



CAREGIVER'S AUTHORIZATION AFFIDAVIT – PART I

Use of this affidavit is authorized by Part 1.5 (commencing with Section 6550) of Division 11 of the California Family Code.

Instructions:

Completion of numbers 1-4 and the signing of the affidavit is sufficient to authorize:

- Enrollment of a minor in school
• School-related medical care
• Access to educational records
• A work permit for the minor

Completion of numbers 5-8 is required to authorize:

- Any other medical care

The minor(s) named below lives in my home, and I am 18 years of age or older. (please print)

- 1. Name of minor(s):
2. Minor's(s') birth date(s):
3. My name:
4. My home address:

- 5. [] I am a grandparent, aunt, uncle, or other qualified relative of the minor.
6. Check one or both (e.g., check both if one parent was advised and the other cannot be located):
7. Caregiver's date of birth:
8. Caregiver's California driver's license or ID number:

WARNING: Do not sign this form if any of the statements above are incorrect. It is a crime punishable by a fine, imprisonment, or both.

I have read Parts I & II of the CAA, and I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Caregiver's signature: Date:

Approved/reviewed by:
Signed: Date:
CAA placed in CUM CAA attached to Synergy Documents

McKinney-Vento Homeless
Yes No



CAREGIVER'S AUTHORIZATION AFFIDAVIT – PART II

You are a qualified relative if you are over the age of 18 and the minor's:

- Grandparent/Great grandparent
- Aunt or uncle
- Brother, sister, stepbrother, stepsister, half brother, or half sister
- Niece or nephew
- First cousin
- Great aunt/uncle, grand aunt/uncle
- Parent/Stepparent
- The spouse (husband or wife) of any of the relatives listed above, even if you are now divorced or your spouse has died

Can I use a Caregiver's Authorization Affidavit to approve medical or dental care for a child?

You can use the CAA to approve medical care for a minor if:

- You are over the age of 18 **and**
- You take care of a child who lives in your home, **but**
- You don't have a court order that gives you custody **and**
- You are a "qualified relative"

Notices:

- This declaration does not affect the rights of the minor's parent or legal guardian regarding the care, custody, and control of the minor, and does not mean that the caregiver has legal custody of the minor.
- If you are not a qualified relative or currently a licensed foster parent, the law requires you to obtain a foster home license in order to care for a minor. (If you have questions, please contact your local Department of Social Services)
- If the minor stops living with you, you are required to notify the school district to whom you have given this affidavit.
- A person who relies on this affidavit has no obligation to make any further inquiry or investigation.
- This affidavit is invalid after the school district receives notice that the student no longer lives with the caregiver.

To School Officials:

- Section 48204 of the Education Code provides that this affidavit constitutes a sufficient basis for determination of residency of the minor, without the requirement of a guardianship or other custody order, unless the school district determines from actual facts that the minor is not living with the caregiver.
- The school district requires proof of residence for evidence that the caregiver lives at the address provided in #4.
- Please update/contact your district homeless liaison (if the student is homeless).

To Health Care Providers and Health Care Service Plans:

- No person, who acts in good faith reliance upon a Caregiver's Authorization Affidavit to provide medical or dental care without actual knowledge of facts contrary to those stated on the affidavit, is subject to criminal or civil liability to any person, or subject to professional disciplinary action, for such reliance if the applicable portions of the forms are completed.
- This affidavit does not confer dependency for health care coverage purposes.



Consent for Authorization of Education Rights to Caregiver

This form is a temporary transfer of educational rights from the parent/guardian with legal custody to the Caregiver.

