

Step 1: ParentVUE Guidelines to Apply for Open Enrollment

Instructions for Applying for Open Enrollment

1. Login to ParentVUE. Ensure you are selecting the correct student to apply for open enrollment.
2. Click on the Student Info tab.
3. Click on the Edit information button.
4. Scroll to the bottom of the page in the Open Enrollment box and select a requested school.
5. In the same box, select a survey question that best fits your reason for requesting to transfer into another EGUSD school.
6. Be sure to click on the Save Changes button before existing. (This is important to lock in the selection.)

My Account

Help

Online Enrollment

Logout

Toby Johnson Middle School
(916-714-8181)

Login to ParentVUE.
Ensure you are
focused to the correct
student.

Elk Grove Unified School District

Good afternoon, _____

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Class Schedule

Class Websites

Conference

Course History

Course Request

Grade Book

MTSS

Health

Report Card

School Information

Student Info

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Documents


Recent History

No Data

Recent History

No Data

Click on Student Info.



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STUDENT INFO

Edit Information

Click on Edit Information.

Student Information

Student Name	Perm ID	Grade
		07
Nick Name	Birth Date	
Phone	Track	School Name
		Toby Johnson Middle School
Counselor Name	Student's Email	CALPADS SSID

IN CASE OF EMERGENCY: Names of persons who can assume temporary responsibility

Orderby	Name	Release To	Email	Relationship	Home Phone	Work Phone	Mobile Phone	Other Phone
		Y		Grandparents				

Step 1: ParentVUE Guidelines to Apply for Open Enrollment

The screenshot shows the 'Open Enrollment' application form. A callout bubble points to the 'Description' section, stating: 'Please note conditions for Open Enrollment.' Another callout bubble points to the 'Requested School' and 'Survey Question' dropdowns, stating: 'Make selections and Save Changes.' The form includes a table with columns for 'Description', 'Current Value', and 'Changed Value'. Below the table are two dropdown menus: 'Requested School' (set to '411 - Harriet Eddy Middle School') and 'Survey Question' (set to 'Course or program not offered at current school'). At the bottom are 'Save Changes' and 'Cancel Changes' buttons. The footer contains links for 'Logout | Contact | Privacy', the 'Edupoint' logo, copyright information, and language options 'English | Spanish (Español)' along with an 'Accessibility Mode' link.

Description	Current Value	Changed Value
<ul style="list-style-type: none">• Open Enrollment is not first come, first served.• If your son/daughter is currently at a secondary school on Open Enrollment and intends to continue at his/her current school for the 2022-2023 school year, you do NOT need to reapply for Open Enrollment.• Students must reapply for Open Enrollment after grade 8. Approval to attend a particular middle school does not extend approval to attend the regional high school.• The transfer request is valid for the requested school only, all four years of requested high school OR two years of requested middle school.• The district does not provide transportation for students on an Open Enrollment transfer. Transportation must be provided by the parent/guardian.• The district reserves the right to limit the number of students transferring into or out of any individual school site. If such limits are imposed, a random selection process will be conducted on Tuesday, February 22, 2022 to select students for Open Enrollment transfer.• Termination of the transfer request may be made by parent/guardian only at the end of each school year, by July 1.		
Requested School		411 - Harriet Eddy Middle School
Survey Question		Course or program not offered at current school

[Save Changes](#) [Cancel Changes](#)

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This is only Step 1 of a two-step process.

*Step 2 will be available the week of February 20, 2023 for parents of students who are granted into the requested school to complete the process with accepting the terms and conditions, which will confirm the transfer.