

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, JULY 18, 2023

Adopted

Members Present: Nancy Chaires Espinoza, President; Beth Albiani, Carmine Forcina, Anthony Perez, Michael Vargas, Sean Yang; Isabella Sigal, Student Board Member; Absent – Gina Jamerson

Others Present: Christopher R. Hoffman, Superintendent; Mark Cerutti and Kristen Coates, Deputy Superintendents; David Reilly, Associate Superintendent; Bindy Grewal and Chad Sweitzer, Assistant Superintendents; Amreek Singh, Chief Human Resources Officer; Amari Watkins, Chief Financial Officer; Steve Mate, Chief Information Officer; Jenifer Avey, Executive Director; Lori Gerber, Communications Manager

CLOSED SESSION: The meeting was called to order at 5:00 p.m. to address items 1 through 4 on the closed session portion of the agenda.

- I. Government Code Section 54957:** Public Employee Appointment/Employment - Management Positions including Principal and Vice Principal Positions
- II. Government Code Section 54957:** Public Employee Discipline/Dismissal/Release/Complaint
- III. Government Code Section 54957.6:** Conference with Labor Negotiators
Agency designated representatives: Christopher R. Hoffman, Karen Rezendes
David Reilly, Amreek Singh, Mark Cerutti, Kristen Coates, Amari Watkins
Unrepresented Employees: Unrepresented Management Employees
- IV. Government Code Section 54957:** Public Employee Performance Evaluation - Title: Superintendent

OPEN SESSION: Ms. Chaires Espinoza called the meeting to order at 6:15 p.m. and announced that the Board met in closed session and the following action was taken:

Item I. Government Code Section 54957: Public Employee Appointment/Employment – Management Positions including Principal and Vice Principal Positions - Consistent with Education Code section 35107(e) and Board Policy 9270 regarding the employment of relatives, Board Member Carmine Forcina did not attend closed session regarding the management position appointment, and as a result, abstained from closed session discussion and action regarding the Vice Principal position.

In closed session the Board took action to approve the appointment of Ms. Kristin Couchot to the position of Vice Principal. The 5 – 1 vote was as follows: Ayes – Albiani, Chaires Espinoza, Vargas and Yang; Nays – Perez; Absent – Jamerson; Abstain - Forcina

Ms. Chaires Espinoza provided a welcome and announced that live streaming of the board meeting is made available via the Zoom platform and meetings are recorded (video and audio) and will be made available on the Elk Grove Unified School District's YouTube channel at www.youtube.com/user/elkgroveunified

- I. Pledge of Allegiance** – Student Board Member Isabella Sigal led the pledge of allegiance.
- II. Presentations/Recognitions**
 - 1. Finance Committee Annual Report for 2023** – The Board received the Finance Committee 2023 Annual Report and recognized the contributions of its members.
- III. Resolutions – None**

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IV. Student Expulsion/Involuntary Transfer Recommendations

- 1. Request for Return from Expulsion** - Motion No. 1, 2023- 24, Motion by Ms. Albiani, seconded by Mr. Vargas and carried unanimously by an affirmative vote of all board members present that the request for return from expulsion be approved.

V. Public Comment

Elda Garcia, Ron Owens, Amelina Mendoza, Marissa, Kirk Thompson, Gary Hickman, Danielle Jolife, Heidi Moore expressed concerns about the explicit books available to students in school libraries, requested that they be removed from school sites, that parents be surveyed, and that a more advanced book check-out system be put in place in school libraries.

Joel Boyd requested that a public discussion be held at a future board meeting about the new Finance Committee. Mr. Boyd also asked that the Board members enforce the Brown Act during board meetings.

Jackson Zing shared concerns about non-English speaking parents who cannot communicate their concerns about the explicit books available to students in school libraries. Ms. Zing requested that the sexually explicit books be removed from all schools.

Shanna Mandel requested that new schools be built in the Anatolia area as soon as possible due to the overcrowding of schools in the area.

VI. Consent Agenda – Action

Prior to the vote, Mr. Perez pulled items 4 and 29 for discussion/approval.

Motion No. 2, 2023-24, Motion by Ms. Albiani, seconded by Mr. Yang and carried unanimously by an affirmative vote of all board members present that items 1 – 31 except for items 4 and 29 be approved.

