content filtering services from Lightspeed Systems utilizing the Sourcewell (formerly National Joint Powers Alliance (NJPA) contract #100614 awarded to CDW-G.
- 32. Personnel Actions** - Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
- 33. Approval of Confidential and Supervisory Salary Schedule** – Approved the updated Confidential and Supervisory Salary Schedule. The Financial Data and Operations Analyst job description was added; Senior Financial Data Analyst and Position Control Specialist positions are now obsolete.
- 34. Revised Job Descriptions - Fiscal Technician I and Fiscal Technician II** – Approved the revised job descriptions for Fiscal Technician I and Fiscal Technician II. The Fiscal Technician I and Fiscal Technician II job descriptions have been updated to reflect current job responsibilities and updated terminology.
- 35. High School Course Revisions** – Approved to the high school courses listed below:
- Preparing for College Math Success** (Course #03661) It is requested that the course title be changed to “Transition to Quantitative Reasoning.”
- IB Math: Analysis and Approaches HL2** (Course #20081) It is requested that the pre-requisite be revised to read “Pre-requisite: IB Mathematics: Analysis and Approaches HL1 with a C or better

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

36. Revisions to Existing Curriculum – Approved revisions to the curriculum listed below:

English 3D, Course I, Scholastic. Course “Academic Writing for Success,” Course #0209, Grades 7-8, be revised to *English 3D, Course B, Volume 1*, Houghton Mifflin Harcourt; and that the funding for these materials is provided by district funds, not site funds.

English 3D, Course I, Scholastic. Course “Writing to Discuss and Debate,” Course #02710, Grades 9-12, be revised to *English 3D, Course B, Volume 2*, Houghton Mifflin Harcourt; and that the funding for these materials is provided by district funds, not site funds.

English 3D, Course II, Scholastic. Course “College and Career Writing,” Course #02711, Grades 9-12, be revised to *English 3D, Course C*, Houghton Mifflin Harcourt; and that the funding for these materials is provided by district funds, not site funds.

37. Approval of Revised Elk Grove Unified School District Governance Handbook – Approved the addition of page 8 to the EGUSD Governance Handbook.

VII. LCAP Update - None

VIII. Race and Educational Equity

- 1. Progress Report on Race and Educational Equity in EGUSD** – Mr. Mathew Espinosa reported on the two tools that support communication of the educational efforts of the district with stakeholders. This included information about Equity Action 1 – Educational Equity Annual Report and Equity Action 2 – Educational Equity Resource Website.

Public Comment: Lorreen Pryor expressed her concerns about the report and offered suggestions.

The Board provided feedback and thanked Mr. Espinosa for the informative report.

IX. Budget Update - None

X. Facilities Update - None

XI. Bargaining Units – None

XII. Reports – None

XIII. Public Hearing/Action Items

- 1. Consideration and Public Notice of ATU's Initial Proposal to the District regarding Collective Bargaining for the 2019-2020 School Year** – There were no responses to the call for public hearing for ATU’s initial proposal to the District regarding collective bargaining for the 2019-20 school year.

Motion No. 18, 2019-20 – Motion by Mr. Perez, seconded by Dr. Martinez-Alire and carried unanimously by an affirmative vote of all board members present that ATU’s initial proposal to the District regarding collective bargaining for the 2019-20 school year be accepted.

Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen;
Nays – None; Absent – None

XIV. Discussion Items – None

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, September 3, 2019**

XV. Action Items

- 1. Pupil Textbook and Instructional Materials** - Motion No. 19, 2019-20 – Motion by Ms. Singh-Allen, seconded by Mr. Forcina and carried unanimously by an affirmative vote of all board members present that Resolution No. 2, certifying that the District is in compliance with Education Code 60119, ensuring that each pupil has sufficient instructional materials be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*

- 2. Resolution to Eliminate Classified Positions** - Motion No. 20, 2019-20 – Motion by Ms. Albiani, seconded by Ms. Chaires Espinoza and carried unanimously by an affirmative vote of all board members present that Resolution No. 11, 2019-20, authorizing the Governing Board to eliminate classified positions be adopted. *Ayes – Albiani, Chaires Espinoza, Forcina, Madison, Martinez-Alire, Perez and Singh-Allen; Nays – None; Absent – None*


XVI. Board Member and Superintendent Reports – None

XVII. Information Items

- 1. Other Items from the Floor - None**

XVIII. Adjournment – 8:02 p.m.

Submitted by: Christopher R. Hoffman, Superintendent

Approved by:  _____
Beth Albiani, Clerk