AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Board Room, Education Center
9510 Elk Grove-Florin Road
Elk Grove, CA 95624
January 7, 2014
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.

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<td>Public Comment on Items on Agenda or Not on the Agenda</td>
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NOTICE
Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees. The meeting is recorded.

CLOSED SESSION – 5:00 p.m.  1 Hour

1. Public Employee Discipline/Dismissal/Release/Complaint
2. Public Employee Appointment/Employment: Risk Manager

OPEN MEETING - 6:00 p.m.

I. Pledge of Allegiance  5 Minutes

II. Presentations/Recognitions

3. High School Student Representative Reports – Franklin and Laguna Creek  10 Minutes
4. Recognition Spelling Bee Winners  5 Minutes
5. Recognition of the 2013 CLMS/CLHS Region 3 Educators of the Year  5 Minutes
6. Recognition of Laguna Creek High School International Baccalaureate Students  10 Minutes

III. Student Expulsion Recommendations

7. Requests for Student Expulsions  5 Minutes

IV. Budget Update

8. 2013-14 Budget Update  2 Minutes

V. Board Member and Superintendent Reports

9. Update of California School Boards Association (CSBA) Annual Conference  30 Minutes
AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
January 7, 2014

Item                      Time – Approximate

VI. Public Comment

VII. Bargaining Units

VIII. Reports

10. Common Core Communication Update                  5 Minutes

IX. Public Hearing/Action Items

X. Discussion Items

XI. Discussion/Action Items

11. Proposed Anatolia II Elementary School Schematic Site Plans   25 Minutes

XII. Action Items

12. 2014-15 Middle School Course Catalog                5 Minutes
13. Day of Remembrance Resolution                        5 Minutes
14. Superintendent and Associate Superintendents Contracts 5 Minutes
15. Appointment of Representative to the California School Boards Association Delegate Assembly 5 Minutes

XIII. Consent Agenda – Action                            5 Minutes

16. Approval of Minutes
17. Personnel Actions
18. Resolution Regarding Board Member Absences
19. Approval of Purchase Order History
20. Warrant Register Approval
21. Acceptance of Gifts
22. Disposal of Obsolete/Surplus Property
23. Contract Ratification
24. Receipt of Bids and Award of Contract for Data/Electrical Supplies, Bid #5644-13/14
25. Purchase and Installation of Wi-Fi for Ten Elementary and Nine Middle School Sites
26. Cosumnes Oaks High School, Ventilation Improvements at Gymnasium, Change Order No. 1
27. Cosumnes Oaks High School, Ventilation Improvements at Gymnasium, Acceptance and Notice of Completion
28. Door Modifications at Florin High School, Change Order No. 1
29. Door Modifications at Florin High School, Acceptance and Notice of Completion
AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
January 7, 2014

Item

XIII. Consent Agenda – Action (Continued)

30. Samuel Jackman Middle School/Laguna Creek High School, Irrigation Improvements, Change Order No. 1
31. Samuel Jackman Middle School/Laguna Creek High School, Irrigation Improvements, Acceptance and Notice of Completion
32. Out-of-State Field Trip Approval

XIV. Other Action Items

33. Discussion and Action on Items Removed From Consent Agenda 5 Minutes

XV. Information Items

34. Other Items from the Floor 5 Minutes
35. Items for Future Agendas 5 Minutes

XVI. Adjournment

AMERICAN WITH DISABILITIES COMPLIANCE NOTICE
In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY
Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.
Recognition of the 2013-2014 District Spelling Bee Winners

Action Requested:

The Board of Education is asked to recognize the 2013-2014 District Spelling Bee winners:

First Place – John Gulden, an 8th grade student representing Harriet Eddy Middle School
Runner-Up – Marvin Du, a 7th grade student representing Toby Johnson Middle School

Discussion:

The Elk Grove Unified School District 2013-2014 Spelling Bee was held on Thursday, December 5, 2013. Forty-three (43) third through eighth grade students, each representing his/her school site, participated in this year’s competition. Participants first took a written test followed by the more traditional oral competition. All participants represented their school’s well and the Elk Grove Unified School District can be proud of these young spellers.

After eight rounds of spelling our district champion this year is John Gulden, an 8th grade student from Harriet Eddy Middle School. Remarkably, John also won the district spelling bee in 2011-2012. The winning word was “gestalt.” This year’s runner up is Marvin Du, a 7th grade student from Toby Johnson Middle School. Congratulations both to John and Marvin!

Mr. Bob Roe, Director of PreK-6 Education, did an outstanding job as our word pronouncer. EGUSD retired principals Roberta Collier, Toni Westermann, and Rebecca Davis, volunteered as judges.
Subject: Recognition of the 2013 CLMS/CLHS Region 3 Educator of the Year

Action Requested:
The Board of Education is asked to recognize Sherry Marchant and Kent Pickering as the California League of Middle Schools and High Schools Region 3 Educators of the Year.

Discussion:
Sherry Marchant, social science teacher at Katherine L. Albiani Middle School, and Kent Pickering, Technology and Digital Arts Academy Coordinator at Elk Grove High School have been named, respectively, by the California League of Middle Schools (CLMS) and California League of High Schools (CLHS) as the 2013 Region 3 Educators of the Year.

These "Educator of the Year" awards, representing teachers from regions throughout Northern California, are given annually to educators who exemplify educational excellence and have made significant efforts to implement elements of educational reform at the middle school and high school levels. This year a total of five of the ten Region 3 finalists were middle school and high school educators from the Elk Grove Unified School District.

Sherry Marchant was selected through a rigorous process from among seven middle school finalists to be the CLMS 2013 Educator of the Year for Region 3, representing the counties of Alpine, Colusa, El Dorado, Nevada, Placer, Sacramento, Sierra, Sutter, Yolo and Yuba. Ms. Marchant has taught in the Elk Grove Unified School District since 1985. She started her career teaching elementary grades and has worked to open three middle schools, including Katherine L. Albiani Middle school where she currently teaches. Outside of the classroom, Sherry has served on the Teaching American History Advisory Committee, and is a published author.

Kent Pickering was selected from among three finalists to be the CLHS 2013 Educator of the Year for Region 3. He is passionate about teaching students the knowledge and life skills they need to be successful in high school and beyond. Additionally, Kent is at the forefront of leading educators in implementing Career Technical Education in EGUSD.

The commitment of both Ms. Marchant and Mr. Pickering to the personal and academic success of the students they serve is evident in the success they have experienced during their teaching careers.

Each will represent our district and Region 3 in the State Educator of the Year finals later this year.

The Board of Education is asked to recognize Sherry Marchant and Kent Pickering for their exemplary efforts, dedication and commitment to the academic success of their students.
Subject: Recognition of LCHS International Baccalaureate Students

Action Requested:
The Board is asked to recognize Laguna Creek High School International Baccalaureate students who have been awarded the International Baccalaureate diploma.

Discussion:
Tonight we ask the Board to recognize and congratulate Laguna Creek High School students who have met all International Baccalaureate requirements in order to receive an International Baccalaureate Diploma. These 25 students were the first in the school to reach this prestigious academic milestone. The rigorous requirements to earn an IB diploma include: scoring at exemplary levels in both the Higher-level and Standard-level exams; taking a Theory of Knowledge course; completing their Creativity, Action, and Service component; and passing their Extended Essay.

As background, Laguna Creek High School was authorized by the International Baccalaureate Organization to offer the IB Diploma Program to 11th and 12th grade students beginning in the 2011-2012 school year.

The students honored tonight completed their requirements as part of the first IB graduating class. They have gone on to attend such prestigious colleges and universities as Harvard, the University of California, both Berkeley and Davis, Harvey Mudd, the University of the Pacific, and William Woods University.

These students’ success would not have been possible without the dedicated work and tireless support of the Laguna Creek High School IB coordinator, Rod DeLuca, the IB instructional team, and principal Doug Craig. We recognize and thank them tonight as well.

Financial Summary:

Prepared By: __________________________ Division Approval: Christing C. Penna
Prepared By: __________________________ Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: 2013-14 Budget Update

Department: Budget

Action Requested:
The Board is asked to hear a report regarding updated information for the 2013-14 State budget.

Discussion:
The attached report will focus on the status of determining the 2013-14 student counts for supplemental and concentration funding purposes.

Attachment to Follow

Financial Summary:

Prepared By: Shannon Stenroos
Division Approval: Rich Fagan
Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.
Common Core Communications Update

Action Requested:
The Board of Education is asked to receive an update on the Common Core Communication Plan.

Discussion:
The purpose of the presentation is to provide an update on the Communication Plan that will provide information for staff, parents, and the community regarding Common Core State Standards (CCSS).

