

**EGEA EMERGENCY DIFFERENTIAL LEAVE
VERIFICATION FORM**

PILOT AGREEMENT 2017/18, 2018/19, 2019/20, 20/21, 21/22

Name: _____

Date Submitted: _____

Employee ID Number (EIN): _____

Date(s) of absence (2 day maximum per school year): _____

In the event a unit member exhausts all current year sick leave and prior year accumulated sick leave, unit members can use up to 2 days of Emergency Leave each school year during the term of this Pilot Agreement for the following reasons:

- (1) Death or serious illness of a member of his or her immediate family, close friends, or relatives other than immediate family;
- (2) Accident, involving his or her person or property, or the person or property of a member of his or her immediate family, close friends, or relatives other than members of the immediate family.
- (3) The birth or adoption of a child.
- (4) Attendance at religious observances, weddings, or observances honoring a unit member's immediate family, close friends, or relatives other than immediate family.
- (5) Attending to legal or business matters of compelling personal importance, which cannot be attended outside of the workday.
- (6) Unexpected personal or family situations, which require immediate attention.
- (7) Appearance in court as a litigant.
- (8) PreK-12 School sponsored, supervised and/or, approved activities leaves for child-related activities (for parent, grandparent, guardian, stepparent, foster parent, or person who stands in loco parentis to a child of the age to attend Pre-K through grade 12.)
- (9) Matters of personal importance.

I understand that Emergency Leave may only be used after all sick leave has been exhausted and for purposes listed in the EGEA Emergency Leave Pilot Agreement.

Signature

Date

****All Emergency Verification Forms can be submitted via intra-district mail directly to: HUMAN RESOURCES – LEAVE DESK or by email at: leaves@egusd.net**