



# EGUSD Enrollment

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## Academic Program/ Childcare Transfers

Secondary students may transfer to another school within the District to participate in an academic program that is otherwise not available at their school of residence as long as enrollment space is available at that school and within the requested program and the child meets the entrance criteria for the program.

Children in grades K-8, living within the District boundaries, may attend another school in the District on an intradistrict transfer only if they have childcare in that school's attendance area. Verification must be provided by the childcare provider. At grades 7-8, childcare transfers are granted only if there is space available at the requested school.

## Immunizations

A student may not be admitted to school unless he/she has been fully immunized against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps, Hepatitis B and rubella. Students must be immunized for varicella (chicken pox) or provide proof from a doctor stating the child had the disease. The County Health Department strongly recommends a second vaccination against varicella. The required immunizations are available from the County Health Department or a physician.

**California Law AB 354 requires all students entering, advancing or transferring into 7th grade provide proof of an adolescent whooping cough booster immunization (called "Tdap") before starting school in the fall.**

Documented proof of immunization is required upon admission. Consistent with applicable law, unless a student provides or has on file with the school a recognized exemption, the District shall exclude a student who is not properly immunized and will notify the parent/guardian that he/she has two weeks to supply evidence that the student is properly immunized or is exempt from immunization for medical or religious reasons. For more detailed information regarding student immunizations, please refer to the website of the California Department of Public Health, Immunization Branch: [www.shotsforschools.org](http://www.shotsforschools.org).

For questions regarding school age immunizations requirements for your student, please call your school nurse.

## Enrollment

Registration packets may be picked up at all District Registration packets are available at all District schools. Under state law, the District annually reviews the enrollment options available to pupils within the District. The District strives to maintain available enrollment options that meet the diverse needs, potential and interests of California pupils. Homeless students shall be immediately enrolled and, to the extent feasible, placed in their school of origin unless otherwise requested by their parent/guardian. [42 U.S.C. 11432] In the case of an unaccompanied youth, the District liaison to the homeless shall assist in placement or enrollment decisions. [42 U.S.C. 11432] If, after enrollment, it is determined that a student is not homeless as defined in the law, the District will follow policies in place to address fraud.

## Interdistrict Policies and Procedures

The Board recognizes that the District may be capable of serving additional students. Therefore, the Superintendent or designee may approve interdistrict attendance agreements with other districts; however, the Board may approve requests for school attendance in the District for students living outside the District only for reasons specifically listed in Board Policy, Administrative Regulation and on the permit itself:

- When a student is enrolled or accepted into a program not available in the district of residence;
- To meet the student's special emotional, physical, educational, health or safety needs as certified by a physician, school psychologist or other appropriate school, medical or law enforcement personnel;
- When school personnel have determined that the pupil has been the victim of bullying; as set forth in Education Code 46600 and 48900(r);
- When recommended by the School Attendance Review Board, county child welfare, probation or a social service agency in documented cases of serious home or community issues that make it inadvisable for the student to attend in the district of residence;
- When a student has brothers or sisters concurrently attending the same requested school;
- When parents/guardians provide sufficient written

evidence that the family will be moving to a new district within 60 days and would like the student to start the year in the new district;

- To allow a student to remain in his/her current school within two years of graduation or promotion from that school;
- To meet the pupil's desire to remain in their school of current attendance for the balance of the semester or school year despite his/her parent's or guardian's change of address;
- To address the childcare needs of the student in grades K-8;
- To accommodate parent/guardian employment inside of the requested district;
- When a pupil has been determined by personnel of the district or the pupil's district of residence to have been the victim of bullying as defined under Education Code section 48900;
- To meet the conditions of the Open Enrollment Act SBX 54 (Romero).

Transportation beyond that normally provided for students living in the District shall not be provided for students attending on an interdistrict attendance agreement. The governing Board reserves the right to revoke any interdistrict attendance agreement at any time.

Parents choosing to apply for an interdistrict attendance agreement must complete a form available from elementary or secondary education. The form must be returned to elementary or secondary education for processing. Elementary and secondary education offices are located in the Robert L. Trigg Education Center at 9510 Elk Grove-Florin Road, Elk Grove, CA. [B.P./A.R. 5117; E.C. 46600-46611]

### **IntraDistrict Permit Criteria and Procedures**

For Elk Grove Unified students who wish to attend a school other than their school of residence, parents/guardians must complete the District's Intradistrict Transfer Request Form.

- Parents/guardians requesting an Intradistrict Transfer must initiate the request at their home school. Administrators from the home school and the requested school will confer and decide whether the transfer meets required criteria. If it does, the request will be granted. Approval for or termination of a permit will be at the discretion of the principal or their designee(s).
- Intradistrict Transfer Requests are granted on a space available basis. Transfers will not be approved for enrollment-impacted schools.
- Criteria for an Intradistrict Transfer Request include childcare within the attendance area (grades K-8 only) and specialized academic programs (grades 9-12 only). In certain cases, transfer may be granted

for health and safety reasons. In these cases documentation is required at the time of application.

- Students on an Intradistrict Transfer are expected to meet and maintain academic, attendance and behavioral standards.

### **Kindergarten Registration**

If you live within the boundaries of the Elk Grove Unified School District and your child will turn 5 years old on or before September 1, 2017, you may register him/her for the 2017-2018 school year on Thursday, January 5, 2017, beginning at 7:30 a.m. at your home school.

### **To Register**

1. Pick up a registration packet from your home school. The packet will be time-stamped and dated by the school office staff. Return your completed registration packets by the first Monday in February.

2. Return the completed kindergarten registration packet back to your child's home school including:

- Completed registration packet
- Child's immunization record
- Birth certificate
- Proof of residence

### **Please Note**

Although most families who turn in their registration materials by the first Monday in February are likely to get into their home school, the District is not able to guarantee placement for every child at their home school. Due to crowded conditions in the Elk Grove Unified School District, there is a possibility that your child may be reassigned to another Elk Grove Unified elementary school.

Parents seeking more information about the registration process can call the District's PreK-6 Education office at (916) 686-7704.

### **Transitional Kindergarten Registration**

If you live within the boundaries of the Elk Grove Unified School District and your child will turn 5 years old on or between September 2 – December 2, you may register him/her for transitional kindergarten for the 2017-2018 school year on Thursday, January 5, 2017, beginning at 7:30 a.m. at your home school.