Financial Summary:

Prepared By: Mark Ceruti  Division Approval: Mark Ceruti
Prepared By:  Superintendent Approval: Steven M. Ladd, Ed.D.
Communications Plan:
Common Core State Standards Preparation

Mark Cerutti, Associate Superintendent, Education Services
Elizabeth Graswich, Director, Communications
Anna Trunnell, Director, Curriculum/Professional Learning
What is EGUSD’s plan to continue to build on parents’ understanding of CCSS?
Communication Plan

Multiple avenues of communication

• Monthly Board Meeting updates
• EG Citizen/other media
• Monthly newsletter (translated)
• Website/Facebook/Twitter
• Common messaging for site staff
• Common messaging for parents
  • Centralized/District parent nights
  • Site events (ELAC, SSC, PTO, etc.)
  • DELAC, CAC, SPAC, Superintendent’s Advisories, etc.
Timeline for 2013-2014

- January through April:
  - Board presentations – 1/21, 2/18, 3/18, 4/22
  - Newsletters – January - April
  - Central Parent Nights – 1/22, 2/26, 3/26, 4/23
  - Monthly, common message shared with site admin. to be shared with staff and at any planned events with parents/community
Centralized Information:

Common Core State Standards
Elk Grove Unified School District

EGUSD Implements Common Core State Standards

California joins more than 40 states in adopting the CCSS Common Core State Standards (CCSS) as an updated set of standards that have been developed with the intention of unified learning expectations for students across all states.

http://blogs.egusd.net/ccss
Why is it important to share information about the CCSS?
Affect for EGUSD’s Teachers

Builds:

- Awareness
- Understanding the new Standards
- Implementation Training
- New Thinking, New Planning
Affect for EGUSD's Parents

Support for:

• Understanding why we have new standards
• Understanding how they can support their students
Questions?

CCSS
COMMON CORE STATE STANDARDS

STATES CONNECT THROUGH COMMON CORE
ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

Subject: Proposed New Anatolia II Elementary School Schematic Site Plans

Division: Facilities and Planning

Meeting Date: January 7, 2014

Agenda Item No: ____________________
Supplement No: 11

Action Requested:

The Board of Education is asked to: 1) Receive a report on the schematic plans for the Proposed New Anatolia II Elementary School; 2) Approve the schematic plans; 3) Authorize Administration to proceed with preliminary design development, agency approvals and construction documents; 4) Authorize Administration to receive bids for the Anatolia II Elementary School.

Discussion:

Continuing site utilization and planning efforts which began in 2006, Rainforth-Grau Architects has, as the Architect of Record for the Anatolia II Elementary School project, worked with Administration to explore and analyze site utilization options, review various building configuration strategies and develop schematic plans for new facilities for Anatolia II Elementary School. This school will be the second elementary school located in the Sunrise-Douglas area within the City of Rancho Cordova. This school has not yet been formally named through the school naming process.

Schematic design and plans have been prepared with input from a wide array of design and planning professionals, engineers, environmental consultants, and District staff. Administration and the design team have also collaborated with planners and traffic engineers from the City of Rancho Cordova and Facilities Planning staff from the California Department of Education and incorporated the ensuing ideas into the design as deemed necessary and appropriate. The design team has also consulted with the Sacramento Metro Fire Department and the Division of State Architect regarding the development of the schematic plans as well as the Sacramento County Department of Water Resources regarding storm water drainage. Various requirements and factors from the latest building codes, including energy efficiencies, are being incorporated into the plans.

Staff and the design team will make a presentation to share and receive input and approval of the schematic designs in order to move the project forward. Schematic plans are subject to modification as a result of further engineering, design development, and/or regulatory agency requirements. Final approval will be contingent upon California Environmental Quality Act certification.

Financial Summary:

This project will be funded with State monies, Developer Fees and/or Measure A monies.

Prepared By: William Heinicke ____________________ Division Approval: Robert Pierce ____________________

Prepared By: ____________________ Superintendent Approval: Steven M. Ladd, Ed.D. ____________________
Schematic Design Presentation

ANATOLIA II ELEMENTARY SCHOOL

Elk Grove Unified School District
January 7, 2014
PROJECT DESIGN GOALS

- Update the existing Carroll Elementary School plans to meet current District Program and 21st Century Learning Environment Standards
- Create flexible spaces allowing for constant innovation
- Work with existing site and traffic circulation patterns
- Address adjacent park frontage
- Match the existing neighborhood aesthetic
- Meet the high performance goals of the Dillard Elementary School plan
Building Plans

ANATOLIA II ELEMENTARY SCHOOL

Elk Grove Unified School District
January 7, 2014
Student Environment

ANATOLIA II ELEMENTARY SCHOOL

Elk Grove Unified School District
January 7, 2014
KINDERGARTEN
Neighborhood Context

ANATOLIA II ELEMENTARY SCHOOL

Elk Grove Unified School District
January 7, 2014
Subject: 2014-2015 Middle School Course Catalog  Division: Secondary Education

Action Requested:

The Board of Education is requested to adopt the 2014-2015 Middle School Course Catalog.

Discussion:

The 2014-2015 Elk Grove Unified School District Middle School Course Catalog provides information to parents and students for courses offered at each of the district’s nine middle schools and includes core academic courses and representative examples of elective options.

The 2014-2015 course catalog will be provided to parents electronically via the district and school websites with hard copies available to parents who request them. The catalog will be translated into Spanish and Hmong.

The Board is asked to adopt the 2014-2015 Middle School Course Catalog.

Financial Summary:

$2,000 cost for printing catalog.

Prepared By: _____________________________  Division Approval: Christina C. Pepa

Prepared By: _____________________________  Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: Day of Remembrance Resolution

Division: PreK-6 Education

Action Requested:

The Board is requested to (1) adopt a resolution reaffirming a resolution originally introduced by the Elk Grove Unified School District Board of Education in February 1983 which declared annually a “Day of Remembrance” in the Elk Grove Unified School District, and (2) acknowledge the efforts of Marielle Tsukamoto, the Japanese American Citizens’ Leagues (JACLs) of Florin, Lodi, Placer County, Sacramento, the California Museum, and the California State University, Sacramento Archive Library for their efforts in continuing to make the events of the internment of Japanese citizens during World War II a living history experience.

Discussion:

The late Al and Mary Tsukamoto, the Florin Japanese American Citizens’ League (JACL), and the Veterans of Foreign Wars (VFW) have provided a unique living history experience for Elk Grove Unified School District’s fifth grade students since 1983.

Elk Grove’s fifth grade students continue to have a wonderful opportunity by visiting the Time of Remembrance exhibit at the California Museum. Students learn about the Japanese internment and the rights denied to United States citizens under the Constitution.

This year, Elk Grove Unified School District fifth grade teachers and their students will visit the museum from January 27 – March 21, 2014.

Last year, a total of 3,032 fifth grade students, teachers and chaperones from Elk Grove Unified attended the Time of Remembrance exhibit.

We are happy to share that again this year, The California Museum, will continue offering reduced admission fees for our students as well provide free admissions for two classroom chaperones. The admission for the classroom teacher also remains free. Because of this generosity our students are able to continue their participation in this worthy endeavor.

Financial Summary

Reduced admission prices:
$2.00 per student
Free for two classroom chaperones
Free for teachers

Prepared By: Donna Cherry
Division Approval:

Prepared By:             Superintendent Approval:
ELK GROVE UNIFIED SCHOOL DISTRICT
ELK GROVE, CALIFORNIA

RESOLUTION NO. 33, 2013-2014

DAY OF REMEMBRANCE

WHEREAS, the government of the United States has acknowledged that the evacuation, relocation, and internment of over 110,000 United States citizens of Japanese ancestry, permanent resident Japanese aliens, as well as the Aleuts, during World War II was an injustice and a violation of their basic civil liberties and human rights by passing and signing into law the Civil Liberties Act of 1988 (Public Law No. 100-383), and

WHEREAS, it is stated in the Civil Liberties Act of 1988 that the Act was intended to discourage the occurrence of similar injustices and violations in the future and make more credible and sincere any declaration of concern by the United States over violations of human rights committed by other nations, and

WHEREAS, historically, textbooks used by California's Public School students have not accurately portrayed this evacuation, relocation, and internment experience as a violation of basic civil liberties and human rights, nor included a discussion of findings of the Federal Commission on Wartime Relocation and Internment of Civilians, court decisions that dealt with this event, the passage and signing of the Civil Liberties Act of 1988, nor the provisions of ACR 37 of the State of California, and

WHEREAS, the 1987 History/Social Science Framework states: "Attention should be paid to the effect of the war on the home front"...."The relocation and internment of 110,000 Japanese Americans during the war on grounds of national security was a governmental decision that should be analyzed as a violation of their human rights."

THEREFORE, BE IT RESOLVED, by the Governing Board of the Elk Grove Unified School District, that the annual Day of Remembrance be reaffirmed with January 7, 2014, as a "Day of Remembrance" and that January 27 through March 21, 2014, be affirmed as the time for student visits to the California Museum of History, Women, and the Arts.

STEVEN M. LADD, ED.D., SUPERINTENDENT
and SECRETARY to the GOVERNING BOARD
of the ELK GROVE UNIFIED SCHOOL DISTRICT

DATE: January 7, 2014
Subject: Superintendent and Associate Superintendents Contracts

Division: Superintendent

Action Requested:

The Board of Education is requested to approve changes to the contracts of the Superintendent and Associate Superintendents in accordance with their current contracts.

Discussion:

In accordance with Section 4.a.ii of the Employment Agreements of seven unrepresented employees, the Superintendent and six Associate Superintendents, they are entitled to “the same COLA, if any, provided to the District’s Certificated managers.” In addition, such COLA shall be paid to them “in the same manner as provided to other District managers.” (Exhibit A) Consistent with the seven unrepresented employees’ Employment Agreements, these cost of living increases shall be granted if the Superintendent and Associate Superintendents receive a satisfactory evaluation from the Board, in the case of the Superintendent; and from the Superintendent, with concurrence from the Board, with respect to the Associate Superintendents. “All COLA increases shall be approved by the Board each year in open session at a regularly called Board Meeting.” Both contract conditions in all seven unrepresented employees’ Employment Agreements, (1) a satisfactory evaluation and (2) the provision of a cost of living increase to the District’s Certificated managers, have been met. Therefore, by action of the Board, a 2.7244% COLA is required by these Employment Agreements. Also, consistent with each Employment Agreement, based upon the evaluation process and the receipt of a satisfactory evaluation, the Superintendent and Associate Superintendents shall each receive a one-year contract extension. (Exhibit B)

Upon action by the Board, the changes in the contracts will be made, and executed.