Motion No. 3, 2023-24, Motion by Ms. Albiani, seconded by Mr. Vargas and carried by a 5 to 1 vote of all board members present that items 4 & 29 be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Vargas, and Yang; Nays – Perez; Absent – Jamerson*

- 1. Approval of Minutes** – Approved the minutes from the regular board meetings that were held on May 16, 2023, and on June 27, 2023.
- 2. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
- 3. Williams Act Quarterly Report Notification** – Received the fourth quarter report on the Williams Act Uniform Complaint Procedure for the period of April 1, 2023, through June 30, 2023.
- 4. Revised Job Descriptions** – Approved the revised job descriptions for the following positions: Computer Training and Support Specialist I, Computer Training and Support Specialist II, Computer Training and Support Specialist III and Senior Computer Training and Support Specialist.
- 5. Salary Schedule Amendments** – Approved the amendments made to Salary Schedules #17, #23, #24 and #25. The District is removing the Braille Transcriber position from the CSEA Salary Schedule #23 and is placing the position on the Classified Support Personnel Salary Schedule #24, which is unrepresented.

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- 6. Certification of Administrator's Competence to Evaluate** – Granted Certification of Administrator's Competence to Evaluate for the following newly-hired district administrators who have successfully completed the District's training process; Erin Metcalf and Kathryn Edgar.
- 7. Acceptance of Gifts** – Approved donations to the district's schools/programs as submitted.
- 8. Warrant Register No. 12** – Approved Warrant Register No. 12 – Warrant Numbers 120154 – 122052, 441524 – 442597. All Funds: June 1, 2023 through June 30, 2023.
- 9. Ratification of Grant Contracts/Agreements for Funding** – Approved grant contracts/agreements signed by authorized staff as submitted.
- 10. Ratification of Contracts, Memorandum of Understanding (MOU's) and Agreements for Services** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
- 11. Approval of Purchase Order Encumbrance Modification History** – Approved donations to the district's schools/programs as submitted.
- 12. Approval of Purchase Order History** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
- 13. Disposal of Various Obsolete/Surplus Property – Transportation** – Authorized the disposal of various obsolete/surplus property including vehicles and equipment as submitted. No income is anticipated to be received by the district for these items. However, any income that is received will go into the General Fund.
- 14. Disposal of Obsolete/Surplus Property** – Authorized the disposal of various obsolete/surplus property as submitted. No income is anticipated to be received by the district for these items. However, any income that is received will go into the General Fund.
- 15. Approval to Purchase Athletics, Physical Education Supplies and Team Uniforms** – Authorized the purchase of physical education supplies and team uniforms through an RFP secured by Region 4/Omnia Partners.
- 16. Approval to Purchase Hewlett-Packard (HP) Computer Equipment: Desktops, Laptops, Tablets, and Related Peripherals** – Authorized the purchase Hewlett-Packard (HP) computer equipment: desktops, laptops, tablets, and related peripherals cooperatively through an RFP secured by NASPO contract #MNNVP-133.
- 17. Walk-In Cooler and Demo Replacement at Samuel Kennedy and David Reese Elementary Schools Award of Contract** – Approved the award of a contract to Mesa Energy Systems, Inc. for the total base bid of \$799,447.00. Authorized administration to sign all documents and contracts pertaining to this work and proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 18. Approval to Award BID #762-22/23 – Central Kitchen Modernization Equipment** – Authorized the award of a one-time purchase of kitchen equipment to Chefs Toys, LLC., in the amount of \$1,025,131.24.

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- 19. Central Kitchen Modernization Lease-Leaseback Agreement and Future Modernization Increments** - Approved a lease-leaseback agreement with C. T. Brayton & Sons, Inc. for the Central Kitchen Modernization Project and approved a Guaranteed Maximum Price (GMP) of \$122,742.00 for the construction of Increment 1 – Cooling Tower Replacement, the first increment of the Project, and authorize administration to negotiate future GMP(s) for the remaining increments of the Project.
- 20. Sheldon High School, Fire Damage Restoration at Building L Change Order No. 2** – Approved Change Order No. 2 with REM Construction, Inc., and authorized a district representative to sign the approved change order. Change Order No. 2 consists of changes to the contract amount of \$2,864,267.00 by \$59,129.00 to \$2,923,396.00.
- 21. Joseph Kerr Middle School Modernization – Phase 3 Change Order No. 2** – Approved Change Order No. 2 with F&H Construction, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 2 consists of changes the contract amount of \$6,758,010.00 by \$54,083.76 to \$6,812,093.76.
- 22. Joseph Kerr Middle School Modernization - Phase 3 Acceptance and Notice of Completion** – Accepted the construction of the Phase 3 project at Joseph Kerr Middle School and authorized the filing of the Notice of Completion.
- 23. Elk Grove High School, Phase 3 – Increment#2 – Building C Change Order No. 1** – Approved Change Order No. 1 with Flint Builders, Inc. and authorized a district representative to sign the approved change order. Change Order No. 1 consists of changes to the contract amount of \$23,605,190.00 by (\$1,354,044.00) to \$22,251,146.00.
- 24. Elk Grove High School, Phase 3 – Increment#2 – Building C Acceptance and Notice of Completion** – Accepted the construction of the Phase 3 – Increment#2 – Building C project at Elk Grove High School and authorized the filing of the Notice of Completion.
- 25. Teaching and Learning Enhancement Project at Ellen Feickert, Florence Markofer and James McKee Elementary Schools Acceptance and Notice of Completion** – Accepted the construction of the Audio-Visual upgrades project at Ellen Feickert, Florence Markofer and James McKee Elementary Schools, and authorized the filing of the Notice of Completion.
- 26. Additional Teaching and Learning Enhancement Project at Ellen Feickert, Florence Markofer and James McKee Elementary Schools Acceptance and Notice of Completion** – Accepted the construction of the additional Audio-Visual upgrades project at Ellen Feickert, Florence Markofer and James McKee Elementary Schools, and authorized the filing of the Notice of Completion.
- 27. 2023-2024 Designation of Additional California Interscholastic Federation (CIF) Representatives to League** – Appointed the following additional CIF representatives from the District’s high schools to serve as each school’s league representative for the 2023-2024 school year; Zachary Cheney, Cosumnes Oaks High School Principal and Brie Bajar, Florin High School Principal.
- 28. College Board Contract Renewal for 2023-24** – Approved a contract with the College Board in the amount of \$134,590 to fund the PSAT Early Participation Program (PSAT-for-All) for all students in grades 8 and 10.

