AGENDA
ELK GROVE UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Board Room, Education Center
9510 Elk Grove-Florin Road
Elk Grove, CA 95624
April 8, 2014
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.

Public Comment on Items on Agenda or Not on the Agenda

NOTICE
Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees. The meeting is recorded.

CLOSED SESSION – 5:00 p.m.

1. Conference with Labor Negotiators
   Agency designated representatives: Glen De Graw, Richard Fagan,
   Steven M. Ladd, Karen Rezendes
   Employee Organizations: All Elk Grove Unified School District
   Bargaining Units and Classified Unrepresented Employees
2. Conference with Legal Counsel Pursuant to Government Code Section 54956.9, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9 – 1 Case
3. Public Employee Discipline, Dismissal Release, Complaint

OPEN MEETING - 6:00 p.m.

I. Pledge of Allegiance 5 Minutes

II. Presentations/Recognitions

4. High School Student Representative Reports – Monterey Trail and Sheldon 10 Minutes
5. Schools to Watch Recognition – Elizabeth Pinkerton Middle School 5 Minutes
6. Athletic Recognition 5 Minutes
7. National School Library Week Resolution 5 Minutes

III. Student Expulsion Recommendations

8. Requests for Student Expulsions 5 Minutes
IV. LCAP Update

9. Local Control Accountability Plan (LCAP) Update  10 Minutes

V. Budget Update

10. Budget Update  10 Minutes

VI. Board Member and Superintendent Reports

VII. Public Comment

VIII. Bargaining Units

IX. Reports

X. Public Hearing/Action Items

XI. Discussion Items

11. Common Core Communication Update on Social Emotional Learning  10 Minutes
12. Grades 7-8 Mathematics Instructional Materials Adoption and Middle School Course Catalog  10 Minutes
13. Senior Graduation Requirement and LCHS IB Program  5 Minutes
14. Automated External Defibrillators and Related Services (AED Units)  15 Minutes

XII. Discussion/Action Items

15. Water Conservation Efforts  10 Minutes

XIII. Action Items

16. Resolutions to Eliminate and/or Reduce Classified Positions  5 Minutes

XIV. Consent Agenda – Action  5 Minutes

17. Approval of Minutes
18. Personnel Actions
19. Approval of Purchase Order History
20. Ratification of Contracts
21. Acceptance of Gifts
22. 2014-16 Contract for Deputy Sheriff Personnel
23. Instructional Materials Adoption
24. New High School Courses
XV. Other Action Items

25. Discussion and Action on Items Removed From Consent Agenda 5 Minutes

XVI. Information Items

26. Other Items from the Floor 5 Minutes
27. Items for Future Agendas 5 Minutes

XVII. Adjournment

AMERICAN WITH DISABILITIES COMPLIANCE NOTICE
In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY
Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.
Subject: School to Watch Recognition – Elizabeth Pinkerton Middle School

Action Requested:
The Board of Education is asked to recognize Elizabeth Pinkerton Middle School for being designated as a “School to Watch.”

Discussion:
The Schools to Watch – Taking Center Stage program is a collaborative endeavor, involving nine organizations that form the California Middle Grades Alliance. These organizations include: California League of Middle Schools, Association of California School Administrators, California School Boards Association, California Teachers Association, California Middle Grades Partnership Network, Curriculum and Instruction Steering Committee of the California County Superintendents Educational Association, Advancement Via Individual Determination (AVID), Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP), and the California Department of Education.

The Schools to Watch program identifies high-performing middle schools that demonstrate academic excellence, developmental responsiveness to the needs and interests of young adolescents, social equity, and organizational support. Schools to Watch model schools host visitors from California and beyond who want to learn replicable practices that will help them improve their middle grades schools and close the achievement gap.

Elizabeth Pinkerton Middle School, under the leadership of principal Maria Osborne, has received the prestigious recognition as a “School to Watch.” Elizabeth Pinkerton is the third district middle school to earn this designation, joining Toby Johnson and Katherine Albiani Middle schools.

We congratulate the principal and her staff for this prestigious distinction. The district is proud that Elizabeth Pinkerton Middle School has been recognized as exemplary middle school program model.
Subject:
Athletic Recognition

Action Requested:
The Board is asked to recognize CIF Sac-Joaquin Section Champions

Discussion:
The Board is asked to recognize the 195 pound CIF Sac-Joaquin Section Masters wrestling champion from Franklin High School and his coach, Fred Marks.

Financial Summary:
N/A

Prepared By: Jim Smrekar
Division Approval: Christina C. Penna
Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.
Board Resolution – National School Library Week

Action Requested:
The Board of Education is requested to approve a resolution proclaiming April 13 – 19, 2014 as National School Library Week.

Discussion:
It is essential to continue our acknowledgement of their valuable contributions and recognize all library workers, including librarians, school support staff and several others who make library services possible for our students.

This national observance was first initiated in 1958 by the American Library Association (ALA) to celebrate the contributions of our nation's libraries and to promote library use and support of all types of libraries, such as school, public, and academic, all who continue to do more with less funding. Library staff help students and families discover the world through collections and digital resources. They provide help with homework, job searches, and research.

Annually, National Library Week is celebrated throughout the month of April and libraries host special events to highlight the unique role libraries play in people's lives. This year's theme is: Lives Change @ Your Library®. This year's Honorary Chair is American author, Judy Blume.

This evening we ask that special recognition is extended to our school libraries during the week of April 13-19, 2014.

Financial Summary
N/A

Prepared By: Donna Cherry
Division Approval:
Prepared By: Christina Penna
Superintendent Approval:
ELK GROVE UNIFIED SCHOOL DISTRICT
ELK GROVE, CALIFORNIA

RESOLUTION NO. 52, 2013 - 2014

NATIONAL SCHOOL LIBRARY WEEK

WHEREAS, the Elk Grove Unified School District library programs support students in their quest for knowledge and provides them with access to a wide variety of educational materials such as books, magazines, audio and video materials; and

WHEREAS, libraries provide millions of people with the knowledge and information they need to live, learn and work in the 21st Century;

WHEREAS, the Nation’s school, academic, public, and special libraries make a difference in the lives of millions of people in the United States, today, more than ever;

WHEREAS, libraries play a vital role in supporting the quality of life in their communities;

WHEREAS, it is important to recognize the unique contributions of all library workers and the value to individuals and society of those contributions;

WHEREAS, the potential of a school library program is dependent upon trained library technicians, specialists and dedicated volunteers whose skills assist teachers and students in effectively using the wide range of information resources; and

WHEREAS, it is important that special recognition be given to school library programs and to those dedicated people whose work makes library programs possible in the Elk Grove Unified School District;

NOW, BE IT RESOLVED, that the Governing Board of the Elk Grove Unified School District, hereby declares and proclaims the week of April 13 – 19, 2014, as NATIONAL SCHOOL LIBRARY WEEK.

__________________________
STEVEN M. LADD, Ed.D., SUPERINTENDENT AND SECRETARY to the GOVERNING BOARD of the ELK GROVE UNIFIED SCHOOL DISTRICT

DATE: April 1, 2014
Subject: Local Control Accountability Plan (LCAP) Update

Department: Education Services

Action Requested:
The Board of Education is asked to receive an update on the District’s Local Control Accountability Plan (LCAP).

Discussion:
The purpose of the presentation is to provide an update on the Local Control Accountability Plan (LCAP) that will provide information for staff, parents, and the community.

Financial Summary:

Prepared By: Mark Cerutti
Approval: Mark Cerutti
Prepared By:
Superintendent Approval: Steven M. Ladd, Ed.D.
ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

<table>
<thead>
<tr>
<th>Subject:</th>
<th>Department:</th>
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</thead>
<tbody>
<tr>
<td>2014-15 Budget Update</td>
<td>Budget</td>
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</tbody>
</table>

| Action Requested:                                                                 |
| The Board is asked to hear a report regarding updated information for the 2014-15 State budget. |

| Discussion:                                                                 |
| The attached report outlines the current status of the 2013-14 and 2014-15 State Budget. |

| Attachment to Follow |

| Financial Summary: |

<table>
<thead>
<tr>
<th>Prepared By: Shannon Stenroos</th>
<th>Division Approval: Rich Fagan</th>
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</thead>
<tbody>
<tr>
<td>Prepared By:</td>
<td>Superintendent Approval: Steven M. Ladd, Ed.D.</td>
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RFlex://file/sharedboard item/boac/2013-1/fax04-8-14 update 2014-15.doc
Common Core Communication Update on Social Emotional Learning

Action Requested:

The Board of Education is asked to receive information specific to the April 2014 edition of “Getting to the Core of the Matter” regarding Social Emotional Learning.

Discussion:

The purpose of the presentation is to provide an update on the Communication Plan that will provide information for staff, parents, and the community regarding Common Core State Standards (CCSS). This presentation will focus on Social Emotional Learning.

Financial Summary:

Prepared By: Anna Trunnell

Prepared By:

Approval: Mark Cerutti

Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: Grades 7-8 Mathematics Instructional Materials Adoption and Middle School Course Catalog Addendum

Department: Curriculum/Professional Learning

Action Requested:
The Board of Education is requested to receive information on the recommended series of instructional materials for the grades 7-8 mathematics instructional materials adoption along with an addendum to the Middle School Course Catalog.

Discussion:
The Curriculum/Professional Learning Department will present to the Board of Education the following materials for discussion along with an addendum (attached) to the Middle School Course Catalog. The materials were reviewed by the Secondary Mathematics Steering Committee, EGUSD middle school teachers and administrators, and the Curriculum Standards Committee.

BASIC

California Go Math Middle School Grade 7; Copyright 2015 by Houghton Mifflin Harcourt; (Mathematics, Grade 7) (Districtwide Adoption)

California Go Math Middle School Grade 8; Copyright 2015 by Houghton Mifflin Harcourt; (Mathematics, Grade 8) (Districtwide Adoption)

Financial Summary:
The cost of these new textbooks is planned for and budgeted in a multi-year textbook budget within Curriculum and Professional Learning Department. Based upon projected student numbers and projected costs of the instructional materials, 1.4 million dollars have been allocated for this expenditure.