Financial Summary:

The costs of the COLA will be borne by unallocated revenues, in the same manner as all other COLA’s previously agreed upon this year.

Prepared By: Steven M. Ladd, Ed.D. Division Approval: [Signature]

Superintendent Approval: [Signature]
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
ASSOCIATE SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Mark Cerutti ("Associate Superintendent").

RECITALS

The parties agree as follows:

1. Employment. The District hereby hires and employs the Associate Superintendent to act and serve as its Associate Superintendent of Education Services and Associate Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. Term. The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. Work Year. Associate Superintendent’s work year shall be 246 days.

4. Compensation. For and in consideration of the services rendered by Associate Superintendent, Associate Superintendent shall receive the following compensation:


      i. Salary. For the 2012-2013 school year, the Associate Superintendent shall be placed on step 2 of the Associate Superintendent’s salary schedule. Step 2 of the Associate Superintendent’s salary schedule is One Hundred Fifty-Nine Thousand and Forty-Three Dollars ($159,043). No lottery stipend shall be paid to the Associate Superintendent.

      ii. Cost of Living Adjustment ("COLA"). During the term of this Agreement, on an annual basis, Associate Superintendent shall receive the same COLA, if any, provided to the District’s certificated managers. The COLA shall be paid to the Associate Superintendent, prospectively or retroactively, in the same manner as provided to other District certificated managers. Cost of living increases, however, shall only be granted if the Associate Superintendent receives a satisfactory evaluation from the Superintendent and the Board concurs. All COLA increases shall be approved by the Board each year in open session at a regularly called Board meeting.

      iii. Step Increases. Subject to Associate Superintendent's receipt of a satisfactory annual evaluation, the Associate Superintendent shall receive an annual step increase of 3.5%, effective on July 1, in addition to the COLA and any other Board approved salary adjustment, if Associate Superintendent is eligible for a step
and regulations of the Board of Education, the Associate Superintendent shall perform such duties and assume such responsibilities as are contained in the Associate Superintendent's job description or as assigned by the Superintendent. Specifically, Associate Superintendent shall have primary responsibility for the District's Education Services program.

7. **Management Hours.** It is understood that the demands of Associate Superintendent’s position will require Associate Superintendent to average more than an eight-hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent’s time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent's performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

If the Superintendent determines that the Associate Superintendent’s evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
ASSOCIATE SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and
between the Elk Grove Unified School District ("District" or "Board") and Donna Cherry
("Associate Superintendent").

RECITALS

The parties agree as follows:

1. Employment. The District hereby hires and employs the Associate
Superintendent to act and serve as its Associate Superintendent of PreK-6 Education and
Associate Superintendent hereby accepts such employment and agrees to satisfactorily
perform the duties of the position during the term of this Agreement.

2. Term. The term of this Agreement is from July 1, 2012 until June 30,
2015 unless terminated earlier or extended as provided by the terms of this Agreement or
as required by law.

3. Work Year. Associate Superintendent's work year shall be 246 days.

4. Compensation. For and in consideration of the services rendered by
Associate Superintendent, Associate Superintendent shall receive the following
compensation:


i. Salary. For the 2012-2013 school year, the Associate
Superintendent shall be placed on step 4 of the Associate Superintendent's salary
schedule. Step 4 of the Associate Superintendent's salary schedule is One Hundred
Seventy Thousand Three Hundred Seventy-One Dollars ($170,371). No lottery stipend
shall be paid to the Associate Superintendent.

ii. Cost of Living Adjustment ("COLA"). During the term of
this Agreement, on an annual basis, Associate Superintendent shall receive the same
COLA, if any, provided to the District's certificated managers. The COLA shall be paid
to the Associate Superintendent, prospectively or retroactively, in the same manner as
provided to other District certificated managers. Cost of living increases, however, shall
only be granted if the Associate Superintendent receives a satisfactory evaluation from
the Superintendent and the Board concurs. All COLA increases shall be approved by the
Board each year in open session at a regularly called Board meeting.

iii. Step Increases. Subject to Associate Superintendent's
receipt of a satisfactory annual evaluation, the Associate Superintendent shall receive an
annual step increase of 3.5%, effective on July 1, in addition to the COLA and any other
Board approved salary adjustment, if Associate Superintendent is eligible for a step
and regulations of the Board of Education, the Associate Superintendent shall perform such duties and assume such responsibilities as are contained in the Associate Superintendent's job description or as assigned by the Superintendent. Specifically, Associate Superintendent shall have primary responsibility for the District's PreK-6 Education program.

7. **Management Hours.** It is understood that the demands of Associate Superintendent’s position will require Associate Superintendent to average more than an eight-hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent’s time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent’s performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

If the Superintendent determines that the Associate Superintendent’s evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to
ELK GROVE UNIFIED SCHOOL DISTRICT  
EMPLOYMENT AGREEMENT  
ASSOCIATE SUPERINTENDENT  

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Glen De Graw ("Associate Superintendent").

RECITALS

The parties agree as follows:

1. **Employment.** The District hereby hires and employs the Associate Superintendent to act and serve as its Associate Superintendent of Human Resources and Associate Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. **Term.** The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. **Work Year.** Associate Superintendent’s work year shall be 246 days.

4. **Compensation.** For and in consideration of the services rendered by Associate Superintendent, Associate Superintendent shall receive the following compensation:

   a. **Salary.**

      i. **Salary.** For the 2012-2013 school year, the Associate Superintendent shall be placed on step 4 of the Associate Superintendent’s salary schedule. Step 4 of the Associate Superintendent’s salary schedule is One Hundred Seventy Thousand Three Hundred Seventy-One Dollars ($170,371). No lottery stipend shall be paid to the Associate Superintendent.

      ii. **Cost of Living Adjustment ("COLA").** During the term of this Agreement, on an annual basis, Associate Superintendent shall receive the same COLA, if any, provided to the District’s certificated managers. The COLA shall be paid to the Associate Superintendent, prospectively or retroactively, in the same manner as provided to other District certificated managers. Cost of living increases, however, shall only be granted if the Associate Superintendent receives a satisfactory evaluation from the Superintendent and the Board concurs. All COLA increases shall be approved by the Board each year in open session at a regularly called Board meeting.

      iii. **Step Increases.** Subject to Associate Superintendent’s receipt of a satisfactory annual evaluation, the Associate Superintendent shall receive an annual step increase of 3.5%, effective on July 1, in addition to the COLA and any other Board approved salary adjustment, if Associate Superintendent is eligible for a step
and regulations of the Board of Education, the Associate Superintendent shall perform such duties and assume such responsibilities as are contained in the Associate Superintendent’s job description or as assigned by the Superintendent. Specifically, Associate Superintendent shall have primary responsibility for the District’s Human Resources program.

7. **Management Hours.** It is understood that the demands of Associate Superintendent’s position will require Associate Superintendent to average more than an eight-hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent’s time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent’s performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

If the Superintendent determines that the Associate Superintendent’s evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
ASSOCIATE SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Rich Fagan ("Associate Superintendent").

RECITALS

The parties agree as follows:

1. **Employment.** The District hereby hires and employs the Associate Superintendent to act and serve as its Associate Superintendent of Finance and School Support and Associate Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. **Term.** The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. **Work Year.** Associate Superintendent’s work year shall be 246 days.

4. **Compensation.** For and in consideration of the services rendered by Associate Superintendent, Associate Superintendent shall receive the following compensation:

   a. **Salary.**

      i. **Salary.** For the 2012-2013 school year, the Associate Superintendent shall be placed on step 3 of the Associate Superintendent’s salary schedule. Step 3 of the Associate Superintendent’s salary schedule is One Hundred Sixty-Four Thousand Six Hundred and Six Dollars ($164,609). No lottery stipend shall be paid to the Associate Superintendent.

      ii. **Cost of Living Adjustment ("COLA").** During the term of this Agreement, on an annual basis, Associate Superintendent shall receive the same COLA, if any, provided to the District’s certificated managers. The COLA shall be paid to the Associate Superintendent, prospectively or retroactively, in the same manner as provided to other District certificated managers. Cost of living increases, however, shall only be granted if the Associate Superintendent receives a satisfactory evaluation from the Superintendent and the Board concurs. All COLA increases shall be approved by the Board each year in open session at a regularly called Board meeting.

      iii. **Step Increases.** Subject to Associate Superintendent's receipt of a satisfactory annual evaluation, the Associate Superintendent shall receive an annual step increase of 3.5%, effective on July 1, in addition to the COLA and any other Board approved salary adjustment, if Associate Superintendent is eligible for a step
and regulations of the Board of Education, the Associate Superintendent shall perform such duties and assume such responsibilities as are contained in the Associate Superintendent's job description or as assigned by the Superintendent. Specifically, Associate Superintendent shall have primary responsibility for the Finance and School Support program.

7. **Management Hours.** It is understood that the demands of Associate Superintendent's position will require Associate Superintendent to average more than an eight-hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent's time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent's performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

   If the Superintendent determines that the Associate Superintendent's evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

   If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

   If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
ASSOCIATE SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Christina Penna ("Associate Superintendent").

