



# Fingerprinting

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## **What is Elk Grove Unified School District's fingerprint policy for volunteers?**

Volunteers who work with children without direct supervision by a District employee must submit their fingerprints for a criminal background check by the California Department of Justice and the Federal Bureau of Investigation prior to working with children.

## **Why does the district require volunteers to be fingerprinted?**

Student safety is the Board of Education's top priority, and the board wants to take every precaution to ensure students and schools are safe. It is another step toward student safety in addition to existing safety measures like zero tolerance, School Resource Officers, and closed campuses.

## **Who will be required to be fingerprinted?**

Most volunteers help out under direct supervision of a district employee, so they will not be affected. Those who volunteer in the classroom or school office, for example, do not need criminal background checks. Volunteers typically affected by this policy include those working with children in an unsupervised setting, such as mentors at businesses, volunteer coaches, drivers on field trips, and chaperones on overnight trips who would be alone with children.

## **What do the background checks look for?**

Volunteers are held to the same standard as all district employees, who may not begin work until clearing a fingerprint check. State law forbids people with convictions for sexual crimes, drug crimes, or serious or violent felonies from being employed by schools. The district extended this policy to cover EGUSD volunteers who work unsupervised with students. Many charitable organizations like Big Brothers and Big Sisters also fingerprint their volunteers.

## **Will I have to pay anything?**

No. The district will cover the cost of fingerprinting.

## **Where will fingerprinting take place?**

Fingerprinting is available in room 103-A at the Robert L. Trigg Education Center, 9510 Elk Grove-Florin Road, Mondays & Wednesdays 8:30-10:30 a.m. and Tuesdays & Thursdays 2:30-4:30 p.m.

## **How long does it take to get results?**

Typical results are available within a few days.

## **How will volunteers and schools be notified?**

School site secretaries are updated weekly. Potential volunteers can then check with them to see if clearance has been received.

## **Will parents who transport students to athletic events or field trips need to complete the Criminal Justice check?**

Yes. Parents who drive students to various activities will need to be fingerprinted and complete the auto usage form, which requires drivers to have a valid California Driver's License and appropriate automobile insurance. Drivers must be at least 23 years of age.

## **How long is my fingerprint clearance good for?**

We are able to keep that information on file until otherwise notified. Please contact for more information.

## **Additional questions?**

For more information, please call (916) 686-7795, ext. 67172.