

EGUSD Chromebook Agreement

EGUSD provides Chromebooks for all students in grades 1-12. Chromebooks have become critical for instruction and are to be treated like instructional materials. Students are to bring Chromebooks to and from school every day, just like books. It is the responsibility of the student to ensure the Chromebook is fully charged each day. As with any borrowed school property (textbook or sports equipment), the Chromebook checked out to the student is the responsibility of the legal parents/guardians and the student to ensure the safety and security of the device at home. In instances of non-normal wear and tear, the family may be charged for repairs and/or replacement. **The legal parents/guardians and the student are responsible to work with the school site to recover the cost of repair or replacement (BP 6163.4 and AR 5125.2). When directed by the school site or prior to unenrolling a student from the District, the Chromebook must be returned in similar condition to which it was received.**

Please carefully review the Responsible Use and Care Guidelines listed below:

Responsibility & Care of EGUSD Technology Equipment

- Make the Chromebook available to any teacher or school administrator for inspection.
- Report to a teacher or school administration any inappropriate communications while using the Chromebook.
- Keep the Chromebook free of any physical damage, writing, drawing, stickers, or non-EGUSD labels.
- Never leave the Chromebook in unsupervised areas, to prevent devices from being damaged or stolen.
- Always log out, turn off, and secure the Chromebook to protect student work/information.
- Never, under any circumstances, attempt to gain access to another student's accounts, files, and/or data.
- Never attempt to bypass District security, filters, and/or safeguards on the device.
- Only use a clean, dry, soft cloth to clean the screen and/or keyboard; no cleansers or liquids of any type.
- Never place liquid near the Chromebook to avoid causing accidental liquid damage.
- Use care when transporting the Chromebook in a bag or backpack to avoid damaging the Chromebook.

Legal Parent/Guardian's Responsibility for Using EGUSD Devices at Home

EGUSD has deployed Internet content filtering on district devices in the interest of keeping harmful and inappropriate content from being accessed. No Internet content filtering solution is perfect, at times it may be possible for users to access information that is intended for adults.

- Talk to your children about values and the standards they should follow on the use of the Internet, just as you do on the use of all media information sources such as television, telephones, movies, and radio.
- Regularly monitor your student's device use and Internet activity to ensure only appropriate content is being accessed.
- Ensure your child is maintaining the safety and security of the assigned EGUSD devices and using them responsibly.

Malfunction, Damage, Loss & Theft

- Any EGUSD issued devices that malfunction or are damaged must be immediately reported to the school site or the support number below for instructions, drop-off, repair, and loaner check-out. Students and legal parents/guardians will not be held responsible for any pre-existing damage (small scratches, minor dings, etc.).
- Any EGUSD issued devices that are lost or stolen must be immediately reported to the school site or the number below. Devices that are lost or stolen will result in an initial conversation with school staff, students, and/or parents/guardians. *Determination on continued access thereafter will be made on a case-by-case basis.*

Student Technology Equipment Support

Reach out via the information below if any EGUSD technology issued devices malfunction, become damaged, are lost, or stolen. **For any EGUSD curriculum support and learning opportunities, please work with your student's teacher.**

- Email: stusupport@egusd.net
- Phone: (916) 686-0245 (Note: This is a limited support number and you may need to leave a voicemail with a call back number.)

By receiving an EGUSD Chromebook, the legal parents/guardians and the student agree to the terms of this Chromebook Agreement. All EGUSD issued technology equipment is the property of EGUSD and all borrowers will follow the Student Technology Acceptable User Agreement (BP 6163.4 and E 6163.4).