RECITALS

The parties agree as follows:

1. **Employment.** The District hereby hires and employs the Associate Superintendent to act and serve as its Associate Superintendent of Secondary Education and Associate Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. **Term.** The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. **Work Year.** Associate Superintendent’s work year shall be 246 days.

4. **Compensation.** For and in consideration of the services rendered by Associate Superintendent, Associate Superintendent shall receive the following compensation:

   a. **Salary.**

      i. **Salary.** For the 2012-2013 school year, the Associate Superintendent shall be placed on step 5 of the Associate Superintendent’s salary schedule. Step 5 of the Associate Superintendent’s salary schedule is One Hundred Seventy-Six Thousand Three Hundred and Thirty Three Dollars ($176,333). The parties acknowledge that the Associate Superintendent is at the top step of the salary schedule and therefore is not eligible for additional step increases. No lottery stipend shall be paid to the Associate Superintendent.

      ii. **Cost of Living Adjustment ("COLA").** During the term of this Agreement, on an annual basis, Associate Superintendent shall receive the same COLA, if any, provided to the District’s certificated managers. The COLA shall be paid to the Associate Superintendent, prospectively or retroactively, in the same manner as provided to other District certificated managers. Cost of living increases, however, shall only be granted if the Associate Superintendent receives a satisfactory evaluation from the Superintendent and the Board concurs. All COLA increases shall be approved by the Board each year in open session at a regularly called Board meeting.
Superintendent’s position will require Associate Superintendent to average more than an eight-hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent’s time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent's performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

If the Superintendent determines that the Associate Superintendent’s evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to complete the evaluation. If the evaluation is completed after June 30, it is satisfactory, and the Board concurs, the Associate Superintendent shall be entitled to retroactive application of the salary step increase, the COLA, if any, and the one year contract extension.

Any evaluation conducted under this paragraph must be ratified by the Board and reported in open session. In addition, any contract extension, salary step increase or COLA
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
ASSOCIATE SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Robert D. Pierce ("Associate Superintendent").

RECITALS

The parties agree as follows:

1. **Employment.** The District hereby hires and employs the Associate Superintendent to act and serve as its Associate Superintendent of Facilities and Planning and Associate Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. **Term.** The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. **Work Year.** Associate Superintendent’s work year shall be 246 days.

4. **Compensation.** For and in consideration of the services rendered by Associate Superintendent, Associate Superintendent shall receive the following compensation:

   a. **Salary.**

      i. **Salary.** For the 2012-2013 school year, the Associate Superintendent shall be placed on step 5 of the Associate Superintendent’s salary schedule. Step 5 of the Associate Superintendent’s salary schedule is One Hundred Seventy-Six Thousand Three Hundred and Thirty Three Dollars ($176,333). The parties acknowledge that the Associate Superintendent is at the top step of the salary schedule and therefore is not eligible for additional step increases. No lottery stipend shall be paid to the Associate Superintendent.

      ii. **Cost of Living Adjustment (“COLA”).** During the term of this Agreement, on an annual basis, Associate Superintendent shall receive the same COLA, if any, provided to the District’s certificated managers. The COLA shall be paid to the Associate Superintendent, prospectively or retroactively, in the same manner as provided to other District certificated managers. Cost of living increases, however, shall only be granted if the Associate Superintendent receives a satisfactory evaluation from the Superintendent and the Board concurs. All COLA increases shall be approved by the Board each year in open session at a regularly called Board meeting.
hour workday or a forty-hour workweek; therefore, the parties agree that Associate Superintendent shall not be entitled to overtime compensation.

8. **Outside Professional Activities.** The Associate Superintendent shall be authorized to undertake outside professional activities for compensation including consulting, speaking, and writing, provided that Associate Superintendent shall devote so much of Associate Superintendent’s time and energy to the performance of the duties of the position as are required to adequately perform the duties and responsibilities of the position. The Associate Superintendent’s performance of the duties and responsibilities shall take precedence over any outside activities, and the Superintendent may disapprove time-off by the Associate Superintendent during the normal workweek to engage in such outside activity. The Associate Superintendent agrees not to use District property or staff in performing outside professional activities without prior approval of the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.

9. **Contract Extension.** If the Associate Superintendent receives a satisfactory evaluation as set forth below, the term of Associate Superintendent’s Agreement shall be extended by one additional year (e.g., if Associate Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

10. **Evaluation.** The Superintendent shall annually evaluate the Associate Superintendent’s performance by June 30 of each year. At the conclusion of the evaluation for the school year, the Superintendent shall designate in writing on the Associate Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory.”

If the Superintendent determines that the Associate Superintendent’s evaluation is “satisfactory,” and the Board concurs, the Associate Superintendent shall be entitled to: (1) a salary step increase as provided in section 2 until Associate Superintendent reaches the end of the salary schedule steps; (2) a COLA increase as provided in section 2; and (3) a one year contract extension.

If the Superintendent determines that the Associate Superintendent’s evaluation is “unsatisfactory,” the Associate Superintendent’s salary and contract term shall remain unchanged.

If the Superintendent does not complete the evaluation by June 30 of any year under this Agreement, the Superintendent shall take prompt immediate action to complete the evaluation. If the evaluation is completed after June 30, it is satisfactory, and the Board concurs, the Associate Superintendent shall be entitled to retroactive application of the salary step increase, the COLA, if any, and the one year contract extension.

Any evaluation conducted under this paragraph must be ratified by the Board and reported in open session. In addition, any contract extension, salary step increase or COLA increase must be approved by the Board in open session at a regular meeting so that the public
ELK GROVE UNIFIED SCHOOL DISTRICT
EMPLOYMENT AGREEMENT
SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into by and between the Elk Grove Unified School District ("District" or "Board") and Steven M. Ladd, Ed.D. ("Superintendent").

RECITALS

The parties agree as follows:

1. **Employment.** The District hereby hires and employs the Superintendent to act and serve as its Superintendent of Schools and Superintendent hereby accepts such employment and agrees to satisfactorily perform the duties of the position during the term of this Agreement.

2. **Term.** The term of this Agreement is from July 1, 2012 until June 30, 2015 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

3. **Work Year.** Superintendent’s work year shall be 246 days.

4. **Compensation.** For and in consideration of the services rendered by Superintendent, Superintendent shall receive the following compensation:

   a. **Salary.**

      i. **Salary.** For the 2012-2013 school year, the Superintendent shall remain on step 3 of the Superintendent’s salary schedule. Although the Superintendent is eligible for advancement to Step 4 in 2012-2013, the Superintendent previously agreed to forego advancements to steps 4 and 5 and shall therefore not be eligible for additional step increases. Step 3 of the Superintendent’s salary schedule is two hundred seventy three thousand one hundred and ninety five dollars and no cents ($273,195). No lottery stipend shall be paid to the Superintendent.

      ii. **Cost of Living Adjustment ("COLA").** Subject to receipt of a satisfactory evaluation, the Superintendent shall be entitled to receive the same COLA, if any, provided to the District’s certificated managers. If granted, the COLA shall be paid to the Superintendent, prospectively or retroactively, in the same manner as provided to other District managers. COLA increases, if any, shall be approved by the Board each year in open session of a regularly called Board meeting.

      iii. **Salary Payments.** The Superintendent’s salary shall be payable once every month not later than the last day of each month less all applicable taxes and other deductions required by law or authorized by the Superintendent.
normal workweek to engage in such outside activity. The Superintendent agrees not to use District property or staff in performing outside professional activities without prior Board approval. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior Board approval is obtained.

10. **Contract Extension.** If the Superintendent receives a satisfactory evaluation as set forth below, the term of Superintendent's contract shall be extended by one additional year (e.g., if Superintendent receives a satisfactory evaluation for the 2012-2013 school year, the term of this Agreement shall be extended from June 30, 2015 to June 30, 2016.)

11. **Evaluation.** The Board and the Superintendent shall annually develop and agree upon performance goals and objectives that shall serve as the basis for an annual written evaluation. The Board and the Superintendent shall endeavor to develop annual goals and objectives no later than the first meeting of the Board in September of each year.

The Board shall devote a portion of at least one meeting each school year for discussion and evaluation of the performance and working relationship between the Superintendent and the Board. The Superintendent’s evaluation shall be completed by June 30 each school year on dates to be determined by the Board and the Superintendent. Such meeting(s) shall be conducted in closed session unless mutually agreed otherwise. Evaluations shall be based upon the mutually developed and agreed upon performance goals and objectives for that year’s evaluation, this Agreement, and the Superintendent’s job description.

If the Board determines that the Superintendent's evaluation is "satisfactory," the term of the Superintendent’s contract shall be extended one (1) year and the Superintendent shall be entitled to COLA adjustments as provided in section 2. If the Board determines that the Superintendent's evaluation is "unsatisfactory," the Superintendent's contract term and base salary shall remain unchanged.

At the conclusion of each year’s annual evaluation, the Board shall determine in writing on the Superintendent’s evaluation form whether or not the evaluation is “satisfactory” or “unsatisfactory” so that a clear and affirmative decision is made regarding the Superintendent’s entitlement to a salary adjustment and a contract extension.

During December each year, the Superintendent agrees to provide each member of the Board with written notice of this evaluation requirement, the evaluation time lines, and the connection between the evaluation and the Superintendent’s salary adjustment/contract extension. The Superintendent agrees to take affirmative steps to ensure that his evaluation occurs in a timely fashion.

