

**COMPLAINTS CONCERNING
DISTRICT EMPLOYEES
INSTRUCTIONAL MATERIALS**

This board policy addresses the district's policies regarding the conduct district employees and instructional materials. This policy also addresses how to initiate complaints against district employees and complaints regarding instructional materials. The procedures to be followed when complaining about any of these subject areas are set forth in AR 1312.1. Only a district employee, district student, or the parents/guardians of a district student may file a complaint in accordance with these procedures, except as otherwise authorized by this policy.

District Employees

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disruption the educational process.

Any investigation of a complaint shall protect the rights of involved parties.

(cf. 1312.1 - Complaint Procedures)

(cf. 3515.2 - Disruptions)

Instructional Materials

The Governing Board takes great care in the adoption or use of instructional materials, but it is aware that all instructional materials may not be acceptable to all district students, students' parents or guardians, or other district residents.

The Board will not allow political party affiliation, racial prejudice, a desire to suppress ideas, or an intent to deny student access to ideas with which the Governing Board disagrees, to influence its decision in any such case.

Complaints will only be accepted from either a resident of the district or the parent/guardian of a child enrolled as a student in a district school.

(cf 4111.1- Affirmative Action)

(cf 4119.41 - Employees with Infectious Disease)

Community Relations

**COMPLAINTS CONCERNING
DISTRICT EMPLOYEES
INSTRUCTIONAL MATERIALS (Continued)**

Legal Reference:

EDUCATION CODE

- 18111 Exclusion of books by Governing Board
- 35010 Control of District; prescription and enforcement of rules
- 35146 Closed sessions
- 44100 Legislative intent, affirmative action employment
- 44811 Disruption of public school activities

Management Resources:

CDE LEGAL ADVISORIES

- 910.93 Guidelines for parents to report suspected child abuse by school district employees or other persons against a pupil at school site (LO: 4-93)

Policy

- Adopted: October 1, 1984
- Revised: May 7, 1990
- February 20, 1992
- September 8, 1992
- October 3, 1994
- June 19, 1995
- April 6, 1998

**ELK GROVE UNIFIED SCHOOL DISTRICT
Elk Grove, California**



ELK GROVE UNIFIED SCHOOL DISTRICT
9510 Elk Grove-Florin Road
Elk Grove, CA 95624

For Office Use Only
Date Received

COMPLAINT FORM

PLEASE PRINT •

NAME: _____ DATE: _____

ADDRESS: _____
NUMBER STREET APT. # CITY STATE ZIP CODE

HOME PHONE: (____) _____ OTHER PHONE: (____) _____

I AM A (Please check one): STUDENT EMPLOYEE PARENT _____
OTHER

I WISH TO COMPLAIN AGAINST:

Name of person, program or activity _____

Address: _____

I WISH TO COMPLAIN ABOUT THE FOLLOWING

(Please specify what happened, when, where, and how it happened, and who was there: _____

Attach additional pages if necessary.

Date of conduct which gave rise to this complaint: _____

If there are any witnesses to the alleged conduct or if there is anyone else who could provide more information regarding this, please list names, addresses, telephone numbers:

What do you think would be an appropriate remedy or resolution for this complaint?

I certify under penalty of perjury that the foregoing and any attachments are true and correct.

Executed on this _____ day of _____, 20____, at _____, California.

SIGNATURE OF COMPLAINANT _____