Prepared By: Anna Trunnell Division Approval: Mark Cerutti
Prepared By: Superintendent’s Approval: Steven M. Ladd, Ed.D.
Mathematics

Core Curriculum
ADDENDUM

The California Common Core State Standards for Mathematics (CCSSM) program is designed to prepare students for college and career readiness. Course sequences are designed to provide opportunities for acquisition and mastery of content. The Elk Grove Unified School District is committed to offering courses that are rigorous and address the individual interests and strengths of students. The courses outlined in this handbook are representative of expectations of learning within CCSSM. Please note that course changes may occur as a result of the work of the district steering committee for Mathematics.

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7th Grade Math</td>
<td>7</td>
<td>This course focuses on four critical areas: (1) developing understanding of and applying proportional relationships, including percentages; (2) developing understanding of operations with rational numbers and working with expressions and linear equations; (3) solving problems involving scale drawings and informal geometric constructions and working with two- and three-dimensional shapes to solve problems involving area, surface area, and volume; and (4) drawing inferences about populations based on samples. (description taken from CA Framework document)</td>
</tr>
<tr>
<td>7th Grade Math + Support</td>
<td>7</td>
<td>This course encompasses the same standards focus as 7th Grade Math. Students will be provided academic support to develop below grade level standards. This support may include; more time, smaller class size, modified curriculum, instructional strategies, etc.</td>
</tr>
<tr>
<td>7th Grade Math: Accelerated</td>
<td>7</td>
<td>This course is an accelerated math course for the student who not only is advanced in the math skills and understanding but can move through the math standards at a faster pace. The CA framework suggests this “compacted” pathway in which the standards from grade seven, grade eight, and the Algebra I or Mathematics I course could be compressed into an accelerated pathway. Students will complete all the 7th grade standards and the first half of the 8th grade standards. <strong>This course leads to the completion of high school Algebra I by the end of 8th grade but does not skip any grade level standards along the way.</strong></td>
</tr>
<tr>
<td>8th Grade Math</td>
<td></td>
<td>This course focuses on three critical areas: (1) formulating and reasoning about expressions and equations, including modeling an association in bivariate data with a linear equation, and solving linear equations and systems of linear equations; (2) grasping the concept of a function and using functions to describe quantitative relationships; (3) analyzing two- and three-dimensional space and figures using distance, angle, similarity, and congruence and understanding and applying the Pythagorean Theorem.</td>
</tr>
<tr>
<td>Course</td>
<td>Description</td>
<td></td>
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<tr>
<td>8th Grade Math + Support</td>
<td>This course encompasses the same standards focus as 8th Grade Math. Students will be provided academic support to develop below grade level standards. This support may include: more time, smaller class size, modified curriculum, instructional strategies, etc.</td>
<td></td>
</tr>
<tr>
<td>8th Grade Math: Accelerated</td>
<td>This course is a continuation of the 7th grade accelerated math course. Students must have successfully completed the accelerated 7th grade course. Standards in this course will cover the 2nd half of the grade eight, and the Algebra I or Mathematics I course standards. This course allows students to enter the Geometry (or Mathematics II) course in grade nine</td>
<td></td>
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**Who should accelerate?**

Designing CA CCSS aligned mathematics courses in middle school requires careful planning to ensure that all content and practice standards are fully addressed. Some students, in some courses, may move through the standards more quickly than others.

While decisions to accelerate are almost always a joint decision between the school and the family, serious efforts must be made to consider solid evidence of student learning in order to avoid unwittingly disadvantaging the opportunities of particular groups of students. Among the considerations is the need to assess near-term mathematics readiness with the students’ longer-term prospects for mastering advanced mathematics content.

The Achieve Pathways Group has developed a set of clear guidelines on how placement decisions and course sequences should be evaluated based on work published by the Washington Office of the Superintendent of Public Schooling:

1. **Decisions to accelerate students into the Common Core State Standards for higher mathematics before ninth grade should not be rushed.**

2. **Decisions to accelerate students into higher mathematics before ninth grade must require solid evidence of mastery of prerequisite CA CCSSM for grades K–8. Skipping over material to get students to a particular point in the curriculum will create gaps in the students’ mathematical background.**

3. **Compacted courses should include the same Common Core State Standards as the non-compacted courses.**

4. **A menu of challenging options should be available for students after their third year of mathematics in high school—and all students should be strongly encouraged to take mathematics in all years of high school.**

It is essential that multiple measures are used to determine a student’s readiness for acceleration. A portfolio of student work may be collected as evidence of readiness in addition to student grade reports and assessment data from their previous mathematics courses.
Action Requested:
The Board is asked to receive information about and discuss a proposal to waive the current senior graduation requirements of American Government and Economics for full-diploma candidates enrolled in the International Baccalaureate Program.

Discussion:
The International Baccalaureate Program (IB) is a highly-rigorous, internationally-calibrated academic program that allows students to earn college credit while still enrolled in high school. Students in the program can work to earn a full-IB diploma, representing IB's highest, and most rigorous level of accomplishment. The IB Diploma Program, which is designed to address the intellectual, social, emotional and physical well-being of students, has gained recognition and respect from the world's leading universities. This program is in its second full year of implementation at Laguna Creek.

While the rigorous content of IB courses in the area of the social sciences is similar to the curriculum offered in non-IB schools, there are some significant differences in course structure. Specifically, the 12th grade courses of American Government and Economics, required of Elk Grove Unified School District students—and of students in the state of California in order to graduate, (per Education Code 51225.3), are not included as part of the IB curriculum. District and school staff have analyzed American Government and Economics standards and have compared them with the content of IB courses, specifically, with the History of the Americas at the 11th grade level and Twentieth Century World History at the 12th grade level. The results of this analysis found that there are areas in these IB classes where the standards of American Government and Economics are clearly met and addressed. It should be noted that current IB students do not have room in their academic schedules to take required IB courses, as well as American Government and Economics, and still meet the requirements of the IB diploma program.

In 1989, then-Superintendent of Public Instruction Bill Honig issued a memorandum to district superintendents and school principals that full diploma IB candidates would not be required to enroll in the American Government and Economics classes, as long as the concepts covered in the classes were mastered by the IB students in their IB coursework. The analysis by district staff shows that key standards are addressed and students’ mastery will be assessed by student performance as represented by course grades.

The Board is asked to consider and discuss staff’s recommendation that the current EGUSD graduation requirements be modified to allow full-diploma IB students to satisfy the EGUSD graduation requirement of American Government and Economics through enrollment in and successful completion of two IB courses: The History of the Americas and Twentieth Century World History. If approved, it is recommended that this modification be noted in the course catalog and other published documents listing district graduation requirements that completion of these designated IB courses satisfies the senior graduation requirements in social science.

It is further recommended that this modification take effect for the graduating class of 2014, and be grandfathered to apply to the first IB class.

Financial Summary:

Prepared By: Christina C. Penna
Prepared By:

Division Approval: Christina C. Penna
Superintendent Approval: Steven M. Ladd, Ed.D.
Subject: AUTOMATED EXTERNAL DEFIBRILLATORS AND RELATED SERVICES (AED UNITS)

Action Requested:

The Board of Education is asked to hear a presentation regarding implementation of an AED program on district sites.

Discussion:

Financial Summary:

Funding will come from unrestricted General Fund.

Prepared By: ____________________________  Division Approval: Rich Fagan

Prepared By: ____________________________  Superintendent Approval: Steven M. Ladd, Ed.D.
Automated External Defibrillator (AED) Update

Presented to the Board of Education
April 8, 2014

Presented by:
Rich Fagan, Associate Superintendent
Finance & School Support
CPR/AED Authorization Codes for School Districts

- Assembly Bill 939
- Education Code 49416 (a) - It is the intent of the Legislature to encourage all public schools to acquire and maintain at least one automatic external defibrillator (AED).
- Health and Safety Code 1797.196
- Civil Code 1714.21
CPR/AED Responder Responsibilities

- Education Code 49416 States: Anyone can, at their discretion, provide voluntary assistance to victims of medical emergencies. The extent to which these individuals respond shall be appropriate to their training and experience. These responders are encouraged to contribute to emergency response only to the extent they are comfortable. The emergency medical response of these individuals may include the use of CPR and AED
CPR/AED Site Responsibilities

• The school Principal is responsible overall for the CPR/AED program on a school campus

• Know the trained employees who are available to respond to an emergency that may involve the use of CPR or an AED during normal operating hours

• Respond to monthly email from provider that they have successfully completed a visual inspection of the AED units on their campus
CPR/AED Provider Responsibilities

- Coordination of CPR/AED training for emergency responders
- Submit AED contractor recommendations for placement and signage to Facilities and Planning
- Coordinating equipment and accessory maintenance
- Maintain on file a specifications/technical information sheet for each approved AED model assigned to the school
- Revision of this procedure as required
CPR/AED Provider Responsibilities continued

• Monitor the effectiveness of this system

• Ensure that school administrators and staff annually receive a brochure, approved as to content and style by the American Heart Association or the American Red Cross, that describes the proper use of an AED

• Ensure that information similar to the annual brochure is posted next to every AED unit

• Notify school employees, at least annually, of the location of all AED units on campus
CPR/AED Provider Responsibilities
Medical Advisor

• Communicate with Medical Director on issues related to medical emergency response program including post-event reviews

• Provide medical direction for use of AEDs

• Write a prescription for AEDs

• Review and approve guidelines for emergency procedures related to use of CPR and AEDs

• Evaluation of post-event review forms and digital files downloaded from the AED unit
CPR/AED Authorized AED Users

• Any trained responder who has successfully completed an approved CPR/AED training program within the last two years and has a current successful course completion card

• Other CPR/AED trained volunteers that may include: administrators, nurses, certificated staff and athletics coaches and/or trainers
CPR/AED Responder Responsibilities

• Activate internal emergency response system and provide prompt basic life support including CPR and AED assistance according to training and experience

• Following the procedures and guidelines for the AED program based on their training

• Maintain required certification for CPR and AED
CPR/AED School Office Event Responsibilities

• Receive emergency medical calls from internal locations
• Use established 9-1-1 procedures to assess the emergency and determine appropriate response
• Contact the external community 9-1-1 response team (EMS) if required
• Deploy CPR/AED-trained employees to emergency location
• Assign someone to meet responding EMS aid vehicle and direct EMS personnel to site of medical emergency
CPR/AED Program Training and Implementation

• AED Program Cost
  ▪ Onetime Purchase - $255,000
  ▪ Lease (2.5%) to own - $67,000 for 4 years
  ▪ Annual Maintenance - $13,000 ($69/unit)
  ▪ Annual CPR/AED Training Costs - $13,862

• Recommended AED Model
  ▪ Zoll AED Plus –10-12 year life expectancy
    ▪ Includes Mounted Alarmed/Strobe Cabinet
  ▪ Adult and Pediatric Pads
  ▪ 2 Sets of Batteries

• CPR/AED Training is Certified by American Safety and Health Institute
Comments:
Water Conservation Efforts

Action Requested:

The Board of Education is requested to 1) Receive a report on the District’s Water Conservation Efforts and; 2) Adopt a resolution that supports District and regional water conservation efforts.

