

## EGUSD Student Placement Instructions Using Synergy's ParentVUE

Note: Please contact your child's school or the [EGUSD Family and Community Engagement Office](#) if you do not have a Synergy ParentVUE account

**Step 1:** Login to ParentVUE - <https://psv.egusd.net> using your credentials.

The login form is titled "Login" and is for "Elk Grove Unified School District". It contains fields for "User Name:" and "Password:". Below the password field is a "Forgot Password" link. A blue "Login" button is at the bottom. A "More Options" link with a dropdown arrow is in the bottom right corner.

**Step 2:** Select the *Student Info.* button from the menu.

The dashboard shows a left-hand menu with various options. The "Student Info" option is circled in red, and a red arrow points to it from the right. The main area shows student profiles for "Draven" and "Yugai", each with a "Recent History" section.

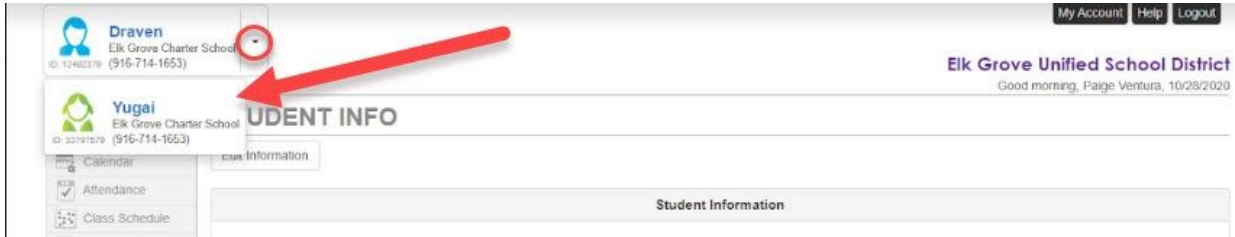
**Step 3:** Click on the *Edit Information* button and then scroll down to the bottom of the page.

The "STUDENT INFO" page is shown. The "Edit Information" button in the left-hand menu is circled in red, with a red arrow pointing to it. The main content area is titled "Student Information".

**Step 4:** Under Student Placement, use the pull-down arrow to make your selection of Distance Learning or In-Person/Concurrent and then click the *Save Changes* blue button.

The form shows a table for "Student Placement" with columns for "Description", "Current Value", and "Changed Value". Below the table, there is a text prompt: "Please make your Student Placement selection below:". A dropdown menu is open, showing "Distance Learning" and "In-Person/Concurrent" options. The "Save Changes" button is circled in red, and a red arrow points to it. Another red arrow points to the dropdown menu.

**Step 5:** Go back to the top of the page and choose another student if necessary. If you have multiple children, this process must be repeated for each child. Use the pull-down arrow next to your child's name at the top-left corner of the page to toggle between your children.



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Student Placement Step-by-Step Instruction Video: <https://youtu.be/lkEhKowW-Co>

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*To protect student privacy, the names and other data used in this document are not real.*