



# Calvine High School

## Art/Ceramics

### Procedures and Expectations

1. Students will be assigned seats the first week of class. If you are unproductive or disruptive, I will change your seat.
2. All students are to be seated and ready to learn by three minutes after the bell. Thereafter, I will assign a tardy.
3. Come to class prepared to work the whole period. Passes out or lack of daily effort will decrease your ability to earn full credit.
4. During teacher instructions, presentations, and demonstrations, do not talk or leave your seat.
5. Be a good listener. Do not interrupt. Try to hold your questions until I have completed my presentation. Then, if you still have a question, raise your hand and I will call on you.
6. Stay in your assigned seat except to obtain supplies, use equipment, and to clean up. Do not wander.
7. Do not bring, use or wear the following: food or open drinks, electronic devices, makeup, scents, combs, brushes, sunglasses, clothing that does not meet the school policy, and any item that could cause a class distraction. Cell phones must be turned off and kept out of sight.
8. Respect everyone's right to a quiet creative learning environment. Occasional, quiet talking with your immediate neighbor should be brief and about appropriate subjects. No Profanity.
9. Do not leave the classroom without permission at any time.
10. No students allowed at the teacher's desk without permission.
11. Phone is for staff use only. Do not ask.

12. Any inappropriate imagery or objects created will be confiscated and a referral will be written including: words, symbols, numbers, letters, and nicknames relating to alcohol, drugs, tobacco, gambling, gangs, obscenity, and racial or ethnic superiority. No credit is given.
13. Do not run, or throw ANYTHING in the classroom. This includes trash into the garbage can. Anyone throwing clay will receive an immediate referral, and possible suspension. This is the only warning given.
14. Do not touch the work of others, even "just to look at it". Many things are extremely fragile.
15. Students will share and handle tools and materials according to instructions. Do not mark on the tables.
16. Safety precautions must be observed in the use of all equipment. Do not touch without training and permission. After use, leave all equipment and work areas cleaner than you found it and ready for the next student.
17. Clean up begins ten minutes before the bell and not any time before.
18. Each student is responsible for clean up duties assigned and all tools must be cleaned and returned to the proper place neatly. All tables must be cleaned and dried.
19. All students must be seated after their cleanup is completed. When all is in order and everyone is seated, the teacher will dismiss the class and not the bell.