Discussion:

The State of California has experienced three consecutive years of below average rainfall levels and most significantly calendar year 2013 was the driest year on record for California. Snowpack levels are approximately 20% of average levels and our major reservoirs and lakes are well below capacity and seasonal averages for this time of year. As a result Governor Brown has declared a Drought State of Emergency and in so doing urging water conservation efforts by all State agencies, political subdivisions, and residents. Water agencies throughout the Sacramento region have instituted a variety of water conservation measures. The level of water rationing varies from mandatory 20-30 percent reductions to 10-20 percent voluntary water use reductions depending on the agency. Water agencies reliant on surface water from local rivers and reservoirs have instituted the higher levels of water restrictions while water agencies reliant on primarily groundwater sources have instituted the lower levels of water restrictions. The Governor’s State of Emergency urges a 20% reduction for school districts which we intend to achieve.

As a result of the ongoing efforts to conserve water, Administration is asking the Board of Education to adopt a resolution that supports District and regional water conservation efforts.

Staff will also present a report outlining the District’s water conservation efforts.

Financial Summary: N/A
ELK GROVE UNIFIED SCHOOL DISTRICT
ELK GROVE, CALIFORNIA

RESOLUTION NO. 53, 2013-14

A RESOLUTION OF THE GOVERNING BOARD OF THE ELK GROVE UNIFIED
SCHOOL DISTRICT SUPPORTING REGIONAL WATER CONSERVATION
EFFORTS

WHEREAS, the District intends to adopt Resolution No. 53, 2013-14, which
establishes the District’s commitment towards supporting the regional water conservation efforts
by reducing water use by 20 percent; and

WHEREAS, the District acknowledges the importance of being good stewards of the
environment and the importance of working collaboratively with our water purveyors in an effort
to conserve water; and

WHEREAS, calendar year 2013, being the third consecutive year of below average
rainfall, and of a higher significance, the driest year on record in California, has resulted in
record low water levels at critical water storage sites; and

WHEREAS, the District demonstrates its commitment to water conservation by
following the water conservation practices as recommended by the California Department of
Water Resources Efficient Water Use Guidelines.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Elk Grove
Unified School District commits to support our water purveyors in their efforts to encourage the
community to recognize the environmental circumstances facing the Sacramento region in
regards to drought conditions. The Elk Grove Unified School District will take responsible
actions to conserve our water usage in respect to the water scarcity situation we are currently
facing.

Adopted this 8th day of April, 2014.

Steven M. Ladd, Ed.D.,
Secretary to the Board of Education
Subject: Resolution to Eliminate and/or Reduce Classified Positions

Division: Human Resources

Action Requested:
The Board is asked to adopt resolution numbers 54, 55, 56 authorizing the Governing Board to eliminate classified positions.

Discussion:
The Board is asked to adopt the attached resolution to eliminate classified positions due to lack of work/lack of funds pursuant to Education Code Sections 45114, 45298, 45308, and 45117.

Financial Summary:

Prepared By: Evelyn Laluan  Division Approval: Glen De Graw
Prepared By: Superintendent Approval: Steven M. Ladd, Ed.D.
RESOLUTION NO. 54

A RESOLUTION OF THE BOARD OF EDUCATION OF THE
ELK GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION ELIMINATING OR REDUCING CLASSIFIED POSITIONS

WHEREAS, the Administration has recommended to this Board that it eliminate the
EGTEAMS classified positions listed below due to lack of work and/or lack of funds; and

WHEREAS, it is the purpose of this Resolution to accept the recommendation and to
order the elimination or reduction of the positions.

NOW, THEREFORE, BE IT HEREBY FOUND, ORDERED, AND RESOLVED as
follows:

1. This Board hereby determines that there is a lack of work and/or a lack of
funds and therefore orders the elimination or reduction of the following positions:

1) Nutrition Assistant, Food and Nutrition Services (EGTEAMS)
   One 4-hour per day position
   [Funded by Cancer Nutrition Network] (Effective September 30, 2014)
II. The Superintendent or his designee is hereby authorized to notify any affected employee that they may be laid off as a result of the Board’s action to eliminate the positions designated above. The Superintendent or designee shall also notify as appropriate any affected employees that they may be reassigned or transferred; the Superintendent or designee is also authorized to take any other action to carry out the Board’s order eliminating the positions designated above.

**PASSED and ADOPTED** by the Governing Board of the Elk Grove Unified School District this ___ day of __________, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_________________________
President, Board of Education

ATTEST:

_________________________
Secretary, Board of Education
RESOLUTION NO. 55

A RESOLUTION OF THE BOARD OF EDUCATION OF THE
ELK GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION ELIMINATING OR REDUCING CLASSIFIED POSITIONS

WHEREAS, the Administration has recommended to this Board that it eliminate the CSEA classified positions listed below due to lack of work and/or lack of funds; and

order the elimination of the positions.

NOW, THEREFORE, BE IT HEREBY FOUND, ORDERED, AND RESOLVED as follows:

I. This Board hereby determines that there is a lack of work and/or a lack of funds and therefore orders the elimination of the following positions:

1) Paraeducator-General, Adult & Community Education (CSEA)
   One 5-hour per day position
   [Funded by 225/231 & Civics Ed.] (Effective June 30, 2014)

2) Paraeducator-General, Adult & Community Education (CSEA)
   One 4-hour and 30-minute per day position
   [Funded by 225/231 & Civics Ed.] (Effective June 30, 2014)

3) Project Implementor-EGACE, Adult & Community Education (CSEA)
   One 8-hour per day position reduced to a 7-hour and 12-minute per day position
   [Funded by Cal-Works Vocational Assessment] (Effective June 30, 2014)
II The Superintendent or his designee is hereby authorized to notify any affected employee that they may be laid off as a result of the Board’s action to eliminate the positions designated above. The Superintendent or designee shall also notify as appropriate any affected employees that they may be reassigned or transferred; the Superintendent or designee is also authorized to take any other action to carry out the Board’s order eliminating the positions designated above.

PASSED and ADOPTED by the Governing Board of the Elk Grove Unified School District this ___ day of ____________, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President, Board of Education

ATTEST:

Secretary, Board of Education
RESOLUTION NO 56

A RESOLUTION OF THE BOARD OF EDUCATION OF THE
ELK GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION ELIMINATING OR REDUCING CLASSIFIED POSITIONS

WHEREAS, the Administration has recommended to this Board that it eliminate the AFSCME classified positions listed below due to lack of work and/or lack of funds; and

WHEREAS, it is the purpose of this Resolution to accept the recommendation and to order the elimination or reduction of the positions:

NOW, THEREFORE, BE IT HEREBY FOUND, ORDERED, AND RESOLVED as follows:

1. This Board hereby determines that there is a lack of work and/or a lack of funds and therefore orders the elimination or reduction of the following positions:

1) Admissions Representative and Technician, Adult and Community Education (AFSCME)
One 8-hour per day position, reduced to a 6-hour per day position
[Funded by 225/231 & Civics Ed] (Effective June 30, 2014)

2) Admissions Representative and Technician, Adult and Community Education (AFSCME)
One 8-hour per day position, reduced to a 2-hour and 24-minute per day position
[Funded by 225/231 & Civics Ed] (Effective June 30, 2014)

3) Assessment and Evaluation Technician I, Research and Evaluation (AFSCME)
One 8-hour per day position
[Funded by General Fund] (Effective June 30, 2014)

4) Career Center Technician – EGACE, Adult & Community Education (AFSCME)
One 3-hour per day position
[Funded by One Stop/Cal-Works Voc. Assm.] (Effective June 30, 2014)
5) Employment Placement Specialist, Student Services (AFSCME)
One 8-hour per day position
[Funded by TPP] (Effective June 30, 2014)

6) Employment Placement Specialist, Student Services (AFSCME)
One 8-hour per day position
[Funded by TPP] (Effective June 30, 2014)

7) Employment Training Specialist - EGACE, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by One Stop] (Effective June 30, 2014)

8) Employment Training Specialist - EGACE, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by One Stop] (Effective June 30, 2014)

9) Job Developer, Adult & Community Education (AFSCME)
One 8-hour per day position, reduced to a 4-hour per day position
[Funded by One Stop] (Effective June 30, 2014)

10) Job Developer, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by One Stop] (Effective June 30, 2014)

11) Job Developer, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by One Stop] (Effective June 30, 2014)

12) Library Technician, Arnold Adreani Elementary School (AFSCME)
One 3-hour and 45-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)
13) Library Technician, Helen Carr Castello Elementary School (AFSCME)
One 3-hour and 36-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

14) Library Technician, Cosumnes River Elementary School (AFSCME)
One 3-hour and 57-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