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29. Approval of 2023-24 Annual Site Local Control Accountability Plans – Approved the 2023-24 Site Local Control Accountability Plans (Site LCAP).

30. Agricultural Career Technical Education Incentive Grant Funding Application – Approved Elk Grove Unified School District’s annual applications for Agricultural Career Technical Education Incentive Grant Funding for the 2023-2024 program year.

31. Out of State Field Trip – Approved the Out-of-State Field Trip listed below.

School	Field Trip Destination	Field Trip Purpose	Date of Trip
Elk Grove High School	Indianapolis, IN	SAGE/FFA Convention	October 29, 2023 – November 4, 2023

VII. LCAP Update – None

VIII. Race and Educational Equity – None

IX. Budget Update – None

X. Facilities Update - None

XI. Bargaining Units – None

XII. Reports – None

XIII. Public Hearing/Action Items

1. Adjustment to School Facilities Fees (Developer Fees) – After the presentation, Ms. Chaires Espinoza opened the public hearing and there was one public comment related to this item: Crystal James shared her concerns about the schools in Anatolia being impacted, not meeting the needs of families, and requested that the additional fees go to building schools in the Anatolia area.

Ms. Chaires Espinoza then closed the public hearing.

Motion No. 4, 2023-24, Motion by Mr. Vargas, seconded by Ms. Albiani and carried by a 5 to 1 of all board members present that Resolution No. 1, approving the May 2023 School Facilities Needs Analysis & Adopting Alternative School Facilities Fees be adopted. *Ayes – Albiani, Chaires Espinoza, Forcina, Vargas, and Yang; Nays – Perez; Absent – Jamerson*

XIV. Discussion Items

1. Elk Grove Unified School District Community Facilities District 2023-2024 Tax Report and First Reading of Ordinance No. 1, 2023-2024 – Dr. Kristen Coates provided the board with the 2023-2024 Elk Grove Unified School District Community Facilities District Tax Report, conducted a first reading of Ordinance No. 1, 2023-2024, and continued the item to the regular meeting of August 8, 2023, for adoption.

XV. Action Items

1. Amendment Agreements for Non-Represented Employees - Motion No. 5, 2023-24, Motion by Ms. Albiani, seconded by Mr. Yang and carried by a 5 to 1 vote of all board members present that the non-represented employment agreements and amendments to non-represented employment agreements be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Vargas, and Yang; Nays – Perez; Absent – Jamerson*

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2. Seventh Amendment Agreement for Superintendent, a Non-Represented Employee - Motion No. 6, 2023-24, Motion by Ms. Albiani, seconded by Mr. Vargas and carried by a 5 to 1 vote of all board members present that the seventh amendment to the Superintendent's employment agreement be approved. *Ayes – Albiani, Chaires Espinoza, Forcina, Vargas, and Yang; Nays – Perez; Absent – Jamerson*

XVI. Board Member and Superintendent Reports – Board Members and the Superintendent reported on organization and committee meetings and information relative to the district and its operation.

XVII. Consideration of Future Agenda Items – None

XVIII. Adjournment – 7:53 p.m.

Submitted by Christopher R. Hoffman, Superintendent

Approved by: *Nancy Chaires Espinoza*
Nancy Chaires Espinoza, Board President