



How to Become a Substitute Teacher in the Elk Grove Unified School District

I. Retired EGUSD Teacher

If you are a retired EGUSD teacher, it is only necessary to apply for Substitute Teacher on EDJOIN. Attachments are not required. If additional documents are needed, we will request them after we review your application.

II. If you have a current Credential or Emergency 30 Day Teaching Permit

Apply for the Substitute Teacher posting on EDJOIN, attach your current valid Credential or Emergency 30 Day Teaching Permit and Resume. [EGUSD Posting](#)

III. If you have had an Emergency Permit in the Past

Please renew it directly with CTC via their website - www.ctc.ca.gov

Once CTC has re-issued your Emergency Permit you can apply to the Substitute Teacher posting on EDJOIN, attach your current Emergency 30 Day Teaching Permit and Resume. [EGUSD Posting](#)

IV. If you do NOT have a Credential nor Emergency Permit

If you do NOT have a Credential nor Emergency 30 Day Permit and have never applied for one EGUSD can assist you in applying for your Emergency 30 Day Permit.

Substitute Teacher position requires you to have a BA or higher. You will need to attach the following documents to your EDJOIN application:

1. Resume
2. Certificate of Clearance or Live scan Form 41-LS for CTC

This is done at a UPS store or similar location; this is a CTC requirement and is **not done** through the EGUSD Fingerprinting Office.

<https://www.ctc.ca.gov/docs/default-source/leaflets/41-ls.pdf?sfvrsn=0>

<https://www.ctc.ca.gov/credentials/faq-fingerprints>

Apply to the Substitute Teacher posting via EDJOIN

SUBSTITUTE - Sub Teacher Eligibility Pool (Apply if you do not have a credential nor Emergency 30-Day teaching Permit) [EGUSD Posting](#)

Once you start the onboarding process with EGUSD, we will provide you with the EGUSD's fingerprint requirement information and onboarding documents.

For additional information please visit our [EGUSD website](#). For questions, please contact the Sub Services team – subservices@egusd.net.