15) Library Technician, John Ehrhardt Elementary School (AFSCME)
One 3-hour and 45-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

16) Library Technician, Elliott Ranch Elementary School (AFSCME)
One 4-hour and 30-minute per day position (4-days per week)
[Funded by PTA/PTO] (Effective June 30, 2014)

17) Library Technician, Franklin Elementary School (AFSCME)
One 3-hour and 19-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

18) Library Technician, Joseph Sims Elementary School (AFSCME)
One 3-hour and 45-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

19) Library Technician, Sunrise Elementary School (AFSCME)
One 5-hour and 15-minute per day position, reduced to a 3-hour and 45-minute per day position
[Funded by Elementary Large School] (Effective June 30, 2014)
20) Library Technician, Mary Tsukamoto Elementary School (AFSCME)
One 3-hour and 30-minute per day position
[Funded by PTA/PTO] (Effective June 30, 2014)

21) Program Assistant, Student Services (AFSCME)
One 8-hour per day position, reduced to a 2-hour and 24-minute per day position
[Funded by TPP] (Effective June 30, 2014)

22) School Office Assistant II, Maeola R. Beitzel Elementary School / Mary Tsukamoto Elementary School (AFSCME)
One 8-hour per day position, reduced to a 6-hour per day position
[Funded by Elementary Large School] (Effective June 30, 2014)

23) School Office Assistant II, Adult & Community Education (AFSCME)
One 8-hour per day position, reduced to a 4-hour and 48-minute per day position
[Funded by 225/231, Civics Ed.] (Effective June 30, 2014)

24) Staff Services Technician, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by 225/231/Civics Ed.] (Effective June 30, 2014)

25) Staff Services Technician, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by 225/231/Civics Ed./Main Jail] (Effective June 30, 2014)

26) Staff Services Technician, Adult & Community Education (AFSCME)
One 8-hour per day position
[Funded by One-Stop] (Effective June 30, 2014)
27) Staff Services Technician, Adult & Community Education (AFSCME)  
One 8-hour per day position, reduced to a 2-hour and 48-minute per day position  
[Funded by Fee Based CTE] (Effective June 30, 2014)

28) Staff Services Technician, Adult & Community Education (AFSCME)  
One 3-hour and 48-minute per day position  
[Funded by One-Stop] (Effective June 30, 2014)

29) Student Store Technician, Katherine Albiani Middle School (AFSCME)  
One 3-hour and 45-minute per day position  
[Funded by ASB] (Effective June 30, 2014)

30) Student Store Technician, Elizabeth Pinkerton Middle School (AFSCME)  
One 3-hour per day position  
[Funded by ASB] (Effective June 30, 2014)

31) Student Store Technician, Cosumnes Oaks High School (AFSCME)  
One 3-hour per day position  
[Funded by ASB] (Effective June 30, 2014)

32) Student Store Technician, Florin High School (AFSCME)  
One 2-hour per day position  
[Funded by ASB] (Effective June 30, 2014)

33) Student Store Technician, Franklin High School (AFSCME)  
One 3-hour and 45-minute per day position  
[Funded by ASB] (Effective June 30, 2014)

34) Student Store Technician, Franklin High School (AFSCME)  
One 3-hour and 45-minute per day position  
[Funded by ASB] (Effective June 30, 2014)
35) Student Store Technician, Laguna Creek High School (AFSCME)
One 3-hour and 30-minute per day position
[Funded by ASB] (Effective June 30, 2014)
II. The Superintendent or his designee is hereby authorized to notify any affected employee that they may be laid off as a result of the Board's action to eliminate the positions designated above. The Superintendent or designee shall also notify as appropriate any affected employees that they may be reassigned or transferred; the Superintendent or designee is also authorized to take any other action to carry out the Board's order eliminating the positions designated above.

PASSED and ADOPTED by the Governing Board of the Elk Grove Unified School District this ___ day of __________, 2014 by the following vote:

AYES: 
NOES: 
ABSENT: 
ABSTAIN: 

__________________________________________
President, Board of Education

ATTEST:

__________________________________________
Secretary, Board of Education
Subject: Approval of Minutes

Action Requested: Approve minutes of the regular board meeting held March 18, 2014, and the special board meetings held February 11 and 25 and March 13, 2014.

Discussion:

Financial Summary:

Prepared By: Arlene Hein

Department Approval:

Prepared By:

Superintendent Approval: Steven M. Ladd, Ed.D.
Board Agenda Item

Subject: Personnel Actions
Division: Human Resources

Action Requested:
Recommend the Board of Education approve the personnel actions as attached.

Discussion:

CERTIFICATED:

APPROVE:
1. New Hire(s) [3]
2. Leave(s) of Absence
3. Resignation(s)
4. Retirement(s)
5. Returning from Leave(s) of Absence

CLASSIFIED:

APPROVE:
1. New Hire(s) [20]
2. Leave(s) of Absence
3. Promotion(s)
4. Resignation(s)
5. Retirement(s)
6. Returning from Leave(s) of Absence

Financial Summary:

Prepared by: Evelyn Laluan _________________________________ Superintendent Approval: Steven M. Ladd, Ed.D.
**Subject:**
APPROVAL OF PURCHASE ORDER HISTORY.

**Action Requested:**
The Board of Education is asked to approve purchase orders for the weeks of February 22, 2014 through March 14, 2014.

**Discussion:**
The Purchase Order History and Cost Modifications for the month February 22, 2014 through March 14, 2014 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

**Encumbrances:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purchase Orders Issued</th>
<th>Purchase Order Encumbrance Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 General Fund</td>
<td>545</td>
<td>$ 1,486,651.67</td>
</tr>
<tr>
<td>09 Charter School Fund</td>
<td>3</td>
<td>$ 20,941.03</td>
</tr>
<tr>
<td>11 Adult Education Fund</td>
<td>7</td>
<td>$ 8,032.84</td>
</tr>
<tr>
<td>12 Child Development Fund</td>
<td>3</td>
<td>$ 10,713.46</td>
</tr>
<tr>
<td>13 Food Nutrition Services Fund</td>
<td>10</td>
<td>$ 182,042.10</td>
</tr>
<tr>
<td>35 State School Facilities Construction Fund</td>
<td>1</td>
<td>$ 2,210.00</td>
</tr>
<tr>
<td>49 Facilities Special Project Fund</td>
<td>2</td>
<td>$ 1,445.13</td>
</tr>
</tbody>
</table>

**Total Encumbrances** $ 1,712,036.23

**Modifications:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purchase Orders Modified</th>
<th>Purchase Order Modification Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 General Fund</td>
<td>70</td>
<td>$ 281,648.62</td>
</tr>
<tr>
<td>11 Adult Education Fund</td>
<td>4</td>
<td>$ 75,316.00</td>
</tr>
<tr>
<td>13 Food Nutrition Services Fund</td>
<td>7</td>
<td>$ 106,100.00</td>
</tr>
</tbody>
</table>

**Total Modifications** $ 463,064.62

**Financial Summary Grand Total** $ 2,175,100.85
Subject: Ratification of Contracts

Department: Fiscal Services

Action Requested:
The Board is asked to ratify contracts which have been signed by authorized district staff, in accordance with Board Policy 3312-Contracts.

Discussion:

Under current Board Policy 3312 “contracts under the bid limits can be approved by the Designated Personnel, subject to Board ratification”. Staff recommends that the Board ratify the contracts on the attached sheet, which are under the bid limit of $84,100 and have been approved by authorized district staff.

Copies of the contracts are on file with Fiscal Services, should you wish to review them in detail.

Financial Summary:
Please see funding information provided on attached schedule.

Prepared By: Carrie Hargis

Division Approval: Rich Fagan

Prepared By: 
Superintendent Approval: Steven M. Ladd, Ed.D.
### ELK GROVE UNIFIED SCHOOL DISTRICT

**Fiscal Services**

**April 8, 2014 Board of Education Meeting**

**Agenda Item – Ratification of Contracts**

Contracts under bid limit authorized 2/28/14 - 3/21/14

<table>
<thead>
<tr>
<th>Agreement With</th>
<th>Services Provided</th>
<th>Term of Agreement</th>
<th>Department</th>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Frostburg State University</td>
<td>Provide job shadowing opportunity with EGUSD nurses for a Registered Nurse student.</td>
<td>2/1/14 – 1/31/15</td>
<td>Student Support &amp; Health Services</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>3. Gear Up for Excellence</td>
<td>Keynote speaker for Middle School leadership conference</td>
<td>2/27/14</td>
<td>Student Support &amp; Health Services</td>
<td>Tobacco Use Prevention Education grant funds</td>
<td>$2,250</td>
</tr>
<tr>
<td>*4. Coast 2 Coast Soccer</td>
<td>Afterschool co-ed soccer activities at Samuel Jackman Middle School</td>
<td>2/24/14 – 5/12/14</td>
<td>Learning Support Services</td>
<td>Samuel Jackman Middle School Afterschool grant funds</td>
<td>$1,900</td>
</tr>
<tr>
<td>*5. Coast 2 Coast Soccer</td>
<td>Afterschool co-ed soccer activities at Samuel Kennedy Elementary School</td>
<td>2/26/14 – 5/26/14</td>
<td>Learning Support Services</td>
<td>Samuel Kennedy Elementary School Afterschool grant funds</td>
<td>$1,900</td>
</tr>
<tr>
<td>*6. Coast 2 Coast Soccer</td>
<td>Afterschool co-ed soccer activities at Sierra Enterprise Elementary School</td>
<td>2/24/14 – 5/15/14</td>
<td>Learning Support Services</td>
<td>Sierra Enterprise Elementary Afterschool grant funds</td>
<td>$1,900</td>
</tr>
<tr>
<td>*7. Coast 2 Coast Soccer</td>
<td>Afterschool co-ed soccer activities at Florin Elementary School</td>
<td>2/25/14 – 6/5/14</td>
<td>Learning Support Services</td>
<td>Florin Elementary School Afterschool grant funds</td>
<td>$1,900</td>
</tr>
</tbody>
</table>

