

# ELK GROVE UNIFIED SCHOOL DISTRICT

## **CLASS TITLE: GROUNDS WORKER**

### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, perform a variety of grounds maintenance duties in the beautification of assigned grounds and landscaped areas; maintain and perform minor repairs to grounds maintenance equipment.

### **DISTINGUISHING CHARACTERISTICS:**

Incumbents in the Grounds Worker classification perform a variety of grounds maintenance duties at assigned District sites as part of a grounds crew. Incumbents in the Senior Grounds Worker classification independently coordinate and perform a variety of grounds maintenance duties at an assigned high school site or an assigned group of sites.

### **ESSENTIAL FUNCTIONS:**

Perform a variety of grounds maintenance duties in the beautification of assigned grounds and landscaped areas; drive a District vehicle to and from sites to conduct work.

Operate a variety of power and hand tools and motorized equipment including riding mowers, edgers, weed eaters, trimmers, chain saws and blowers.

Maintain grounds maintenance equipment in safe operating condition; perform routine maintenance on a variety of grounds maintenance equipment.

Mow, edge, trim and rake lawns and athletic fields; plant, cultivate and water lawns, trees, shrubs and flowers; sweep litter from walk and driveways; load trucks with trimmings and trash and haul to appropriate location for disposal; haul and distribute sand and dirt as needed.

Prune trees, plants and shrubs utilizing a ladder as necessary; extract trees and shrubs as appropriate; reseed, fertilize and renovate lawns and fields; fertilize and cultivate flowerbeds.

Apply fertilizers and pest control methods to eradicate weeds, insects and other pests according to established procedures.

Clean out water drainage in yards; clean and clear debris from gutters on buildings.

Burn lines for athletic fields and related areas; clean ball fields.

Build wooden frames around trees, lawns and shrubs as directed.

Train grounds maintenance staff as assigned; demonstrate proper use of tools and equipment.

Perform related duties as assigned.

**DEMONSTRATED KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Grounds maintenance procedures including mowing, edging, raking and weeding.

Methods, equipment and materials used in gardening and groundskeeping work.

Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.

Pruning techniques and methods.

Methods and materials used in controlling pests, insects and weeds.

Proper methods of storing equipment, materials and supplies.

Health and safety regulations.

Proper lifting techniques.

Applicable laws, codes, rules and regulations related to assigned activities.

Interpersonal skills using tact, patience and courtesy.

**ABILITY TO:**

Perform a variety of grounds maintenance duties in the beautification of assigned grounds and landscaped areas.

Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.

Operate hand and power tools and other equipment used in grounds maintenance.

Perform routine maintenance on grounds maintenance equipment.

Apply fertilizers and pest control methods to control and eradicate weeds, insects and other pests.

Understand and follow oral and written instructions.

Apply and explain applicable laws, codes, rules and regulations related to assigned activities.

Observe legal and defensive driving practices.

Perform heavy physical labor.

Observe health and safety regulations.

Work cooperatively with others.

Establish and maintain cooperative and effective working relationships with others.

Speak, read and write English at a level required for satisfactory job performance.

Maintain consistent, punctual and regular attendance.

Climb ladders and working from heights.

Stand for extended periods of time.

Move hands and fingers to operate a variety of hand and power tools and heavy equipment.

Hear and speak to exchange information.

See to perform grounds work.

Walk over rough or uneven surfaces.

Reach overhead, above the shoulders and horizontally.

Bend at the waist, stooping, kneeling or crouching.  
Perform heavy physical labor.  
Dig holes and trenches.  
Use proper lifting methods.

**EDUCATION AND EXPERIENCE REQUIRED:**

Any combination equivalent to: one year of grounds maintenance experience.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California Class C driver's license.  
Floor-lift 60 pounds.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor work environment.  
Seasonal heat and cold or adverse weather conditions.  
Exposure to fumes, dust, odors, oil/grease, gases.  
May be required to drive as needed.

**HAZARDS:**

Working around and with machinery having moving parts.  
Working at heights.  
Power saws and flying debris.  
Exposure to chemicals and fumes.