

## **ELK GROVE UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: MAINTENANCE UTILITY WORKER**

#### **BASIC FUNCTION:**

Under the direction of the Area Supervisor, works with a team to perform various routine labor tasks in construction, maintenance, and custodial duties to assigned District facilities.

#### **ESSENTIAL FUNCTIONS:**

Assist skilled Maintenance and Operations personnel in the performance of a variety of work and the maintenance and repair of district facilities, systems, and equipment.

Assist in routine and emergency repairs and adjustments to assigned District facilities.

Assist skilled maintenance personnel with installing, repairing and maintaining various plumbing fixtures.

Assist skilled maintenance personnel with maintenance on locks and hardware.

Assist skilled personnel with maintenance and repairs as needed in the areas of electrical, locksmith, custodial, alarm, painting, and plumbing.

Assist in troubleshooting, repairing, restoring, refinishing and/or shampooing various floor types including, but not limited to, VCT, linoleum, wood, concrete, terrazzo, ceramic tile, and carpet.

Assist in removing graffiti from various surfaces.

Assist in identifying health and safety related issues.

Participate in thorough cleaning and assist in restoration of District facilities as assigned.

Operate a motor vehicle to assist in hauling and transporting equipment, supplies and materials to and from District and vendor sites.

Attend staff meetings as directed.

Perform related duties as assigned.

#### **Demonstrated Knowledge and Abilities:**

##### **Knowledge of:**

Standard tools and equipment

Safety regulations and practices  
Proper methods of storing equipment, materials, and supplies  
Appropriate health and safety precautions and procedures  
Basic record-keeping techniques  
Proper lifting techniques  
Oral and written communication skills  
Interpersonal skills using tact, patience and courtesy

**Ability to:**

Assist skilled personnel in the performance of assigned duties  
Communicate effectively both orally and in writing  
Establish and maintain cooperative and effective working relationships with others  
Maintain consistent, punctual and regular attendance  
Operate District vehicles and equipment observing legal and defensive driving practices  
Identify appropriate health and safety precautions and procedures  
Speak, read, and write English at a level required for satisfactory job performance  
Move hands and fingers to operate specialized equipment and tools  
Hear and speak to exchange information  
Stand for extended periods of time  
Reach overhead, above the shoulders and horizontally  
Bend at the waist, kneel or crouch  
Perform heavy physical labor  
Climb ladders  
Floor lift 90 pounds and arm lift 90 pounds

**EDUCATION AND EXPERIENCE REQUIRED:**

Any combination equivalent to: graduation from high school or GED and sufficient training and experience to demonstrate the knowledge and abilities listed above.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California Class C driver license.  
Incumbents must obtain certification to wear a respirator within the first six months of employment.  
Floor-lift 90 pounds and arm-lift 90 pounds.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Indoor and outdoor work environment.  
Driving a vehicle to conduct work.  
Regular exposure to fumes, dust and odors.  
Seasonal heat and cold or adverse weather conditions.

**HAZARDS:**

Exposure to flying debris or nails.  
Working around and with machinery having moving parts.  
Working on ladders and scaffolding at heights to perform work from roofs, platforms and lifts.

Working in a cramped or restricted work chamber.  
May be exposed to paint fumes.