(Continued 1 of 3)
<table>
<thead>
<tr>
<th>Agreement With</th>
<th>Services Provided</th>
<th>Term of Agreement</th>
<th>Department</th>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. Royal All-Stars Cheer and Dance</td>
<td>Afterschool cheerleading instruction at James Rutter Middle School</td>
<td>1/14/14 – 3/14/14</td>
<td>Learning Support Services</td>
<td>James Rutter Middle School Afterschool grant funds</td>
<td>$881.32</td>
</tr>
<tr>
<td>*12. Jr. Chef Central</td>
<td>Healthy cooking assemblies at Samuel Jackman Middle School afterschool programs</td>
<td>3/6/14 – 6/27/14</td>
<td>Learning Support Services</td>
<td>Samuel Jackman Middle School Afterschool grant funds</td>
<td>$560</td>
</tr>
<tr>
<td>13. eSchool Solutions</td>
<td>Substitute employee management system (SmartFind Express – Hosted Solution)</td>
<td>2/1/14 – 1/31/2015</td>
<td>Human Resources</td>
<td>General Fund</td>
<td>$21,087</td>
</tr>
<tr>
<td>*14. Eastern Medical Center</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>*15. Urgent Care Family Practice</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>*16. InterMed Vein Clinic</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>*17. Walton Pediatrics</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>*18. MD Stat Urgent Care</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
<tr>
<td>*19. Dr. Marcelina Ibanez</td>
<td>Provide services associated with EGACE Medical Assistant Administrative and Clinical Skills program</td>
<td>3/20/14 – 6/30/14</td>
<td>Secondary Education</td>
<td>N/A</td>
<td>No Cost</td>
</tr>
</tbody>
</table>

(Continued 2 of 3)
<table>
<thead>
<tr>
<th>Agreement With</th>
<th>Services Provided</th>
<th>Term of Agreement</th>
<th>Department</th>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20. Center for Hearing Health</td>
<td>Hearing screening tests for students</td>
<td>7/1/14 – 6/30/15</td>
<td>Student Support &amp; Health Services</td>
<td>General Fund</td>
<td>$18,500</td>
</tr>
<tr>
<td>21. Catherine Christo (Independent Contractor)</td>
<td>Psycho educational evaluation for IEP eligibility</td>
<td>10/1/13 – 6/30/14</td>
<td>Special Education</td>
<td>General Fund</td>
<td>$12,600</td>
</tr>
<tr>
<td>23. Sacramento County Office of Education</td>
<td>Common Core State Standards and English Learners training and grade level coaching for John Ehrhardt Elementary School</td>
<td>2/19/14 – 6/30/14</td>
<td>Learning Support Services</td>
<td>John Ehrhardt Elementary EIA-EL site funds</td>
<td>$5,000</td>
</tr>
<tr>
<td>24. Sacramento County Office of Education</td>
<td>Common Core State Standards and English Learners training and grade level coaching for David Reese Elementary School</td>
<td>1/18/14 – 6/30/14</td>
<td>Learning Support Services</td>
<td>David Reese Elementary Title I funds</td>
<td>$800</td>
</tr>
<tr>
<td>25. Hope for Healthy Families Counseling Center</td>
<td>Implementation of tobacco, drug and alcohol intervention and cessation services at Rio Cazadero and Las Flores High Schools</td>
<td>3/1/14 – 5/30/14</td>
<td>Student Support and Health Services</td>
<td>Tobacco Use Prevention Education grant funds</td>
<td>$1,150</td>
</tr>
</tbody>
</table>

(Continued 3 of 3)
The Board is asked to accept the following donations to the District’s schools/programs.

<table>
<thead>
<tr>
<th>Item</th>
<th>Donor</th>
<th>School/Program</th>
<th>Value</th>
<th>Date Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Donation</td>
<td>Wells Fargo Community Support</td>
<td>Valley High School (Principal’s Discretion)</td>
<td>$65.00</td>
<td>2/18/2014</td>
</tr>
<tr>
<td></td>
<td>Campaign</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Elk Grove Optimist Club – Youth</td>
<td>Helen Carr Castello Elementary School</td>
<td>$288.20</td>
<td>2/27/2014</td>
</tr>
<tr>
<td></td>
<td>Fund</td>
<td>(Athletics Department)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Thao Truong</td>
<td>Toby Johnson Middle School</td>
<td>$100.00</td>
<td>2/28/2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Science Department)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Wells Fargo Foundation</td>
<td>Valley High School (Principal’s Discretion)</td>
<td>$30.00</td>
<td>3/12/2014</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>T.R. Smedberg students</td>
<td>T.R. Smedberg Middle School (Athletes Club)</td>
<td>$3.00</td>
<td>3/12/14</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Walmart</td>
<td>T.R. Smedberg Middle School (Principal’s Discretion)</td>
<td>$500.00</td>
<td>3/13/2014</td>
</tr>
<tr>
<td>Cash Donation</td>
<td>Elisabeth Wong</td>
<td>Elitha Donner Elementary School (Sly Park field trip costs and teacher substitute costs)</td>
<td>$1,000.00</td>
<td>3/19/14</td>
</tr>
</tbody>
</table>
Subject: 2014-16 Contract for Deputy Sheriff Personnel

Department: Police Services

Action Requested: Approve the AGREEMENT between the COUNTY OF SACRAMENTO, a political subdivision of the State of California, and the ELK GROVE UNIFIED SCHOOL DISTRICT to provide law enforcement services.

Discussion:

Request that the Board of Education approve to extend agreement of contract to employ ten full time Sacramento County Deputy Sheriff positions and a supervisor position to be assigned to Elk Grove Unified School District’s Police Services Division through June 30, 2016. The Deputy Sheriff positions are for the period of 10 months and supervisor position for the period of 12 months.

Currently, the Sacramento County Sheriff’s Department provides Elk Grove Unified School District all general law enforcement services as outlined in the Memorandum of Understanding (MOU) entered into by the Board of Education and Sacramento Sheriff’s Department in July of 2002.

A key provision of the comprehensive January 2000 MOU provides for the assignment of Sacramento County Sheriff’s deputies to the school district as peace officers by contract being a Sole Source Provider as outlined in Federal Acquisition Regulation (FAR 6.302,3.(1) This contract assigns one deputy sheriff to each of the school district’s comprehensive high school regions as well as one full time position to support secondary alternative schools, middle schools, elementary schools and district-wide truancy needs.

Irrespective of the length of renewal and to protect the interest of both agreeing parties, contract provision 20, as written, allows for either party to terminate the agreement at any time upon thirty (30) days prior written notice to the other party.

Financial Summary:

Financial impact to general fund as budgeted for 2014-15 fiscal year of $2,064,611

Prepared By: Thomas Jenkins, Chief of Police

Prepared By: Division Approval:

Prepared By: Superintendent Approval:
ELK GROVE UNIFIED SCHOOL DISTRICT
&
SACRAMENTO COUNTY SHERIFF'S DEPARTMENT

CONTRACT FOR DEPUTY SHERIFF ASSIGNMENT AS
SUPERVISOR and SCHOOL RESOURCE OFFICER

This contract entered into this First day of July, 2014 between the Elk Grove Unified School District, hereinafter referred to as "DISTRICT" and the Sheriff's Department, County of Sacramento, a political subdivision of the State of California, hereinafter referred to as "DEPARTMENT", and hereby agree as follows:

1. **Term of Agreement.** This agreement shall be effective as of July 1, 2014, and shall terminate June 30, 2016 unless sooner terminated pursuant to the provisions of Paragraph 20.

2. **Goals and Objectives.** It is understood and agreed that the DISTRICT and DEPARTMENT officials share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools:

   2.1. To foster educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement agencies using the SRO for instruction and presentations;

   2.2. To make a peace officer available to serve as a mentor and role model for all students;

   2.3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at schools, such as: disorderly conduct, trespassers, the possession and use of weapons on campus, the illegal sale, use and distribution of controlled substances and alcohol, gang activity, and conduct appropriate threat assessments;

   2.4. To act as an integral part of schools' Crisis Response Teams, and to review and give input regarding Comprehensive School Safety Plans;

   2.5. To respond to and report serious crimes that occur on DISTRICT campuses and to cooperate with other law enforcement officials in the investigation of crimes that occur at schools or school events;

   2.6. To cooperate with law enforcement officials in the investigations of criminal offenses which occur off campuses; and

   2.7. To work cooperatively to reduce the incidence of truancy by students.
3. **Scope of Service.** During the term of this agreement, DEPARTMENT agrees to employ Deputy Sheriffs and assign them as SROs as described in paragraph 5. Generally, DEPARTMENT plans to assign one (1) SRO to each identified DISTRICT Region and station the officer at each high school within an identified region. Each assignment will be located within the law enforcement jurisdictional boundaries of the DISTRICT. The DEPARTMENT additionally agrees to employ a Sheriff’s Sergeant and/or Sheriff’s Lieutenant who will be assigned as a year round supervisor for both the SROs and Off-Duty School Patrol Program Officers. These positions will also facilitate the DISTRICT/DEPARTMENT partnership outlined in the 2002 comprehensive Memorandum of Understanding (MOU).

4. **Additional School Resource Officer.** At the request of the DISTRICT one (1) additional SRO will be assigned to the alternative school programs within the district as well as assist with specific ongoing truancy issues by working with DISTRICT School Attendance Review Board personnel.

5. **Regional Assignments.** DEPARTMENT in collaboration with DISTRICT will assign one (1) SRO to each of the following region(s):

   5.1. Elk Grove  
   5.2. Florin  
   5.3. Laguna Creek  
   5.4. Sheldon  
   5.5. Franklin  
   5.6. Pleasant Grove  
   5.7. Valley  
   5.8. Cosumnes Oaks  
   5.9. Monterey Trail  
   5.10. Alternative Schools & Truancy Program

6. **Employment.** The Lieutenant, Sergeant and SROs shall be employees of Sacramento County and DEPARTMENT and shall be subject to the administration, supervision and control of the DEPARTMENT. The Lieutenant, Sergeant and SROs shall be subject to all personnel policies and practices of the DEPARTMENT and of the County of Sacramento.