Name of minor: _____ Date of birth: _____

Parent/guardian with legal custody of minor: _____

Caregiver: _____

Parent/guardian with legal custody appoints the Caregiver to act in loco parentis, as guardian to this minor in all matters pertaining to school. Parent/guardian authorizes the Caregiver to do the following:

- 1. Complete all necessary registration materials required by the EGUSD
2. Sign all reports, including report cards, excuses for tardies and absences, work permits, and all other documents which require a parent/guardian signature
3. Have access to confidential information regarding the above minor
4. Assume all obligations in respect to discipline and control of the above minor
5. Accept responsibility to ensure school attendance of the above minor
6. Receive all correspondence from the school relative to the minor's adjustment
7. Authorize medical care in emergencies
8. Notify the school immediately if there is a change in address for this minor
9. Consent to assessment plans, special education, and disability-related supports and services (IEPs/504s)

Parent/guardian with legal custody understands that this form does not establish residency in the EGUSD and that the Caregiver mentioned above will abide by all residency requirements as set forth by the EGUSD (BP/AR 5111.1 an AR 5111.11)

Parent/guardian signature: _____

Caregiver signature: _____

Printed name: _____

Printed name: _____

Relation to minor: _____

Relation to minor: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

CDL or ID #: _____

CDL or ID #: _____

This form must accompany the Caregiver Authorization Affidavit

Notary Signature _____ Date _____ OFFICIAL NOTARY STAMP

In lieu of an Official Notarization, the parent/guardian with legal custody of the minor and the Caregiver may complete this form in person at a school site/office. School staff will verify ID.



Caregiver Authorization Affidavit

Guidelines

This document can help you if you live with a minor, but you aren't the parent/guardian and don't have legal custody. It explains how to fill out a Caregiver's Authorization Affidavit (CAA) and how completing the CAA is sufficient to authorize:

- Enrollment of a minor in school
- School-related medical care
- Access to educational records
- A work permit for the minor
- Additional medical care

Make sure you read this entire document before completing the Caregiver's Authorization Affidavit.

TIP: Throughout this document, we refer to the rights that parents have. Whenever we talk about "parents," it means one or both of the parents, or the minor's guardian or guardians – it depends on who has legal custody.

What is a Caregiver's Authorization Affidavit?

A CAA is a form you complete and give to a minor's school. California law says exactly what should be in the form. California law also says who can use the form. California law does NOT require the person with legal custody to sign this form.

Helpful terms:

- An **affidavit** is a written statement where the person who signs it swears that the information on the form is true and correct to the best of their knowledge. An affidavit usually – but not always – has to be notarized.
- **Legal custody** is the legal right to make major and long-term decisions about the raising and welfare of a minor. These rights are generally shared by the parents, unless a court order is made giving legal custody to one parent, or another person.
- A **custody order** is a court order that says who a minor will live with and who should make decisions about health care, education, and other important things.
- A **guardian** is a person who isn't a parent, but has a court order giving them legal custody.

Does a Caregiver's Authorization Affidavit affect the custody rights of the parents?

No. A CAA does not affect the legal rights of the minor's parents. The parents can still have custody and control of the minor. The parents have the right to take the minor from your custody.

TIP: A CAA does NOT give you legal custody of the minor. If you need to get legal custody of a minor, please consider seeking guardianship in state probate court.

Do I have to inform the minor's parents about the Caregiver's Authorization Affidavit?

Yes. If you know where they are, you must inform the minor's parents before you complete the CAA. If they don't object, then you can complete it.

*****Remember, when we say "parents," it means one or both of the minor's parents, or the minor's guardian or guardians – it depends on who has legal custody*****

Can I use the Caregiver's Authorization Affidavit if the minor's parents object?

No. If the minor's parents object to you completing the CAA, then you won't be able to use the form.

What if I can't find the parents?

If you can't find the parents, you can still complete the CAA (check the 2nd box in Question #6).

What if the parent shows up later?

If the parents show up later and do not want you to have the CAA, then they can revoke (i.e., cancel) the authorization. If they revoke the authorization, then it becomes invalid.

What if the parents change their minds? Can they stop me from using the Caregiver's Authorization Affidavit?

Yes. Even if they initially told you that they didn't object to the CAA, they can always change their mind. Parents can always revoke the CAA. If they revoke it, then it becomes invalid.

What if the parent and I disagree about something related to the minor?