If the Board’s evaluation is not completed by June 30 of any year under this Agreement, the Board shall take prompt action to complete the evaluation. If the Board’s evaluation is completed after June 30 and if it is satisfactory, the Superintendent shall be entitled to retroactive application of the salary increase and contract extension. The
Subject: Appointment of Representative from the Elk Grove Unified School District to the California School Boards Association Delegate Assembly

Division: Board of Education

Meeting Date: 1-7-14

Action Requested: The Board is requested to appoint a representative to the California School Boards Association (CSBA) Delegate Assembly from the Elk Grove Unified School District.

Discussion:

Currently the District’s appointed delegates are Bobbie Singh-Allen whose term expires March 31, 2014, and Jeanette Amavisca whose term expires March 31, 2015. CSBA has requested that the Board reappoint Ms. Bobbie Singh-Allen or appoint a new representative to fill her position.

Financial Summary:

Not applicable.

Prepared By: Arlene Hein
Division Approval: 
Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.
December 13, 2013

This email is being sent to board members, superintendents and executive assistants.

Delegate Assembly Nominations
Jan. 7 deadline is quickly approaching

Nominations and biographical sketch forms for prospective members and incumbents seeking re-election to CSBA’s Delegate Assembly are due no later than Jan. 7, 2014.

CSBA’s Delegate Assembly sets the association’s general policy direction and fulfills critical governance roles; members also act as liaisons to local boards in their regions. Local boards in CSBA’s 21 regions will participate in Delegate Assembly elections between Feb. 1 and March 17. Those elected will serve two-year terms beginning April 1, 2014, and ending March 31, 2016.

Nomination forms and information related to the nomination and election process are available to download from the CSBA website.
Hello,

Attached is a memo from President Cindy Marks announcing the call for the 2014 appointments to the CSBA Delegate Assembly. The 2014 appointed terms on the CSBA Delegate Assembly are due to expire March 31, 2014. Attached you will find a list of all appointed Delegates. Delegates with terms that expire in 2014 are highlighted. If your district Delegate’s name is highlighted, your board must vote to re-appoint your current Delegate or appoint another member from your board. Please complete the attached appointment form and candidate biographical sketch form and return it no later than Monday, March 17, 2014 via fax to (916) 371-3407 or mail to CSBA, Attn: Leadership Services department, 3251 Beacon Blvd., West Sacramento, CA 95691.

Please feel free to contact me if you have any questions. Thank you!

Charlyn Tutera
Sr. Administrative Assistant
California School Boards Association | California County Boards of Education
3251 Beacon Blvd | West Sacramento, CA 95691
Tel 916.669-3281 | Fax 916.371-3407
mailto:ctuter@csba.org | www.csba.org | www.thecche.org
November 15, 2013

MEMORANDUM

To: Board Presidents, Superintendents and CSBA Member Boards

From: Cindy Marks, President

Re: Call for Appointments for CSBA Delegate Assembly

CSBA’s Delegate Assembly is a vital link in the association’s governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November or December.

According to CSBA’s Bylaws and Standing Rules districts with an ADA of 30,000 or above qualify to appoint representatives to CSBA’s Delegate Assembly for a two-year term beginning April 1, 2014 through March 31, 2016. Districts that appoint may also participate in the nomination and the election of other Delegates in the same region or subregion. Information related to the election process is available to download from the CSBA website at www.csba.org/About/Leadership.

Your board must vote to re-appoint your current Delegate or appoint another member from your board. Please complete the attached appointment form and candidate biographical sketch form and return it no later than Monday, March 17, 2014 via fax to (916) 371-3407 or mail to CSBA, Attn: Leadership Services department, 3251 Beacon Blvd., West Sacramento, CA 95691.

For further information about the Delegate Assembly, please feel free to contact the CSBA Leadership Services department at (800) 266-3382. Thank you.

Attached:
- Appointment Form
- Candidate Biographical Sketch Form
- List of all appointed Delegates (Terms that expire in 2014 are highlighted.)
2014 Appointed Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, March 17, 2014 (U.S.P.S.)

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted.

Name: ____________________ CSBA Region: __________
District or COE: ____________________ Years on board: __________
Contact Number: ____________________ E-mail: ____________________

Are you a continuing Delegate? □ Yes. □ No. If yes, how long have you served as a Delegate?

CSBA’s Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA’s Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Your signature indicates your consent to serve as a Delegate.

Signature: ____________________ Date: ____________________
2014 Delegate Assembly Appointment Form

DUE: Monday, March 17, 2014 (U.S.P.S.)

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

CSBA Region/subregion #_____/_____

The Board of Education of the

(School District or COE)

wishes to appoint:

(Appointee)

The appointee is a member of the

(Appointee's School District or COE)

which is a member of the California School Boards Association.

☐ The appointee has consented to this appointment, and

☐ Attached is the appointee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé, or

☐ The appointee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

______________________________  ____________________________
Board Clerk or Board Secretary (signed)  Date

______________________________
Board Clerk or Board Secretary (printed)

PLEASE NOTE: The appointment and candidate biographical sketch forms must be returned, faxed to (916) 371-3407 or mailed with U.S.P.S. postmark to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 no later than Monday, March 17, 2014. Please contact CSBA Leadership Services at (800) 265-3382 should you have any questions. Thank you.
Appointed Delegates Whose Term Expires In 2014

Below are the names of all appointed Delegates. **Delegates with terms that expire in 2014 are highlighted.** If your district or COE Delegate’s name is highlighted, your board must submit an appointment and biographical sketch form reappointing the board member listed below, or appointing a new board member to serve. The forms are due by Monday, March 17, 2014; it may be mailed to CSBA at 3251 Beacon Blvd., West Sacramento, CA 95691 or faxed 916.371.3407.

<table>
<thead>
<tr>
<th>DISTRICT or COE</th>
<th>APPOINTED DELEGATES</th>
<th>REGION/SUBREGION COUNTY</th>
</tr>
</thead>
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<tr>
<td>Anaheim Union HSD</td>
<td>(14) Anna L. Piercy</td>
<td>Region 15</td>
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<tr>
<td>Appointed Delegates: 1</td>
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<td>Chino Valley USD</td>
<td>(15) Sylvia Orozco</td>
<td>Region/Subregion 16B</td>
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<td>(15) Brian D. Heryford</td>
<td>Region/Subregion 10B</td>
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<td>Corona-Norco USD</td>
<td>(15) Bill Newberry</td>
<td>Region/Subregion 18A</td>
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<tr>
<td>Appointed Delegates: 2</td>
<td>(14) Cathy L. Sciortino</td>
<td>County: Riverside</td>
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<td>Elk Grove USD</td>
<td>(15) Jeanette Amavisca</td>
<td>Region/Subregion 6B</td>
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<td>Appointed Delegates: 2</td>
<td>(14) Bobbie Singh-Allen</td>
<td>County: Sacramento</td>
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<td>Fontana USD</td>
<td>(14) Ayanna Blackmon-Balogun</td>
<td>Region/Subregion 16B</td>
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<td>Appointed Delegates: 2</td>
<td>(15) Lorena Corona</td>
<td>County: San Bernardino</td>
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<td>Fremont USD</td>
<td>(15) Lara York</td>
<td>Region/Subregion 7B</td>
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<td>Appointed Delegates: 1</td>
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<td>Fresno USD</td>
<td>(15) Valerie F. Davis</td>
<td>Region/Subregion 10B</td>
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<td>Appointed Delegates: 2</td>
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<td>County: Fresno</td>
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<td>Garden Grove USD</td>
<td>(14) Lan Nguyen</td>
<td>Region 15</td>
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<td>Appointed Delegates: 2</td>
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<td>County: Orange</td>
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<td>Kern Union HSD</td>
<td>(15) Martha Miller</td>
<td>Region/Subregion 12B</td>
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<td>Long Beach USD</td>
<td>(14) John McGinnis</td>
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<td>Appointed Delegates: 2</td>
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<td>(14) Matt Haney</td>
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### Board Agenda Item

**Subject:** Approval of Minutes  
**Department:** Board of Education

**Meeting Date:** 1-7-14

**Action Requested:** Approve minutes of the regular board meetings held November 19 and December 10, 2013, and the special board meetings held November 22 and December 12, 2013.

**Discussion:**

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**Financial Summary:**

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**Prepared By:** Arlene Hein  
**Department Approval:**

**Prepared By:**  
**Superintendent Approval:** Steven M. Ladd, Ed.D.
**Subject:** Personnel Actions

**Division:** Human Resources

**Action Requested:**
Recommend the Board of Education approve the personnel actions as attached.

**Discussion:**

**CERTIFICATED:**

**APPROVE:**
1. New Hire(s) [9]
2. Leave(s) of Absence
3. Rehire(s)
4. Resignation(s)
5. Retirement(s)
6. Returning from Leave(s)

**CLASSIFIED:**

**APPROVE:**
1. New Hire(s) [19]
2. Leave(s) of Absence
3. Probationary Release(s)
4. Promotion(s)
5. Resignation(s)
6. Retirement(s)
7. Returning from Reemployment List(s)

**Financial Summary:**

**Prepared by:** Bindy Grewal, Ed.D.  
**Departmental Approval:** Glen De Graw

**Prepared by:** Evelyn Laluan  
**Superintendent Approval:** Steven M. Ladd, Ed.D.
Subject: Resolution Regarding Board Member Absences

Action Requested:

Approve Resolution No. 34, 2013-14 authorizing payments of the monthly compensation to Carmine S. Forcina for a meeting missed on December 12, 2013, due to illness and Jeanette J. Amavisca for a meeting missed on December 12, 2014, due to hardship.