7. **Employment Costs.** DEPARTMENT agrees to provide and to pay the officers salary and employment benefits in accordance with the applicable salary schedules and employment practices of the DEPARTMENT and Memoranda of Understanding negotiated with recognized employee organizations, including but not necessarily limited to: sick leave, vacation leave, compensatory time off, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. Employment will be contingent on a yearly funding source by the DISTRICT.
8. **Compensation.** DISTRICT agrees to reimburse DEPARTMENT for the costs incurred by DEPARTMENT attributable to the assignment of the aforementioned officers. (See attachment “A”). It is understood that the DISTRICT shall pay only for those services actually rendered and that billing shall occur on a quarterly basis. DISTRICT shall make quarterly payments to DEPARTMENT.

9. **Employment Practices.** DEPARTMENT, by execution of this agreement, certifies that it does not discriminate against any person upon the basis of race, color, creed, national origin, age, sex, disability, or marital status in its employment practices. DEPARTMENT shall hold DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by the supervisors and SROs.

10. **Supervision and Control.** The DEPARTMENT in collaboration with DISTRICT shall have the power to assign and remove from the position of Lieutenant, Sergeant and SROs. The DEPARTMENT, in its sole discretion, shall have the power and authority to discharge and discipline the Lieutenant, Sergeant and SROs.

10.1. Should DEPARTMENT personnel downsizing occur, and the SRO is not identified to be separated from service as a result, the contracted position shall be excluded from any DEPARTMENTAL transfer process stemming from the organizational change.

10.2. In the daily performance of his/her duties, the Lieutenant, Sergeant and SRO’s will report operationally to and be under the direction of the DISTRICT Chief of Police Services or his/her designee with sole administrative oversight by the DEPARTMENT.

10.3. As employees of the DEPARTMENT, the SROs and supervisors shall follow the chain of command, reporting first to the assigned SRO supervisor.

10.4. In the performance of their duties, the SRO and supervisors shall coordinate and communicate with the Chief of Police or the Chief’s designee having the rank of Sergeant or above.

11. **Hours of work:**

11.1. The Lieutenant, Sergeant and SROs will ordinarily work Monday through Friday. The SROs will work eight (8) contiguous hours each day, including a paid lunch period of not less than thirty (30) and not more than sixty (60) minutes.
11.2. The start and end times of the workday shall be designated by the SRO supervisors in consultation with the DISTRICT Chief of Police Services or his or her designee.

11.3. For school vacations, holidays, and other times when schools are not in session and/or his/her presence is not required on or about DISTRICT campuses, the SRO may take available leave balances, or report to the supervisor for reassignment.


12.1. In the event an SRO will be absent from work when schools are in session, the SRO shall notify the SRO supervisor and the designated representative of the DISTRICT for the particular region assigned. In the event the supervisor is absent from work, he/she will notify the DISTRICT Chief of Police or his designee.

12.2. DEPARTMENT will make reasonable efforts not to reassign an SRO when school is in session. DISTRICT recognizes that there will be times when the SRO is necessarily absent from campuses, including but not limited to staffing shortages, emergencies, court appearances, union release time, and scheduled training.

12.3. For absences and reassignments of less than three (3) days duration, DEPARTMENT will not ordinarily reassign another officer to substitute for the assigned SRO.

12.4. For planned absences and reassignments of greater than three (3) days duration, DEPARTMENT shall reassign another officer to substitute for the assigned SRO.

12.5. If, the DEPARTMENT is unable to reassign an officer to substitute for the absent SRO due to an emergency, disaster, staff shortage, job action, or other event beyond the control of the DEPARTMENT, the DEPARTMENT shall adjust billing accordingly. It is understood that the DISTRICT shall pay only for those services actually rendered, pursuant to Paragraph 8.

13. Additional Assignments.

13.1. For extra-curricular activities closely related to the duties of the SRO such as counseling sessions, truancy board meetings, sweeps, etc., the SRO may, with the approval of the SRO supervisor, flex his or her hours beyond the normal working hours. Alternately, the SRO supervisor may authorize overtime compensation with the approval of the DISTRICT Chief of Police or designee.
13.2. Should the DISTRICT desire the SRO to attend functions outside of normal school hours which are not closely associated with his/her duties; dances, sporting events, etc., the DISTRICT will contract with the Sheriff's Off-Duty Program. It is the DEPARTMENT’S intention that SROs be given right of first refusal for off-duty assignments in the region to which they are assigned. However, DISTRICT retains sole authority to determine and fill school site security needs.

14 **Dress Code.** It is a goal of the program that the Sergeant and SROs be readily identifiable as Sheriff's Deputies. During regular duty on campuses, they shall wear a uniform and appropriate safety equipment, to include sidearm, as prescribed by the DEPARTMENT uniform manual. For activities and occasions for which a uniform would not be appropriate, the supervisors and SROs may wear a modified uniform or other apparel as approved by his/her division commander in consultation with the DISTRICT Chief of Police Services or his/her designee for the particular schools or region assigned.

15. **Equipment, Supplies, and Work Space.**

15.1. **Motor Vehicles.** The DISTRICT shall provide a home retention standard patrol vehicle for use by the supervisors and SROs when on duty. In addition, DISTRICT agrees to maintain, repair, insure, and supply fuel for the SRO vehicle.

15.2 **Weapons, Ammunition, and Safety Equipment.** The DEPARTMENT agrees to provide the standard issue pistol, ammunition, body armor, and safety equipment for the supervisors and each SRO. Additional specialized equipment, specific to the SRO assignment, shall be supplied by DISTRICT providing resources are available.

15.3. **Computers.** The DISTRICT agrees to secure and maintain DEPARTMENT standard computers in vehicles issued to the supervisors and SROs. The DEPARTMENT shall provide each supervisor and each SRO with access to law enforcement and DEPARTMENT computer networks and program.

The DISTRICT agrees to make available to the supervisor and each SRO any computer network, e-mail system, student directory, or other network, program, or database ordinarily accessible by DISTRICT instructors, staff or administrators.

15.4. **Telecommunications.** DEPARTMENT agrees to supply the SRO supervisors and each SRO with a cellular telephone. DISTRICT agrees to furnish a telephone instrument and a private telephone line
capable of analog data transmission on campus for the Sergeant and each SRO. DISTRICT agrees to furnish a facsimile machine or make a facsimile machine available on each campus for officer use.

15.5. Radio Communications. DEPARTMENT agrees to supply the supervisors and each SRO with an 800 MHz portable transceiver. The DISTRICT is a member of SRRCs and operates a radio network which supervisors and each SRO will use for normal radio traffic. However, priority radio communication traffic will migrate to DEPARTMENT'S radio system as critical events occur.

15.6. Supplies. DISTRICT agrees to provide supervisors and SROs with the usual and customary office supplies and forms required in the performance of their duties. DEPARTMENT agrees to supply the supervisors and SROs with specialized law enforcement or DEPARTMENT forms. DISTRICT agrees to supply specialized specific equipment that might enhance officer's ability to perform his/her duties.

15.7. Workspace. DISTRICT agrees to provide office space for the supervisors within DISTRICT facilities and each SRO with separate office space within the administrative portion of the primary school to which they are assigned to work from. The area should be accessible to the students and equipped with suitable seating, work surface, and secure storage.


16.1. DISTRICT shall allow the assigned supervisors and SROs to inspect and copy any public records maintained by the school including yearbooks and student directory information as defined in Education Code § 49061.

16.2. If information in a student's cumulative or other confidential record is needed in an emergency to protect the health or safety of the student or other individuals, DISTRICT shall disclose a supervisor and/or SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of essence.

16.3. If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a court order, or by written authorization of the parent/guardian.
16.4. DEPARTMENT, supervisors and SROs will comply with policies of the DISTRICT relative to release of student information.

17. Applicable laws. DEPARTMENT shall provide the services specified herein in accordance with any applicable federal and state statutes, regulations, and directives.

18. Indemnification. DISTRICT shall indemnify, defend and hold harmless DEPARTMENT, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney’s fees, arising out of or resulting from the performance of this Agreement, cause in whole or in part by any negligent or willful act or omission of the DISTRICT, its officers, agents, employees, or anyone directly or indirectly acting on behalf of the DISTRICT, regardless of whether caused in part by a party indemnified hereunder.

DEPARTMENT shall indemnify, defend and hold harmless DISTRICT, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney’s fees, arising out of or resulting from the performance of this Agreement, cause in whole or in part by any negligent or willful act or omission of the DEPARTMENT, its officers, agents, employees, or anyone directly or indirectly acting on behalf of the DEPARTMENT, regardless of whether caused in part by a party indemnified hereunder.

It is the intention of DISTRICT and DEPARTMENT that, where fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, employees, volunteers, subcontractors, and governing board.

19. Insurance. The DEPARTMENT and DISTRICT finance their liability, property and worker’s compensation risks through a combination of self-insurance and insurance. The DEPARTMENT and DISTRICT are knowledgeable of each entity’s risk financing programs and agree to rely on these programs to pay for any liabilities, losses, costs, suits, claims, judgments, expenses, fines or demands of any kind that may arise under the terms of this Agreement.

20. Termination. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party.
21. **Amendments.** No modification, amendment or addendum to this agreement shall be valid unless it is set forth in writing and is signed by the parties thereto, and approved by parties' counsel.

22. **Entire Agreement.** This Contract constitutes the entire agreement between DISTRICT and DEPARTMENT regarding the subject matter of this contract and supersedes all previous School Resource Officer agreements.

23. **Time.** Time is of the essence in each and all provisions of this Agreement.

