

ELK GROVE UNIFIED SCHOOL DISTRICT

CLASS TITLE: LIVING SKILLS SUPPORT PROVIDER/COACH

BASIC FUNCTION:

Under the direction of the Program Specialist or the Director-Special Education & SELPA, provide coaching with a focus on positive behavior support, instruction, assessment and program planning involving the utilization of evidence based practices for special education students with intellectual disabilities; monitor and evaluate student progress and behavior; research, obtain and provide instructional materials for special education services; serve as an informal resource for students, teachers, parents, District personnel and community organizations; work within a self-contained classroom.

ESSENTIAL FUNCTIONS:

Provide push-in, on-site support to teachers evidence based practices including visual support strategies, communication strategies, teaching strategies, classroom organization, lesson planning, and behavioral support strategies to promote skill generalization across settings.

Provide topic specific training to teachers, para-educators and/or parents on evidence based practices including visual support strategies, communication strategies, teaching strategies and behavioral support strategies to promote skill generalization across settings on an as needed basis.

Coordinate with Program Specialist to facilitate placements and/or transitions out-of and into the Living Skills self-contained classroom strand of programs. Implement transition activities with sending and receiving sites and staff.

Collaborate with teachers and other service providers to develop and monitor systematic behavioral support strategies which reflect the positive behavior support strategies used at each school site.

Perform related duties as assigned

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Practices and procedures of instruction, assessment, evidence based practices, and program planning for special education students with intellectual disabilities.

Basic subjects taught in District schools including mathematics, reading, writing, language arts and spelling.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Child guidance principles and practices related to children with special education needs.

Classroom procedures and appropriate student conduct.

Problems and concerns of students with special needs.

Applicable laws, codes, regulations, policies and procedures.
Research methods.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Record-keeping and report preparation techniques.
Operation of standard office and classroom equipment including a computer and assigned software.

ABILITY TO:

Provide instruction, assessment and program planning for special education students with intellectual disabilities.
Monitor and evaluate student progress and behavior.
Research, obtain and provide instructional materials for special education services.
Serve as an informational resource for teachers, students, parents, District personnel and community organizations.
Understand and relate to students with special needs.
Learn District organization, operations, policies and objectives.
Learn department and program objectives and goals.
Interpret, apply and explain policies, procedures, rules and regulations.
Communicate effectively both orally and in writing.
Establish and maintain cooperative and effective working relationships with others.
Analyze situations accurately and adopt an effective course of action.
Prioritize and schedule work.
Maintain records and prepare reports.
Operate standard office and classroom equipment including a computer and assigned software.
Maintain consistent, punctual and regular attendance.
Move hands and fingers to operate a computer keyboard.
Hear and speak to exchange information.
See to read a variety of materials.

EDUCATION AND EXPERIENCE REQUIRED:

Any combination equivalent to: bachelor's degree including courses needed to meet credential requirements and student teaching classroom experience.

LICENSES OR OTHER REQUIREMENTS:

Education Specialist Instruction Credential – Moderate/Severe Disabilities
Or Specialist Instruction Credential – Special Education/Severely Handicapped.

WORKING CONDITIONS:

ENVIRONMENT:

Office and classroom environment.