Discussion:

Education Code Section 35120 authorizes payment to board members for missed meetings due to illness, hardship, or performance of services outside the District for the District when the Board, by resolution, finds that they were absent because of illness, hardship, or service to the district.

Financial Summary:

Prepared By: Arlene Hein
Division Approval: Steven M. Ladd, Ed.D., Superintendent

Prepared By: 
Superintendent Approval: 


ELK GROVE UNIFIED SCHOOL DISTRICT
ELK GROVE, CALIFORNIA

RESOLUTION NO. 34, 2013-14

WHEREAS, Jeanette Amavisca was absent from the December 12, 2013, Special Meeting of the Board of Education due to hardship; and Carmine Forcina was absent from the December 12, 2013, Special Meeting of the Board of Education due to illness;

THEREFORE, BE IT RESOLVED, that Jeanette Amavisca and Carmine Forcina be paid for the above stated meeting missed in accordance with Board Bylaw 9250 and Education Code Section 35120.

Steve Ly, Clerk
Board of Education

Dated: January 7, 2014
ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

Subject: APPROVAL OF PURCHASE ORDER HISTORY.

Department: Finance & School Support

Action Requested:
The Board of Education is asked to approve purchase orders for the weeks of November 08, 2013 through December 06, 2013.

Discussion:
The Purchase Order History and Cost Modifications for the month November 08, 2013 through December 06, 2013 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

Encumbrances:

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<th>Fund</th>
<th>Purchase Orders Issued</th>
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<td>09 Elk Grove Charter School Fund</td>
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<td>11 Adult Education Fund</td>
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<td>12 Child Development Fund</td>
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<td>13 Food Nutrition Services Fund</td>
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<td>35 State School Facilities Construction Fund</td>
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<td>49 Facilities Special Project Fund</td>
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Total Encumbrances $2,992,901.45

Modifications:

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Total Modifications $354,661.37

Financial Summary Grand Total $3,257,562.82

Prepared By: Ruth Dew

Division Approval: Rich Fagan

Prepared By: Ruth Dew

Superintendent Approval: Steven M. Ladd Ed.D.
Subject:
Warrant Register No. 5
All funds: November 1, 2013 – November 30, 2013

Department:
Fiscal Services

Action Requested:
Approve Warrant Register No. 5 – Warrant Numbers 954467-955716, 290870-292213

Discussion:
Education Code 42632 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

It is also required that district orders (warrants) must be numbered and include the following per Education Code 42634:

- The particular fund or funds of the district against which it is drawn
- The amount of payment to be made
- An itemized bill showing separate items and the price of each item (This information is retained in Fiscal Services.)
- The rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages (This information is retained in the Payroll Office.)

The Board is asked to approve Warrant Register No. 5 – Warrant Numbers 954467-955716, 290870-292213

See attached report for Warrant Registers No. 5 expenditures.

Financial Summary:
Total expenditures for all funds from November 1, 2013 – November 30, 2013 are $43,040,715.78

Prepared By: Shelley Clark
Division Approval: Rich Fagan
Prepared By: Carrie Hargis
Superintendent Approval: Steven M. Ladd, Ed.D.
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<th>7000 Indirect Costs &amp; Transfers</th>
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550.00  
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6711210.64

**PAYROLL WARRANTS FUND 1**

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0.00  
0.00  
0.00  
25067.95  
6711210.64

**GRAND TOTAL**  
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5383016.18  
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550.00  
25067.95  
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- 677.00

### Payroll Warrants Fund 9

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**(Cancels)**
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**Grand Total:**
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# PAYROLL WARRANTS FUND 11

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(CANCELS)    | -1725.00         | -1725.00  |
**GRAND TOTAL** | **176932.96** | 0.00   | 0.00                     | 0.00                      | 0.00                   | **131818.28**          | **3921.58**                       | 0.00                     | 0.00                             | **196.10** | 0.00                                 |
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**Totals**

|            |                  | 10424.68 | 0.00                      | 0.00                    | 0.00                   | 3232.88               | 0.00                                | 0.00                               | 7191.80               | 0.00                  |

### Payroll Warrants Fund 25

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**Totals**

|            |                  | 6672.90 | 0.00                      | 6672.90                 | 0.00                   | 0.00                               | 0.00                                | 0.00                               | 0.00               | 7191.80               | 0.00                  |

**(Cancels)**

|            |                  | 6672.90 | 0.00                      | 6672.90                 | 0.00                   | 0.00                               | 0.00                                | 0.00                               | 0.00               | 7191.80               | 0.00                  |

**Grand Total**

|            |                  | 17097.58 | 0.00                      | 6672.90                 | 0.00                   | 3232.88               | 0.00                                | 0.00                               | 0.00               | 7191.80               | 0.00                  |
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## PAYROLL WARRANTS FUND 35

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**TOTALS**

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**(CANCELS)**

**GRAND TOTAL**

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**TOTALS**

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**TOTALS**

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**(CANCELS)**

|                  | 6046.35 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6046.35 | 0.00 | 0.00 | 0.00 | 0.00 |

**GRAND TOTAL**

|                  | 6046.35 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6046.35 | 0.00 | 0.00 | 0.00 | 0.00 |
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**TOTALS**

|                  | 175239.09 | 0.00   | 0.00                         | 0.00                     | 10639.63 | 161890.85 | 0.00                  | 0.00                    | 2000.00 |

### PAYROLL WARRANTS FUND 49

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
<th>1000 Certificated Salaries</th>
<th>2000 Classified Salaries</th>
<th>3000 Employee Benefits</th>
<th>4000 Books &amp; Supplies</th>
<th>5000 Services &amp; Other Operating Exps</th>
<th>6000 Capital Outlay Exps</th>
<th>7000 Indirect Costs &amp; Transfers</th>
<th>8000 Revenue</th>
<th>9000 Accts Receivable &amp; Accts Payable</th>
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<tr>
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**TOTALS**

|                  | 82580.06 | 0.00   | 82570.06                    | 10.00                    | 0.00                  | 0.00                  | 0.00                                  | 0.00                     | 0.00               | 2000.00 |

**(CANCELS)**

**GRAND TOTAL**

|                  | 257819.15 | 0.00   | 82570.06                    | 10.00                    | 708.61                | 10639.63 | 161890.85               | 0.00                    | 0.00               | 2000.00 |
### Accounts Payable Warrants

<table>
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<th>2000 Classified Salaries</th>
<th>3000 Employee Benefits</th>
<th>4000 Books &amp; Supplies</th>
<th>5000 Services &amp; Other Operating Expns</th>
<th>6000 Capital Outlay Expns</th>
<th>7000 Indirect Costs &amp; Transfers</th>
<th>8000 Revenue</th>
<th>9000 Accts Receivable &amp; Accts Payable</th>
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**Totals:**

- **470018.05**
- **0.00**
- **0.00**
- **0.00**
- **651.38**
- **169366.67**
- **0.00**
- **0.00**
- **0.00**
- **0.00**

### Payroll Warrants Fund 67

<table>
<thead>
<tr>
<th>DATE</th>
<th>Warrant Numbers</th>
<th>Amount</th>
<th>1000 Certificated Salaries</th>
<th>2000 Classified Salaries</th>
<th>3000 Employee Benefits</th>
<th>4000 Books &amp; Supplies</th>
<th>5000 Services &amp; Other Operating Expns</th>
<th>6000 Capital Outlay Expns</th>
<th>7000 Indirect Costs &amp; Transfers</th>
<th>8000 Revenue</th>
<th>9000 Accts Receivable &amp; Accts Payable</th>
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<tbody>
<tr>
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**Totals:**

- **26927.88**
- **0.00**
- **26927.88**
- **0.00**
- **0.00**
- **0.00**
- **0.00**
- **0.00**
- **0.00**

**Grand Total:**

- **496945.93**
- **0.00**
- **26927.88**
- **0.00**
- **651.38**
- **169366.67**
- **0.00**
- **0.00**
- **0.00**

### Total Expenditures

- **$43,040,715.78**
- **$23,662,921.59**
- **$6,295,994.86**
- **$149,782.47**
- **$2,036,467.94**
- **$3,517,133.77**
- **$330,620.76**
- **$550.00**
- **$33,356.75**
- **$7,013,887.64**
The Board is asked to accept the following donations to the District’s schools/programs.