24. **Notices.** Notices concerning this Agreement shall be deemed to have been served when deposited in the United States Mail, first class postage prepaid, and addressed as follows:

To DEPARTMENT:
Chief Field Services
Sacramento County Sheriff's Department
P.O. Box 988
Sacramento CA 95812-0988

To DISTRICT:
Chief of Police, Thomas Jenkins
Elk Grove Unified School District
9510 Elk Grove-Florin Rd.
Elk Grove, CA 95624
IN WITNESS WHEREOF, the parties have executed this Agreement on the date written below.

ELK GROVE UNIFIED SCHOOL DISTRICT

By: ________________  Date: __________
Thomas M. Jenkins
Chief of Police

By: ________________  Date: __________
Steven M. Ladd; EdD
Superintendent

SHERIFF'S DEPARTMENT, COUNTY OF SACRAMENTO

By: ________________  Date: __________
Scott R. Jones, Sheriff

Approved as to form:

DISTRICT Counsel or Legal Compliance Officer

DEPARTMENT Legal Affairs Officer

Attachment “A”: SSD Cost Projection
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
ELK GROVE UNIFIED SCHOOL DISTRICT
AND
SACRAMENTO COUNTY SHERIFF'S DEPARTMENT

This is a working agreement between the Sacramento County Sheriff's DEPARTMENT, a political subdivision of the State of California and the Elk Grove Unified School DISTRICT, a local public entity Police and Services, entered into this First day of July, 2002. Hereinafter, the Sacramento County Sheriff's DEPARTMENT to be referred as “DEPARTMENT”. Hereinafter, the Elk Grove Unified School DISTRICT to be referred as “DISTRICT”.

PURPOSE

To establish policy, contract and guidelines on matters of mutual concern regarding law enforcement on Elk Grove Unified School DISTRICT property and adjacent streets within the County of Sacramento.

AUTHORITY

E.C. 38000
Police or Security DEPARTMENT - Establishment

The governing board of any school DISTRICT may establish a security DEPARTMENT under the supervision of a chief of security or a police DEPARTMENT under the supervision of a chief of police, as designated by, and under the direction of, the superintendent of the school DISTRICT. In accordance with Chapter 5 (commencing with Section 45100) of Part 25, the governing board may employ personnel to ensure the safety of school DISTRICT personnel and pupils and the security of the real and personal property of the school DISTRICT. In addition, DISTRICT may assign a school police reserve officer who is deputized pursuant to Section 35021.5 to a school site to supplement the duties of school police personnel pursuant to this section.

It is the intention of the Legislature in enacting this section that a school DISTRICT police or security DEPARTMENT is supplementary to city and county law enforcement agencies and is not vested with general police powers.

Peace Officers

Persons employed and compensated as members of a police department of a school DISTRICT, when appointed and duly sworn, are peace officers, for the purposes of carrying out their duties of employment pursuant to Section 830.32 of the Penal Code.

P.C. 830.32

Specified Peace Officers

The following persons are peace officers whose authority extends to any place in the state for the purpose of performing their primary duty or when making an arrest pursuant to Penal Section 836 as to any public offense with respect to which there is immediate danger to person or property, or of the escape of the perpetrator of that offense, or pursuant to Section 8597 or 8598 of the Government Code. Those peace officers may carry firearms only if authorized and under terms and conditions specified by their employing agency. Persons employed as members of a police DEPARTMENT of a school DISTRICT
POLICY OF GOVERNING BOARD

Jurisdiction

The Governing Board of the Elk Grove Unified School DISTRICT, on December 17, 2001, in Resolution Number 35.2001-2002, stated that its peace officers have jurisdiction on or adjacent to each campus or other property owned, operated, controlled or administered by the Elk Grove Unified School DISTRICT.

OPERATIONAL POLICY OF POLICE SERVICES

Program Description

The Sacramento County Sheriffs DEPARTMENT supplements those services provided by the DISTRICT Police Services Division. It provides for the presence of Deputy Sheriffs during school session periods and special events to insure the safety of students and staff. During post-business hour periods, the deputies protect DISTRICT property by maintaining the integrity of facility protection systems and by requesting law enforcement and fire service responses when appropriate.

DISTRICT Police Services personnel assist school administrators in the maintenance of order on school campuses by denying access to sites by unauthorized persons, performing crowd control duties, enforcing traffic regulations, and conducting criminal investigations related to the commission of specified crimes. The results of these criminal investigations are reported to the office of the District Attorney, and the detention and arrest of persons related to DISTRICT Police investigations are made in accordance with State law.

DISTRICT and DEPARTMENT sworn and non sworn officers also seek to assist DISTRICT educators in their efforts to protect the persons and property of students by coordinating presentations to staff, and students on topics such as Crime Prevention, Child Protection, Safety, Gangs, and Non-Violent Crisis Intervention. They further act as direct links to other outside law enforcement agencies that from time to time respond to DISTRICT facilities. All Police Services personnel have assigned geographical areas and have jurisdiction on or public streets adjacent to each campus or other property owned, operated, controlled or administered by the Elk Grove Unified School DISTRICT.

Allocation of Personnel

The primary mission of Police Services is to protect the persons of students and staff. The secondary mission is to protect the property of students, staff, and this school DISTRICT. To facilitate the accomplishment of these objectives, this DISTRICT is confining the delivery of law enforcement services to periods of time when schools are in session. During days when schools are in session, this DISTRICT will deploy its school sworn and non-sworn officers.

The DISTRICT shall employ full time DEPARTMENT Deputy Sheriff personnel. The DEPARTMENT shall assign them as High School Resource Officers (SRO) as outlined in and accordance with the annually agreed upon terms in the Contract For Deputy Sheriff Assignment as a School Resource Officer.

The DISTRICT will also deploy its Police Services personnel to provide law enforcement services at special events (athletic and social) sponsored by a school and held upon a DISTRICT site. Sacramento County Sheriff’s Deputies will be the primary source provider for additional security support for special events through their authorized “Off-Duty” program.
Allocation of Personnel (Continued)
During other periods of time, when school is not in session, Police Services will limit its operations to maintaining the integrity of DISTRICT intrusion/fire alarm systems and calls for service which would be deemed “nuisance” in nature and employ Off-Duty DEPARTMENT personnel to assist with these calls for service.

It will be the responsibility of DISTRICT personnel performing this duty in conjunction with employed DEPARTMENT personnel to respond to alarms as well as service calls, evaluate the situation, and request needed assistance from other law enforcement or fire service agencies.

JOINT AGENCY GUIDELINES

Investigative/Reporting Responsibility

DISTRICT Police Services shall be responsible for the documentation and the conducting of preliminary law enforcement investigations associated with the following classes of criminal offenses during school session days in collaboration with assigned Sacramento County School Resource Officers (SRO).

DISTRICT Police Services Division shall retain investigative authority over all crimes that occur within the jurisdiction of DISTRICT, with the exception of sexual offenses, felony crimes that require detective follow-up at the time of being reported or require significant crime scene processing or where the DEPARTMENT has indicated that it desires to maintain investigative jurisdiction.

Missing Person Reports - It will be the responsibility of Police Services to respond to DISTRICT school sites that report that a minor pupil is a missing. DISTRICT officers will conduct a preliminary investigation to determine what the circumstances are surrounding the report of the missing person.

When it becomes apparent that a criminal act may be associated with the disappearance of the minor, the Sacramento County Sheriff's DEPARTMENT or appropriate local law enforcement agency will be notified immediately. In those instances where it is determined that the minor is missing of his or her own volition and no exigent circumstances exist, Police Services will maintain jurisdiction and will assist the parents of the minor in their attempt to locate the minor. If the minor is not located within one (1) hour, the Sacramento County Sheriff’s DEPARTMENT or appropriate local law enforcement agency will be notified.

Crime Reports

Police Services criminal investigations conducted within the jurisdiction of the Elk Grove Unified School DISTRICT areas of Sacramento County will be reported in accordance with policy established by the Sacramento County Sheriff’s DEPARTMENT.

- **In-custody Reports** - the original report and necessary copies will be submitted to a Sacramento County Sheriff’s DEPARTMENT facility prior to the end of the investigating officer’s work shift. Any evidence seized during the investigation will be booked into Sacramento County Sheriff’s DEPARTMENT evidence storage prior to the investigating officer going off duty.

- **Non-custody Reports** - the original report and supporting copies will be submitted to the Sacramento County Sheriff's DEPARTMENT in accordance with their established policies. Any evidence seized during the investigation which has a monetary value of twenty-five (25) dollars or more, will be booked into Sacramento County Sheriff's DEPARTMENT evidence storage. All firearms, currency and narcotics evidence will be booked into Sacramento County Sheriff's DEPARTMENT evidence storage prior to the investigating officer going off duty. Evidence associated with misdemeanor cases, where the value is under twenty-five (25) dollars and where there is little or no likelihood that the item will be returned to the person from whom it was seized, can be retained within the Police Services property storage system.
Crime Reports (Continued)

Copies of crime reports completed by the Sacramento County Sheriff's DEPARTMENT covering offenses committed on property owned by this school DISTRICT will be forwarded to this DISTRICT's Chief of Police Services upon request.

The Sacramento County Sheriff's DEPARTMENT in collaboration with Police Services will be responsible for preparing and presenting to the office of the District Attorney criminal case reports.

The Sacramento County Sheriff's DEPARTMENT will provide Police Services a sufficient supply of crime report forms and citation books to insure compliance with that agency's investigative reporting requirements.

Transport

Transport - the Sacramento County Sheriff's DEPARTMENT will have the primary responsibility to transport and book persons taken into custody for the commission of a felony or a serious misdemeanor. However, either agencies sworn personnel may be called upon to perform this function. The arresting officer will be responsible for all necessary documentation.

Traffic Infractions/Enforcement

Police Services will provide supplementary traffic enforcement on school campuses and on county roadways that border on these campuses at the request of the Sacramento County Sheriff’s DEPARTMENT.

Joint Operations/Crisis Response

The Sacramento County Sheriff's DEPARTMENT will assume incident command over any joint tactical operation within the defined jurisdiction of the Elk Grove Unified School DISTRICT in the County of Sacramento.

