

FLU IMS PLAN

9510 Elk Grove-Florin Road, Elk Grove, CA 95624
Office (916) 686-7732 | Fax (916) 686-7787



Influenza Incident Management System Plan Mitigation - Preparedness - Response - Recovery Protocols and Procedures (February 27, 2020)

Mitigation Protocols

Key Communication Points with Public

- Student and staff safety is our top priority.
- We prepare for the cold and flu season every year, we provide immunization clinics for eligible families and push out awareness campaigns to help prevent the spread of communicable diseases.
- At this time, public health states that the risk to the general public remains low in California.
- Prevention and preparedness is key: proper handwashing, cover coughs and sneezes, follow District cold and flu guidelines, be prepared at home and seek a health care provider should a student display flu-like symptoms.
- School staff and District officials are working closely with public health officials to monitor the current situation, address concerns, inform and educate.
- Should we receive a concern of exposure or a confirmed case of COVID-19, we will respond immediately and follow public health protocols and procedures.

Communication

School nurses will monitor possible exposure, monitor symptoms at school sites and will report regularly to the Director of Student Support and Health Services and the Health Services Coordinator.

- School Staff should report any information of possible student exposure to the school nurse and/or school administration.
- School staff should follow cold and flu District guidelines and contact their health care provider should they contract flu-like symptoms and avoid contact with others. They should also keep their direct supervisor informed.
- School site administrators and school secretaries should work together with the school nurse to communicate reports of exposure concerns to their school site director.
- School site directors will report exposure concerns to their respective Associate Superintendent (AS) and AS will work with the Director of Student Support and Health Services, the Health Services Coordinator and the Director of Communications to immediately respond to concerns of exposure or any confirmed case.

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Public Health Recommendations for Students and School Staff with Recent Travel from Mainland China:

- The federal government has issued special requirements for individuals who traveled from mainland China after 5pm EST February 2, 2020. Those individuals should contact Sacramento County Public Health at (916) 875-5881 for instructions. They should NOT report to work or school for up to 14 days from the date that they departed mainland China.
- Anyone who has traveled from mainland China in the last two weeks and has a fever or a cough or shortness of breath should call their medical provider and report their symptoms and travel history and then call Sacramento County Public Health at (916) 875-5881. They should not come to school until they have been evaluated by a doctor and told they are no longer sick.
- Sacramento County Public Health will provide updates if local conditions change.

Public Health Recommendations for Students and School Staff with Recent Travel to Additionally Affected Areas:

- Individuals with recent travel from areas with widespread or sustained community transmission should be alert for respiratory symptoms such as cough, shortness of breath, and fever. If they become symptomatic, these individuals should not report to work or school and should contact their medical provider to report their symptoms and travel history. **As of February 26, 2020, the CDC has identified the affected geographic areas as China, Iran, Italy, Japan, and South Korea.**

Notification of a Confirmed Case of COVID-19

- Public Health has determined that COVID-19 is a reportable communicable disease, therefore, in the event a student or staff member visits a health care provider and the student or staff tests positive for COVID-19, the parent of the student or staff member is strongly advised to inform their school. The physician informs public health and public health then issues directions and recommendations to both the physician and the school district due to a confirmed case.

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Prevention of Spreading Communicable Diseases Strategies

1. Bi-monthly District Immunization clinics and promotion of “Get the Flu Shot” (Annually)
 2. Cold and Flu Season and Prevention Awareness (Fall through Spring)
 3. Proper Handwashing Posters
 4. Preparedness and Flu Policies Online
 5. Links to Public Health Notices and Alerts Online
 6. School Nurse Monitoring and Reporting to EGUSD Department of Student Support and Health Services
 7. Multi-Department Coordination with Public Health
 8. Incident Management System Response Protocols
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Preparedness Protocols

- EGUSD Department of Student Support and Health Services
 - Director
 - Health Services Coordinator
 - School Nurses
 - Public Health Partnership
 - Share Public Health Updates with District and School leadership, staff and families
 - Keep Prepared Communicable Disease Communications (Letters/Translations)
 - Have Established School Facility Touch Point Cleaning Protocols
 - EGUSD Conducts Touch Point Cleaning in coordination with the Health Services Coordinator after a report of potential exposure to a communicable disease at a school site
 - Communication through parent letters, online and through social media
 - Provide translation services
 - Response Plans:
 - 1. Incident Management System (Case by Case or Isolated Incident)
 - 2. Outbreak Plan (10% of school population with confirmed cases)
 - Plan contingent upon the disease and direction from Public Health
 - 3. Pandemic Plan (A pandemic is declared and normal Emergency Department (ED) and other healthcare setting operations are not sufficient for triage of potential influenza patients.) [Pandemic Triage Tools](#)
 - Spatial Distancing Plans (currently under review)
 - School Closure Plans (currently under review)
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Response Protocols

- School site administrators will coordinate necessary responses with the Student Support and Health Services Director, health services coordinator and school nurses in coordination with their school's director.
- Involve additional school staff and/or District resources as needed (i.e. teachers, maintenance crews, counselors, psychologists and safety and security).
- Manage responses according to public health recommendations
- Use established internal and external reporting and communication protocols that protect student and staff confidential information and promote student and staff health and safety.
- Utilize established communication channels depending on level of exposure and public health recommendations
 - Communication Channels
 - Parent Letters (printed, email, SMS, phone)
 - School and District Websites
 - School and District Social Media
 - Broadcast Media
 - Blogger Partnerships

Recovery Protocols

- Develop and provide safe re-entry measures for students and/or staff
 - Follow public health recommendations
 - Maintain student and/or staff privacy rights
 - Maintain a safe environment (Nondiscrimination, Anti-Harassment, Anti-Bullying)
- Conduct recommended or necessary follow-up and communication
- Review response tactics, planning documents and make any necessary adjustments to mitigate and/or better prepare for future incidents.