<table>
<thead>
<tr>
<th>Item</th>
<th>Donor</th>
<th>School/Program</th>
<th>Value</th>
<th>Date Received</th>
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</thead>
<tbody>
<tr>
<td>Cash Donation</td>
<td>Schools Financial Credit Union</td>
<td>Toby Johnson Middle School (Visual Arts – Mr. Shilen)</td>
<td>$200.00</td>
<td>11/15/2013</td>
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<tr>
<td>Cash Donation</td>
<td>Joseph &amp; Jazmin Palma</td>
<td>Toby Johnson Middle School (Art Department)</td>
<td>20.00</td>
<td>11/15/2013</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>JoJo &amp; Merle Jungamoy</td>
<td>Toby Johnson Middle School (Art Department)</td>
<td>$20.00</td>
<td>11/15/2013</td>
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<td>Cash Donation</td>
<td>Joseph Kerr Middle School ASB</td>
<td>Joseph Kerr Middle School (Industrial Arts Department)</td>
<td>$225.00</td>
<td>11/18/2013</td>
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<tr>
<td>Cash Donation</td>
<td>Kerr Booster Club</td>
<td>Joseph Kerr Middle School (Library)</td>
<td>$228.58</td>
<td>11/18/2013</td>
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<tr>
<td>Cash Donation</td>
<td>Kaoru &amp; Larry Cruz</td>
<td>Elizabeth Pinkerton Middle School (Principal’s Discretion)</td>
<td>$100.00</td>
<td>11/19/2013</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Robert &amp; Cynthia Dimand</td>
<td>Elizabeth Pinkerton Middle School (Principal’s Discretion)</td>
<td>$200.00</td>
<td>11/19/2013</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Terri Briggs</td>
<td>Elizabeth Pinkerton Middle School (Principal’s Discretion)</td>
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<tr>
<td>Gift Donation</td>
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<td>Florin High School (Ag Science Department)</td>
<td>$2,000.00</td>
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<tr>
<td>Gift Donation</td>
<td>California Backyard</td>
<td>Elk Grove High School</td>
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<td>11/20/2013</td>
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<td>Cash Donation</td>
<td>Lifetouch National School Studios</td>
<td>Monterey Trail High School (Principal’s Discretion)</td>
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<td>11/21/2013</td>
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<td>Cash Donation</td>
<td>Rodney &amp; Diana Keinath</td>
<td>Toby Johnson Middle School (Science Department)</td>
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<td>Cash Donation</td>
<td>Sacramento Adult Soccer League</td>
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<td>Cash Donation</td>
<td>Kerr Booster Club</td>
<td>Joseph Kerr Middle School (English Department)</td>
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<td>Gift Donation</td>
<td>Kathryn Amerikia, MD</td>
<td>Franklin Elementary School (Technology Department)</td>
<td>$754.05</td>
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<tr>
<td>Cash Donation</td>
<td>Intel Volunteer Grant Program</td>
<td>Sunrise Elementary School (Technology Program)</td>
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<tr>
<td>Gift Donation</td>
<td>Jeanette Amavisca</td>
<td>Elk Grove Unified School District</td>
<td>$500.00</td>
<td>12/10/2013</td>
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</tbody>
</table>
Subject:
DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:
The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:
The Transportation Department would like to surplus the following vehicle that is not economically feasible to repair.

Vehicle ID#: 343SP
Year/Make: 2005-Ford Crown Victoria
VIN: 2FAHP71WX5X150707
License: E986291
Mileage: 94,312
Purchased: 4-6-2005 $26,241.78 PO #5-07774
EGUSD Asset: 104339
Used by: Police Services
Record of this item is in the Purchasing & Warehouse Department should you need to review it.

Financial Summary:
No income is anticipated to be received by the district for them vehicles. However, any income that is received will go into the General Fund.

Prepared By: Ruth Dew
Division Approval: Rich Fagan
Prepared By: Ruth Dew
Superintendent Approval: Steven M. Ladd Ed.D.
Subject: DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Action Requested:
The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:
The Transportation Department would like to surplus the following vehicle that is not economically feasible to repair.

Vehicle ID#: 187SP
Year/Make: 2002-Ford Crown Victoria
VIN: 2FAFP71W12X125827
License: E062511
Mileage: 92,392
Purchased: 2-1-2002 $27,586.20 PO # unknown
EGUSD Asset: 104433
Used by: Police Services
Record of this item is in the Purchasing & Warehouse Department should you need to review it.

Financial Summary:
No income is anticipated to be received by the district for them vehicles. However, any income that is received will go into the General Fund.

Prepared By: Ruth Dew
Division Approval: Rich Fagan
Prepared By: Ruth Dew
Superintendent Approval: Steven M. Ladd Ed.D.
Subject: DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Action Requested: The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion: The Transportation Department would like to surplus the following vehicle that is not economically feasible to repair.

Vehicle ID#: 233PG
Year/Make: 2002-Dodge Ram 2500
VIN: 3B7KC23Z2M277048
License: E052526
Mileage: 133491
Purchased: 5-1-2002 $1,051.81 PO # 2-16976
EGUSD Asset: 104441
Used by: Maintenance & Grounds
Record of this item is in the Purchasing & Warehouse Department should you need to review it.

Financial Summary: No income is anticipated to be received by the district for them vehicles. However, any income that is received will go into the General Fund.

Prepared By: [Signature]
Prepared By: Ruth Dew
Division Approval: Rich Fagan
Superintendent Approval: Steven M. Ladd Ed.D.
Subject: Ratification of Contracts

Department: Fiscal Services

Action Requested:
The Board is asked to ratify contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.

Discussion:
Under current Board Policy 3312 "contracts under the bid limits can be approved by the Designated Personnel, subject to Board ratification". Staff recommends that the Board ratify the contracts on the attached sheet, which are under the bid limit of $83,400 and have been approved by authorized district staff.

Copies of the contracts are on file with Fiscal Services, should you wish to review them in detail.

Financial Summary:
Please see funding information provided on attached schedule.

Prepared By: Carrie Hargis
Division Approval: Rich Fagan
Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.
# ELK GROVE UNIFIED SCHOOL DISTRICT

**Fiscal Services**

**January 7, 2014 Board of Education Meeting**

**Agenda Item – Ratification of Contracts**

Contracts under bid limit authorized 11/21/13 - 12/12/13

<table>
<thead>
<tr>
<th>Agreement With</th>
<th>Services Provided</th>
<th>Term of Agreement</th>
<th>Department</th>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>1. EMK Enterprises (Nature's Critters)</em></td>
<td>Afterschool animal presentations supporting Science in STEM at David Reese Elementary School</td>
<td>10/31/13 – 6/27/14</td>
<td>Learning Support Services</td>
<td>David Reese Elementary ASES Grant</td>
<td>$1,650</td>
</tr>
<tr>
<td><em>2. B-Street Theatre</em></td>
<td>Afterschool playwright presentations supporting literacy at David Reese Elementary School</td>
<td>10/29/13 – 6/27/14</td>
<td>Learning Support Services</td>
<td>David Reese Elementary ASES Grant</td>
<td>$400</td>
</tr>
<tr>
<td>3. NCM Media Networks</td>
<td>Marketing and advertising at movie theaters for Elk Grove Virtual Academy</td>
<td>12/13/13 – 1/2/14</td>
<td>Secondary Education</td>
<td>General Fund Unrestricted</td>
<td>$2,500</td>
</tr>
<tr>
<td>4. BTU Arts</td>
<td>Afterschool music classes &amp; workshops at Samuel Jackman Middle School</td>
<td>9/1/13 – 6/1/14</td>
<td>Learning Support Services</td>
<td>Samuel Jackman Middles School ASES Grant</td>
<td>$9,540</td>
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<tr>
<td>5. Cloudlock, Inc.</td>
<td>Service license agreement for data protection</td>
<td>12/4/13 – 12/12/14</td>
<td>Technology Services</td>
<td>Common Core Grant</td>
<td>$49,960</td>
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<tr>
<td>7. Promevo</td>
<td>Google Apps project management and technical consulting</td>
<td>12/9/13 – 1/30/14</td>
<td>Technology Services</td>
<td>Common Core Grant Funds</td>
<td>$1,500</td>
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</table>

* Memorandum of Understanding
ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 24
Board Agenda Item
Supplement No.
Meeting Date: January 7, 2014

Subject: RECEPT OF BIDS AND AWARD OF A CONTRACT FOR DATA/ELECTRICAL SUPPLIES #544-13/14

Department: Finance & School Support

Action Requested:
The Board of Education is asked to authorize the award of a contract for DATA/ELECTRICAL SUPPLIES

Discussion:
On November 20, 2013, bid requests were sent to five (5) vendors to furnish the Elk Grove Unified School District with DATA/ELECTRICAL SUPPLIES.

On Monday, December 9, 2013 bids were opened and read aloud in the Purchasing Department Conference Room at 2:00 p.m. Four (4) vendors responded. The bid results and recap are in the Purchasing Department for further review. The administration recommend the award of the contract for DATA/ELECTRICAL SUPPLIES to the following vendor:

VENDOR
GRAYBAR ELECTRIC

AMOUNT
$ 69,568.63

Financial Summary:
Funding source will be budgeted through internal department operational monies.

Prepared By: Ruth Dew
Division Approval: Rich Fagan
Prepared By: Ruth Dew
Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: Purchase and Installation of Wi-Fi for 10 Elementary and 9 Middle School Sites

Department: Technology Services

Meeting Date: January 7, 2014

Action Requested:

Discussion:

PLACEHOLDER

A recommendation for purchasing and installing Wi-Fi at 10 elementary and 9 middle schools using the Board-approved spending plan for Common Core Implementation will be submitted prior to the Board meeting.

Financial Summary:

Prepared By: Steve Mate  Division Approval: 
Prepared By:  Superintendent Approval: 

ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

Subject: Cosumnes Oaks High School, Ventilation Improvements at Gymnasium
Change Order No. 1

Division: Facilities and Planning

Meeting Date: January 7, 2014

Agenda Item No: 26
Supplement No: __________

Action Requested:
The Board of Education is asked to (1) approve Change Order No. 1 with Peterson Developments and (2) authorize a district representative to sign the approved change order.

Discussion:
On September 3, 2013, the Board of Education awarded a contract to Peterson Developments for the Cosumnes Oaks High School, Ventilation Improvements at Gymnasium project. Change Order No. 1 consists of two (2) items. The complete change order, with backup, is on file in the Facilities and Planning office for review.