Specialized Units

The DEPARTMENT may provide specialized units and resources within its scope of command and control providing these resources are available for any incident.

Communications

Sacramento County Sheriff’s DEPARTMENT policy shall regulate the use of that agency's police radio communication system by Police Services personnel of this school DISTRICT. DISTRICT radio programming shall be checked quarterly to ensure frequency alignment.

The Elk Grove Unified School DISTRICT will provide space on its communications tower for an ETS receiver and repeater at no cost to the Sacramento County Sheriff's DEPARTMENT.

The Sacramento County Sheriff’s DEPARTMENT will provide DISTRICT Police Services personnel access to information from the California Law Enforcement Telecommunications System (CLETS) when access to that information is necessary to fulfill one of the law enforcement responsibilities falling within the scope of this agreement.
Mutual Assistance

The Sacramento County Sheriff’s DEPARTMENT will provide technical and specialize personnel support to DISTRICT Police Services personnel conducting criminal investigations within the scope of this agreement, upon request, providing these resources are available.

Firearms

It is the policy of this school DISTRICT’s Governing Board, that its peace officers be armed with firearms during the course of their duties permitted by section 830.32 of the Penal Code. Peace officers for the DISTRICT must successfully complete POST approved and DEPARTMENT required training as well as be certified by a Range Master prior to being armed. The sidearm will be the standard authorized by the DEPARTMENT and no other. There will be no long firearm policy, as DISTRICT peace officers shall not be authorized to carry such. DISTRICT sworn officers who fail to meet these requirements will not be eligible for further employment as a sworn officer.

Training

The Sacramento County Sheriff’s DEPARTMENT may provide POST certified training courses to DISTRICT officers through its Training Division from a menu that fulfills the specialized requirements of such as outlined in Education Code 38002(b) and be compensated pursuant to Section 1463.12 of the Penal Code.

Emergency Vehicle Usage

Police Services officers shall not provide assistance during vehicle pursuits to outside law enforcement agencies unless requested by that agency’s supervisor. Such a request may be denied by a DISTRICT Police Services supervisor.

Intrusion Alarm Responses

Police Services will be responsible for the primary response to alarm activations at sites owned or controlled by this school DISTRICT. It will be the duty of the responding Police Services personnel to evaluate the situation at the site of the alarm activation and to call for assistance from the appropriate law enforcement agency when evidence of any in-progress criminal act is detected.

Sacramento County Sheriff’s Department Responses to District School Sites

Police Services will provide assistance upon request, when members of the Sacramento County Sheriff’s DEPARTMENT enter onto one of this DISTRICT’s school sites pursuant to an official duty.

Release of Student Records

Student directory information may be released upon request to the Sacramento County Sheriff’s DEPARTMENT. Other forms of student records can only be released in accordance with both Federal law and provisions of the California Education Code.

Problem Resolution

The telephone numbers of Police Services command, supervisory and administrative staff personnel will be made available to the Sacramento County Sheriff’s DEPARTMENT to facilitate the resolution of problems. Sacramento County Sheriff’s command and DISTRICT’s Police Command will meet on a regular basis to minimize the need for problem resolution.
Mutual Indemnification and Hold Harmless Agreement

DISTRICT shall indemnify, defend and hold harmless DEPARTMENT, its officers agents employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney’s fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of the DISTRICT, its officers, agents employees, or anyone directly or indirectly acting on behalf of the DISTRICT, regardless of whether caused in part by a party indemnified hereunder.

DEPARTMENT shall indemnify, defend and hold harmless DISTRICT, its officers agents employees and representatives from and against any and all claims, losses, liabilities or damages, demands and action, including payment of reasonable attorney’s fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of the DEPARTMENT, regardless of whether caused in part by a party indemnified hereunder.

Each party shall establish procedures to notify the other party, where appropriate, of any claims, administrative actions or legal actions with respect to any of the matters described in this indemnification section. The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

Insurance or Self-Insurance

Each party, at its sole cost and expense, shall carry insurance -or self-insure - its activities in connection with this Agreement, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for general liability, workers compensation and business automobile liability adequate to cover its potential liabilities hereunder.

Each party agrees to provide the other thirty (30) days' advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverages.

CONCLUSION

Members of the Sacramento County Sheriff’s DEPARTMENT and Elk Grove Unified School DISTRICT Police Services are encouraged to cooperate fully in all matters of mutual concern. The spirit of this agreement should be recognized as primarily that of encouraging cooperation between the two agencies.

The policies and procedures set forth herein shall remain in effect until further notice, subject to review. Either party may terminate this agreement for convenience by giving written notice to the other party not less than 180 calendar days prior to the effective date of termination specified in the notice.
## Sacramento County Sheriff's Department
### Cost of School Resource Officer Program
#### For Fiscal Year 2014-15

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<th>Assigned High School</th>
<th>Valley High School</th>
<th>El Capitan High School</th>
<th>Franklin High School</th>
<th>Sheldon High School</th>
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| Tier 1 | Step 9 | 15% |
| **Salary & Benefits** | **ACCT CODE** | **AMOUNT** |
| Salary - Regular | 1011000 | $10,317 |
| Overtime (4 hrs per pay per) | 10113200 | 781 |
| Uniform Allowance | 10114300 | 83 |
| HIL Pay | 10115100 | 405 |
| Retirement | 10121000 | 4,347 |
| POB 1995-2003 | 10121100 | 1,886 |
| POB 2004 | 10121200 | 967 |
| Retiree Health Svng | 10121300 | 54 |
| OASDHI | 10122000 | 782 |
| Group Insurance | 10123000 | 1,277 |
| Worker's Comp Ins | 10124000 | 597 |
| Retiree Medical Offset | 10135000 | 17 |
| Personnel Services | 60654100 | 11 |
| **Total** | **2,064,611** | **1,948,616** | **115,996** |

*Includes 1.3% COLA and 0% Equity for FY 14/15

(Rev 2-14-2014)
Instructional Materials Adoption

Action Requested:
The Board of Education is requested to adopt the following instructional material.

Discussion:
In accordance with BP 6161.1, the following instructional material has been reviewed and approved by the appropriate subject-area steering committees, the Curriculum Standards Committee, has the approval of principals, and is being submitted to the Board of Education for adoption.

**BASIC**

*Abriendo paso Gramática*, Copyright 2012 by Pearson Education, Inc.
(IB Spanish B SL1, Grades 11-12)

Financial Summary:
*Abriendo Paso Gramática* is a basic textbook that will be paid for using Lottery (Prop 20) funds.

Prepared By: Anna Trunnell
Division Approval: Mark Cerutti
Prepared By:  
Superintendent’s Approval: Steven M. Ladd, Ed.D.
New High School Courses

Action Requested:
The Board of Education is asked to approve the following new high school courses.

Discussion:
The following courses have undergone review and approval by the appropriate steering committee(s), the Curriculum Standards Committee, and have the support of principals.

ROP

Medical Terminology. (ROP, Grade 12, 5 Credits)
In this course, students will learn the structure of the human body as well as terms relating to body system, radiology, pharmacology, and surgery word parts and how to combine the parts to form medical terms during this sequenced course. Students will analyze, define, pronounce, and comprehend medical terms. This course serves as a prerequisite for various entry-level health care positions. This 90-hour course is taught in the classroom through a series of lectures, group activities, and course-related video/software.
Prerequisite: None. Textbook: TBD

Robotics. (ROP, Grades 11-12, 10 Credits)
This course is an opportunity for students to synthesize science knowledge with practical application. Aligned with California Engineering Technology standards, this program is designed to interest students in the field of robotics and to motivate them to pursue careers in science and engineering. Students will work in small groups to research, design, and build a variety of robots. Students may participate in robotic competitions. Prerequisite: None. Textbook: TBD

Home Health Aid. (ROP, Grade 12, 3 Credits)
This course is designed to provide the theory and practical skills needed to care for individuals in the home environment. Content of this course includes units in introduction to aide and agency role, personal care, nutrition for the patient at home, and cleaning and care tasks in the home.
Prerequisite: None. Textbook: TBD

Environmental Architecture. (ROP, Grades 11-12, 10 Credits)
This course introduces students to architectural design and drafting with an emphasis on the environmental aspects that residential communities have on the environment. The student will incorporate content knowledge from their academy Ecology course into the architectural design process to develop architectural drawings of a passive solar home. Architectural design topics such as floor plans, plot plans, site plans, schedules, electrical plans, plumbing plans, room planning, elevations, building and wall sections, wall and ceiling construction, footing and foundations, roof designs, doors and windows, stairs, fireplaces and chimneys, perspective and presentation drawings, as well as ancillary and passive heating and cooling systems, passive solar design, the solar slab, climate control systems, xeriscape landscaping and topography, and energy efficient appliances are incorporated into the design process. This course is designed to prepare motivated students who plan on majoring in related fields of architectural engineering.
Prerequisite: Computer Aided Design/Drafting (CADD)
Textbook: Architecture and Residential Drawing and Design, Goodheart-Wilcox
Career Technical Education

Entrepreneurship: Turning Risk Into Success (TRIS). (CTE, Grades 10-12, 10 Credits)
In this course, students will TURN IDEAS INTO ACTION. They will actively engage in the lessons and
develop an actual student-run business along with receiving instruction in the areas of entrepreneurship, small
business management, business planning, project management, and oral and written presentation skills. This
course emphasizes activities and techniques that develop competencies needed to become a successful
business leader. The second half of this course is designed for students to run their student business and
prepare for the SAGE competition in the spring. To this end, students will hold a position within the business
and be evaluated on their effectiveness in carrying out the duties and responsibilities of that position. This
course may be repeated for credit.
Prerequisite: Successful completion or concurrent enrollment in Computer Technology with a C or better.
Textbook: None

Financial Summary:

If approved, these courses will be offered using existing FTE.

Prepared By: Anna Trunnell

Division Approval: Mark Cerutti

Prepared By: ___________________________

Superintendent’s Approval: Steven M. Ladd, Ed.D.