The parents have the final say on the use the CAA. If they disagree with you, their wishes must be followed – unless doing so would risk the life, health, or safety of a minor.

Does the CAA grant the Caregiver the education rights of the minor?

Part I of the CAA does NOT grant the Caregiver the education rights of the minor. However, Part III offers the temporary transfer of education rights to the Caregiver. Both the Parent/guardian with legal custody AND the Caregiver will need to complete the form and have it notarized.

- In lieu of an official notarization, the parent/guardian with legal custody AND the Caregiver may complete the form in person (with proper ID) at a school site/office.

How much does it cost to have Part III (i.e., the temporary transfer of education rights) officially notarized?

Many banks have public notaries that notarize documents free of charge. Please check with your local bank.

- Again, in lieu of having Part III notarized, both the parent with legal custody and the caregiver may complete this form in person at a school site/office. School staff will verify ID.

Does the Caregiver's Authorization Affidavit mean that the minor is covered by my health insurance?

No. However, you can check with your health insurance provider to see whether the minor can be covered under your policy. Some health insurance providers require you to be the minor's legal guardian before they will be covered by your health insurance.

Is the Caregiver's Authorization Affidavit valid as long as I take care of the child?

Yes. The CAA does not expire. However, if any information on the form changes, you'll need to complete a new form.

What if the child stops living with me?

If the minor stops living with you, you must inform the school.

How do I know if I should complete a Caregiver's Authorization Affidavit?

You should complete a CAA if:

- You are over the age of 18, **and**
- You take care of a child who lives in your home, **but**
- You do not have a court order that gives you legal custody of the minor

What if the minor needs medical care related to school?

If you meet the conditions above, then you can also approve "school-related medical care."

What is "school-related medical care"?

School-related medical care is medical care that is required for a minor to enroll in a school. State or local governments set these requirements. Examples include:

- Immunizations
- Physical examinations
- Medical examinations conducted in school

How do I complete the Caregiver's Authorization Affidavit to enroll a child in school and approve school-related medical care?

Complete questions 1-4.

- The child's name
- The child's date of birth
- Your name
- Your home address

TIP: You do not need to answer Questions 5-8 if you are using the form only to enroll the child in school and to approve school-related medical care.

Sign and date the Caregiver's Authorization Affidavit form at the bottom only if everything is correct. You are signing the form under penalty of perjury. This means that if the information isn't correct, you might have to pay a fine or go to jail.

What about "other medical care"?

To approved other medical care outside of the school context, you will need to meet the conditions discussed below.

Can I use a Caregiver's Authorization Affidavit to approve medical or dental care for a child?

You can use the CAA to approve medical care for a minor if:

- You are over the age of 18, **and**
- You take care of a child who lives in your home, **but**

- You don't have a court order that gives you custody, **and**
- You are a "qualified relative"

Am I a qualified relative?

You are a qualified relative if you are the minor's:

- Grandparent
- Aunt or uncle
- Brother, sister, stepbrother, stepsister, half brother, or half sister
- Niece or nephew
- First cousin
- Great grandparent
- Great aunt, great uncle, grand aunt, or grand uncle
- Stepparent
- Parent

You are also a qualified relative if you are the spouse (husband or wife) of any of the relatives listed above. You are a qualified relative even if you are now divorced or your spouse has died.

If you are a qualified relative, please check the box on Question 5 of the CAA.

What if I am not a qualified relative?

If you aren't a qualified relative, then you can't complete sections 5-8 of the CAA to approve medical care for the minor. You may also have to get a foster home license to care for the minor. Please see above.

I have legal custody of my child, and my child still lives with me, but I'd like to add his/her grandparent as a caregiver and grant them temporary education rights. Is this possible?

- Yes, the parent with legal custody and grandparent will have to complete all parts of Part I and III of the CAA. On Part I, you can make a notation that the child does not live with the caregiver (and instead lives with the parent with legal custody).

What if I have additional questions regarding the CAA?

You can contact EGUSD's Family and Community Engagement Office (FACE) at (916) 831-5530.