<table>
<thead>
<tr>
<th>Item #1</th>
<th>Provide cut shaped blocks to fit inside the low flute and mount the leveling curb with ½” thru bolt nuts and washers in lieu of ½” lag bolts. Requested by Architect. ADD $2,848.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item #2</td>
<td>Provide labor and materials to install two (2) additional 20 amp circuits. Install one (1) new 3-way pole relay to control three (3) 120 volt circuits to power the exhaust fans. Requested by Architect. ADD $2,858.00</td>
</tr>
</tbody>
</table>

Attachment A provides detailed information on distribution of change order requests between Architect and District. Change Order Number 1 changes the contract amount of $148,000.00 by $5,706.00 to $153,706.00.

Financial Summary:
This project is funded utilizing monies remaining in the original COHS construction budget.

Prepared By: Brad Parsons
Division Approval: Robert Pierce
Prepared By: Lee Leavelle
Superintendent Approval: Steven M. Ladd, Ed.D.
CONSTRUCTION COST SUMMARY
CHANGE ORDER NO. 1

PROJECT: Cosumnes Oaks High School, Ventilation Improvements at Gymnasium
ARCHITECT: Stafford King Wiese Architects
CONTRACTOR: Peterson Developments
CONTRACT AMOUNT: $148,000.00

<table>
<thead>
<tr>
<th>ARCHITECT INITIATED OR REQUESTED</th>
<th>EXISTING CONDITIONS</th>
<th>DISTRICT REQUESTED</th>
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<tr>
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<td>Architectural</td>
<td>Electrical</td>
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<tr>
<td>BUILDING</td>
<td>2,848.00</td>
<td>2,858.00</td>
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<tr>
<td>SITE</td>
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<td>0.00</td>
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<tr>
<td>SITE AND BUILDING</td>
<td>2,848.00</td>
<td>2,858.00</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>5,706.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

SUMMARY:

Original Contract Amount: $148,000.00

Net Change Orders Architect Requested 5,706.00 3.86% addition to the contract amount
Net Change Orders Existing Conditions 0.00 0.00% addition to the contract amount
Net Change Orders District Requested 0.00 0.00% addition to the contract amount
Total Change Order 1 5,706.00 3.86% addition to the contract amount

Total Current Contract Amount $153,706.00

Contract completion date: November 15, 2013

Time extension: 0 days
Subject: Cosumnes Oaks High School, Ventilation Improvements at Gymnasium
Acceptance and Notice of Completion

Division: Facilities and Planning

Meeting Date: January 7, 2014

Agenda Item No: 27
Supplement No: 

Action Requested:
The Board of Education is asked to (1) accept the construction of Cosumnes Oaks High School, Ventilation Improvements at Gymnasium, and (2) authorize the filing of the Notice of Completion.

Discussion:
On September 3, 2013, the Board of Education awarded a contract to Peterson Developments for the Cosumnes Oaks High School, Ventilation Improvements at Gymnasium. The work has been completed and is recommended for acceptance by the Architect.

The Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.

Financial Summary:
Not applicable.

Prepared By: Brad Parsons
Division Approval: Robert Pierce

Prepared By: Lee Leavelle
Superintendent Approval: Steven M. Ladd, Ed.D.
Door Modification at Florin High School
Change Order No. 1

Action Requested:
The Board of Education is asked to (1) approve Change Order No. 1 with Golden State Construction and (2) authorize a district representative to sign the approved change order.

Discussion:
On August 20, 2013, the Board of Education awarded a contract to Golden State Construction for the Door Modification at Florin High School project. Change Order No. 1 consists of one (1) item. The complete change order, with backup, is on file in the Facilities and Planning office for review.

Item #1
Install post and panel at the new doors to complete the enclosure of the fencing. Requested by Elk Grove Unified School District. ADD $425.00

Attachment A provides detailed information on distribution of change order requests between Architect and District. Change Order Number 1 changes the contract amount of $19,600.00 by $425.00 to $20,025.00.

Financial Summary:
This project is funded from Fund 49.

Prepared By: Josef Tavora  Division Approval: Robert Pierce
Prepared By: Lee Leavelle  Superintendent Approval: Steven M. Ladd, Ed.D.
CONSTRUCTION COST SUMMARY
CHANGE ORDER NO. 1

PROJECT:  Door Modification at Florin High School
ARCHITECT:  Kirk Brainerd Architect
CONTRACTOR:  Golden State Construction
CONTRACT AMOUNT:  $19,600.00

<table>
<thead>
<tr>
<th>ARCHITECT INITIATED OR REQUESTED</th>
<th>EXISTING CONDITIONS</th>
<th>DISTRICT REQUESTED</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Architectural</td>
<td>Electrical</td>
</tr>
<tr>
<td>BUILDING</td>
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<tr>
<td>SITE</td>
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<td>0.00</td>
</tr>
<tr>
<td>SITE AND BUILDING</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

SUMMARY:

Original Contract Amount:  $19,600.00
Net Change Orders Architect Requested  0.00  0.00% addition to the contract amount
Net Change Orders Existing Conditions  0.00  0.00% addition to the contract amount
Net Change Orders District Requested  425.00  2.17% addition to the contract amount
Total Change Order 1  425.00  2.17% addition to the contract amount

Total Current Contract Amount  $20,025.00

Contract completion date:  December 1, 2013
Time extension:  0 days
Subject: Door Modification at Florin High School
Acceptance and Notice of Completion

Action Requested:

The Board of Education is asked to (1) accept the construction of Door Modification at Florin High School project, and (2) authorize the filing of the Notice of Completion.

Discussion:

On August 20, 2013, the Board of Education awarded a contract to Golden State Construction for the Door Modification at Florin High School project. The work has been completed and is recommended for acceptance by the Architect.

The Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.

Financial Summary:

Not applicable.

Prepared By: Josef Tavora  Division Approval: Robert Pierce
Prepared By: Lee Leavelle  Superintendent Approval: Steven M. Ladd, Ed.D.
Board Agenda Item

Subject: Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements
Change Order No. 1

Division: Facilities and Planning

Meeting Date: January 7, 2014

Action Requested:
The Board of Education is asked to (1) approve Change Order No. 1 with Aerco Pacific, Inc., and (2) authorize a district representative to sign the approved change order.

Discussion:
On September 3, 2013, the Board of Education awarded a contract to Aerco Pacific, Inc., for the Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements project. Change Order No. 1 consists of one (1) item. The complete change order, with backup, is on file in the Facilities and Planning office for review.

Item #1 Relocate the existing backflow preventer at Samuel Jackman Middle School to reposition the booster pump to obtain the required clearances. Requested by Architect.

ADD $3,232.00

Attachment A provides detailed information on distribution of change order requests between Architect and District. Change Order Number 1 changes the contract amount of $34,700.00 by $3,232.00 to $37,932.00.

Financial Summary:
This project is funded with Routine Restricted Maintenance and/or Deferred Maintenance monies.

Prepared By: Josef Tavora
Prepared By: Lee Leavelle
Division Approval: Robert Pierce
Superintendent Approval: Steven M. Ladd, Ed.D.
## Construction Cost Summary
### Change Order No. 1

**Project:** Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements  
**Architect:** MTW Group  
**Contractor:** Aéro Pacific, Inc.  
**Contract Amount:** $34,700.00

<table>
<thead>
<tr>
<th>Architectural</th>
<th>Electrical</th>
<th>Mechanical</th>
<th>Structural</th>
<th>Civil</th>
<th>Code</th>
<th>Existing Conditions</th>
<th>District Requested</th>
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</thead>
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<td><strong>$3,232.00</strong></td>
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### Summary:

- **Original Contract Amount:** $34,700.00
- **Contract completion date:** November 7, 2013
- **Time extension:** 0 days

- **Net Change Orders Architect Requested** 3,232.00  
  - 9.31% addition to the contract amount
- **Net Change Orders Existing Conditions** 0.00  
  - 0.00% addition to the contract amount
- **Net Change Orders District Requested** 0.00  
  - 0.00% addition to the contract amount
- **Total Change Order 1** 3,232.00  
  - 9.31% addition to the contract amount

**Total Current Contract Amount** $37,932.00
Board Agenda Item

Subject: Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements Acceptance and Notice of Completion

Division: Facilities and Planning

Action Requested:

The Board of Education is asked to (1) accept the construction of Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements project, and (2) authorize the filing of the Notice of Completion.

Discussion:

On September 3, 2013, the Board of Education awarded a contract to Aerco Pacific, Inc., for the Samuel Jackman Middle School, Laguna Creek High School Irrigation System Improvements project. The work has been completed and is recommended for acceptance by the Architect.

The Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.

Financial Summary:

Not applicable.

Prepared By: Josef Tavora  Division Approval: Robert Pierce
Prepared By: Lee Leavells  Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: Out-of-State Field trip

Action Requested:
The Board of Education is asked to approve the Out-of-State Field Trips listed below.

Discussion:
As part of its consent agenda, the Board is asked to approve the following out-of-state field trips.

<table>
<thead>
<tr>
<th>School</th>
<th>Field Trip Destination</th>
<th>Field Trip Purpose</th>
<th>Dates of Trips</th>
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<tbody>
<tr>
<td>Monterey Trail High School</td>
<td>Ashland, OR</td>
<td>Shakespeare Festival</td>
<td>April 11-13, 2014</td>
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<tr>
<td>Franklin High School</td>
<td>Ashland, OR</td>
<td>Shakespeare Festival</td>
<td>April 14-17, 2014</td>
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</table>

Financial Summary:

Prepared By: Libby Sidhu
Division Approval: Christina C. Penna
Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.